**NOMINATION FORM**

**CHANCELLOR’S AWARD FOR EXCELLENCE IN**

**CLASSIFIED SERVICE**

Please type or print:

**NOMINEE**

|  |
| --- |
| **NAME** |
| **TITLE YEARS OF SERVICE IN TITLE** |
| **DEPARTMENT** |
| **BUSINESS PHONE NUMBER** |

**SUBMITTED BY**

|  |
| --- |
| **NAME** |
| **TITLE** |
| **DEPARTMENT** |
| **BUSINESS PHONE NUMBER** |

**I. Please attach a narrative statement (less than 500 words) in support of this nominee.**

**II.** **List up to five examples which best demonstrate how the nominee excels in their present position:**

|  |
| --- |
| 1. |
| 2. |
| 3. |
| 4. |
| 5. |

**III. List up to five examples which show how this nominee demonstrates flexibility/ creativity on campus.**

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| 1. |
| 2. |
| 3. |
| 4. |
| 5. |

**IV. List up to five examples supporting how this nominee demonstrates exemplary customer service.**

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| 1. |
| 2. |
| 3. |
| 4. |
| 5. |

***\*\*\*Deadline for submission to System Administration is Monday, March 6, 2017.***