

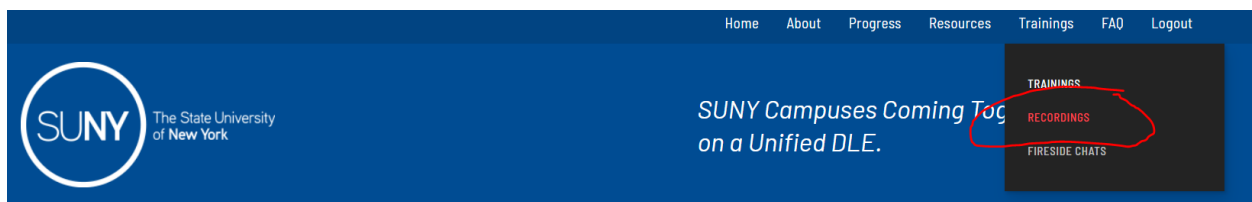
Attend SUNY Brightspace Training. SUNY has been offering training for Brightspace since April that you can take advantage of as your schedule permits.

There are currently two options for the complete Brightspace training - synchronous sessions and session recordings. SUNY offers training as synchronous sessions, either in two four-hour blocks or four two-hour blocks. In order to participate in the synchronous sessions, you will need to [register](#) to see the upcoming dates and times of the synchronous training (times are available under both the “Spark” and “Ignite” headings, so feel free to browse both to find times that work with your schedule).



Figure 1. To register for training, use your MCC credentials

In order to view the session recordings, visit the [SUNY DLE website](#), log in with your SUNY information, hover over “Trainings” in the top right-hand corner of the page, and click on “Recordings” in the drop-down menu. There are four recordings that comprise the introduction to Brightspace training series (each title contains the word “Day”), and should be completed in the correct sequence as they are recordings of the synchronous training sessions.



Training

Figure 2. SUNY DLE Training Website with drop-down training menu (see Recordings)

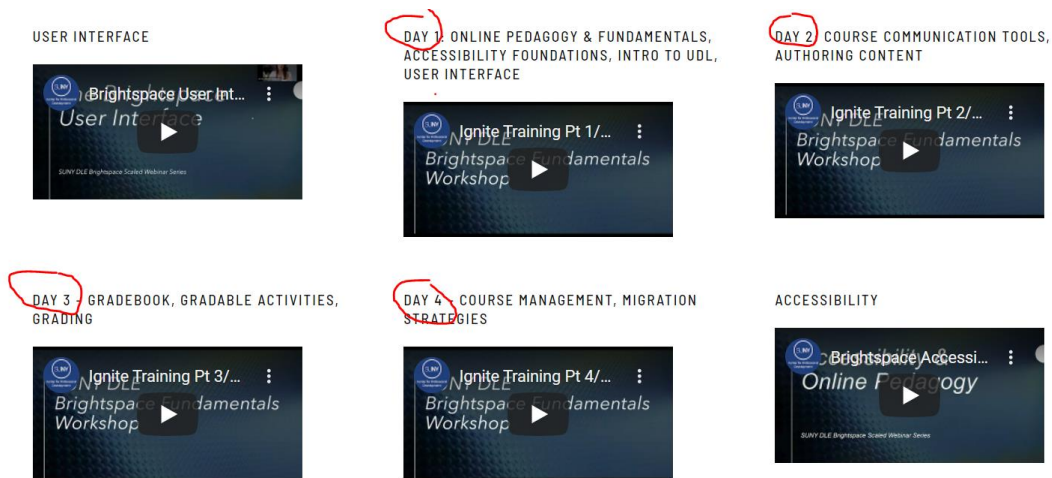


Figure 3. SUNY DLE Training Recordings (See Day 1, Day 2, Day 3, Day 4)

Quick links to access session recordings (approximately 2 hours each):

- [Day 1: Online Pedagogy & Fundamentals, Accessibility Foundations, Intro to UDL, User Interface](#)
- [Day 2: Course Communication Tools, Authoring Content](#)
- [Day 3: Gradebook, Gradable Activities, Grading](#)
- [Day 4: Course Management, Migration Strategies](#)

Additionally, there are content-specific trainings that each run approximately one hour, with an additional 30 minutes of questions. These focus on areas such as “Gradebook” and “Creating Content” among others. You can opt to participate in these sessions live by visiting the [registration](#) page and selecting times for the Scaled Webinars, or by watching recordings of the sessions on the [SUNY DLE website](#).

And once you have access to MCC's Brightspace, you will also gain access to asynchronous training modules, which is the same content that appears in the live synchronous or scaled training sessions mentioned above.

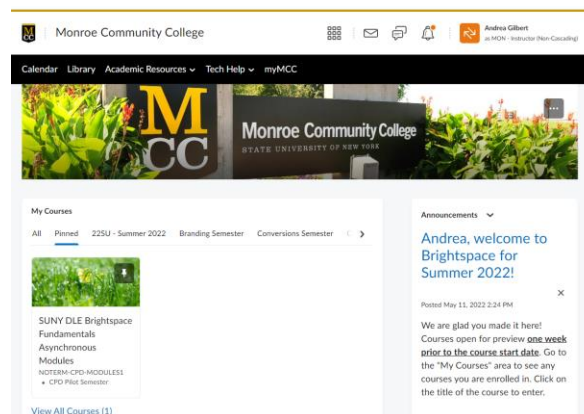


Figure 4. MCC Brightspace Homepage view with access to Asynchronous Training