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Registering

Items you need:

- **Valid email address.**

You may use any valid email address. If you do not have an email, all MCC students automatically have one upon registering for courses. To find out about your MCC email, go to the MCC web page (www.monroecc.edu); click on the “A-Z Index”; click on “E”; click “E-mail (Students)” and follow instructions.

- **Course ID**

Provided by your instructor: _____

(A course ID looks like this: basnayake1234)

- **Student Access Code**

Your student access code is supplied beneath a pull-tab, located inside your MyMathLab Student Access kit. A student access code looks like this:

HAHTW-FORRM-PAPER-BLASÉ-PENCH-WARMD

NOTE: If you bought your text used you can purchase only the access code at the book store. If you bought your text new, then the access code is part of your new text book purchase.

Registering for MyMathLab in CourseCompass:

- **Keep the following in mind**

- If your registration session is interrupted for any reason you can always go back and restart. Your access code is valid until you complete your registration.
- If you need to change any information simply use the browser buttons to navigate to the desired page and make your edits.
- Once the process is complete, you will have a new student account and be enrolled in a MyMathLab online course.

- To register

- Go to www.CourseCompass.com and click the **Register** button for students.
- Click **Next** to register using your student access code
- Select **No, I am a new user**. (You will create a login name and password later in this process)
- Type in your six word access code, one word in each box. Do not type the dashes.
- Enter the zip code of MCC (14623)
- Select the country where your school is located
- Click **Next**

1 Access Information [Need Help?](#) * Fields are required

Do You Have a Pearson Education Account?

No, I Am a New User

Yes, Look Me Up

Login Name

Password

[Forgot your Login Name/Password?](#)

If you've already registered for an online product published by Addison Wesley, Allyn & Bacon, Benjamin Cummings, Longman, or Prentice Hall, you may already have a Pearson Education Account. If you're not sure, you can [find out here](#).

The advantage of using an existing account is that we can pre-fill most information in this process, add this subscription to your existing account, and you'll have only one Login Name and Password to remember for accessing multiple online products. [Need Help?](#)

Access Code

Your Access Code should look like this. Enter it here, without dashes.
Have an electronic code? [Copy and paste it here](#).

* Access Code - - - - -

You can type the letters in lowercase or uppercase. [Need help?](#)

School Location

* **School Zip or Postal Code**

[Need help finding your school's zip/postal code?](#)

We will use this zip or postal code and country to find schools in your area. (You will select your school in the next step.) [Need Help?](#)

* **School Country**

- Type your course ID in the **Course ID** box.

***Course ID**

A Sample Course ID looks like: Lastname63298

- Click **Next**
- Enter your personal information. It is important that you enter this information correctly for the online grade book feature to work and for your grades to be recorded correctly.

* First Name	* Last Name
<input type="text" value="Jane"/>	<input type="text" value="Doe"/>
* Email Address	
<input type="text" value="myname@mycollege.edu"/>	

Your registration confirmation and other important information will be sent to the email address you provide.

- Select Monroe Community College from the drop down list
- Create a login name and password. Your login name and password must be at least 4 characters long and cannot have blank spaces.

*** Create a Login Name**

*** Create a Password**

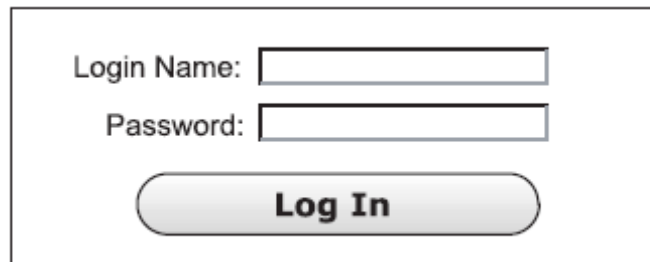
*** Re-type your password**

Once you are registered you will receive an email confirming your login ID and password. You will need your login name and password every time you access MyMathLab.

- Select a security question
- Review the licence agreement and privacy policy and click **Next**
- Congratulations – you are done! You may now log in to confirm that your registration was successful.

Logging into MyMathLab

- Go to www.CourseCompass.com and click the **Log In** button for students.
- Enter the login name and password you created during the registration process and click **Log In**.



The image shows a login form with two input fields and a button. The first field is labeled "Login Name:" and the second is labeled "Password:". Below the fields is a rounded rectangular button with the text "Log In".

If you ever forget your login name or password, click the [Forgot your login name/password?](#) Link on the Log In Page.

- To enter your course click the course name from the **Courses** list on the far left.

Accessing MyMathLab on Campus

- You may use any of the computer in the learning centers to access CourseCompass and MyMathLab
- Make sure you use the desktop shortcut and not internet explorer to access the site

Using internet explorer directly will prevent you from using MyMathLab due to firewalls and other generalized settings. The desktop shortcut is specifically designed to give smooth access.

Accessing MyMathLab from home

MyMathLab may be accessed from home computers. Log in to MyMathLab, select the course, and click the **Installation Wizard** like on the far left and follow the instructions.

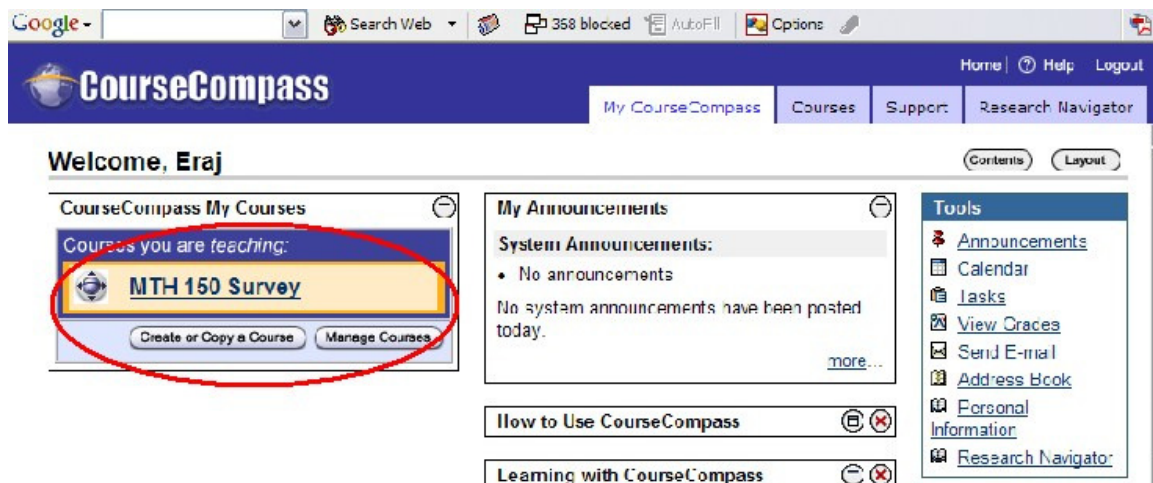
General guidelines:

- Make sure your computer does NOT block pop-ups. If it blocks pop-ups, your test/homework will not come up.
- Login to CourseCompass
- Click the link that says “Get the TestGen Plug-In”
- On the left margin, click the link “TestGen Plug-In verification page”
- Click the “Test that the plug in is installed correctly...” link
- Be patient – if all is well a test page should pop up. If a correct test page does not show up, you may want to reinstall the plug in.
- Note that the software works best with MS Explorer.

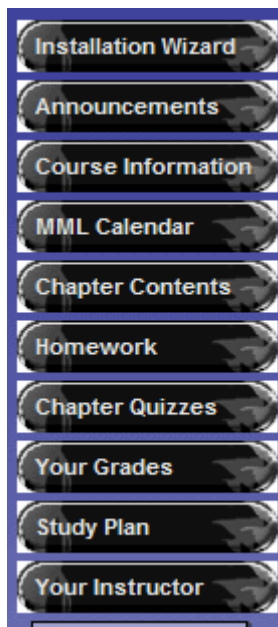
Note that I cannot solve any installation or operational problems that may arise at home. You are responsible for all aspects of installing all software and running the program on your home computer. Not having access to the site from home is not an excuse for not being able to do the assignments on time.

Using MyMathLab

1. Go to the MTH electronic learning center 11-206.
2. On the desktop of the computers in 11-206 there should be a shortcut to “CourseCompass”. Double click the shortcut. This should take you directly to www.CourseCompass.com. **IMPORTANT:** IF YOU GO TO COURSECOMPASS ANY OTHER WAY YOUR QUIZ WILL NOT WORK ON CAMPUS.
3. Login to CourseCompass
4. From the main welcome page, click on the course link (see example below).



5. The buttons on the left of the new page let you navigate through the online content of this course. A brief explanation of some of these buttons follows:



Installation Wizard:

Guides you through the software installation process for your home computer.

Course Information:

Links to copies of the course syllabus and other course information.

MML Calendar:

Overview of due dates for homework and online chapter quizzes.

Chapter Contents:

Online lectures and chapter contents.

Homework:

Online Homework. An important part of your grade!

Chapter Quizzes:

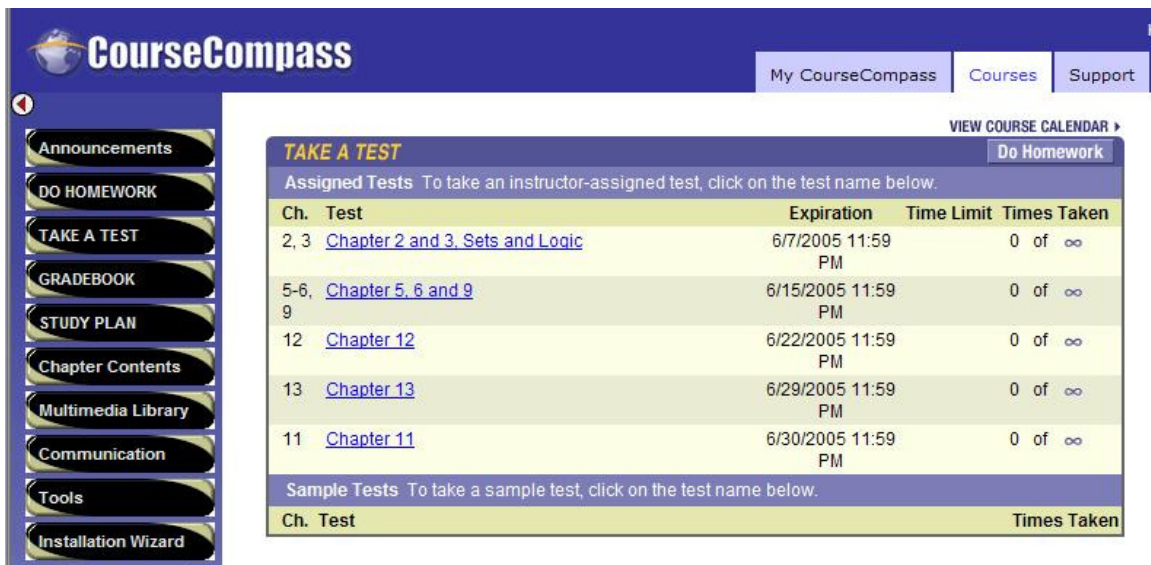
Online chapter quizzes. An important part of your grade!

Your Grade:

Your current grade. Will have both your online and offline grades.

Taking a Test/Quiz

- To take a quiz press the “Chapter Quizzes” link in step 5. The following screen shows you all the test/quizzes for your course along with their expiration dates and the number of times the test has been taken.



CourseCompass My CourseCompass Courses Support

Announcements
DO HOMEWORK
TAKE A TEST
GRADEBOOK
STUDY PLAN
Chapter Contents
Multimedia Library
Communication
Tools
Installation Wizard

VIEW COURSE CALENDAR > Do Homework

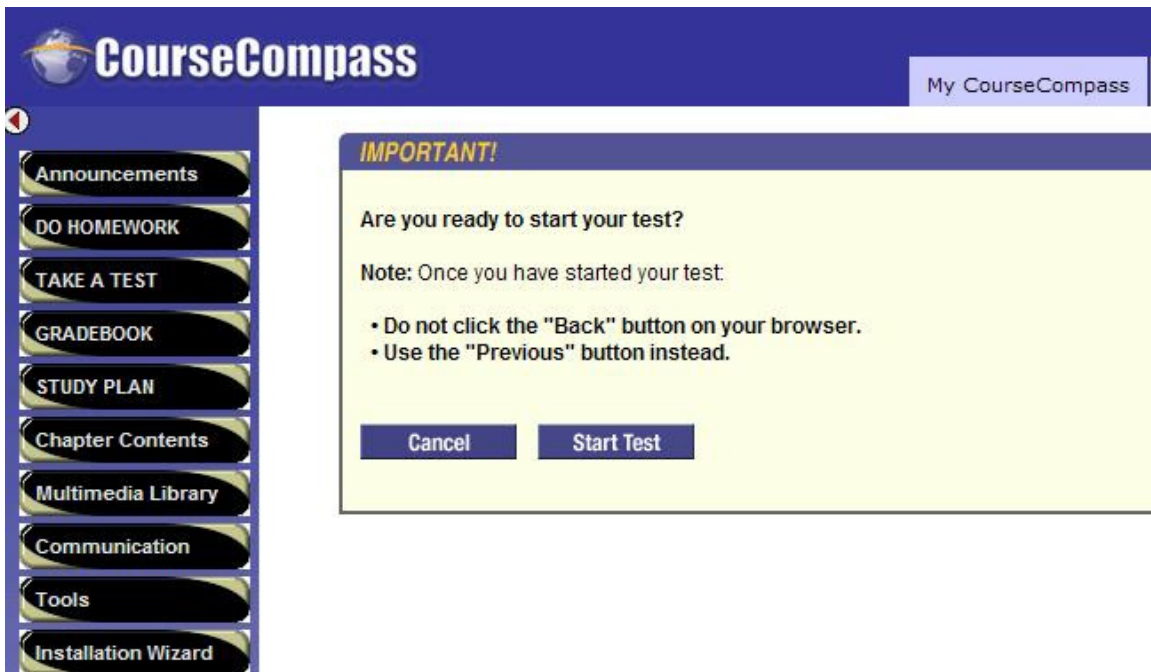
TAKE A TEST
Assigned Tests To take an instructor-assigned test, click on the test name below.

Ch.	Test	Expiration	Time Limit	Times Taken
2, 3	Chapter 2 and 3, Sets and Logic	6/7/2005 11:59 PM		0 of ∞
5-6, 9	Chapter 5, 6 and 9	6/15/2005 11:59 PM		0 of ∞
12	Chapter 12	6/22/2005 11:59 PM		0 of ∞
13	Chapter 13	6/29/2005 11:59 PM		0 of ∞
11	Chapter 11	6/30/2005 11:59 PM		0 of ∞

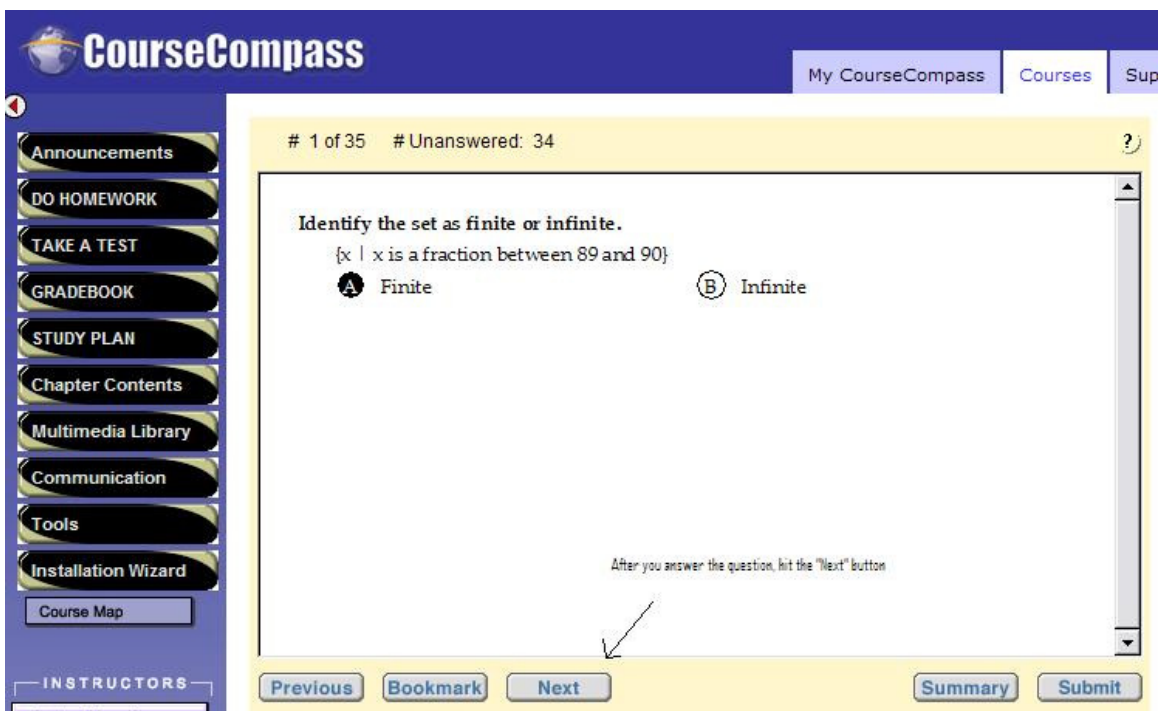
Sample Tests To take a sample test, click on the test name below.

Ch.	Test	Times Taken
-----	------	-------------

- To take a Quiz simply click the link. This should lead you to the following screen. Press the “Start Test” button. (DO NOT DOUBLE CLICK ON “Start Test” – one click only)



8. This should lead to the following screen.



Answer the question by simply clicking on the answer with the mouse. Click the "Next" button to submit your answer and move onto the next question. Click the "Submit" button only when you are done with the test and you want your scores recorded. Once you submit your test you will have an opportunity to print the test along with the solutions. You may want to do so. There may be a limit to the number of times you may redo a test prior to the expiration date. However, only the highest grade will be recorded towards your overall grade.

Note: IF ALL YOU SEE IS A RED X IN THE UPPER LEFT-HAND CORNER when you click on the link below, run the Installation Wizard on your computer to install the necessary plug-ins!

Doing Homework

To do homework simply select “HOMEWORK” in step 5. The following screen shows you all the homework for your course along with their expiration dates.

Assigned Homework To work on a homework assignment, click on the homework name below.		
Ch.	Homework	Due
2	2.1	6/7/2005 11:59 PM
2	2.2	6/7/2005 11:59 PM
2	2.3	6/7/2005 11:59 PM
2	2.4	6/7/2005 11:59 PM
2	2.5	6/7/2005 11:59 PM
3	3.1	6/7/2005 11:59 PM
3	3.6	6/7/2005 11:59 PM
5	5.3	6/15/2005 11:59 PM
6	6.1 and 6.2	6/15/2005 11:59 PM
9	9.3	6/15/2005 11:59 PM
9	9.4	6/15/2005 11:59 PM
11	11.1	6/30/2005 11:59 PM
11	11.2	6/30/2005 11:59 PM
11	11.3	6/30/2005 11:59 PM
12	12.2	6/22/2005 11:59 PM
12	12.3	6/22/2005 11:59 PM
12	12.4	6/22/2005 11:59 PM
12	12.5	6/22/2005 11:59 PM
12	12.6	6/22/2005 11:59 PM
13	13.3	6/29/2005 11:59 PM



To do homework simply click on the appropriate chapter and section link.


Homework Overview

Eraj Basnayake

Homework name: 2.1
Due: 6/7/2005 11:59 PM

Legend:  Video

9 Exercises 0 Worked  0 Correct  0 Incorrect

Exercise 1	Exercise 2 	Exercise 3 
Exercise 4	Exercise 5	Exercise 6
Exercise 7	Exercise 8	Exercise 9

8.1. Clicking on a problem link takes you to the problem (screen below)

The screenshot shows a homework interface for 'Homework 2.1'. At the top, there are navigation links for 'Homework Overview' and 'Back to Do Homework'. Below this is a progress bar with exercises 1 through 9, where exercise 2 is highlighted. The user's name 'Eraj Basnayake' is displayed in the top right. The main content area contains a problem: 'Write a set representing all even natural numbers less than 10.' Below the problem is a solution: 'The set of all even natural numbers less than 10 is { }.' A note below the solution says '(Use commas to separate answers. Type the numbers in ascending order.)'. On the left side, there is a toolbar with buttons for 'UNDO', mathematical symbols like fractions, square roots, and a 'More ?' button. On the right side, there is a 'Show Me How' section with buttons for 'Help Me Solve This', 'View an Example', 'Video', 'Textbook Pages', 'Ask My Instructor...', and 'Print...'. At the bottom, there are buttons for 'Check Answer', 'Clear Answers', a 'Problem Progress' indicator, and a 'Submit Homework' button. A status bar at the bottom right shows '1 of 9 exercises correct'.

Enter your answer in the space or click on the correct answer. You may check your answer by pressing the “Check Answer” button. If you get it wrong you can clear your answer and try again. When you get it right, click the “Submit Homework” button. Then move onto the next question.

If you need help with a problem use the links to the right to get help. If you cannot get it figured out you may email me using the “Ask My Instructor...” button. You may also print the problem out and ask me in class.

Note: IF ALL YOU SEE IS A RED X IN THE UPPER LEFT-HAND CORNER when you click on the link below, run the Installation Wizard on your computer to install the necessary plug-ins!

Getting help and some common problems

1. If you are on campus make sure that you accessed CourseCompass using the desktop shortcut. If you did this and yet you are having trouble, try installing the MathXL plugin.
2. **Using the AOL provided Browser.** If using AOL, connect to the internet as usual. Then minimize the AOL Browser (the AOL version of Microsoft Internet Explorer will say something like “Microsoft Internet Explorer for AOL” in the blue bar across the top of the screen. Then go to Start > Programs > Microsoft Internet Explorer. This will allow you to stay connected to the internet but you now will be using the version of Internet Explorer that came with your computer and not the version provided by AOL
3. **Turn off pop-up blockers -** Look in the lower right corner of your screen, next to the digital clock. Right-click on your pop-up blocker icon. You will be presented with a menu that will allow you to either Close, Exit, Stop, some option to make the icon go away! You can turn it back on after your use of MyMathLab.
4. **Clearing of browser internet cache.** A computer “remembers” pages it visits on the web for quicker access to those pages in the future. This memory also known as the browser’s internet cache. Here is how the cache can be emptied.
 - 1) Open your Internet Explorer browser to any page at all
 - 2) Select Tools-->Internet options
 - 3) Click on the Delete Files button.

NOTE: Also put a check mark in the little box that pops up where it says "Delete All Offline Content. If you have not done this in a while, it will take a few minutes before you see the mouse arrow change back from the hour glass
 - 4) Click on the Delete Cookies button
 - 5) Click OK
 - 6) Click on the Settings button
 - 7) Select the first option at the top to Check for newer versions of stored pages 'Every visit to the page'
 - 8) Click OK
 - 9) Under the Security Tab, select the Default Level button
 - 10) Under the Advanced Tab, select the Restore Defaults button
 - 11) Select the OK button to exit the Internet Options configurator
5. **Installation of the plugins.** The link to the Installation Wizard is the first thing you see upon entering the course and the last button on the left side of the screen. Explicit directions are given to students with their access code cards that come with their texts.

**If these do not correct the problem.....
Students should call 800 677 6337**