

MONROE COMMUNITY COLLEGE ASSOCIATION, INC.
Student Association Signature Authorization Card

PROJECT TITLE: _____ **PROJECT ID NUMBER:** _____

The below named individuals are authorized to make withdrawals in the above named project with Monroe Community College Association, Inc.

NAME	SIGNATURE
_____	_____
_____	_____
_____	_____
_____	_____

Number of Signatures Required: 1. _____ 2. _____

All projects require an Advisor signature and an Authorized Signature in addition to those listed above.

Advisor (Campus Center, Club/Organization)

Date

Authorized Signature (Director, Campus Center or Designee)

Date

STATEMENT OF CONDITIONS FOR MAINTENANCE OF PROJECT

1. All projects must be maintained per the Monroe Community College Association, Inc. Budget Policies and Purchasing Procedures. (Copies may be obtained in the Campus Center Administrative Office.)
2. Projects with ID numbers 1176, 1181, 1506, 1507, 1508, 1520, 1530, 1532, 1534 and 1540 require a student representative signature and Campus Center Advisor signature on all expenditure requests from September 15 to May 15. Exceptions may be made by the Association's Executive Director or his/her designee in the event the respective student representative is unavailable and it is deemed necessary for the success of the program/service.