



October 22, 2009

PRESENT: S. Adrion, J. Alas, A. Benjamin, P. Bishop, M. Bower, J. Case, B. Connell (Vice president), S. Crews, M. Disano, M. Ernsthausen, G. Fazekas, S. Fess, M. Fine, K. Foley, C. Forde, M. Fugate, K. Graves, E. Grissing, S. Hagreen, L. Judd, N. Karolinski, R. Kennedy, E. Lanzafame, J. Mahar, J. McKenna, A. Morris, J. Nelson, M. Ofsowitz, P. Ornt, P. Peterson, H. Pierre-Philippe (Secretary), C. Powers, S. Batista-Provost, T. Schichler, D. Shaw, D. Smith, R. Steven, J. Volland, J. Waasdorp, M. Witz

ABSENT: C. Abbott (President), L. Bartholome, B. Dery, K. Graves, M. Popovici, B. Ripton, C. Sardone, S. Weider, H. Williams, A. Wilson, H. Wynn-Preishe

GUESTS: D. Burke, S. Blacklaw, D. Cecero, S. Forsyth, A. Leopard, E. Morris, R. Rigoni, M. Pentz, E. Putnam, A. Smalls

I. Meeting called to order: 3:35PM

II. Lee Struble and Leah Santirocco Forregano

Smoking policy is in its second year. They have made some adjustments to the smoking areas. For example, the front loop smoking area has been pushed back to accommodate both the traffic patterns and a smoking area. He is glad that MCC has a policy, but they don't have the staff to effectively 'police' all college areas. The first phase of the program was education, letting the students know the designated smoking areas on campus. They are at the enforcement stage, students are being 'ticketed' and sent to Student Services. He encourages faculty to contact Public Safety if they have any issues, such as relocation of the smoking area, enforcement of the policy at non-designated area, and handle repeat offender. That message was reiterated by Diane Cecero, who urged us to avoid any possible faculty-student confrontation – contact Public Safety to handle any smoking related issues. Lee Struble will be attending the December Senate meeting to discuss the initiatives of the Civility Committee. One of the important programs is Making Courtesy Common (MCC), which is designed to train faculty and staff how to get voluntary compliance when dealing with or observing any uncivil behaviors. There will be 4 training sessions, the first of which is scheduled for Damon City Center. He believes that increased civility will also help in enforcing the Smoking Policy.

He answered several questions, but really stressed that faculty should contact Public Safety to resolve any issues.

III. All College Meeting:

No questions or concerns were presented.

IV Announcements (B. Connell)

- a. Lee Strubble and Dick Stewart will be attending the December Faculty Senate meeting to discuss the initiatives of the Civility Committee.
- b. Ad Hoc Committee to Review Professional Leave has been formed and they will begin their work next week. Donna Cox and Pete Collinge have agreed to be co-chair of the committee. Bonnie thanked all those who volunteered.
- c. Ad Hoc Committee on Assessment and Program Review will be finalized within the next couple of weeks.

V Approval of Minutes:

Minutes of September 24th, 2009 Faculty Senate Meeting approved as written.

VI Action Items:

1. NEG Committee

(Article 9-Section 2-E. 2) To remove the statement 'evaluation of department chairs' from the duties of SCAA. **Motion passed.**

2. Curriculum Committee

R18S Performing Arts: Music – **Motion passed**

PR1F Air Conditioning Technology: Heating and Ventilation – **Motion passed**

PD3S Medical Transcription, Certificate – **Motion passed**

VII Standing Committee Reports:

Academic Policies – E. Grissing

In response to concerns expressed by the Ad Hoc Committee on Writing Competency Prerequisites , APC has been discussing Resolution 1.2.3, trying to come with better language than what currently exists in the resolution. They want to avoid the use of the words 'average student' in describing what prerequisites are supposed to do. An electronic version of APC's recommendations will be sent out, so that the information can be shared with your constituents.

The Ad Hoc Committee also recommended that APC review some issues regarding placement testing . APC will be meeting with representatives from Counseling and Advising and Admissions at their next meeting to begin discussion regarding these issues.

Curriculum – M. Ernsthausen

The curriculum Committee has given final approval to the following:

Two Program Revisions

PR18S Performing Arts: Music

PR1F Air Conditioning Technology: Heating and Ventilation

One Program Deactivations

PD3S Medical Transcription, Certificate

Twelve course revisions

CR1F HSP 202 Banquet and Event Planning

CR4F MET 206 Engineering Materials

CR5F MET 208 Technical Mechanics, Dynamics

CR58S ACD 141 Alcoholism/Chemical Dependency Treatment Modalities

CR59S ACD 142 Alcoholism/Chemical Dependency and the Family System

CR60S ACD 143 Alcoholism/Chemical Dependency Counseling Skills

CR61S ACD 144 Alcoholism/Chemical Dependency/Substance Abuse Group Counseling Skills

CR62S ACD 145 Special Issues in the Field of Alcoholism/Chemical Dependency/Substance Abuse

CR55S CSC 103 Instruction to Data Structures

CR56S CIS 223 Computer Programming – C++

CR57S CIS 225 Advanced Java

CR63S ACD 146 Alcohol/Chemical Dependency Internship Seminar

Twenty-nine course deactivations

CD1F Court Reporting Courses: CRT 101,102,103,112,113,201,202,203

CD3F PE 102 Personal Fitness for Professional Firefighter

CD4F PEC 198 Co-Ed Water Safety

CD5F PEM 134 Soccer

CD6S PEC 149 Co-Ed Tennis

CD7S PEM 136 Volleyball/Basketball

CD8F PEM 138 Floor Hockey

CD9S PPE 165 Theory/Technique of Aquatic Instruction (WSI)

CD10S PPE 172 Physical Fitness Testing

CD11F PEC 134 Co-Ed Soccer

CD12F PEC 132 Co-Ed Basketball

CD13F PEC 136 Co-Ed Volleyball/Basketball

CD14F CHE 154 Lab Techniques for Chemical Technicians

CD15F CHE 153 Chemistry Problem Solving by Computer

CD16F PEC 160 Rock Climbing

CD17F CHE 111 Contemporary Topics in Chemistry
CD27S HIM 275 Medicolegal Aspects of Medical Transcription
CD42S INT 208 Instrument Electronics
CD52S DEN 221 Community Dentistry
CD53S PSP 118 Peace Officer
CD54S ART 191 Art History Video – Impressionism
CD55S ART 192 Art History Video – Women Artists
CD56S ART 193 Art History Video – 20th Century
CD57S HIM 276 Professional Readiness for Medical Transcription
CD58S HIM 278 Advanced Medical Transcription
CD60S PEH 101 Handicapped P.E. I
CD61S PEH 102 Handicapped P.E. II
CD62S PEH 103 Handicapped P.E. III
CD63S PEH 104 Handicapped P.E. IV

One new Course

NC12S HVA 275 Modern Welding Techniques

The curriculum committee has posted the following items until 10/27:

Two New Courses

NC1F ENG 283 Reading Graphic Literature

NC2S ART 102 Fine Arts: Theory and Practice

There will be an open hearing to discuss the Individual Studies program on October 23rd, 2009 in 8-300

NEG – A. Morris

- No report

SCAA – M. Fine

- No report

Planning – D. Shaw

- No report.

Professional Development – C. Powers

The Committee is working on some of the recommendations from last year's award workshop, providing clarification for MCC's 3 major awards and feedback to the nominators. NISOD is the only developmental award available to junior faculty. The new criteria have been distributed and the packets are due on November 2nd. The committee has also finished its work on the Chancellor's award, but can't make any changes, as it is a SUNY award. The committee did recommend that candidates for this award should have at least 10 years of service at MCC. The Committee will be reviewing the Hanson award soon.

After the selection process, the committee is willing to provide feedback to any interested nominators or candidates.

VIII Student Announcements:

- Jessica Monroe – Service Club Senator

SGA is working on putting 'thought boxes' around campus to get students ideas, needs and concerns. Also sponsored a Sustainability Day and she felt it was very successful.

**IX Old Business
None**

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None**

Meeting adjourned at 4:15 p.m.

Respectfully submitted,

Chris Abbott
President

H. Pierre-Philippe
Secretary

Minutes approved at the November 19, 2009 Faculty Senate meeting.