



June 4, 2009

**PRESENT:** S. Adrion, J. Alas, L. Bartholome, S. Batistta-Provost, A. Burns, B. Connell, M. Ernsthause, M. Fine, S. Forsyth, N. Karolinski, R. Kennedy, A. Leopard, A. Morris, J. McKenna, S. Murphy (Secretary), J. Nelson, M. Ofsowitz, P. Peterson, H. Pierre-Philippe, C. Powers, E. Ripton, T. Schichler, D. Shaw, D. Smith, R. Steven, T. Tugel (President), T. Vinci, C. Wendtland, H. Wheeler (Vice-President), A. Wilson, H. Wynn-Preische.

**ABSENT:** D. Baxter, P. Bishop, J. Case, M. DiSano, J. Downer, S. Fess, K. Foley, C. Forde, M. Fugate, E. Grissing, A. John, D. Leach, P. Ornt, M. Popovici, M. Rizzo, J. Striebich, J. Waasdorp, S. Weider, S. Wexler.

**GUESTS:** C. Abbott, K. Affleck, J. Altre, S. Blacklaw, D. Burke, S. Callan, D. Cecero, C. Clarke, R. Condello, R. Connett, J. Ekis, C. Guess Bardques, J. Hill, M. Marino, S. Monshipour, G. Morgan, M. Murphy, M. Reyes, R. Rodriguez, Brenda Smith, S. Vrooman, M. Witz,

**I. Meeting called to order: 3:35 p.m.**

**II. Guest Speaker-Dr. Larry Tyree, Interim President**

Dr. Tyree expressed thanks and appreciation for the time he spent at MCC. He conveyed information received from RIT regarding their outstanding undergraduate scholars which represent 1% of RIT students. The undergraduate scholars are asked to identify a high school or community college teacher that is considered a role model and had a profound influence on them. There were three teachers from MCC named. They are: Albert Knebel, Scott Vrooman and John Wadach. Dr. Tyree reviewed key statistics and events of the past year: MCC had record enrollment, 28% of Monroe County high school graduates will attend MCC in the fall, the College is financially sound, NYS budget problems will impact the College, two new buildings were opened this year-Wolk Center for Excellence In Nursing and the PAC Center, however the College still needs to address the shortage of classroom space, and Dr. Tyree visited 22 classes and/or clinical settings. The MCC Board of Trustees will be meeting on June 8 and the 2009-2010 budget will be voted on. There will be no tuition increase next year. It is important to keep MCC accessible and affordable as possible. The portion of County funding is expected to be increased. Dr. Tyree stated that Maggie Brooks has been very supportive of the College. Applications for the fall are up 10%. Increased enrollment brings increased challenges for space, support services, class sizes and finding faculty to teach classes. MCC just announced the creation of the Academy for Veteran Success. It provides services for the veterans and their families. It will have a summer camp for children. It is anticipated that Dr. Anne Kress will start June 22. The new SUNY Chancellor will visit MCC on July 22. Dr. Tyree thanked the Faculty Senate for the work they have done this past year. The Senate plays a critical role in curriculum issues. The SCAA committee had a vital role in the presidential search process. Thank you for the warm welcome everyone gave and for the many memories.

**III. All College Meeting.- no questions were presented.**

**IV. Announcements (T. Tugel):**

a. On behalf of the Faculty Senate, thank you to Dr. Tyree for his calming demeanor and leadership which helped MCC get back on track, have a successful presidential search, and be back to focusing on the important college issues. It has been an honor and a privilege to have him here at MCC.

b. Thank you to Ray Shea and the Planning Office for the refreshments today.

**V. Approval of Minutes:** Minutes of May 16, 2009 Faculty Senate Meeting approved as written.

**VI. Action Items**

1. Executive Committee action items:

Last year the College community overwhelmingly supported a statement of no confidence in the MCC Board of Trustees' commitment to conduct an effective, non-partisan presidential search. Based on this year's successful presidential search, the Executive Committee proposes the following resolution.

**Resolution of Restored Confidence in the Monroe Community College Board of Trustees**

WHEREAS, the Board of Trustees under the leadership of Mr. Richard Guon and Dr. Kenneth Goode conducted a presidential search that was transparent and free of political influence; and

WHEREAS, the Board of Trustees under the leadership of Mr. Richard Guon and Dr. Kenneth Goode invited and honored the recommendations for semi-finalist and finalist candidates put forth by both the Presidential Search Advisory Committee and the ad hoc committee to the Faculty Senate's Special Committee on Administrative Affairs; and

WHEREAS, the Board of Trustees welcomed and considered input from members of the College community attending open forums with the finalist candidates in the presidential search; and

WHEREAS, the Board of Trustees' unanimous vote recommending Dr. Anne Kress as Monroe Community College's fifth president demonstrated a Board unified among themselves and unified with the constituencies they are charged to govern; therefore, be it

RESOLVED, that the Monroe Community College Faculty Senate recognizes the collegial spirit in which the Board of Trustees carried out this year's presidential search process; and be it further

RESOLVED, that the Monroe Community College Faculty Senate proclaims its restored confidence in the Board of Trustees.

**Motion passed.**

2. Academic Policies Committee.

The Committee presented the 2011-2012 Academic Calendar. See Addendum A for entire calendar. An amendment was made to remove references to program change dates. **Motion passed.**

A motion was made to accept the 2011-2012 Academic Calendar as amended. **Motion passed.**

**VII. Standing Committee Reports**

Academic Policies – C. Wendtland

Betsy Ripton gave an update on the practice of Registration and Records allowing a one-time late withdrawal. For this academic year, the R&R department discontinued this process and adhered to the deadline policy as stated in Resolution 1.1.6(2). Based on the lack of negative reactions from students, the current policy should not be revised..

Curriculum – A. Leopard

The Committee has no new postings or approvals to report. Thank you to the Curriculum Committee members for their service this year. In addition to reviewing proposals they have worked diligently on other charges, meeting weekly to handle the work load. The Committee will be meeting twice a week through

June to review course proposals and to continue work on the local general education project. Please check the database for postings of course proposals through the month of June.

NEG – H. Pierre-Philippe

The deadline for submitting committee assignments preferences is June 12.

SCAA – B. Connell

Two members of SCAA, Mark Ernsthausen and Patti Ornt, served on the search committee for the Assistant VP of Administrative Services. The search committee has concluded and has forward the recommendation to the VP of Administrative Services.

Planning – A. Morris

No report.

Professional Development – C. Powers

The Awards workshop will be held on June 19 from 12:00pm-1:00pm in the Empire Room. Discussion will center on the NISOD, Hanson and Chancellor's awards. There will a brief overview of each and then open discussion.

**VIII. Student Announcements**

None.

**IX. Old Business**

None.

**X. New Business**

T. Tugel- Terri expressed thanks to the Faculty Senate for all the work completed during her tenure as president especially these last two years. The faculty need to remain vigilant especially with the mission of maintaining the academic integrity of the College given the pressures of increased enrollment, academic decisions based on convenience and "consumerism" attitude. Faculty need to be proud of the curriculum and the learning opportunities our students are receiving. There is no need to wait for a crisis to occur to show our true strength. There is no doubt that the Faculty Senate is an influential organization. During the course of Terri's four years as president, she has worked with 13 different faculty on the Executive Committee. These standing committee chairs and officers have given service above and beyond to the Senate. Five faculty have served the entire four years and several even before that-Holly Wheeler, Sue Murphy, Bonnie Connell, Annette Leopard and Ed Grissing. Terri officially passed the President's gavel to president-elect Chris Abbott and recognized next year's vice president, Bonnie Connell and secretary, Harry Pierre-Philippe.

B. Connell- The Senate thanks Terri for all her dedication and hard work.

Meeting adjourned at 4:25 p.m.

Respectfully submitted,

Terri Tugel  
President

Susan Murphy  
Secretary

**Minutes approved at the September 24, 2009 Faculty Senate meeting.**

**Addendum A****Monroe Community College  
Office of Academic Services****ACADEMIC CALENDAR  
2011-2012****FALL SEMESTER 2011 (SEPTEMBER 6- DECEMBER 22, 2011)**

September 5*	Monday	Last Day for Dropping Courses via the Web with 100% Refund of Tuition and Fees (Preceding Business Day is Friday, September 3)*
September 5	Monday	LABOR DAY - COLLEGE CLOSED
September 6	Tuesday	CLASSES BEGIN - Late Registration Fee Required
September 12	Monday	Last Day for 75% Refund of Tuition and Fees
September 12	Monday	Last Day to Add a Course without Instructor/ Departmental Approval (Green Slip)
September 19	Monday	Last Day for 50% Refund of Tuition and Fees
September 26	Monday	Last Day for 25% Refund of Tuition and Fees
September 26	Monday	Last Day Students May Drop Course(s)
September 27	Tuesday	Course Withdrawal Period Begins
November 23	Wednesday	Last Day for a Student to Withdraw from an Individual Course With a Grade of "W"
November 23	Wednesday	Last Day for Faculty to Recommend Course Withdrawals for Non-attendance
November 23	Wednesday	Evening Classes Do Not Meet (classes beginning 5:00 p.m. or later)
November 24-27	Thurs-Sun	THANKSGIVING RECESS - COLLEGE CLOSED (No-Classes)
November 28	Monday	CLASSES RESUME
December 16	Friday	Last Day of Classes
December 16	Friday	Last Day for a Student to Process a Complete Withdrawal from the College with a Grade of "W"
December 17-22	Sat-Thurs	FINAL EXAMINATION PERIOD FOR DAY, EVENING and SATURDAY CLASSES
December 26 - January 2	Monday-Monday	COLLEGE CLOSED
December 27	Tuesday	Final Grades Due by 12:00 noon - ALL COURSES

\*Weekend and holiday (Labor Day, Martin Luther King, Jr. Day, etc.) deadlines refer to transactions submitted via the Web. In person transactions must be completed by the preceding business day.

NOTE: All students who wish to receive a degree from Monroe Community College must file an "Intent to Graduate Application" upon registering for their last semester

NOTE: Deadlines are different for varied length courses. Please refer to the MCC Catalog for additional details

**INTERSESSION 2012 (JANUARY 3 – JANUARY 20, 2012)**

January 2*	Monday	Last Day for Dropping Courses via the Web with 100% Refund of Tuition and Fees (Preceding Business Day is Friday, December 23)*
January 3	Tuesday	CLASSES BEGIN - Late Registration Fee Required
January 4	Wednesday	Last Day for 90% Refund of Tuition and Fees
January 5	Thursday	No Refund of Tuition and Fees
January 6	Friday	Last Day Students May Drop Course(s)
January 7	Saturday	Course Withdrawal Period Begins

January 16	Monday	MARTIN LUTHER KING, JR. DAY - COLLEGE CLOSED
January 17	Tuesday	Last Day for a Student to Withdraw From an Individual Course With a Grade of "W"
January 17	Tuesday	Last Day for Faculty to Recommend Course Withdrawals for Non-Attendance
January 20	Friday	Last Day of Classes
January 26	Thursday	Final Grades Due by 12:00 noon - ALL COURSES

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### **SPRING SEMESTER 2012 (JANUARY 23 – MAY 24, 2012)**

January 22*	Sunday	Last Day for Dropping Courses via the Web with 100% Refund of Tuition and Fees (Preceding Business Day is Friday, January 21)*
January 23	Monday	CLASSES BEGIN - Late Registration Fee Required
January 27	Friday	Last Day to Add a Course without Instructor/Departmental Approval (Green Slip)
January 28	Friday	Last Day for 75% Refund of Tuition and Fees
February 3	Friday	Last Day for 50% Refund of Tuition and Fees
February 10	Friday	Last Day for 25% Refund of Tuition and Fees
February 10	Friday	Last Day Students May Drop Course(s)
February 11	Saturday	Course Withdrawal Period Begins
February 18**	Saturday	WINTER RECESS BEGINS AT CLOSE OF SATURDAY CLASSES**
February 19-26**	Sun - Sun	WINTER RECESS – NO CLASSES**
February 27	Monday	CLASSES RESUME
April 14**	Saturday	PRING RECESS BEGINS AT CLOSE OF SATURDAY CLASSES**
April 15-22**	Sun - Sun	SPRING RECESS - NO CLASSES**
April 23	Monday	CLASSES RESUME
April 28*	Saturday	Last Day for a Student to Withdraw From an Individual Course With a Grade of "W" (Preceding Business Day is Friday, April 27)*
April 28*	Saturday	Last Day for Faculty to Recommend Course Withdrawals for Non-attendance (Preceding Business Day is Friday, April 27)*
May 18	Friday	Last Day of Classes
May 18	Friday	Last Day for a Student to Process a Complete Withdrawal from the College with a Grade of "W"
May 19-24	Sat - Thurs	FINAL EXAMINATION PERIOD FOR DAY, EVENING and SATURDAY CLASSES
May 28	Monday	MEMORIAL DAY - COLLEGE CLOSED
May 29	Tuesday	Final Grades Due by 12:00 noon - ALL COURSES
TBA		COMMENCEMENT

\*Weekend and holiday (Labor Day, Martin Luther King, Jr. Day, etc.) deadlines refer to transactions submitted via the Web. In person transactions must be completed by the preceding business day.

\*\*Dates may be adjusted to match Monroe County Public School Calendars

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**SUMMER SESSION 2012****SESSION I****FIRST 5-WEEK DAY SESSION (MAY 29 – JUNE 29, 2012)**

May 28	Monday	Memorial Day – COLLEGE CLOSED
May 28*	Monday	Last Day for Dropping Courses via the Web with 100% Refund of Tuition and Fees (Preceding Business Day is Friday May 25)*
May 29	Tuesday	CLASSES BEGIN-Late Registration Fee Required
May 30	Wednesday	Last Day for 90% Refund of Tuition and Fees
May 31	Thursday	No Refund of Tuition and Fees
June 4	Monday	Last Day Students May Drop Course(s)
June 5	Tuesday	Course Withdrawal Period Begins
June 23*	Saturday	Last Day for Students to Withdraw from Individual Courses in this Session via the Web with a Grade of “W” (Preceding Business Day is Friday, June 22)*
June 23*	Saturday	Last Day for Faculty to Recommend Course Withdrawals from this Session for Non-attendance via the Web (Preceding Business Day is Friday, June 22)*
June 29	Friday	Final Examination Period for First Five Week Session
June 29	Friday	Last Day of Classes for this Session
July 2	Monday	Final Grades Due by 12:00 noon - ALL COURSES
July 4	Wednesday	Independence Day– COLLEGE CLOSED

**FIRST 6-WEEK EVENING SESSION (May 29 – July 6, 2012)**

May 28*	Monday	Last Day for Dropping Courses via the Web with 100% Refund of Tuition and Fees (Preceding Business Day is Friday, May 25)*
May 28	Monday	Memorial Day – COLLEGE CLOSED
May 29	Tuesday	CLASSES BEGIN-Late Registration Fee Required
May 30	Wednesday	Last Day for 90% Refund of Tuition and Fees
May 31	Thursday	No Refund of Tuition and Fees
June 5	Tuesday	Last Day Students May Drop Course(s)
June 6	Wednesday	Course Withdrawal Period Begins
June 28	Thursday	Last Day for Students to Withdraw from Individual Courses in this Session with a Grade of “W”
June 28	Thursday	Last Day for Faculty to Recommend Course Withdrawals from this Session for Non-attendance
July 4	Monday	Independence Day – COLLEGE CLOSED
July 6	Friday	Last Day of Classes for this Session
July 9	Monday	Final Grades Due by 12:00 noon - ALL COURSES

**SESSION II****SECOND 5-WEEK DAY SESSION (JULY 9 - AUGUST 10, 2012)**

July 8*	Sunday	Last Day for Dropping Courses via the Web with 100% Refund of
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July 9	Monday	Tuition and Fees (Preceding Business Day is Friday, July 6)* CLASSES BEGIN - Late Registration Fee Required
July 10	Tuesday	Last Day for 90% Refund of Tuition and Fees
July 11	Wednesday	No Refund of Tuition and Fees
July 14*	Saturday	Last Day Students May Drop Course(s) via the Web (Preceding Business Day is Friday, July 13)*
July 15	Sunday	Course Withdrawal Period Begins
August 4*	Saturday	Last Day for Students to Withdraw from Individual Courses in this Session via the Web with a Grade of "W" (Preceding Business Day is Friday, August 3)*
August 4*	Saturday	Last Day for Faculty to Recommend Course Withdrawals from this Session for Non-attendance via the Web (Preceding Business Day is Friday, August 3)*
August 10	Friday	Last Day of Classes for this Session
August 13	Monday	Final Grades Due by 12:00 noon - ALL COURSES

**SECOND 6-WEEK EVENING SESSION (JULY 9– AUGUST 17, 2012)**

July 8*	Sunday	Last Day Dropping Courses via the Web with 100% Refund of Tuition and Fees (Preceding Business Day is Friday, July 6)*
July 9	Monday	CLASSES BEGIN - Late Registration Fee Required
July 10	Tuesday	Last Day for 90% Refund of Tuition and Fees
July 11	Wednesday	No Refund of Tuition and Fees
July 16	Monday	Last Day Students May Drop Course(s)
July 17	Tuesday	Course Withdrawal Period Begins
August 9	Thursday	Last Day for Students to Withdraw from Individual Courses in this Session with a Grade of "W"
August 9	Thursday	Last Day for Faculty to Recommend Course Withdrawals from this Session for Non-attendance
August 17	Friday	Last Day to Apply for a Program Change
August 17	Friday	Last Day of Classes for this Session
August 20	Monday	Final Grades Due by 12:00 noon - ALL COURSES

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