



## Leadership Advisors:

*Betty Stewart, Director*

Office of Student Life & Leadership Development

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Office of Student Life & Leadership Development

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*Lisa Wallace, Assistant Director*

The Office of Campus Life  
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*Greg Wilson, Operations Coordinator*

The Office of Campus Life  
Damon Campus Center

*All Club and Organization Advisors*

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**[www.monroecc.edu/go/leadership](http://www.monroecc.edu/go/leadership)**

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# THE LEAD Certificate



## Benefits for you:

- Meet and network with current students, faculty, staff and alumni at the college.
- Acquire leadership skills to assume leadership roles in the community and in a career.
- Learn creative problem solving, effective communication and time management skills.
- Build a competitive resume.
- Develop an image as a successful leader.
- Become an advocate for change.
- Develop your Leadership Identity.
- Earn more scholarships.



**Student Life &  
Leadership Development**  
MONROE COMMUNITY COLLEGE

## Why earn a Leadership Certificate?

The Leadership Certificate program is designed to help you enhance and explore your leadership potential through a series of workshops, courses and community service opportunities. Your personalized Leadership Certificate will verify your leadership education and training to future transfer colleges and employers.

## How can I earn a Leadership Certificate?

### Step 1.

First, visit the Brighton Office of Student Life and Leadership Development (3-126) or Damon Campus Center (5-251) to schedule an appointment with a Leadership Advisor.

### Step 2.

Fill out the LEAD application and Life Skills transcript with your Leadership Advisor and choose one of the Leadership Certificate tracks.

### Step 3.

Review all the requirements to earn your certificate and begin to plan what workshops, courses or events you will attend.

### Step 4.

Complete 20 hours of community service in the local community or demonstrate active membership in an on campus club or organization. Document your hours on the community service contract and submit it to your advisor.

### Step 5.

Reflection. Write a reflection paper describing what you learned from your experience.

## Leadership Certificate Tracks:

### Ascending Leader Certificate

The Ascending Leader track is designed for students who are interested in earning a leadership certificate and are not involved in a leadership role on campus.

### Student Leader Certificate

The Student Leader track is designed for current MCC Student Association student leaders.



# LEAD!



## Components of a Leadership Certificate

**Orientation** – Meet with a Leadership Advisor to complete your application and begin a Life Skills Transcript.

**Training** – Attend skill building workshops offered by the Office of Student Life and Leadership Development, Career Center, Writing Center, or Damon Campus Center.

**Education** – Enroll in a Leadership Development, Career Development and Life Planning or Model UN course or participate in the many co-curricular activities available (see advisor for a list).

**Engagement and Development** – Volunteer to do community service with an on-campus club or organization or a local community organization.

### What is a Life Skills Transcript?

The Life Skills Transcript is a self-reporting document listing out-of-classroom learning experiences. It will provide you with the opportunities for learning and development that are available at Monroe Community College. The Life Skills Transcript will complement your resume and academic transcript and provide colleges and employers with an official document.

### Community Service Contract

In order to receive credit for your 20 hours of community service, complete a community service verification form with your service organization and submit it to your LEAD advisor.