How to connect to the M-Drive in Windows 7, 8.1, and 10

Step 1: Start up an internet browser and type in the address: myvpn.monroecc.edu.

Step 2: Login with your MCC credentials. You do not need the @monroecc.edu.
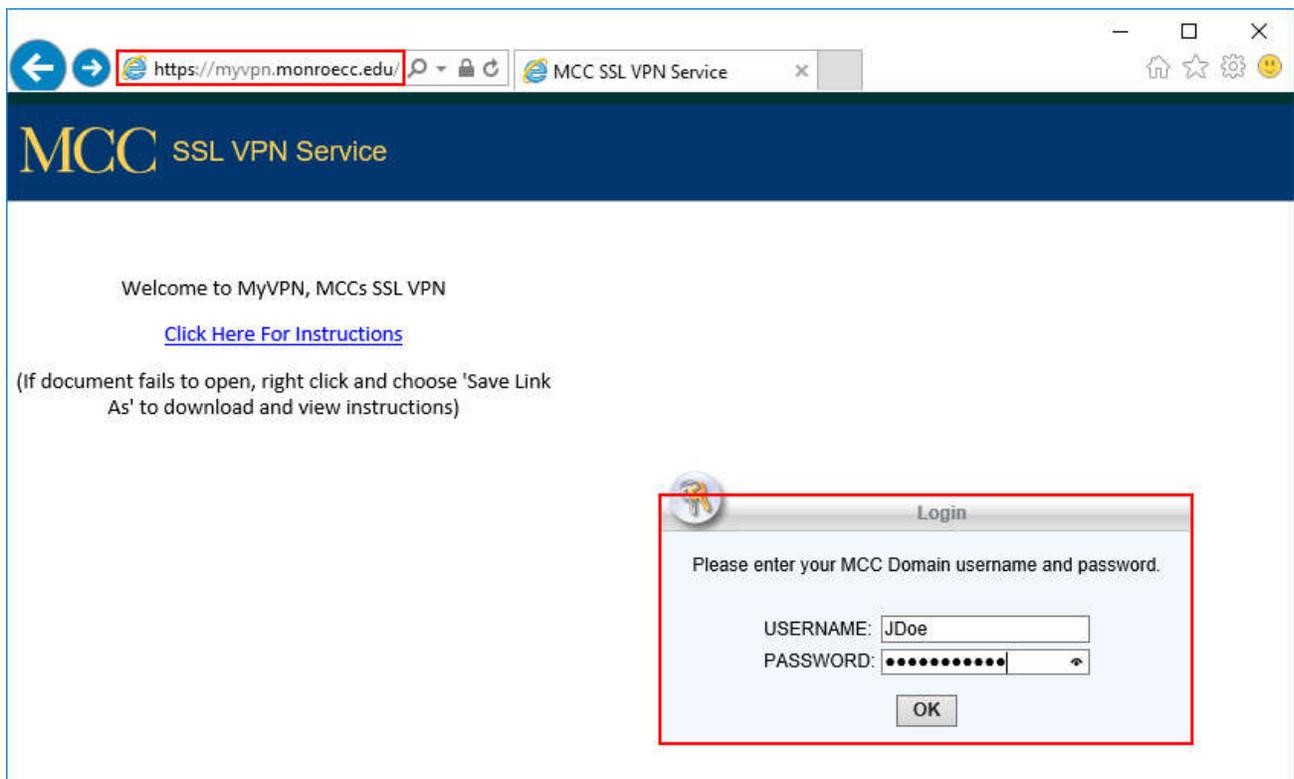
Step 3: Click the "Start AnyConnect" link in the center of the screen.
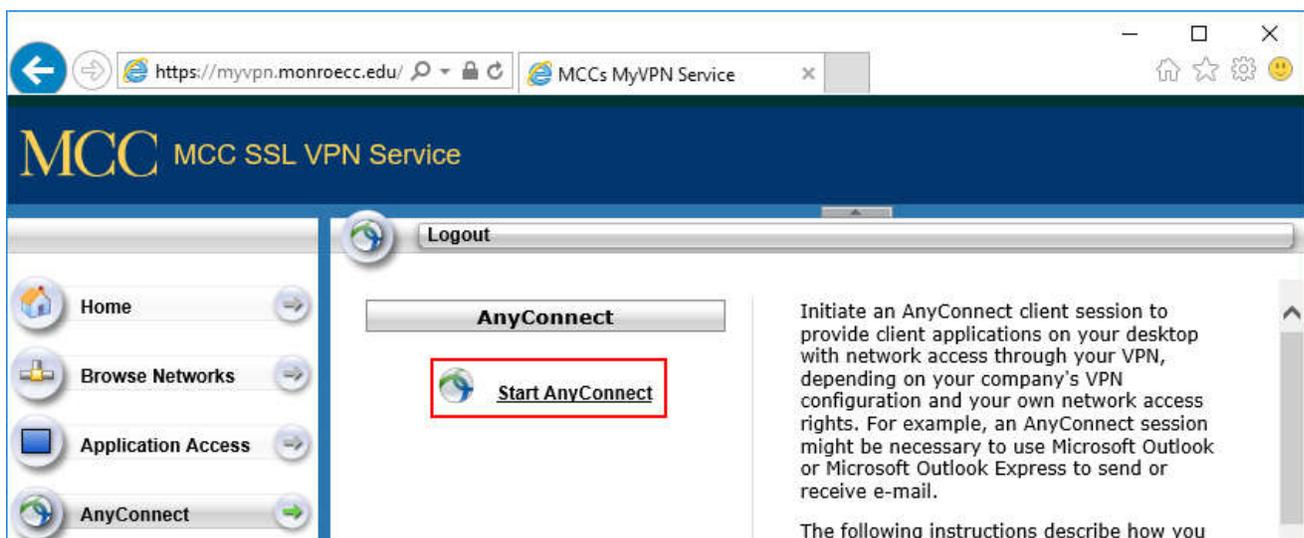
Step 4: If the following pop up appears click Cancel.
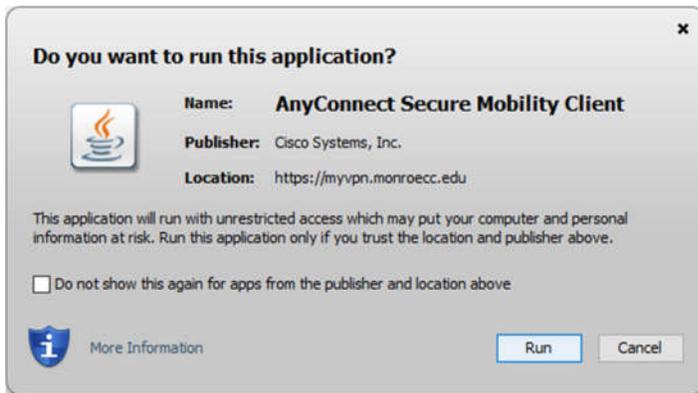
Step 5: Once the following screen highlights the "Download" step click on the link that says "Windows Desktop".
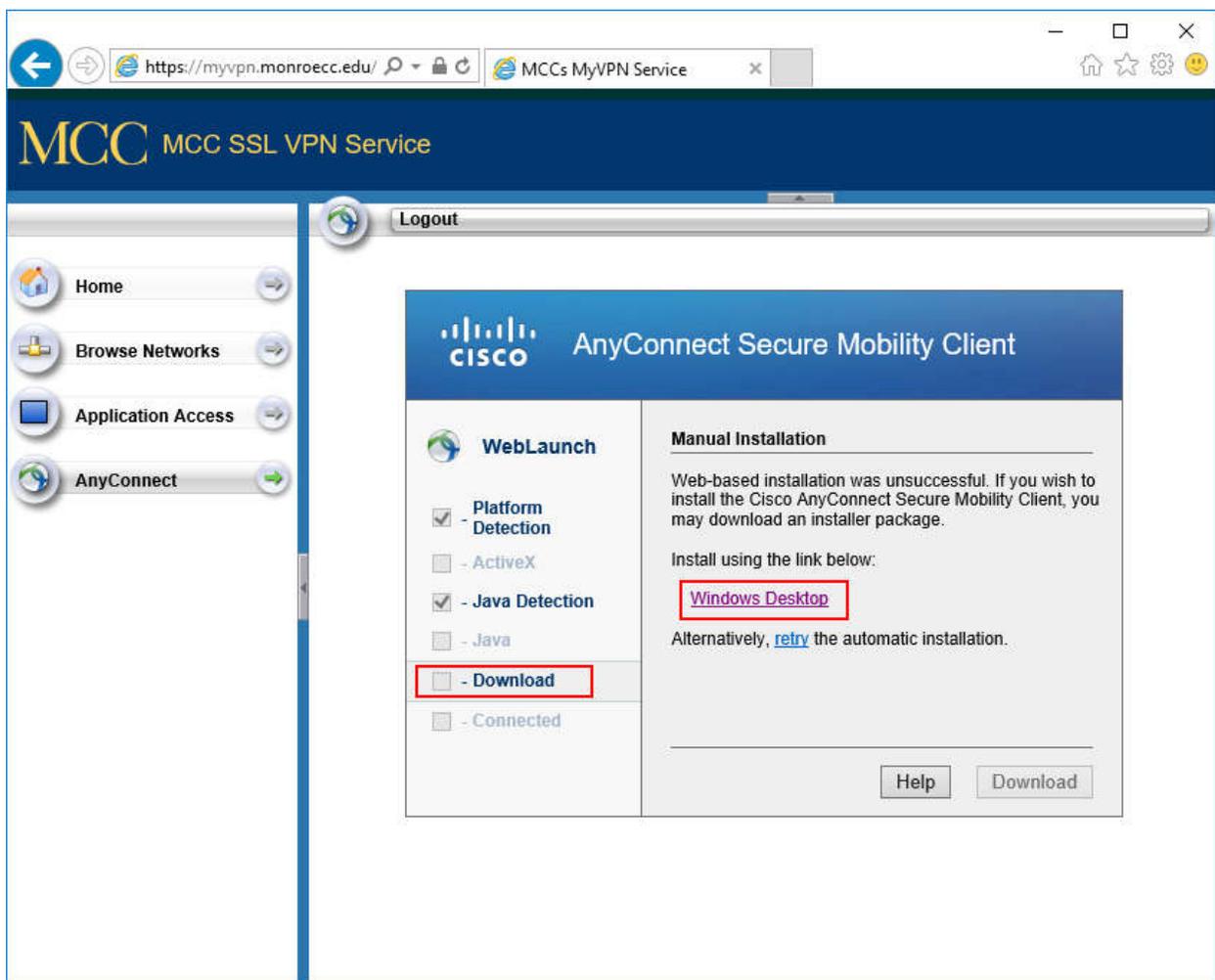
Step 6: Save the file to a location that you can find later, for most browsers, this will save it to your downloads folder. You may have to click save as seen below for Internet Explorer.

Do you want to run or save **anyconnect-win-3.1.10010-web-depl....exe** (3.22 MB) from **myvpn.monroecc.edu?** ✕

Run   Save ▼   Cancel

Step 7: When the download completes, click on the "Home" button in the top left shortcut bar.

Step 8: Click the first download button that says "Download MDrive Connector tool here".

Step 9: Save the MDrive Connector to a folder where you can find it later.
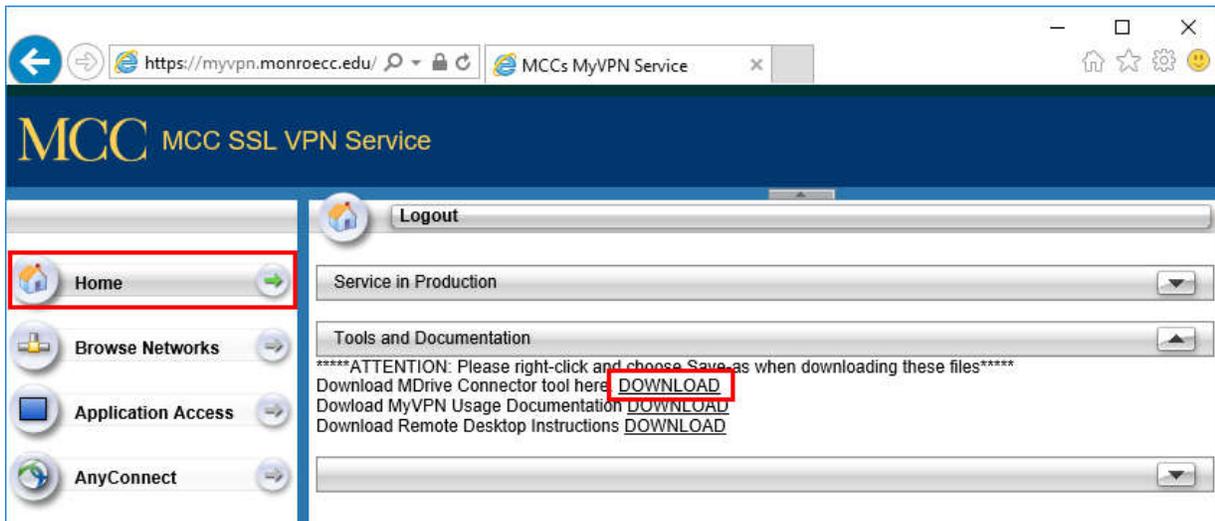
Step 10: You can now close out of the MyVpn website as it will not be needed after this step.

Step 11: Find the AnyConnect program that you downloaded in step 6 and double-click on it to start installing.

Step 12: Click next through the prompts, leaving all the options set as default and accept the license agreement. Let it install and exit the installer when it finishes.
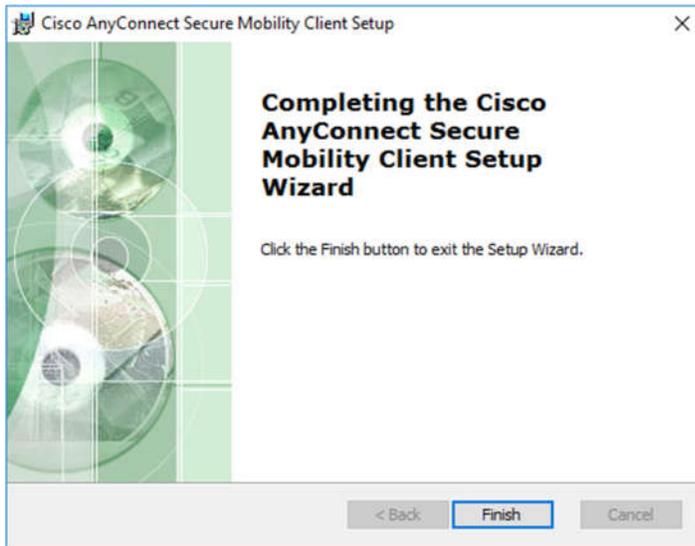
Step 13: Find the M-Drive Connector program that you downloaded in step 9 and double-click on it to start installing. Click next through the prompts, leaving all the options set as default. Let it install and exit the installer when it finishes.
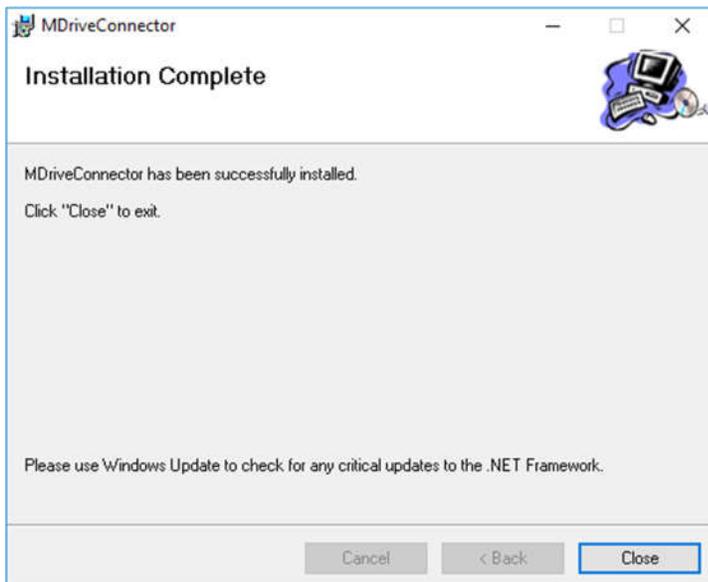
Step 14: Now that everything is installed, reboot the computer so that the settings are all finalized. After you are logged back into the computer continue on to step 15.

Step 15: After the reboot, you will find a new icon in the computer's system tray. The tray is located in the bottom right corner of the screen near where the clock is located. You may have to click the up arrow to show additional icons.

Step 16: Double click on the icon highlighted in red in the picture below.
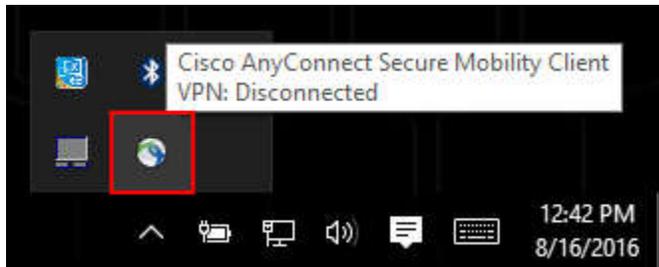
Step 17: A box like the one below should appear. If it is not filled, enter in myvpn.monroecc.edu into the box.
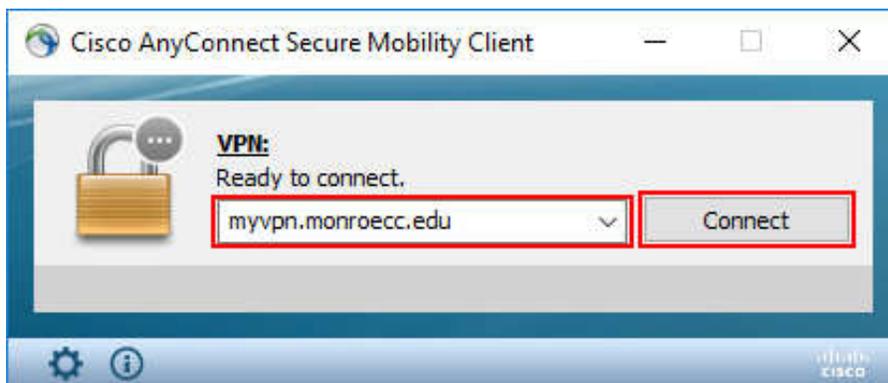
Step 18: Click on connect and enter your credentials when prompted. Do not use the full

@monroecc.edu email address, just the username. The boxes should disappear and pop up a notification that the VPN connected successfully.

Step 19: The M-Drive Connector should pop up after a few seconds, if not double click on the M-Drive connector link that is located on the desktop.

Step 20: Enter your credentials just like you did on Cisco AnyConnect. Make sure the username is correct as it will change the username to whoever is logged into the computer.

Step 21: Click "Connect to M Drive", if the following pop up box shows up continue to step 23.
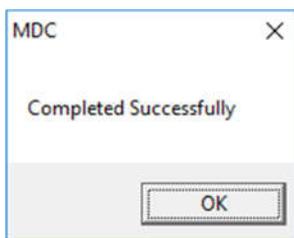
Step 22: If you get the pop-up shown below, click OK and then click "Disconnect M Drive" and then click "Connect to M Drive".
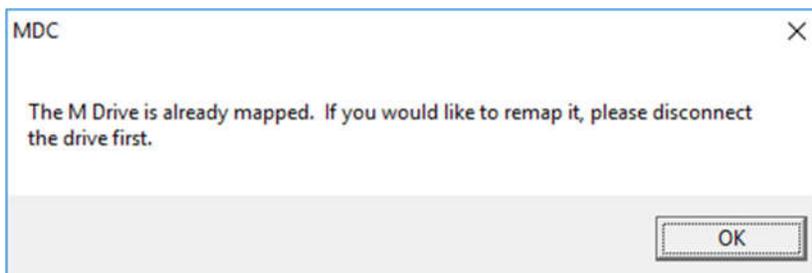
Step 23: Open up Computer (on Windows 7) or This PC (on Windows 8.1 and 10). On Windows 7 this can be found by opening the start menu and clicking "Computer". On Windows 10 click on the start menu and then click File Explore and select "This PC" along the left side of the window.
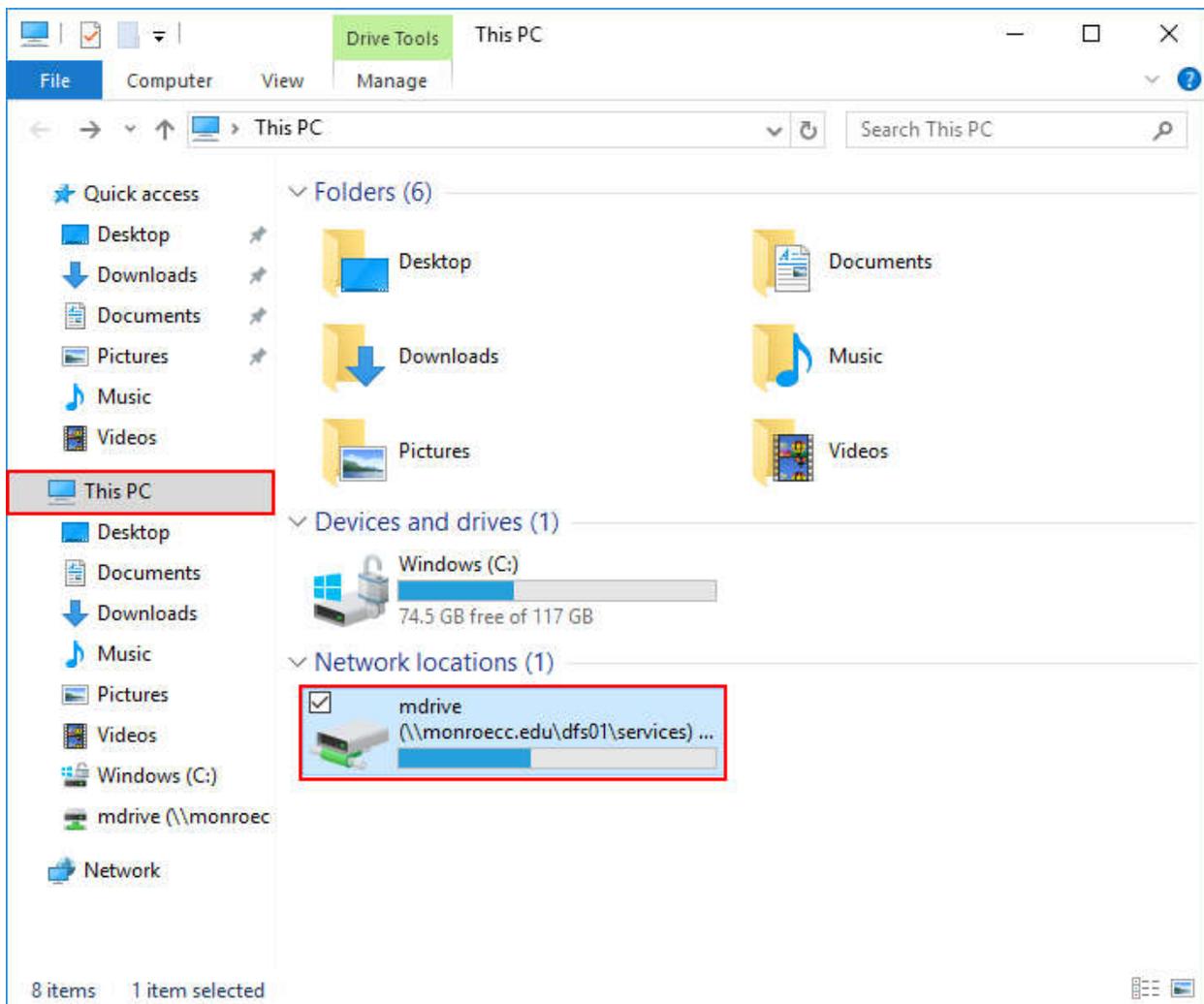
Step 24: Under Network locations at the bottom you will see the M-Drive that you have just mapped.

To access the M-Drive after restarting the computer or disconnecting from the M-Drive, follow steps 16 through 24.

When you are done accessing the M-Drive, make sure to bring up the M-Drive connector and select 'Disconnect the M-Drive'. Do the same thing for Cisco AnyConnect that has an icon in the bottom right taskbar tray.

If you have any questions or problems, please call the help desk at 292-8324.