

Parking at St. Joseph's Garage

St. Joseph's Garage has been modified with a new automatic payment process for collecting parking fees. You now have two payment options as you exit the garage, see the outline below:

Option 1 – Pay Prior to Entering your Vehicle

- Payment may be made at a walk up Payment Machine located just off the 3rd Floor Bridge.
 1. Insert your parking ticket into the machine.
 2. Pay by cash/credit card.
 3. Upon making payment you will receive a second parking ticket to be deposited into the parking arm at the ground level of the parking facility. This second parking ticket is your verification of payment and is retained by the St. Joseph's Garage facility.
 4. Push the "green" button at the Parking Machine for your "take home" receipt. This is the receipt that should be submitted with your travel documentation for reimbursement.

Option 2 – Pay at Ground Level Exit

1. Insert your parking ticket into the machine upon exiting the garage.
2. Pay by cash/credit card.
3. Push the "green" button at the machine for your "take home" receipt. This is the receipt that should be submitted with your travel documentation for reimbursement.

If you have any questions please contact Tiffany Brecker at extension 2150.