



## Housing and Residence Life Summer Conference Guide

### Suite Amenities

Suites are either 4-person (four singles or two double rooms) or 5-person (two doubles and one single room). Conferences have the option of only having one person per bedroom, if preferred, however conference groups are responsible for all of the beds in a suite even if only one bed is utilized.

Suites are fully furnished. All rooms are carpeted, except the bathroom and kitchen. The living room is furnished with a full couch, two chairs, coffee table and two end tables. Bedrooms have extra-long twin beds, closet wardrobes, night stands, computer desks and chairs. Kitchens have a stove/oven, dishwasher, microwave, and refrigerator. No kitchen utensils are provided.

Each suite has two full bathrooms, with a vanity counter in the hallway. See Housing and Residence Life's [Summer Conference webpage](#) for floorplan diagrams.

### *Other Amenities*

- Suite controlled air conditioning
- On site laundry facilities
- Parking adjacent to the buildings
- Large common areas
- Close proximity to walking/hiking/biking trails
- Close proximity to public transportation

### Computer and Network Connectivity

All residence halls are equipped with wired and wireless internet access, which is available for use during your conference stay. Internet services are available in all of the common areas, the Canal Conference Room, and in the main campus facilities as well.

### Canal Conference Room

- Fits 25-30 people sitting at tables
- 40-45 people sitting in chairs in rows or
- 50-60 people standing
- Room can also be divided in half

Technology includes two large screens connected to separate A/V systems, the screens and equipment can be used separately or simultaneously. The A/V system includes built in DVD/VHS capability and the ability to connect to a laptop computer. Wireless internet is also available.

### What to Bring

- Personal toiletries (we provide toilet paper, shower curtains, and garbage cans, but we do not provide items like shampoo, conditioner, toothpaste or soap)

### ***For an extended Stay***

- Television, (there are TVs in the lobby, but not in your personal suite)
- Money for laundry (\$1.50 to wash, \$1.50 to dry, credit cards accepted)

### **Residence Hall Policies**

- Alcoholic beverages are not permitted on the MCC camps, including residence halls.
- Pets/Animals are not allowed unless they are certified service animals.
- Any property damaged by a guest will be billed to the conference group. It is up to the conference group to bill the guest.
- For every 15 guests under the age of 18, there must be one adult guest “chaperone.”
- The minimum stay in the residence halls is two nights and the minimum number of participants in 20.
- The maximum number of participants we can accommodate at this time is 425.

### **For More Information**

[Email the Office of Housing & Residence Life \(residencehalls@monroecc.edu\)](mailto:residencehalls@monroecc.edu)

Building 1, Room 108 | (585)292-3674 or

Visit [Housing and Residence Life \(monroecc.edu/go/housing\)](http://monroecc.edu/go/housing)