

TEMPORARY ROOM DIVIDERS

Any material used as a "temporary room divider" is prohibited.

FLAMMABLE LIQUIDS

Flammable and combustible liquids are prohibited in the residence halls. This includes gasoline, oil-base paints, alcohol, ether and cleaning fluids.

SMOKING

Smoking is prohibited.

HOW TO PREVENT A FIRE ELECTRICAL HAZARDS

Use of multiple plug adapters (i.e., "Octopuses") to obtain a maximum number of outlets can result in the overload of circuits and fire. Improper use of extension cords is a major cause of residential fires. U.L. listed electrical, polarized, grounded power strips with built-in circuit breakers are acceptable.

APPLIANCES

Irons, curling irons, hair dryers, etc., should never be left unattended. They should be unplugged after use and not stored until they have cooled. Prohibited appliances include: space heaters, hot plates, toaster ovens and electrical appliances used for cooking or preparing meals, lamps using "tubular halogen bulbs" i.e. torchiere or pole lamps. Approved appliances include: coffee makers and hot pots (all thermostatically controlled). All appliances must be U.L. listed.

OPEN FLAMES

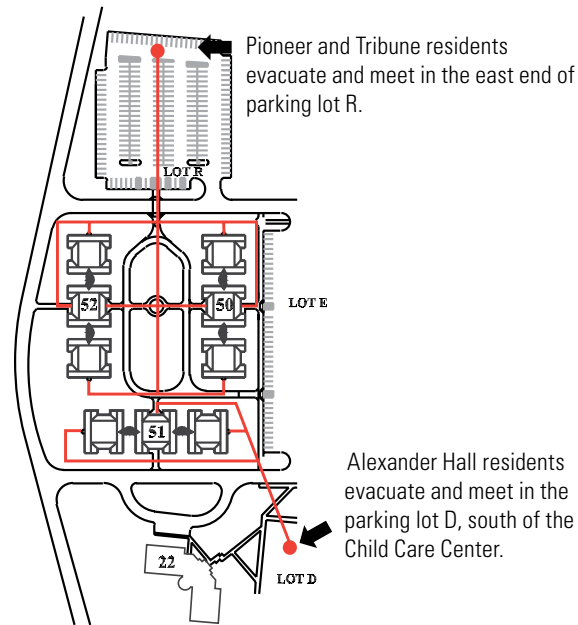
Oil lamps, potpourri, candles and incense can be extremely hazardous and are prohibited.

DECORATIONS

Do not place decorations on the ceilings. Materials on the ceilings may also impede the activation of smoke and heat detection equipment. Wall and ceiling decorations will increase the speed of fire spread.

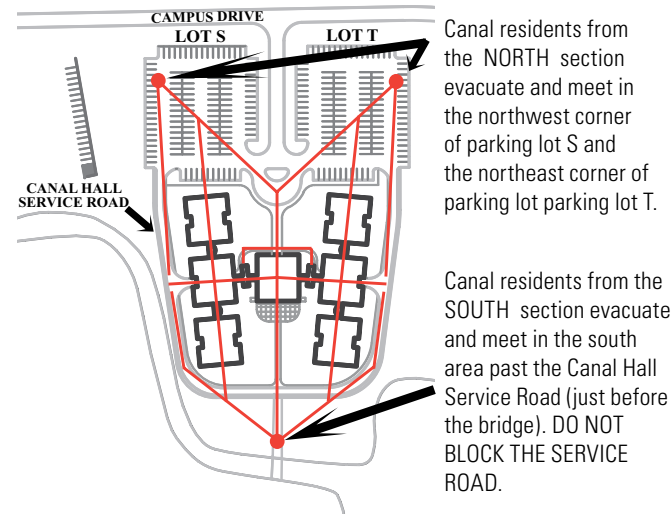
Evacuation Routes and Rally Points

Pioneer, Alexander & Tribune Halls



Evacuation Routes and Rally Points

Canal East & West Halls



USE THE CLOSEST EMERGENCY EXIT.

EMERGENCY NUMBERS:

Call MCC Public Safety in ALL emergencies.

MCC Public Safety:

3911

Or from a cell phone:

Fire • Ambulance • Rescue/EMS:

911

When fire occurs, most people die from smoke inhalation, poisonous gases and panic. Panic is usually the result of not knowing what to do. Remember, few people are burned to death in fires.

BE ALERT

If you have any questions please call our Safety Office at:

292-3151.

Additional information can be found at:

<http://www.monroecc.edu/depts/pstd/HAZARD.HTM>

REMEMBER

The "Blue Light" Emergency Call Boxes located throughout the Campus.



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Rev. 7.2007

ALICE HOLLOWAY YOUNG COMMONS
**RESIDENCE
HALL**
FIRE SAFETY

- Fire Prevention Tips
- Emergency Evacuation Instructions



INTRODUCTION

This brochure emphasizes the importance of fire safety. The College is committed to educating residents about a safe physical environment, and promoting safe living practices in the residence halls. The following information focuses on what to do should a fire occur, life saving techniques, fire prevention tips and fire safety equipment.

Fire safety is everyone's responsibility and everyone's business.

The college makes every effort to make your residence hall fire safe. Fire detection devices have been installed in every room and in the corridors. There is a sprinkler system covering the building also. The entire alarm system is connected to a central alarm system, which automatically notifies a dispatcher in the Public Safety Office.

IF YOU DISCOVER OR SUSPECT A FIRE

If a fire (no matter how small) or smoke occur in your building, the following steps must be taken immediately:

1. Activate the fire alarm. Go to the nearest exit and pull the fire alarm down. (Fire alarm pull stations are located at each exit.)
2. EVACUATE the building in an orderly manner. As you leave, alert others in your building. Never return to a building until instructed by a MCC Public Safety Officer and/or the fire department.
3. When possible, before evacuating do the following:
 - a. Wear shoes and a coat
 - b. Open all curtains/blinds
 - c. Close windows
 - d. Turn on lights
 - e. Close doors

4. Once you're out of danger, telephone Public Safety's Emergency line: 3911.

- Say, "I want to report a fire."
- Give your name and the location of the fire.
- Speak slowly and clearly.
- Don't hang up until told to do so.

All fires, no matter how small, are to be reported to the MCC Public Safety Office. The dispatcher will immediately dispatch a Public Safety Officer to the scene.

The residence halls have been constructed to meet the standards of the New York State Fire Prevention and Building Code.

Fire extinguishers have also been provided in each building to be used in the event of a fire. They are to be used only for small fires in their beginning stages. Your main interest is to get out and stay out of the building. If you have not been trained in their use, focus on safely exiting the building.

IN THE EVENT OF A FIRE

When you have been alerted by a fire alarm or individual, proceed as follows:

1. Keep low to the floor if smoke is in your room.
2. Before opening the door:
 - A. Feel the door and doorknob. If either is hot, DO NOT open the door.
 - B. If the door and knob are not hot, brace yourself against the door and open it slightly (Fire can create pressure that will push open a door if it is not held firmly.)
 - C. If heat or heavy smoke is present, close the door and stay in the room. (This procedure is to be used whether it is a door to a bedroom or the door to a hallway.)

3. If you are unable to use a door to exit, use your window; you may be able to drop to the ground safely (only as a last resort). If you are unable to use a door or window:

- Seal cracks around the door with towels and bedding to keep out smoke.
- Let someone know you are in a room. Use the telephone if it works.
- If not, attract attention by waving a towel, sheet, or clothing out of the window. Shout for help.

FIRE DRILLS AND FALSE ALARMS

Fire drills are required by State Education Law under Section 807, Sub. 3. It requires that four drills per year per residence hall be conducted. At least one drill shall be held during the hours after sunset and before sunrise.

The primary purpose of such drills is to protect residents by training them in the proper evacuation process and to improve evacuation performance. Fire drills are observed and evaluated by the Safety/Hazard Prevention Office, Public Safety Office and the Office of Residence Life.

All occupants ***must leave*** the building whenever a fire alarm sounds. Failure to do so may result in your removal from the residence halls. Reporting or causing a false fire alarm is a crime and punishable under the New York State Penal Law, Section 240.55. **Persons responsible will be removed from the residence halls and prosecuted.**

FIRE EXTINGUISHERS

The residence halls are provided with ABC multiple use fire extinguishers.

Fire Extinguisher Directions:

1. PULL – Pull the pin.
2. AIM – Aim the extinguisher nozzle or hose at the base of the fire.
3. SQUEEZE – Squeeze or press the handle.
4. SWEEP – Sweep from side to side at the base of the fire until it goes out. Release the handle to shut off the extinguisher.

Contents of extinguishers are expended in seconds – if the fire is not out after using extinguisher, LEAVE. Make sure the fire alarm has been activated.

FIRE SAFETY IS EVERYONE'S CONCERN

If everyone does their part, the residence halls can be a safe place to live. Be aware of fire safety tips, regulations and guidelines. Defective or missing fire protection and safety equipment should be reported to the R.A. immediately.

STORAGE OF COMBUSTIBLES

All waste should be disposed of as soon as possible. Surplus material should be stored in a safe place, NOT in corridors or stairways.

OBSTRUCTIONS TO EXITS

Room furnishings should not be arranged in such a manner that they obstruct access to an exit. The storage of anything that impedes the route of exit is strictly prohibited by law. Blocked exits have caused "chain reaction" pile-ups of fallen people during fires, resulting in death and injury. Bicycles are prohibited in buildings.