



2011-2012 Self-Paced Online Course Announcement  
**HSMI 152: "A Supervisor's Guide to Workplace Violence"**  
Offered by the **Homeland Security Management Institute (HSMI)** of MCC

**About HSMI:**

The **mission** of the HSMI is to provide expertise in homeland security training to public and private employees and officials. As such, HSMI develops curricula, delivers program, broker resources, partners with agencies, and consults on issues of homeland security.

Through a network of community colleges, the HSMI provides regional and national services to safety professionals, public officials, healthcare providers, public safety managers and executives.

**About this Course/Target Audience:**

The "**Supervisor's Guide to Workplace Violence**" course is designed for supervisors or individuals responsible in dealing with violence and harassment prevention in the workplace. It consists of an online text, interactive exercises, web links, self-grading quizzes, and a final exam.

**This course is a self-paced, open entry/open exit course**, meaning students can complete the course on their time without specific due dates or interaction with fellow students. However, an instructor monitors the course and requires students to complete simple online learning activities.

This course is eight (8) total hours in length.

**Topics Covered:**

- What is Workplace Violence?
- Recognizing Early Warning Signals
- Prevention of Workplace Violence
- Training Workers and Supervisors in Workplace Violence

**Course Requirements:** There are no pre-requisite courses or required background.

**Time Frame:** This course opens October 3, 2011, with 90 days to complete the course. Students may register for this course any time before May 28, 2012. It is a self-paced course and is open for approximately ninety (90) days once the student has started the session.

**Fee:** \$29 per student

**How to Register and Access your Course Online:**

- **Step 1: Register at MCC** by completing the online form located at <http://www.monroecc.edu/go/hsmi>, click on Online Courses link, and scroll to access the form.
- **Step 2: HSMI will contact students with login information** to access your course online.

**(If you would like to drop the course prior to accessing the module, you must contact us by email at [hsmi@monroecc.edu](mailto:hsmi@monroecc.edu)).**



*We look forward to meeting your certification requirements and training needs!*  
Homeland Security Management Institute (HSMI) of Monroe Community College (MCC)  
Rochester, New York \* (585) 753-3921 \* [hsmi@monroecc.edu](mailto:hsmi@monroecc.edu) \* <http://www.monroecc.edu/go/hsmi>