

ADMINISTRATIVE EXPERIENCE

- South Louisiana Community College, Lafayette, LA
Assistant Vice Chancellor of Academic Affairs 04/20-present
Expansion of the Associate Dean role to include support and direction for the development of programs and curriculum in support of the college's strategic plan. Administration of college-wide outcome assessment. Oversight of analytics to support financial and enrollment health, schedule refinement, instructional capacity, and space utilization. Duties include curriculum/program development, enrollment analysis, academic affairs planning, persistence and retention, development and support of college-wide outcome assessment, and development of leadership roles within Academic Affairs. Management of Distance Education, Registrar, Dual Enrollment, and Library.
- South Louisiana Community College, Lafayette, LA
Interim Vice Chancellor of Academic and Student Affairs 07/21-10/21
Responsible for all matters relating to academic and student affairs including the offices of the registrar, financial aid, advising, testing, admissions, grants, and divisions of STEM, Liberal Arts, Nursing and Allied Health, Business, Information Technology, and Technical Studies. Oversight of policies, procedures, and student success including retention, strategic plan, onboarding, and advising. Responsible for overseeing partnerships with K-12, early college academy, and workforce programs.
- South Louisiana Community College, Lafayette, LA
Associate Dean of Academic Affairs 07/17-04/20
Responsible for planning, developing, maintaining, and coordinating academic services and project initiatives for the Division of Academic Affairs. Areas included: College Catalog, Faculty Onboarding, Program Reviews, Contracts, Observations/End of Year Reviews, Budget, Course Fees, Software, Scheduling, Professional Development, Policies, Curriculum, Articulation, Accreditation, Assessment, Advising, Marketing Materials, Special Projects (OER, Accelerated Developmental, Supplemental Instruction, Pathways) Serve as a liaison for Academic Affairs internally (Dual Enrollment, Student Services, Human Resources, Business Services, IT, and Accounting) and externally (Louisiana College and Technical College System, Board of Regents, 4-year partners). Serve as co-director of the college's Advising 2.0 initiative and Curriculum Assessment.
- South Louisiana Community College, Lafayette, LA
Assistant Dean of Instruction 07/16-07/17
Responsible for maintaining academic services and project initiatives for the Division of Liberal Arts, STEM, and Business. Oversight of professional development series, instructional board, curriculum development, degree pathways, and faculty evaluations.
- South Louisiana Community College, Lafayette, LA
Chair 08/13-08/16
Responsible for management of 10 full-time faculty and 30 adjunct faculty. Coordination of scheduling, course loads, observations, assessments, course development, curriculum changes, textbooks, and unit plans for the Department of English.
- Eastern Michigan University English, Language and Literature Department, Ypsilanti, MI
Associate Director Writing Across the Curriculum Program. 01/00-06/04

TEACHING EXPERIENCE

- South Louisiana Community College, English Department, Lafayette, LA
Assistant Professor 08/10- present
Responsible for instruction including face to face, video conference, and online courses. Courses included: developmental, composition, and literature. Responsible for the development of online American and British Literature courses.
- Western Michigan University English Dept., Kalamazoo, MI
Instructor 09/07-05/10
Responsible for instruction. Courses included: first-year composition and advanced composition.
- Eastern Michigan University English, Language and Literature Department, Ypsilanti, MI
Lecturer I and II 09/99-08/04 and 09/04-08/05
Responsible for instruction. Courses included: first-year composition, advanced composition, and literature.

EDUCATION

- Ph.D. in Instructional Design, ABD, Old Dominion University, Norfolk, VA
- Certificate Human Performance Technology - December, 2020, Old Dominion University, Norfolk, VA
- M.A. in English - July, 1999, Eastern Michigan University, Ypsilanti, MI
- B.S. in English and Communications and Theater Arts - June, 1997, Eastern Michigan University, Ypsilanti, MI
Majors: Literature
Communication and Theater Arts- concentration radio, television and film
Minor: Marketing

PUBLICATIONS & PRESENTATIONS

- Schoolmaster, Courtney and Tian Luo. "Confirmative Evaluation and Instructional Interventions: A Case Study in Outcome Assessment and Accreditation. IUPUI Assessment Conference, October, 2023.
- Schoolmaster, Courtney, Baker, Tamara, and Daniel Calhoun. "Hour Long Trainings aren't Getting the Job Done: An Alternative Approach to Advising Support for Faculty." LCTCS Conference, Sept., 2023
- Schoolmaster, Courtney, Hermann, Kristin, and Suzanne Smith. Student Performance in Relation to Modality, Term Length, Age, and the Pandemic: A Statistical Analysis. AERA Conference, May, 2023.
- Schoolmaster, Courtney, Stewart, Christine, and Stacey White. "How to Create Student-Friendly and Efficient Course Schedules." LCTCS, New Orleans, 2022.
- Schoolmaster, Courtney, Leader, Jason, and Julie Kunselman. "Nothing Ever Grows in Its Comfort Zone: Leading People and Leading Change." LCTCS, New Orleans, 2022.
- Herman, Kristin, Shifflett, Jim, Schoolmaster, Courtney, Thull, Charles, and Noah Glaser. "Reconciling Established Multimedia Principles in 3D Virtual Learning Environments." JAID, Book Chapter.

- Schoolmaster, Courtney, Tabchouri, Debbie, and Kelita Johnson. "Helping Students Succeed: Using Starfish Enterprise Success Forum." LCTCS Conference, Online, 2021.
- Schoolmaster, Courtney, June, Vincent, Stewart, Christine, and Matt McCain. "Keeping the Buffet Stocked: Using Dynamic Data in Course Scheduling." LCTCS Conference, Online, 2020.
- Barlow, Sarah, Schoolmaster, Courtney, and Debbie Tabchouri. "Developing Criteria for College Placement – A Multiple Measures Model." LCTCS Conference, Online, 2020.
- Schoolmaster, Courtney "Collaboration across the College." Studer: Destination High Performance, New Orleans, September 2019.
- Schoolmaster, Courtney and Patrick Gibbens. "Curriculum in the Clouds: A Path to a Digital Curriculum Process." LCTCS Conference, September 2019.
- Schoolmaster, Courtney and Deborah Tabchouri. "Corequisite Learning: What Have We Learned and What Does it Mean?" LCTCS Conference, September 2019.
- Schoolmaster, Courtney and Chris Manuel. "Catalog Expect the Unexpected: Training Faculty and Staff." Digarc, Orlando, March 2018.
- Schoolmaster, Courtney and Saul Broussard. "Advising 2.0 A Case Study on Collaboration." Leadership Development Institute, Lafayette, 2018
- Schoolmaster, Courtney, Broussard, Saul, and Lorne Boni. "Advising 2.0 Empowering Students and Rethinking Advising." LCTCS Conference, October 2018.
- Schoolmaster, Courtney, Andrus, Kristen and Chris Manuel. "Integrating the Load." LCTCS Conference, October 2018.
- Schoolmaster, Courtney, Broussard, Saul, and Lorne Boni. "Advising 2.0 Empowering Students through the LMS." American Association of Community Colleges Conference, Dallas, 2018.
- Schoolmaster, Courtney, Harper, Buddy, and Sara Albert "Pathways." LCTCS Conference, New Orleans, 2017.
- Schoolmaster, Courtney, Patrick, Mary, and John Wright. "Building Bridges: Best Practices in Faculty/Administrative Communication." American Association of Community Colleges Conference, New Orleans, 2017.
- Schoolmaster, Courtney "Journey to Excellence." Studer: Destination High Performance, New Orleans, 2017.
- Breaux, Erin, Chiviou, Oana and Courtney Schoolmaster, "Composition Classroom as Rhetorical

Situation. National Council of Teachers of English Conference, Atlanta, 2016.

- Breaux, Erin, Chiviou, Oana and Courtney Schoolmaster, “Bueller, Bueller, Bueller: Creating an Engaging Classroom. LCTCS Conference, Baton Rouge, 2016.
- Misra, Mamta. and Courtney Schoolmaster “The Path to Promotion.” LCTCS Conference, Baton Rouge, 2016.
- Breaux, Erin and Courtney Schoolmaster. “Spicing up your Syllabus.” LCTCS Conference, Baton Rouge, 2014.
- Schoolmaster, Courtney W. “A Genre Based Approach to Developmental Writing.” LCTCS Conference, Shreveport, 2012.
- Schoolmaster, Courtney W., Joyce R. Walker and Erinn J. Bently. “Audience, Authority and Ownership: Constructing the “intimate other” in Introductory Composition.” Conference on College Composition and Communication, St. Louis, 2010.
- Schoolmaster, Courtney W. and Frithjof Peterson. “Students’ Consideration of Audience and Ownership of Texts in Freshman Composition.” Michigan Academy of Science and Arts, Detroit, 2009.
- Schoolmaster, Courtney W. “Tips for Creating a Schedule.” First Year Writing Instructor Edition, 2009
- Schoolmaster, Courtney W., Joyce R. Walker and Stephen F. Grandchamp. “Intentional Audience-Unintentional Consequences: Creating the 'Intimate Other.’” Computers and Writing, Athens, 2008
- Schoolmaster, Courtney W. and Stephen F. Grandchamp. “Exploring the Dynamics of Shared Space in Freshman Composition.” Michigan Academy of Science and Arts, Kalamazoo, 2008.
- Schoolmaster, Courtney W. “Follow the Bread Crumbs.” Writing Beyond the Rules 2008, 58-60.
- Holkeboer, Robert, Laurie Walker, and Courtney W. Schoolmaster. Instructor’s Manual Right from the Start: Taking Charge of Your College Success. 4th Edition Belmont: Wadsworth Publishing, 2003.

PROFESSIONAL DEVELOPMENT

- IUPUI Assessment Conference, October 2023
- AERA Conference, May 2023
- Southern Association of Colleges Conference, December 2022
- AECT, October 2022
- Aspire, October 2022
- Diversity, Inclusion, & Sensitivity, Traliant, September 2022
- Southern Association of Colleges Conference, December 2021
- IUPUI Assessment Conference, October 2021
- Hiring and Supporting Neurodiversity in the Workplace, LinkedIn, June 2021
- Southern Association of Colleges Conference, December 2018
- NACADA, October 2018
- American Association of Community Colleges, April 2018
- Ellucian- Degree Works, April 2018
- American Association of Community Colleges, April 2017
- Southern Association of Colleges Conference, December 2017

- National Policy Summit on Changing the Debate, January 2017
- Southern Association of Colleges Conference, December 2016
- National Council of Teachers of English, November 2016
- ALP/CADE Conference, June 2015
- Southern Association of Colleges Conference, December 2014
- Emergents, Fall 2011
- Conference on College Composition and Communication, 2009
- Technology Use Conference, 2009
- Computers and Writing, May 2008
- Assignment Staging, Teaching of First Year Instructors, August 2008
- Lecturer's Professional Development Circle, 2001-2002
- Writing Across the Curriculum Conference, October 2001
- The Undergraduate Experience Seminar, June 2000

SERVICE TO THE COLLEGE

- Strategic Enrollment and Retention Committee – Spring 2020–present
- Ad Astra Project Lead – 2019-present
- Starfish Implementation Team 2019-present
- Degree Works Implementation Team 2019-present
- LCTCS Records and Retention Task Force, 2019-present
- Oversight Curriculum Committee – 2018 to present
- LCTCS Student Success Task Force, 2017-present
- Co-Chair, Catalog Committee 2016-present
- Acalog Software Implementation Team – 2016-2017
- Distance Education Committee 2015-2016
- Instructional Committee 2016-present
- Barriers Committee 2016-2018
- Student Emergency Fund Committee, 2015-2017
- Strategic Planning Committee, 2014-2016
- Co-Chair Developmental Education, 2013-2016
- Dean of Humanities Hiring Committee, Spring 2013
- Process Technology Hiring Committee, Fall 2012
- Chair Textbook Selection Committee, Fall 2012
- Contract Committee, Fall 2012
- Developmental Studies Pilot Program Coordinator, 2012 – 2016
- Quality Enhancement Plan Promotion Director, 2011-2012
- Co-Chair Service Learning Committee, 2010-2014
- Chancellor's Advisory Committee, 2010-2011
- Professional Development Committee, 2003-2004
- Writing Across the Curriculum Hiring Committee, 2001
- English 225 Course Revision Committee, 2001-2002
- The Freshman Writing Committee, 1999-2000
- Promote Academic Survival and Success Committee, 1999-2000
- Graduate Committee Representative, 1998-1999

NOMINATIONS & AWARDS

- Improving the Workplace Award Nominee, 2022
- Chancellor's Award Nominee, 2019
- Chancellor's Award Nominee, 2018
- Improving the Workplace Award Nominee, 2018
- League of Innovations Award Winner, 2018
- Chancellor's Award Winner, 2017

- David Czuk Award for Teaching Excellence, 2010
- Professional Equity Project Grant Winner CCCC, 2010
- Computers and Writing Graduate Research Network Grant Award, 2008
- Outstanding Lecturer Teaching Award Nominee, 2003-2004
- Outstanding Lecturer Teaching Award Nominee, 2001-2002
- Teaching Excellence of First Year Students, 2001

SOFTWARE

- Ad Astra
- Banner
- Cognos
- Blackboard
- Camtasia
- Canvas
- Degree Works
- Maxient
- Microsoft Suite
- Power Automate
- Starfish