

**2007-2008 APPLICATION FOR WAIVER OF THE
MAXIMUM TIME FRAME REQUIREMENT
FOR FEDERAL FINANCIAL AID (TITLE IV)**



NAME: _____	(LAST)	(FIRST)	(M.I.)
ID #: _____		PHONE #: _____	
ADDRESS: _____	(STREET)	(CITY)	(STATE) (ZIP)

Federal regulations state that a student receiving Federal Financial Aid may attempt up to a maximum of 150% of the credits necessary to complete their degree program. For an example, for a program requiring 64 credits for graduation a student may attempt up to 96 credit hours. When the student’s attempted hours are equal to or exceed 150% of the credits required for the degree, the student is no longer eligible for Federal Financial Aid.

In order to apply for a waiver of the Maximum Time Frame requirement, the student must:

1. Explain why you have attempted 96 or more credit hours and do not yet have an associate’s degree, OR why you are enrolling for an additional degree.
2. Detail your plan for completing their degree at Monroe Community College.
3. Have this form signed by an Academic Advisor, certifying your academic plan will lead to the completion of a degree at Monroe Community College.

Section I – Student Information

What is your Current Degree Program at MCC? _____

Expected Graduation Date (month/year): _____

Please list any previous certificates/degrees awarded at MCC: _____

Total Number of Attempted Hours: _____ Total Number of Transfer Hours: _____

Total Number of Earned Hours: _____ Cumulative Grade Point Average: _____

Please explain why you have attempted 96 or more credit hours and do not yet have an associate’s degree, OR why you are enrolling for an additional degree at Monroe Community College. Attach an additional sheet of paper if necessary.

OVER

Section II - Academic Plan

Please list ALL coursework you plan to take in order to complete your current degree program at MCC. List all coursework for which you are currently registered AND all coursework you plan to register in the future. If you plan to take a course not required for graduation, please include it on the list and note that it is not required.

<u>Course #</u>	<u>Semester</u>	<u>Course #</u>	<u>Semester</u>

I understand that if this waiver is approved I must satisfactorily complete the above courses in the indicated semesters. I also understand that if I withdraw or fail any of the courses, I will lose my federal financial aid eligibility at Monroe Community College.

Student Signature: _____ Date: _____

Section III - Academic Advisor Certification

The Financial Aid SAP Appeal Committee requests the assistance of the student’s academic advisor in assessing the viability of the outlined plan of study. We understand that the academic advisor can only determine if the student will earn their degree IF the plan of study is successfully completed. In your assessment:

Will the academic plan, if successfully completed, meet the requirements for the degree program in which the student is currently enrolled in at MCC? Yes___ No___

Comments/Qualifying Statements:

Academic Advisor Signature: _____ Date: _____

All sections of this form must be completed prior to submission. Incomplete waivers will be returned. Completed waiver applications should be submitted to either the MCC Financial Aid Office at the Brighton Campus or the Student Services Center at the Damon City Campus.

Brighton Campus:
Financial Aid Office
Monroe Community College
1000 East Henrietta Road
Rochester, N.Y. 14623
FAX: 585-292-3840

Damon City Campus:
RFS Services
MCC Damon City Campus
228 East Main Street
Rochester, N.Y. 14604
FAX: 585-262-1733