Student Name: ___________________ Banner Student ID: M00

In order to apply for an Appeal for Satisfactory Academic Progress (SAP) for Federal (Title IV) Financial Aid, the student must demonstrate that: (1) an unusual/extraordinary circumstance existed while they were enrolled at MCC and had affected their academic performance; (2) the student can provide proof of the circumstances if needed; and (3) the circumstance is now resolved, no longer exists, or has changed so that the student will be able to make satisfactory progress at the next evaluation.

For students who are enrolled for the summer 16 term, your appeal may not be evaluated until the final grades are posted for the 2016 spring semester.

1. Please indicate the term for which you are appealing to receive Federal Title IV aid. (You may only check one term)

☐ Summer 2016
☐ Fall 2016
☐ Spring 2017

What will your MCC academic major be during your appeal term: _____________________________

Do you know the required courses needed for completion of this program?  □ Yes □ No

When do you expect to complete the program (month/year): _____________________________

2. Please describe the circumstance(s) that affected your academic performance during your most recent enrollment at MCC? (Please be specific). ____________________________________________

________________________________________________________________________________

________________________________________________________________________________

3. When did the circumstance(s) occur? (Day/Month/Semester, please be specific and please note that the circumstances you are stating must have occurred during or directly related to the semester(s) in which you failed to meet academic progress requirements.) ____________________________________________

________________________________________________________________________________

________________________________________________________________________________

4. Are you able to provide documentation of the circumstances described above?

□ Yes □ No  If yes, please attach your documentation to this form.

If no, please explain why you are unable to provide documentation. ____________________________

________________________________________________________________________________

________________________________________________________________________________

5. Please state how your situation has changed so that you are now able to meet SAP requirements.

________________________________________________________________________________

________________________________________________________________________________

________________________________________________________________________________

________________________________________________________________________________

(OVER)
By checking each box below and by my signature, I attest to the following:
(If boxes are unchecked, Appeal is considered incomplete)

1. □ I have been notified by the MCC Financial Aid Office that I am ineligible for all Federal (Title IV) Financial Aid (Pell Grant, SEOG, Federal Work-Study, Federal Direct Student Loans, and Federal Direct Parent Loans) at MCC due to failure to meet Satisfactory Academic Progress (SAP) standards.

2. □ I fully understand MCC’s policies and procedures for SAP; the reason(s) why I did not meet MCC’s SAP standards; why I am submitting an Appeal; and that the Appeal cannot be submitted after the end of the semester for which it is intended.

3. □ I fully understand that if my Appeal is approved, I will receive Federal Title IV financial aid for one probationary semester and that at the end of that probationary semester I must have completed/passed 66.6% of the courses for that semester AND have earned a GPA of 2.0 or higher for that semester, in order to maintain eligibility to receive Federal Title IV financial aid for my next semester of enrollment. I accept that I may be asked for a more detailed academic plan for completion of my degree.

4. □ I further understand that if my Appeal is approved AND I do not meet the standards as outlined in #3 above, the MCC Financial Aid Office can refuse to accept additional Appeals or can deny additional Appeals based on my failure to meet SAP standards while on Appeal.

5. □ All information will be confidentially maintained in my records and may be reviewed by institutional, federal, and/or state program review and audit personnel.

6. □ I understand that I may need to file a separate waiver of Good Academic Standing for NYS financial aid programs (TAP/APTS) and that the evaluation and possible approval for such is totally separate from the Federal SAP Appeal. I further understand that if I have also exceeded 150% of the published timeframe to complete my degree, that I may be required to file a Federal Maximum Timeframe Appeal. Further, if I am Academically Suspended from the college for a semester, I will need to file a different appeal with the MCC Advisement and Graduation Services Office.

7. □ I accept the decision of the Financial Aid Appeals Committee as official as final in the approval or rejection of the Appeal, based on extraordinary circumstances that have been resolved and demonstration of ability to succeed in future term(s).

STUDENT SIGNATURE: __________________________ DATE: __________

Completed appeal applications should be submitted to:

Brighton Campus: Damon City Campus:
Financial Aid Office RFS Office
Monroe Community College MCC Damon City Campus
1000 East Henrietta Road 228 East Main Street
Rochester, N.Y. 14623 Rochester, N.Y. 14604
FAX: 585-292-3840 FAX: 585-262-1733

Or e-mail as attachment to financialaid@monroecc.edu

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