

# Pre-Advisement Worksheet

Welcome to Monroe Community College and the Brighton Academic Advisement Center! Our advisors, counselors, and faculty are here to assist you through the advisement and registration process by providing the support and resources that will enable you to identify your educational goals, establish an academic plan and select appropriate courses.

If required, placement testing must be completed prior to your advisement and registration session. Testing information can be found at: [www.monroecc.edu/go/testing](http://www.monroecc.edu/go/testing)

**Please review, complete and print out the following information. You are required to bring this worksheet to your advisement and registration session.**

Name: \_\_\_\_\_

Student ID#: M00 \_\_\_\_\_

Major/Program of Study: \_\_\_\_\_



Review the following from the **Tools and Tips** section of the Academic Advising Atlas: [www.monroecc.edu/go/advising](http://www.monroecc.edu/go/advising)

- [Tools for Advisement Video](#)
- [Degree/Program Requirements](#) (Degree Audit Forms)
- [Course Descriptions](#)
- [Master Schedule of Classes](#)

Will you be attending MCC full-time (12 credits or more)? Yes  No

Do you have previous college credit (i.e., AP, dual credit, transfer credit)? Yes  No

If yes, from where? \_\_\_\_\_

Do you plan to transfer after attending MCC? Yes  No

Will you be employed while attending school? Yes  No

If yes, how many hours? \_\_\_\_\_

What are your future plans of study and/or career? \_\_\_\_\_

What are you hoping to accomplish at MCC? \_\_\_\_\_

What were your favorite and least favorite subjects during high school and/or previous college experience?  
 Favorite: \_\_\_\_\_  
 Least Favorite: \_\_\_\_\_

What are your interests, hobbies, extracurricular activities, and outside commitments (i.e., family, volunteer work)?  
 \_\_\_\_\_

Courses you would like to take: \_\_\_\_\_

**Please indicate if you have completed the following activities in preparation for the upcoming semester:**

- |   |                              |  |
|---|------------------------------|--|
| Accessed your student email account? ( <a href="http://www.monroecc.edu/students/email">www.monroecc.edu/students/email</a> )                               | <input type="checkbox"/> yes | <input type="checkbox"/> no                              |
| Applied for Financial Aid ( <a href="http://www.monroecc.edu/go/finaid">www.monroecc.edu/go/finaid</a> )  | <input type="checkbox"/> yes | <input type="checkbox"/> no                              |
| Logged into your Student Records and completed the preliminary surveys?<br>( <a href="http://www.monroecc.edu/go/records">www.monroecc.edu/go/records</a> ) | <input type="checkbox"/> yes | <input type="checkbox"/> no                              |
| Requested your final high school or GED transcripts?  | <input type="checkbox"/> yes | <input type="checkbox"/> no                              |
| Requested your final college(s) transcript (if you have transfer credit)?   | <input type="checkbox"/> yes | <input type="checkbox"/> no <input type="checkbox"/> n/a |
| Requested your immunization records? ( <a href="http://www.monroecc.edu/go/health">www.monroecc.edu/go/health</a> )   | <input type="checkbox"/> yes | <input type="checkbox"/> no                              |

***Effective advisement requires a partnership between the advisor and the student.***

**Advisor Responsibilities:**

- Assist students through a self-assessment and decision-making process
- Assist students with exploring their educational and career goals
- Assist students with choosing a program of study
- Assist students with selecting courses based on interests, values and skills
- Assist students with scheduling courses to fulfill general education and degree requirements

**Student Responsibilities:**

- Arrive prepared for the advising session
- Be an active participant in the advising process
- Develop realistic and attainable educational and career goals
- Become knowledgeable about College resources, programs, policies and procedures
- Accept responsibility for decisions made in the advising process

**Expected Student Learning Outcomes:**

- Students will utilize College resources to assist them in establishing their academic goals.
- Students will be able to accurately interpret program requirements and degree audit materials in order to make appropriate course selections.
- Students will demonstrate effective decision-making concerning their degree and career goals.
- Students will develop a comprehensive plan for achieving their educational goals.

***Academic advisement at Monroe Community College  
is an integral part of the larger College mission of student success.***

**Please bring this information sheet to your advisement and registration session.**

