MONROE COMMUNITY COLLEGE

SUNY OER 2017-2018 INITIATIVE APPLICATION

1. **Instructor Information**

   Instructor Name: _____ Department: _____ Date: _____

2. **Course Information – must be a general education course**

   Course Name: _____ Course ID Number: _____

   Number of Sections Converting to OER: _____ Cost of current textbook(s): $_____

   Does this number reflect all MCC sections? YES: _____ NO: _____

3. **Faculty has approval from department/department chair** (check one) YES: _____ NO: _____

4. **Course Requirements – In order to receive funding to redesign your course, the course must meet the following course requirements.**

   Do you agree to the following course requirements? (check one)   YES: _____ NO: _____
   - Course will be ready to teach by Fall 2018

   - Maintain redesigned course as OER for three years

   - Course content is mainly OER (i.e., minimal publisher content is used) and adheres to SUNY OER definition

   - All resources used (images, tables, graphs charts, etc.) are Creative Commons (CC) licensed, contain attribution, in the public domain, and/or adhere to copyright laws

   - YouTube videos have Standard YouTube license or CC BY license

   - Slides and PowerPoint files (images, charts, graphs, etc.) are all openly licensed and contain attribution on each item

   - Course meets students learning outcomes (SLO) and is designed using provided mapping template

   - Content is ADA accessible

   - Agree to share the course, including all assessment items created (tests, assignments, etc.)

   - Agree to have course listed on any SUNY OER catalog sites and any other College-related OER promotional websites

   Staff from the Library and the Department of Online Learning is available to assist during the conversion process.

   Return completed application by November 15th to Michelle Beechey, Library Services (x2316).

   _____   _____   _____

   Faculty Member Signature   Print Name   Date