

Association for Computer Users Constitution

Article I Name

The name of this organization shall be the Monroe Community College Association for Computer Users, Student Chapter of the Association for Computing Machinery.

Article II Purpose

This chapter is organized and will be operated exclusively for educational and scientific purposes and, in furtherance thereof, the specific objectives are:

1. To promote an increased knowledge of the science, design, development, construction, language, and applications of modern computing machinery.
2. To promote a greater interest in computing machinery and its applications.
3. To provide a means of communication between persons having interests in computing machinery.
4. To foster and help develop the high standards of professional conduct and sound business practices.
5. To foster and help develop the integrity and competence of individuals engaged in information processing and the computer sciences.
6. To promote and cooperate with the free interchange of information dealing with the computer sciences and information processing.
7. To provide students the opportunity to improve their knowledge of computer arts and sciences through study of the current methods.

Article III Membership

Section 1: Regular Students:

A: Membership and voting privileges shall be granted to any interested student (day or night session) who is a member in good standing of the Association for Computing Machinery.

B: Any interested student who is not a member in good standing of the association for Computing Machinery may become a member of this chapter (voting privileges to be determined by the chapter's officers).

Section 2: Categories of membership shall be:

- A. Active Members- shall be those who attend meetings regularly. Active members shall have rights of voice, vote and holding of office.
- B. Associate Members- shall be student members who do not fulfill the requirements of the Active Members.

Section 3: Faculty

-Shall be a member of the faculty or staff and shall serve in an advisory capacity to the club.

-Shall assist in the organization in the planning of programs.

-Shall be involved in the formulation of the club budget.

Article IV Officers

Section 1: Only active members shall be eligible to hold office within the organization.

Section 2: The term of office for all elected officials shall be two consecutive semesters beginning of commencement day and ending on commencement day of the following year.

Section 3: The title of the elected officials shall be the President, Vice President, Secretary, and Treasurer.

Section 4: Duties

A. President:

1. Shall preside over all meetings.
2. Shall set the date for the next meeting when the normal schedule conflicts with the academic calendar.
3. Shall appoint member to chair committees as the need arises.
4. Shall vote only in cases of a tie.
5. Shall counsel other club officers concerning their duties and responsibilities.
6. Shall consult regularly with the Faculty Advisor on the progress of the club's activities.
7. Shall represent the club in all dealings with all outside organizations and the college.

B. Vice President:

1. Shall preside over all meetings in the absence of the president.
2. Shall have the right to vote.
3. Shall act as the advisor to all committees
4. Shall act as the consultant and assistant to the President.

C. Secretary:

1. Shall preside over all meetings in the absence of the President and the Vice President.

2. Shall have the right to vote.
3. Shall keep all accurate minutes of all meetings.
4. Shall be reasonable for presenting a copy of the minutes to all members, the Faculty Advisor, and assistant director of Club and Organizations.
5. Shall handle all club correspondences outside the organization.
6. Shall keep an active list of all active members.

D. Treasurer:

1. Shall preside over all meetings in the absence of the President, Vice – President and Secretary.
2. Shall have the right to vote.
3. Shall keep an accurate account of all finances and shall give a report at every meeting.
4. Shall be reasonable for reporting the clubs budget for the upcoming year.

Section 5: Qualifications for Office:

- A. Active members can be nominated for and hold office.
- B. An officer/candidate must meet the requirement of “Satisfactory Progress” as defined by the College at the times of candidacy and during his/her term in office, and successfully complete a minimum of six (6) credit hours per semester.

Section 6: Election of Officers:

- A. To be elected, it is necessary for a member to be nominated and seconded, and thereupon majority approval of those members present and voting.
- B. Elections shall be held in early April. One week’s advance notice should be given prior to the election.
- C. All voting will be secret ballot, show of hands, and voice vote, etc. dependent of the size of the group.
- D. If there are any office vacancies during the year, with the exception of the President, new elections shall be held at the published meeting to fill the position. In the case of the Presidency, the Vice President will succeed and an election will be held for the position of Vice President.
- E. An individual may be nominated for more then one position but must declare on or before the close of the nomination for which office he/she will run.

Article V Quorum, Meetings, and Voting

Section 1: All members must be notified at least 24 hours in advance of all emergency meetings.

Section 2: No official business shall be conducted unless a quorum is present. A quorum shall consist of at least one officer and 33% of the active membership.

Section 3: Meetings will be held every two weeks.

Section 4: Emergency meetings will be called when deemed necessary by a majority of the officers.

Section 5: A simple majority of those present and voting are required to pass a proposal.

Article VI Financial Structure

Funds will be requested from the Student Association.

Article VII Impeachment

An officer may be removed from his/ her position due to the negligence of duty, inefficiency in office, or any other action which is considered detrimental to the name or purpose of the organization. An officer may be removed from office by a two-thirds vote of an active membership present and voting, at the meeting of the organization of which all voting members have been notified.

Article VIII Hazing

Section 1: The organization shall not engage in any such actions or situations involving physical or mental abuse such as harassment, intimidation, or hazing; the forced consumption of alcohol, drugs or any other liquid or solid substance for the purpose of initiation into or affiliation with this organization or other conduct with recklessly or intentionally endangers or threatens the health, safety or welfare of any person.

Section 2: Violations of the above regulations shall result in the organizations losing its right to operate on campus, and the organization and violators may be subject to any applicable provision of the Penal Law and to college disciplinary proceedings.

Section 3: Each chartered organization of Monroe Community College shall be responsible for an annual review of the hazing regulations with all individuals affiliated with the organization at the beginnings of each fall semester and the President and Club Advisor shall sign and return to the Student Activities Department an affidavit with attests to this promulgation.

Article IX **Constitutional Amendments**

Section 1: Require two-thirds vote of those present and voting at an official meeting.

Section 2: All amendments must be ratified by the Student Association Senate.