



# MCC

There's more to you. There's more to MCC.

# JEANNE CLERY SECURITY POLICY & CRIME STATISTICS ACT

DRUG & ALCOHOL PREVENTION  
PROGRAM  
2003

## Monroe Community College

- Brighton Campus
- Damon City Campus

Many students, their parents, and employees are concerned about safety and security on campus. Monroe Community College understands that concern and takes its responsibility seriously. MCC employs security measures that ensure our students and employees are as free as possible from any threats to their safety or well being. Although the college has been fortunate in not experiencing a significant number of crimes committed on campus, our efforts must continue to minimize the risk of criminal incidents. To prevent such incidents, a competent, professionally-trained campus Public Safety Department, together with students and employees, are responsible for a number of measures to ensure that people and their possessions are protected as much as possible.

## *Students' and Employees' Responsibilities*



### *Civility*

Each day at Monroe Community College, thousands of people come together to carry out the complex mission of the College. Some of us are learners, others are teachers, and still others work in a variety of ways that support and advance the educational process.

Whatever our individual roles and functions, it is important that we conduct ourselves in a manner that is respectful of the work and the rights of all others. The process of education requires an environment that is free of disturbance, conscious of personal and institutional schedules, and civil in all aspects of human relations. As members of this academic community, we pledge ourselves to make every effort to promote and maintain an atmosphere of civility on our campus.

Endorsed by the Faculty Senate and Student Association Government, June, 1995.

The cooperation and involvement of students and employees in a campus safety program is absolutely necessary. Students and employees must assume responsibility for their own personal safety and the security of their personal

belongings by taking simple, common sense precautions. For example, although the campus is well-lighted, any student or employee, male or female may feel more comfortable contacting Public Safety to have an officer escort them to their cars at night or have them monitor their departure on the roof top cameras. Valuable items such as cameras, tape recorders, calculators and lap top computers should be marked with engraving instruments, and serial numbers recorded. Bicycles should be left in designated areas and locked. Cars should be locked and valuable items should be removed or not left in full view. Students and employees should report any suspicious looking activity or incidents to the Public Safety Department as soon as possible.

### *Further Information*

Further information about campus safety and security can be obtained from the office of the Public Safety Director in Room 7-341 or by telephone at 585.292.2902.

### *Sexual Offense Policy Statement*



The administration of Monroe Community College fully supports all local, state and federal laws governing harassment, rape and sexual assault and will prosecute to the fullest extent possible. In addition, it is a violation of the Monroe Community College Code of Conduct Regulations (contained in the College Catalog). All appropriate sexual contact and conduct (kissing, hugging, touching) on the MCC Campus and occurring with a College Community member must be consensual. Violators are subject to the same disciplinary sanctions and appeal procedures as specified in the Code of Conduct, if applicable, up to and including expulsion from the institution and termination of employment status whether or not formal charges are brought against them. In any disciplinary action alleging a sexual assault, the accuser and the accused are entitled to the same opportunities to have persons present and must be informed of the outcome.

We are committed to providing prompt and compassionate support services to any victims of such assaults. If you

or anyone you know has been a victim of a sexual offense on the Monroe Community College campus, we urge you to report the incident to Campus authorities. If you are a survivor of a sexual assault, you have the right to:

- Report the incident to the Campus Public Safety Department for internal reporting and/or to pursue criminal charges;
- Seek medical treatment as soon as possible, preferably within 72 hours for: physical injuries sustained, sexually transmitted diseases (STD's), pregnancy prevention (if applicable), and the collection and preservation of evidence crucial to pursuing criminal action. (By law, evidence is maintained for a specified period of time to allow for this option should a victim not wish to pursue criminal charges immediately.)
- Access the wide range of support services, including free and confidential counseling, provided by the College and/or the community

For additional information and a list of Campus and other community support resources concerning sexual offenses, contact the Department of Public Safety at 585.292.2900.

### *The Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act*

Sets the requirements for sexual offender registration and community notification.

**The Campus Sex Crimes Prevention Act of 2000** provides for the tracking of convicted sex offenders enrolled at, or employed by, institutions of higher education. It requires sex offenders, already required to register in a State, to provide notice of each institution of higher education in that State at which that person is employed, carries on a vocation, or is a student. The Act amends the Family Educational Rights and Privacy Act of 1974 (FERPA) to clarify that nothing in the Act can prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders.

This registration is to be made available to law enforcement agencies with jurisdiction where the institutions of

higher education are located. Law enforcement agency information provided by the State concerning registered sex offenders, may be obtained through the following web site: [www.monroecountysheriff.info](http://www.monroecountysheriff.info) click on "neighborhoods" link and choose "sex offenders". From there you may link to the New York Department of Criminal Justice Services' Sex Offender Registry or go directly there at [www.criminaljustice.state.ny.us/nsor](http://www.criminaljustice.state.ny.us/nsor) You may also contact the NY DCJS Sex Offender Registry at 518.457.6236 or 1.900.288.3838

## **Monroe Community College Drug and Alcohol Prevention Program**



Monroe Community College believes that the illegal use of drugs and alcohol presents a serious health and safety hazard to the college community and interferes with educational and occupational success. The college fully complies with the Drug Free School and Communities Act of 1989 to prohibit the illegal possession, consumption and distribution of drugs and alcohol on college property, during classes and at activities officially sponsored by the college. Students, faculty and staff may not consume alcoholic beverages on College property, during classes, or in connection with activities officially sponsored by the college except by permission of the college President.

Monroe Community College supports all federal, state and local ordinances pertaining to alcohol and drugs and will fully cooperate with law enforcement authorities to protect the students, staff and faculty of the college from the illegal possession, purchase, sale, and manufacture of controlled substances and alcohol. The college will refer offenders to the proper civil authorities. Regardless of whether the legal action is pursued by the college or outside agencies, disciplinary action will be taken by the college for violations of the law, college policy or college Conduct Regulations. All students, faculty and staff should be familiar with the Drug Free Campus Policy and abide by it. In addition, all college faculty, staff and

student employees must be in compliance with the Monroe Community College Drug Free Workplace Policy.

## **Legal Sanctions**

### **Laws Governing Alcohol**

The State of New York sets 21 as the minimum age to purchase or possess any alcoholic beverage. Specific ordinances regarding violations of alcohol laws including driving while intoxicated are available from the Public Safety or Human Resources Departments. Effective January 1, 1990, the package of new state laws was passed regarding alcohol. The new law included the following:

1. Persons under 21 found possessing alcohol may be given a maximum fine of \$50.
2. Anyone convicted of fraudulently using a drivers license to buy or to attempt to buy alcohol may have his drivers license suspended for up to 90 days.
3. Persons convicted of buying alcohol through fraudulent means face a possible \$100 fine and/or being required to do up to 30 hours of community service work.

A violation of any law regarding alcohol is also a violation of the Monroe Community College Conduct Regulations and will be treated as a separate disciplinary matter by the college.

Behavior that disrupts the educational environment, causes public inconvenience, annoyance or alarm, or recklessly creates a risk to people and/or property even though motivated by alcohol is a violation of law and college Conduct Regulations.

## **Controlled Substance Offenses**

Criminal possession, sale or use of drugs is covered in articles 220 and 221 of the New York State Penal Law. The seriousness of the offense and penalty imposed upon conviction depend upon the individual drug and amount held or sold ranging from a maximum of 15 days and \$250 fine for a violation to a maximum of \$100,000 fine and life imprisonment for a class A felony. It is

## **Health Risks**



As part of the effort to create a drug-free campus, Monroe Community College believes that the college community should be educated about the physical and emotional health hazards the misuse of drugs and alcohol presents. MCC provides information and educational programs on substance abuse throughout the year to students, faculty and staff. Listed below are some of the health risks associated with using/abusing alcohol and various drugs. (Please note that the dangers associated with substance abuse are not limited to only the conditions listed below.)

## **Substances & Known Health Risks**

### **Alcohol**

Heart and liver damage; brain damage; death from overdose and accidents.

### **Marihuana/Hashish**

Impaired memory perception, interference with psychological maturation, possible damage to lungs and heart, psychological dependence.

### **Cocaine**

Intense psychological dependence, sleeplessness and anxiety, nasal passage damage, lung damage, and death from overdose.

### **Stimulants**

Loss of appetite, hallucinations, paranoia, convulsions, brain damage, cancers of the lung, throat, mouth, death from overdose.

### **Depressants**

Infection, addiction, loss of appetite, death from overdose, nausea, and has severe interaction with alcohol.

### **Narcotics**

Addiction with severe withdrawal symptoms, loss of appetite, death from overdose.

### **Hallucinogens**

Anxiety, depression, impaired memory, emotional breakdown, death from overdose.

### **Inhalants**

Drastic weight loss, brain damage, liver and bone marrow damage, high risk of sudden death.

*Please contact the Health Services Department for additional information on the risks involved with the misuse of drugs and alcohol.*

important to be aware that under the Penal Law, a gift of drugs is treated as a sale.

A violation of any law regarding drugs is also a violation of the Monroe Community College Conduct Regulations and will be treated as a separate disciplinary matter by the college.

Detailed information regarding the penalties for illegal possession and distribution of drugs is available from the Public Safety Department.

## Counseling, Treatment and Rehabilitation

Monroe Community College has an experienced and highly-qualified staff in the Counseling Center and Health Services who can provide information, confidential referrals and assistance to those persons with problems stemming from use or abuse of drugs or alcohol. Employees are encouraged to utilize the Employees' Assistance Program (EAP) when necessary. Information pertaining to the EAP is available in the Human Resources Department.

The New York State Division of Substance Abuse Services supports and monitors a state-wide network of prevention and treatment programs. Persons concerned about substance abuse problems are invited to call toll-free, 1-800-522-5353 for information and assistance.

## College Sanctions

In addition to legal sanctions the college will take disciplinary action for violations of law, college Policy or Conduct Regulations, up to and including expulsion or termination of employment.

## Drug-Free Workplace (Controlled Substance) Policy

\* Applies to all College Faculty, Staff and Student Employees and is in compliance with the regulations of the Drug-Free Workplace Act of 1998

### I. Policy

The College is committed to the development and maintenance of a drug free environment in accordance with the Drug-Free Workplace Act. Accordingly, the College will not tolerate any unlawful activity such as the possession, use, manufacture, distribution, and/or dispensation, of a controlled substance on College owned or controlled property.

### II. Guidelines

#### A. Sanctions for Violation or Non-compliance:

Disciplinary charges and/or remedial action will be pursued consistent with existing contractual agreements. The nature and extent of these charges and/or action depend on a variety of factors, including the severity of any work rule violations, the pattern and frequency of observed substance related problems, past work record, or any other consideration which may be considered relevant by the College. The need for disciplinary action and the appropriate penalty should be discussed with the Director of Human Resources.

### B. Compliance as a Condition of Employment:

Compliance with the provisions of this policy shall be a condition of employment at Monroe Community College.

### C. Employee Obligation for Notification of Conviction:

In compliance with federal law any faculty member, staff member or student employee convicted of any criminal drug statute violation which has occurred in or on the workplace premises is required to notify the College within five (5) calendar days following such conviction.

### D. Employer Obligation for Notification:

The College is obligated to notify the appropriate federal contracting agency, within ten (10) days of receipt of notice of an employee conviction as described in "C" above.

### E. Maintenance of Drug-Free Workplace:

Good faith efforts on the part of MCC to establish and maintain a drug-free workplace will include providing ongoing drug awareness educational programs and dissemination of drug awareness information for all members of the College community as well as implementation and strict enforcement of this policy.

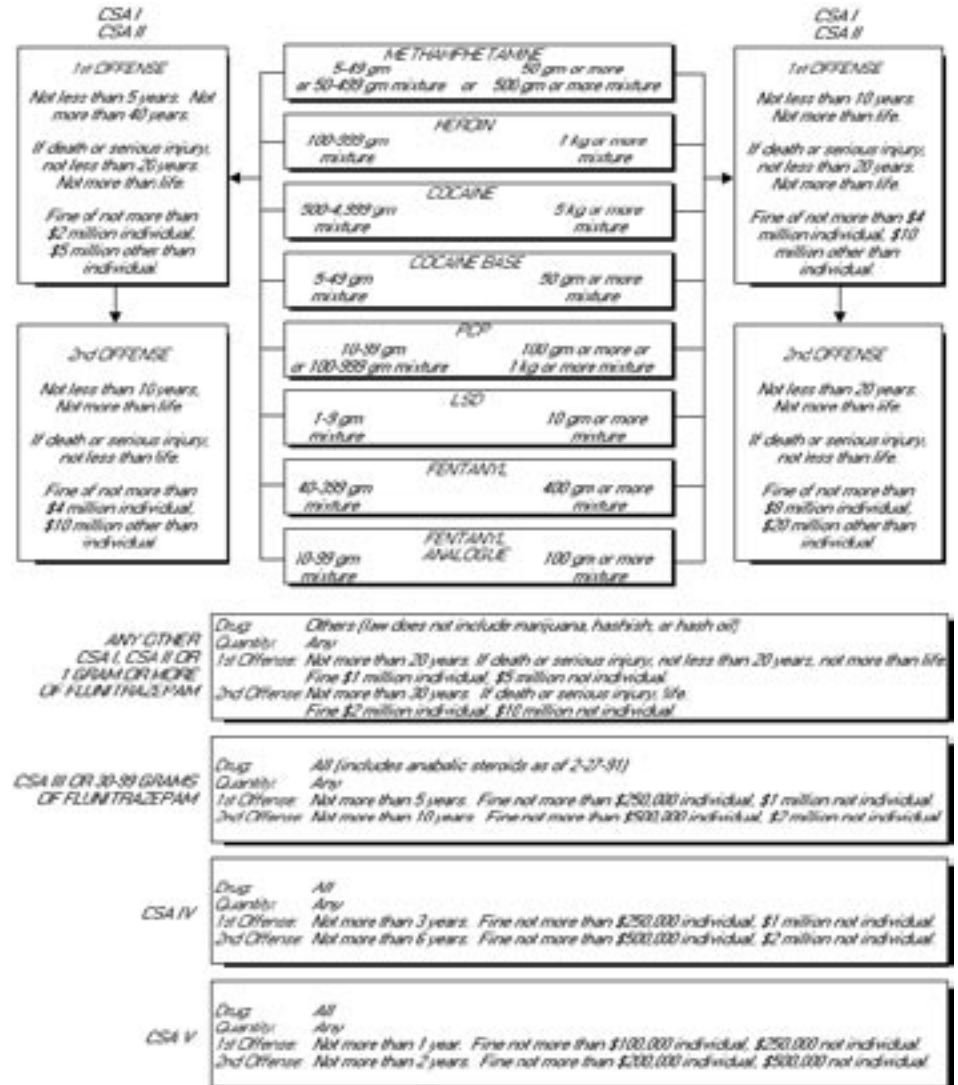
CONTROLLED SUBSTANCES											
USES AND EFFECTS											
DRUGS	CSA SCHEDULES	TRADE OR OTHER NAMES	MEDICAL USES	DEPENDENCE		TOLERANCE	DURATION OF USUAL METHODS OF ADMINISTRATION	POSSIBLE EFFECTS	EFFECTS OF OVERDOSE	WITHDRAWAL SYMPTOMS	
				Physical	Psychological						
<b>NARCOTICS</b>											
Opium	II III V	Down Powder, Peppercorn, Paregoric	Analgic, Antitussive	High	High	Yes	3-6	Out, smoked	Euphoria, drowsiness, respiratory depression, restricted pupils, rhabdomyolysis	Slow and shallow breathing, clammy skin, convulsions, coma, possible death	Watery eyes, runny nose, yawning, loss of appetite, irritability, tremors, panic, cramps, rashes, chills and sweating
Morphine	II III	Morphine, MS Contin, Roxanol, Roxanol SR	Analgic, Antitussive	High	High	Yes	3-6	Out, injected			
Cocaine	II III V	Tylenol w/Codeine, Esmolol w/Codeine, Robaxan AC, Fiorinal w/Codeine, Dexamylmorphine	Analgic, Antitussive	High	Moderate	Yes	3-6	Out, injected			
Heroin	I	Black Brick	None	High	High	Yes	3-6	Inject, sniffed, smoked			
Hydrocodone	II	Dilaudid	Analgic	High	High	Yes	3-6	Out, injected			
Meperidine (Pethidine)	II	Demoran, Mepergan	Analgic	High	High	Yes	3-6	Out, injected			
Methadone	II	Dorphine, Methadone, Methadone	Analgic	High	High-Low	Yes	12-24	Out, injected			
Other Narcotics	II III IV V	Nutorphan, Percodan, Percocet, Tylox, Tusonex, Fentanyl, Demoran, Lorazepam, Talwin	Analgic, Antitussive, Antitussive	High-Low	High-Low	Yes	Variable	Out, injected			
<b>DEPRESSANTS</b>											
Chloral Hydrate	IV	Nocice	Hydroic	Moderate	High-Med	Yes	5-8	Out	Slurred speech, disorientation, clammy skin, dilated pupils, weak and rapid pulse, coma, possible death	Shallow respiration, possible death	Anxiety, insomnia, convulsions, possible death
Barbiturates	II III IV	Amelal, Butisol, Fenoral, Lofesate, Nembutal, Secoral, Talonal, Phenobarbital	Anesthetic, Anticonvulsant, Sedative, Hypnotic, Veterinary Euthanasia Agent, Antitussive, Anticonvulsant, Sedative, Hypnotic	High	High	Yes	4-8	Out			
Benzodiazepines	IV	Alivan, Dalmane, Diazepam, Librium, Xanax, Serax, Valium	Sedative, Hypnotic	Low	Low	Yes	4-8	Out			
Methaqualone	I	Quaalude	Sedative, Hypnotic	High	High	Yes	4-8	Out			
Glutethimide	III	Doriden	Sedative, Hypnotic	High	Moderate	Yes	4-8	Out			
Other Depressants	II IV	Equanil, Miltown, Noludar, Placidyl, Valmid	Antianxiety, Sedative, Hypnotic	Moderate	Moderate	Yes	4-8	Out			
<b>STIMULANTS</b>											
Cocaine	II	Coke, Fake, Snow, Crack	Local Anesthetic	Possible	High	Yes	1-2	Sniffed, smoked, injected	Increased alertness, excitation, euphoric, increased pulse rate and blood pressure, insomnia, loss of appetite	Agitation, increase in body temperature, hallucinations, convulsions, possible death	Apathy, long periods of sleep, irritability, depression, disorientation
Amphetamines	II	Biphallamine, Dexedrine, Desorin, Dexamine, Obetrol	Attention Deficit Disorders, Narcosis	Possible	High	Yes	2-4	Out, injected			
Phenmetrazine	II	Preludin	Weight Control, Attention Deficit Disorders, Narcosis	Possible	High	Yes	2-4	Out, injected			
Methylphenidate	III IV	Adipex, Cylert, Dilerol, Loramin, Methal, Pagan, Saroten, Tenax, Tapanil, Prolo 2	Weight Control	Possible	High	Yes	2-4	Out, injected			
<b>HALLUCINOGENS</b>											
LSD	I	Acid, Meacid	None	None	Unknown	Yes	8-12	Out	Illusions and hallucinations, poor perception of time and distance	Longer, more intense "trip" episodes, psychosis, possible death	Withdrawal syndrome not reported
Mescaline and Peyote	I	Mesc, Buttons, Cactus	None	None	Unknown	Yes	8-12	Out			
Amphetamine Variants	I	2,5-DMA, FMA, STP, MDA, MDMA, TMA, DOM, DOB	None	None	Unknown	Yes	Days	Smoked, oral, injected			
Phencyclidine	II	PCP, Angel Dust, Hog	None	None	Unknown	Yes	Days	Smoked, oral, injected			
Phencyclidine Analogues	I	PCP, PCPy, TDP	None	None	Unknown	Yes	Days	Smoked, oral, injected			
Other Hallucinogens	I	Boltonone, Bogaine, DMT, DET, Psilocybin, Psilocyn	None	None	Unknown	Yes	Variable	Smoked, oral, injected			
<b>OTHERS</b>											
Marijuana	I	Pat, Apuzzolo Gold, Grass, Reebie, Sinamilla, Thai Sicks	None	Unknown	Moderate	Yes	2-4	Smoked, oral	Euphoric, relaxed inhibitions, increased appetite, disoriented behavior	Fatigue, paranoia, possible psychosis	Insomnia, hyperactivity and decreased appetite occasionally reported
Tetrahydrocannabinol	I	THC, Marol	Cancer Chemotherapy, Antitussant	Unknown	Moderate	Yes	2-4	Smoked, oral			
Hashish	I	Hash	None	Unknown	Moderate	Yes	2-4	Smoked, oral			
Hashish Oil	I	Hash Oil	None	Unknown	Moderate	Yes	2-4	Smoked, oral			

### III. Procedures

- A. Each faculty member, staff member and student employee, including those newly hired (at the time of their orientation), will be given a copy of this policy with emphasis on the obligation for compliance as a condition of employment.
- B. Any faculty or staff member convicted of any criminal drug statute violation which has occurred in or on the workplace premises shall provide his or her supervisor or appropriate academic officer written notification of such conviction, including any result and conditions, within five (5) days of conviction. Student employees shall notify the Director of Human Resources.
- C. A supervisor or student employment official having knowledge or having received notification of a conviction as described in "B" above shall immediately provide, in writing, notice to the Director of Human Resources. The Director of Human Resources will notify Public Affairs or designee, so that proper notice can be sent to the appropriate federal contracting agency.
- D. The Director of Human Resources or designee will coordinate ongoing drug education and awareness programs in cooperation with the Park Ridge Employee Assistance Program for the College community as well as provide drug informational materials. Faculty, staff and student employees are expected to avail themselves of these programs and materials. Schedules and locations will be publicized in various College media and by individual notification.
- E. Application of the College's corrective discipline policy for violation of this policy and any other related questions should be referred to the Director of Human Resources.

## Federal Trafficking Penalties

As of October 1999



Monroe Community College is a unit of the State University of New York. It is the policy of the University and of this College not to discriminate on the basis of sex, race, color, religion, national origin, disability, age, marital status or sexual orientation in admissions, employment, and treatment of students and employees in any educational program or activity.

# BRIGHTON CAMPUS - 2003 REPORT

Category		2002			2001			2000		
		On Campus**	In or on a non-campus building or property	Public Property	On Campus**	In or on a non-campus building or property	Public Property	On Campus**	In or on a non-campus building or property†	Public Property
<b>General</b> Brighton Campus Off-Campus Extension Centers: Webster H.S., Fairport H.S., Applied Technology Center, ESL Centre										
<b>Homicide</b>										
• Murder & Non-negligent manslaughter		0	0	0	0	0	0	0	0	0
• Negligent Manslaughter		0	0	0	0	0	0	0	0	0
<b>Hate Crimes</b> <i>(Of the crimes listed, this number of crimes were committed as a result of prejudice)</i>	Race	0	0	0	0	0	0	0	—	—
	Gender	0	0	0	0	0	0	0	—	—
	Religion	0	0	0	0	0	0	0	—	—
	Sexual Orientation	0	0	0	0	0	0	0	—	—
	Ethnicity	0	0	0	0	0	0	0	—	—
Disability		0	0	0	0	0	0	0	—	—
<b>Sex Offenses</b>										
• Forcible		0	0	0	0	0	0	2 <sup>‡</sup>	0	0
• Non-forcible		0	0	0	0	0	0	0	0	0
<b>Hate Crimes</b> <i>(Of the crimes listed, this number of crimes were committed as a result of prejudice)</i>	Race	0	0	0	0	0	0	0	—	—
	Gender	0	0	0	0	0	0	0	—	—
	Religion	0	0	0	0	0	0	0	—	—
	Sexual Orientation	0	0	0	0	0	0	0	—	—
	Ethnicity	0	0	0	0	0	0	0	—	—
Disability		0	0	0	0	0	0	0	—	—
<b>Robbery</b>		0	0	0	0	0	0	0	0	0
<b>Hate Crimes</b> <i>(Of the crimes listed, this number of crimes were committed as a result of prejudice)</i>	Race	0	0	0	0	0	0	0	—	—
	Gender	0	0	0	0	0	0	0	—	—
	Religion	0	0	0	0	0	0	0	—	—
	Sexual Orientation	0	0	0	0	0	0	0	—	—
	Ethnicity	0	0	0	0	0	0	0	—	—
Disability		0	0	0	0	0	0	0	—	—
<b>Aggravated Assault</b>		0	0	0	0	0	1 <sup>‡</sup>	2	3	0
<b>Hate Crimes</b> <i>(Of the crimes listed, this number of crimes were committed as a result of prejudice)</i>	Race	0	0	0	0	0	0	0	—	—
	Gender	0	0	0	0	0	0	0	—	—
	Religion	0	0	0	0	0	0	0	—	—
	Sexual Orientation	0	0	0	0	0	0	0	—	—
	Ethnicity	0	0	0	0	0	0	0	—	—
Disability		0	0	0	0	0	0	0	—	—
<b>Burglary</b>		0	3	0	0	0	0	3	0	0
<b>Hate Crimes</b> <i>(Of the crimes listed, this number of crimes were committed as a result of prejudice)</i>	Race	0	0	0	0	0	0	0	—	—
	Gender	0	0	0	0	0	0	0	—	—
	Religion	0	0	0	0	0	0	0	—	—
	Sexual Orientation	0	0	0	0	0	0	0	—	—
	Ethnicity	0	0	0	0	0	0	0	—	—
Disability		0	0	0	0	0	0	0	—	—
<b>Motor Vehicle Theft</b>		1	1	0	2	1	0	6	1	0
<b>Hate Crimes</b> <i>(Of the crimes listed, this number of crimes were committed as a result of prejudice)</i>	Race	0	0	0	0	0	0	0	—	—
	Gender	0	0	0	0	0	0	0	—	—
	Religion	0	0	0	0	0	0	0	—	—
	Sexual Orientation	0	0	0	0	0	0	0	—	—
	Ethnicity	0	0	0	0	0	0	0	—	—
Disability		0	0	0	0	0	0	0	—	—
<b>Arson</b>		0	0	0	0	0	0	0	0	0
<b>Hate Crimes</b> <i>(Of the crimes listed, this number of crimes were committed as a result of prejudice)</i>	Race	0	0	0	0	0	0	0	—	—
	Gender	0	0	0	0	0	0	0	—	—
	Religion	0	0	0	0	0	0	0	—	—
	Sexual Orientation	0	0	0	0	0	0	0	—	—
	Ethnicity	0	0	0	0	0	0	0	—	—
Disability		0	0	0	0	0	0	0	—	—
<b>Monroe Community College Additionally Complied by Publishing Statistics for the Offenses Listed Below</b>										
<b>Liquor Law</b>										
Judicial Referrals	0	0	0	2	0	0	5	0	0	0
Arrests	0	0	0	0	0	0	0	0	0	0
<b>Drug Law</b>										
Judicial Referrals	0	0	0	5	0	0	1	0	0	0
Arrests	0	0	0	0	7	1	0	0	0	0
<b>Illegal Weapon Possession</b>										
Judicial Referrals	0	0	0	4	0	0	2	0	0	0
Arrests	0	0	0	0	2	0	0	0	0	0

\* These statistics include anonymous and/or confidential reports made to other Campus Officials described in the narrative of this document. They represent incidents believed to have occurred (reported in good faith) but for which there has been no verification.

† Includes Fairport, Greece Olympia and Webster Extension Sites and ESL Sports Centre.

‡ One unfounded

— (Dash) requirement for reporting is optional.

Year reflects period from January 1 through December 31.

## Crime Statistics



In accordance with the Jeanne Clery Security Policy and Crime Statistics Act, Monroe Community College provides information relating to crime statistics and security measures to prospective students, matriculated students and employees. The College's Public Safety Department reports all crimes committed on campus immediately to the Brighton Police Department. Minor crime incidents are investigated by the Public Safety Department and the reports are forwarded to the police. Serious crime incidents and felonies are reported immediately to the police, who respond immediately to the college and joint investigations are initiated. Crime statistics for the most recent three year period\* for the crimes of murder, forcible and non-forcible sex offenses, robbery, aggravated assault, burglary and motor vehicle theft are listed in the chart on this page.

During the 2002 academic year, approximately 15,813 students were enrolled at Monroe Community College. The college employs a total work force of 1,289. The college does not currently request information from employee or student applicants concerning involvement in criminal offenses, except from applicants for the Public Safety Department positions.

## Security Policies And Procedures



During open hours, students, faculty and employees at Monroe Community College have access to academic, recreational, and administrative facilities on campus. The College buildings are closed from midnight to 6:00 am. The Residence Halls were constructed in 2002-2003 with our first residents moved in August 2003. The general public can attend cultural and recreational events on campus. Many events are advertised for the public at large and athletic facilities are periodically open to the general public. MCC offers a truly open campus

within the Monroe County community. The college is able to provide security services which protect students, faculty and employees, yet complement the open environment.

The ESL Sports Centre is a private enterprise, leasing property owned by Monroe Community College located on the Brighton Campus. They are not governed by the College Policies or Procedures.

## Office of Public Safety



The Public Safety Department provides security and related services to the college community seven days a week, 24 hours a day. The Department consists of a Director, specialist safety manager, investigator, four supervisors, 10 full time officers and 3 guards, all of whom do not have powers of arrest. Supplementing this force are office staff, five part-time investigators, six part-time officers and 8-10 student aides.

All public safety officers are Civil Service employees and must successfully complete the Police Recruit Training Course at the Criminal Justice Training Center. This is the same course attended by all police officers in Monroe County. No other college in Monroe County maintains this standard for their security or public safety officers, and officers have also been trained in emergency medical procedures, first aid, and CPR.

Officers generally are not armed, although they have firearms training and may be armed while conducting cash escorts or during emergency situations. They conduct foot patrol and vehicular patrols on campus and at satellite locations, 24 hours a day. On campus, the public safety officers enforce all laws and regulations, both of the college and the State of New York. The Public Safety Department works very closely with the Brighton Town Police Department and other local and state law enforcement agencies to assist them with incidents that may occur off-campus. Public Safety enforces laws regulating underage drinking, the use and possession of controlled substances, and weapons. Alcoholic beverages are not permitted on campus without the express approval of

the President. The college has adopted a Drug and Alcohol Prevention Program. Information of the program is included in this publication. Intentional use, possession, or sale of firearms or other dangerous weapons by students and employees is strictly forbidden and is a violation of the college's code of conduct.

Potential criminal actions and other emergencies on campus can be reported directly by any student, faculty member or employee to the Public Safety Department by dialing campus extension 2911 or by use of one of the emergency/service phones located in all the campus buildings and on the exterior (see map). Upon receiving a call, officers are dispatched immediately to the site of the complaint.

The College encourages accurate and prompt reporting of all crimes or suspected criminal activity. Reports may be made anonymously via the web by going to the **Silent Witness** at [www.monroecc.edu](http://www.monroecc.edu), A-Z; Public Safety; or by calling the tip line at 292-3636.

Members of the campus community may also report criminal incidents to the following offices:

- Vice President of Student Services - ext. 2122
- Health Services - ext. 2527
- Counseling Center - ext. 2252
- Brighton Campus Student Center - ext. 2531
- Athletics Department - ext. 2830
- DCC Student Services - ext. 1749

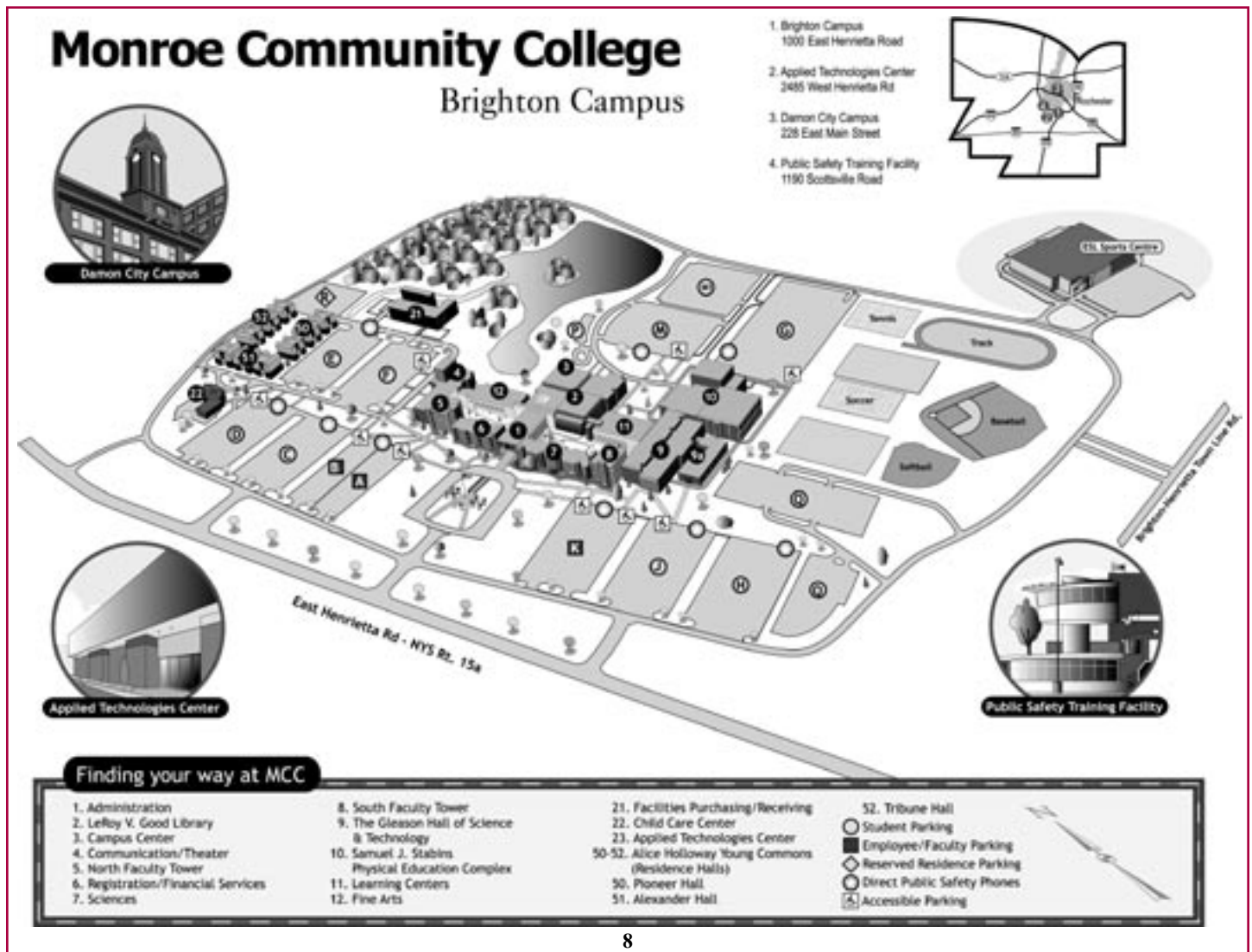
Victims are encouraged to report crime on a voluntary basis. Reports of this nature are to be filed with the Public Safety Department for information purposes for inclusion in the College's annual crime statistics.

The Public Safety Department also maintains a daily log of crimes and incidents that occur on campus that is available for the public to view. This daily log is available at the Public Safety Office, Sciences, Building 7, Room 341. Entries or updates are generally made within two business days after the event occurs. While most events are logged, the Director of Public Safety may determine that an incident be classified as "confidential" in order not to jeopardize a criminal investigation or the identify of

a victim.

As part of the programs sponsored by the Public Safety Department, officers hold sessions each semester on topics including personal safety awareness and security, sexual assault prevention, and the prevention of burglary and vandalism. Information on safety and security is provided to students and employees regularly through seminars, films, bulletins, crime alerts, posters, brochures, and college and student newspapers.

The Public Safety Department continuously monitors the campus grounds and buildings with concern for safety and security. It inspects campus property and works with the Facilities Department to correct lighting problems, broken locks and doors, and other potential safety and security hazards. Campus roadways and parking lots are well-lighted. Roof top television cameras enhance outside security and safety by allowing officers to monitor outside courtyards, sidewalks and parking lots.



# DAMON CITY CAMPUS - 2003 REPORT

Category		2002			2001			2000		
General		On Campus**	In or on a non-campus building or property	Public Property	On Campus**	In or on a non-campus building or property	Public Property	On Campus**	In or on a non-campus building or property†	Public Property
Includes Rochester Works, 34 St. Paul Street, Rochester, NY; Public Safety Training Facility, 1190 Scottsville Road, Rochester, NY										
<b>Homicide</b>										
• Murder & Non-negligent manslaughter		0	0	0	0	0	0	0	0	0
• Negligent Manslaughter		0	0	0	0	0	0	0	0	0
<b>Hate Crimes</b> (Of the crimes listed, this number of crimes were committed as a result of prejudice)	Race	0	0	0	0	0	0	0	—	—
	Gender	0	0	0	0	0	0	0	—	—
	Religion	0	0	0	0	0	0	0	—	—
	Sexual Orientation	0	0	0	0	0	0	0	—	—
	Ethnicity	0	0	0	0	0	0	0	—	—
	Disability	0	0	0	0	0	0	0	—	—
<b>Sex Offenses</b>										
• Forcible		1	1	0	0	0	1	0	0	1
• Non-forcible		0	0	0	0	1	0	0	0	0
<b>Hate Crimes</b> (Of the crimes listed, this number of crimes were committed as a result of prejudice)	Race	0	0	0	0	0	0	0	—	—
	Gender	0	0	0	0	0	0	0	—	—
	Religion	0	0	0	0	0	0	0	—	—
	Sexual Orientation	0	0	0	0	0	0	0	—	—
	Ethnicity	0	0	0	0	0	0	0	—	—
	Disability	0	0	0	0	0	0	0	—	—
<b>Robbery</b>		0	0	9	0	2	1	0	0	0
<b>Hate Crimes</b> (Of the crimes listed, this number of crimes were committed as a result of prejudice)	Race	0	0	0	0	0	0	0	—	—
	Gender	0	0	0	0	0	0	0	—	—
	Religion	0	0	0	0	0	0	0	—	—
	Sexual Orientation	0	0	0	0	0	0	0	—	—
	Ethnicity	0	0	0	0	0	0	0	—	—
	Disability	0	0	0	0	0	0	0	—	—
<b>Aggravated Assault</b>		0	3	4	0	0	0	0	0	1
<b>Hate Crimes</b> (Of the crimes listed, this number of crimes were committed as a result of prejudice)	Race	0	0	0	0	0	0	0	—	—
	Gender	0	0	0	0	0	0	0	—	—
	Religion	0	0	0	0	0	0	0	—	—
	Sexual Orientation	0	0	0	0	0	0	0	—	—
	Ethnicity	0	0	0	0	0	0	0	—	—
	Disability	0	0	0	0	0	0	0	—	—
<b>Burglary</b>		1	2	0	0	0	1	1	3	2
<b>Hate Crimes</b> (Of the crimes listed, this number of crimes were committed as a result of prejudice)	Race	0	0	0	0	0	0	0	—	—
	Gender	0	0	0	0	0	0	0	—	—
	Religion	0	0	0	0	0	0	0	—	—
	Sexual Orientation	0	0	0	0	0	0	0	—	—
	Ethnicity	0	0	0	0	0	0	0	—	—
	Disability	0	0	0	0	0	0	0	—	—
<b>Motor Vehicle Theft</b>		0	0	1	0	0	1	0	1	0
<b>Hate Crimes</b> (Of the crimes listed, this number of crimes were committed as a result of prejudice)	Race	0	0	0	0	0	0	0	—	—
	Gender	0	0	0	0	0	0	0	—	—
	Religion	0	0	0	0	0	0	0	—	—
	Sexual Orientation	0	0	0	0	0	0	0	—	—
	Ethnicity	0	0	0	0	0	0	0	—	—
	Disability	0	0	0	0	0	0	0	—	—
<b>Arson</b>		0	0	0	0	0	0	1	0	0
<b>Hate Crimes</b> (Of the crimes listed, this number of crimes were committed as a result of prejudice)	Race	0	0	0	0	0	0	0	—	—
	Gender	0	0	0	0	0	0	0	—	—
	Religion	0	0	0	0	0	0	0	—	—
	Sexual Orientation	0	0	0	0	0	0	0	—	—
	Ethnicity	0	0	0	0	0	0	0	—	—
	Disability	0	0	0	0	0	0	0	—	—
<b>Monroe Community College Additionally Complied by Publishing Statistics for the Offenses Listed Below</b>										
<b>Liquor Law</b>										
Judicial Referrals	0	0	0	0	0	0	0	1	0	0
Arrests	0	0	0	0	0	0	0	0	0	0
<b>Drug Law</b>										
Judicial Referrals	0	0	0	0	0	0	0	0	0	0
Arrests	0	0	11	0	1	9	0	0	0	2
<b>Illegal Weapon Possession</b>										
Judicial Referrals	0	0	0	0	0	0	0	0	0	0
Arrests	0	0	0	0	0	0	0	0	0	0

\* These statistics include anonymous and/or confidential reports made to other Campus Officials described in the narrative of this document. They represent incidents believed to have occurred (reported in good faith) but for which there has been no verification.

† Includes Rochester Works, 34 St. Paul Street, Rochester, NY; Public Safety Training Facility, 1190 Scottsville Road, Rochester, NY.

‡ One unfounded

— (Dasbes) requirement for reporting is optional.

Year reflects period from January 1 through December 31.

## Crime Statistics



In accordance with the Jeanne Clery Security Policy and Crime Statistics Act, Monroe Community College provides information relating to crime statistics and security measures to prospective students, matriculated students and employees. The Damon City Campus is located at 228 East Main Street Rochester, N.Y. Genesee Management Protective Services reports all crimes committed at the Damon City Campus to the Rochester Police Department and the MCC Public Safety Department at the Brighton Campus. Minor incidents are investigated by the MCC Public Safety Department in conjunction with Genesee Management Protective Services and the reports are forwarded to the police. Serious crime incidents and felonies are reported immediately to the police, who respond immediately to DCC and joint investigations are initiated. Crime statistics for the most recent three year period\* for the crimes of murder, forcible and non-forcible sex offenses, robbery, aggravated assault, burglary and motor vehicle theft are listed on the chart on the previous page.

## Security Policies And Procedures



During the 2002 academic year, approximately 2,140 students were enrolled at the Damon City Campus. DCC employs 210 people.

The college does not currently request information from employee or student applicants concerning involvement in criminal offenses except applicants for Public Safety Department positions.

The Damon City Campus is truly a closed campus. Students, faculty and staff at the Damon City Campus must present identification cards to gain access at all times. The general public must sign in at the Security Desk to enter the campus. Everyone's cooperation is essential in making the campus safe. Personal safety outside the building is very important to the college. Use common sense and be street smart. When returning to your

vehicle, try to find someone to walk with. If you can't and are concerned, contact Genesee Management Protective Services.

The Public Safety Training Facility is a state-of-the-art, regional, emergency training complex which is owned by Monroe County and operated through a partnership with the City of Rochester and Monroe Community College, which manages the facility. At this site there are 1,778 MCC students and 401 of our employees. The PSTF is located in the City of Rochester at 1190 Scottsville Road.

## Genesee Management Protective Services



Genesee Management Protective Services provides security to twenty-four sites, including multi-level shopping malls, office buildings, apartment complexes and other commercial locations, located in six cities and four states. All of these are privately owned and operated by the Wilmorite Corporation. The Protective Services Department is run by the Corporate security director along with two regional managers. Each of the individual sites is supervised by a Lieutenant who, in many instances, is a retired police officer embarking on a second career, bringing a wealth of knowledge, experience and maturity to the position. In addition, our sites are staffed with sergeants and protective services officers who are carefully selected and undergo an intensive field training program, along with an ongoing video training program. The security staff in the Sibley building consists of a regional manager, 2 sergeants, 21 full-time officers and two part-time officers.

Potential criminal actions and other emergencies at the Damon City Campus can be reported directly to Genesee Management Protective Services by dialing extension 1414 or by use of one of the emergency/ service phones located throughout the center. After hours, Genesee Management Protective Services can be reached at (716) 232-

3354. Upon receipt of a call, officers are dispatched immediately to the site of the complaint.

The College encourages accurate and prompt reporting of all crimes or suspected criminal activity. Reports may be made anonymously via the web by going to the **Silent Witness** at [www.monroecc.edu](http://www.monroecc.edu), A-Z; Public Safety; or by calling the tip line at 292-3636.

Members of the campus community may also report criminal incidents to the following offices:

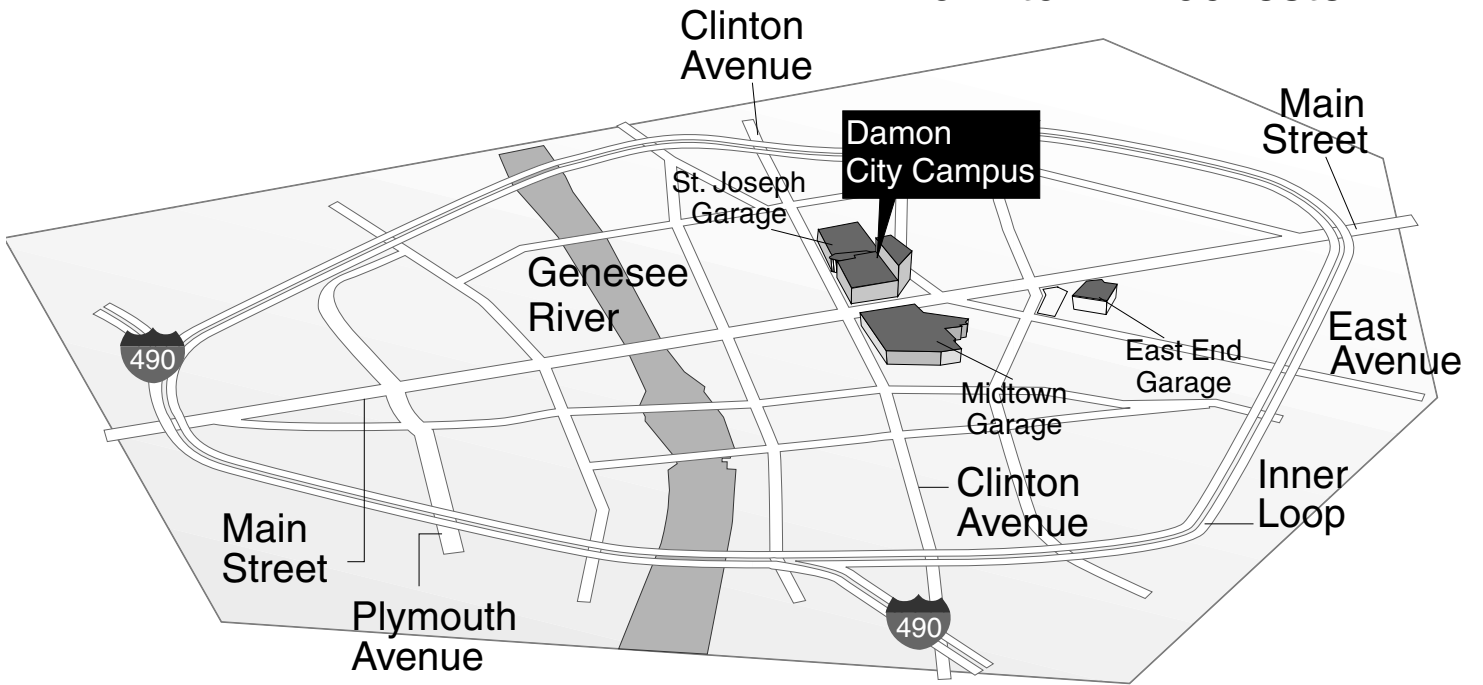
- Vice President of Student Services - ext. 2122
- Health Services - ext. 2527
- Counseling Center - ext. 2252
- Brighton Campus Student Center - ext. 2531
- Athletics Department - ext. 2830
- DCC Student Services - ext. 1749

Victims are encouraged to report crime on a voluntary basis. Reports of this nature are to be filed with the Public Safety Department for information purposes for inclusion in the College's annual crime statistics.

As part of the programs sponsored by the MCC Public Safety Department and Genesee Management Protective Services, officers hold sessions each semester on topics including personal safety awareness and security, rape prevention, and the prevention of burglary and vandalism. Information on safety and security is provided to students and employees regularly through seminars, films, bulletins, crime alerts, posters, brochures, and college and student newspapers.

Genesee Management Protective Services continuously monitors the campus grounds and buildings with concern for safety and security. It inspects campus facilities and works with the Maintenance Department to correct lighting problems, broken locks and doors and other potential safety and security hazards. Television cameras enhance security and safety by allowing officers to monitor hallways, entrances, exits and lounge areas.

# Downtown Rochester



# MCC

## Monroe Community College

### **Brighton Campus**

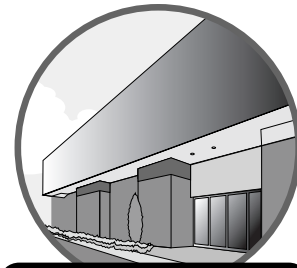
1000 East Henrietta Road  
Rochester, NY 14623  
(585) 292.2200



Damon City Campus

### **Damon City Campus**

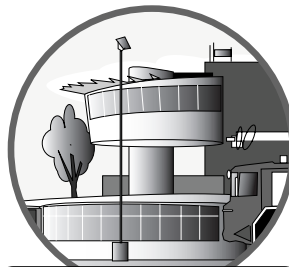
228 East Main Street  
Rochester, NY 14604  
(585) 262.1600



Applied Technologies Center

### **Applied Technologies Center**

2485 West Henrietta Road  
Rochester, NY 14623  
(585) 292.3700



Public Safety Training Facility

### **Public Safety Training Facility**

1190 Scottsville Road  
Rochester, NY 14624  
(585) 279-4100

### **~OFF-CAMPUS EXTENSION CENTERS ~**

#### **Webster High School**

875 Ridge Road  
Webster, NY 14580-2551

#### **Greece Arcadia High School**

120 Island Cottage Road  
Rochester, NY 14612-3626

#### **Fairport High School**

1358 Ayrault Road  
Fairport, NY 14450-8939

For up-to-date information from the MCC Public  
Safety Department, check our pages on the College  
Web site at

[www.monroecc.edu](http://www.monroecc.edu).