

Draft – Procedure for Revising Faculty Senate Resolutions – Draft March 2022

- (1) Revision proposal to amend the Faculty Senate Resolutions may originate from any individual member of the Faculty, any department or office represented in the Faculty Senate, or any committee or subcommittee organized by the Faculty Senate. Proposed revisions shall be directed to the appropriate Standing Committee for review and discussion.
 - (a) As part of its review process, the assigned committee reserves the right to consult directly with the proposer(s) to discuss and/or propose revisions to the original proposal.
 - (b) The assigned committee may also include in its review of proposals its own research on the impact of proposed revision on affected stakeholders, which may include open hearings.
 - (c) The assigned committee will report its findings and recommendations to the Faculty Senate Executive Committee once its discussion and research has concluded.
 - (d) The Faculty Senate Executive Committee may take up to two regularly scheduled meetings of the EC to consider the committee’s findings and recommendations.
 - (e) The Faculty Senate Executive Committee will make available to the Faculty Senate, if appropriate, for its consideration the original committee report on any proposed Resolutions revisions, along with any additional report of the EC’s recommendations.
- B) It shall be the responsibility of the assigned Committee to organize and execute the process for the Faculty Senate vote on any proposed revisions.
- C) The vote shall be taken of the Faculty Senators during a regularly scheduled Senate meeting. Of the Faculty senators casting ballots, a **majority vote in favor** of any proposed revision is required for adoption to the Resolutions.
- D) Revisions earning the required supporting vote of the Faculty Senate shall be officially added to the Faculty Senate Resolutions.
- E) All timelines indicated in this section of the Resolutions should be understood to include periods that the Faculty Senate is engaged in ongoing business during fall and spring semesters only.

**In case you want to compare the Amending the Bylaw section with the proposed Resolution
Revision draft, here is the Bylaw:**

Article X

Section 5. Amending the Bylaws.

- (1) Proposals to amend the Faculty Senate bylaws may originate from any individual member of the Faculty, any department or office represented in the Faculty Senate, or any committee or subcommittee organized by the Faculty Senate. Proposed amendments shall be directed to the Nominations, Elections, and Governance (NEG) Committee, which will review these proposals.
 - (a) As part of its review process, NEG reserves the right to consult directly with the proposer(s) to discuss and/or propose revisions to the original proposal.
 - (b) NEG may also include in its review of proposals its own research on the impact of proposed amendments on affected stakeholders.
 - (c) NEG will report its findings and recommendations to the Faculty Senate Executive Committee no later than two calendar months after first considering the proposed bylaws amendment.
 - (d) The Faculty Senate Executive Committee may take up to two regularly scheduled meetings of the EC to consider the NEG's findings and recommendations.
 - (e) The Faculty Senate Executive Committee (EC) will forward to the Faculty Senate for its consideration the original NEG report on any proposed bylaws amendment, along with any additional report of the EC's recommendations.
- B) The Faculty Senate is responsible for determining, by a majority vote, if a proposed bylaw amendment should be sent to the full Faculty membership for a vote. This vote must be taken within six weeks following the initial presentation of the proposal to the Senate (see Section 5. A) (5)). The Faculty Senate shall not have the authority to amend or otherwise alter the wording of any proposed bylaws amendment, except for those cases where the Senate itself is the initial proposing body for the amendment under consideration.
- C) It shall be the responsibility of the Nominations, Elections, and Governance Committee to organize and execute the process for the Faculty vote on any proposed amendments to the bylaws. All proposed amendments qualifying for a Faculty vote must be presented in an open hearing, scheduled and organized by the NEG Committee, during any fall or spring semester. Advance written notice to all voting faculty of the open hearing is required five working days prior to its being held. Voting faculty will have at least ten working days to complete mail or electronic balloting.
- D) Of the Faculty casting ballots, a two-thirds vote in favor of any proposed amendment is required for adoption to the bylaws. Following the Faculty vote, the NEG Committee shall report the results at the next scheduled regular or special meeting of the Faculty Senate.
- E) Amendments earning the required supporting vote of the Faculty shall be formally submitted to the College President for approval, and then to the Board of Trustees for their vote and approval. Bylaw proposals approved by the Board shall take effect immediately at the

conclusion of the Board meeting, and shall be officially added to the Faculty Senate bylaws by no later than the next scheduled regular or special Faculty Senate meeting.

- F) All timelines indicated in this section of the bylaws should be understood to include periods that the Faculty Senate is engaged in ongoing business during fall and spring semesters only.