

Student Intake Survey Referral Matrix

Intake Survey Question	Response Trigger for Referral	Referral To:	Timing/Frequency
Where do you plan to take most of your classes this semester?	None	None	None
How certain are you about your career goals?	Slightly certain, Not certain at all	Career Services	Bi-Weekly
How certain are you about your program choice?	Slightly certain, Not certain at all	Career Services	Bi-Weekly
How many hours per week do you plan to work while enrolled in classes?	None	None	None
Do you provide frequent care for individuals other than yourself (e.g., children, siblings, parents, etc.)?	None	None	None
What is the primary language that you speak?	None	None	None
How would you rate your past experience in Math?	Moderately challenging, Very challenging	None	Semester Start
How would you rate your past experience in Reading?	Moderately challenging, Very challenging	None	Semester Start
How would you rate your past experience in Writing?	Moderately challenging, Very challenging	None	Semester Start
How would you rate your past experience in Science?	Moderately challenging, Very challenging	None	Semester Start
How confident are you in your ability to use a computer to complete assignments?	Slightly confident, Not confident at all	Library	Bi-Weekly
How confident are you that you will have access to the internet when you need it to complete assignments?	Slightly confident, Not confident at all	Student Support Services	Bi-Weekly
How are you planning to pay for college	Self-Funded or Parents - No payment method in place	Student Finance	Semester Start
How are you planning to pay for college	Financial Aid - No FAFSA on file	Financial Aid	Bi-Weekly
How are you planning to pay for college	Veterans Education Benefits - No paperwork on file	School Certifying Official	Bi-Weekly
How are you planning to pay for college	Unsure	Financial Coach	Bi-Weekly
Do you and your family have access to enough food everyday?	No	Student Support Services	Bi-Weekly
Do you and your family have safe and dependable housing?	No	Student Support Services	Bi-Weekly
When you have to go to campus for class, how will you typically get there?	Unsure/I do not have reliable transportation	Student Support Services	Bi-Weekly
How much flexibility do you have in your schedule to increase your study time if needed?	Only a little flexibility, No flexibility at all	Academic Advising	Bi-Weekly
I know I will succeed in college because:	None	None	None

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More Information Requested	Response Trigger for Referral	Team Responsible	Timing/Frequency
Academic Coaching/Tutoring	None	Academic Coaching	Determined by Team
Academic Computer Tutorial (e.g., navigating NWTC systems, using classroom software, etc.)	None	Library	Determined by Team
Disability Services	None	Disability Services	Determined by Team
Assistance to Pay for Childcare	None	Student Support Services	Determined by Team
Community Resources (e.g., housing, food share, social service agency information, or referrals)	None	Student Support Services	Determined by Team
Extracurricular Activities (e.g., student organizations, student government, intramural athletics, etc.)	None	Student Involvement	Determined by Team
Financial Coaching and Budgeting	None	Student Support Services	Determined by Team
General Computer Tutorial (e.g., email, file/folder organization, saving documents, etc.)	None	Library	Determined by Team
Diversity and Inclusion Programming (e.g., events, Diversity Team, iRespect! Pledge, etc.)	None	Diversity Team	Determined by Team
Mentoring	None	Student Support Services	Determined by Team
Navigating Campus/Campus Tours	None	Recruitment	Determined by Team
On-Campus Employment	None	Career Services	Determined by Team
On-Campus Housing	None	Student Involvement	Determined by Team
Personal Counseling (e.g., anxiety, depression, ADHD, etc.)	None	Counseling	Determined by Team
Purchasing Textbooks/NWTC Supplies	None	Bookstore	Determined by Team
Study Abroad	None	Student Involvement	Determined by Team
Veterans' Services	None	Veterans' Services	Determined by Team
Wellness/Campus Healthcare Options	None	Student Involvement	Determined by Team