Faculty Senate
6ᵗʰ Annual
Professional Development Week
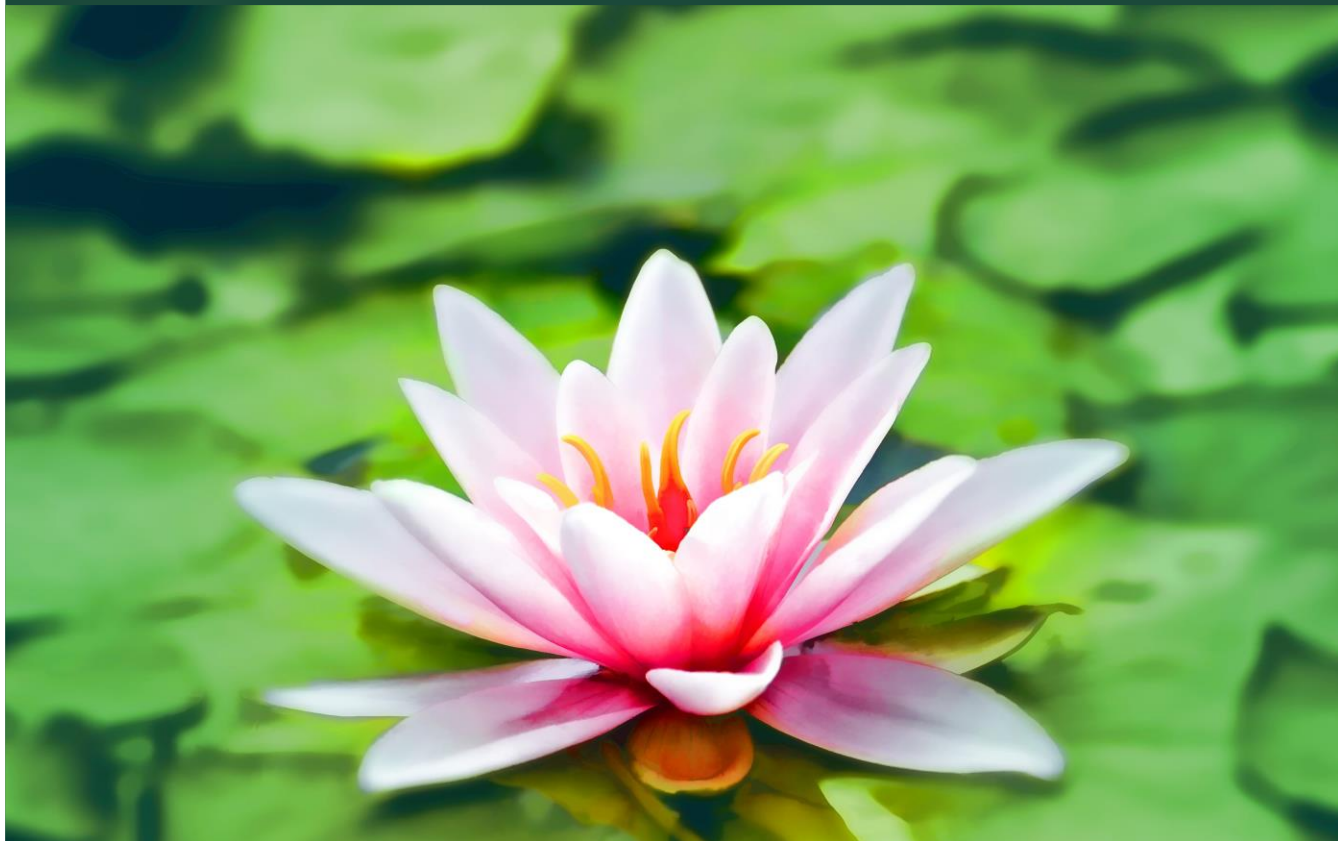### June 3-6, 2019

Inspiring Every Day.

THE TCC PRESENTS

The 2019 Teaching and Learning Conference

SUSTAINING THE PROFESSIONAL SELF

with guest speaker Donna Burke and afternoon activity sessions

JUNE 14, 2019 | 8:30 AM-2 PM
BRIGHTON CAMPUS | MONROE A/B

M CC Monroe Community College STATE UNIVERSITY OF NEW YORK

Let's connect, disconnect, and reflect!
Register: http://bit.ly/junetcc2019

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Monroe Community College
Professional Development Week 2019
Monday, June 3, 2019

	BRIGHTON ROOM	FORUM	MONROE A	9-239	11-109
8:00-8:30am					
8:30-9:00am					
9:00-9:30am		Tools for Interactive Online Teaching (9-10am)	ADV 123: Navigating Military Education Benefits, Military Transcripts and the Eccentricities of Academic Advising (9-10:15am)	Utilizing MCC's Integrated Advising Learning Outcomes (9:30-10:30am)	
9:30am-10:00am					
10:00-10:30am					
10:30-11:00am	Purchasing at MCC: Plan, Process, Parameters, and Pitfalls (10:30-11:30am)				Degree Works – What's New and Frequently Asked Questions Answered (10:30-11:30am)
11:00-11:30am					
11:30-12:00pm					Advising Case Studies Using Advising Technology (11:30am-12:30pm)
12:00-12:30pm		Support Staff Planning Council Presents Support Staff Pathways: Career Advancement and Enhancement Strategies at MCC (12-1pm)			
12:30-1:00pm			Academic Advising Lunch (12:30-1:30pm, RSVP Required)		
1:00-1:30pm	Research Assignment Rehab (1-2:15pm)				
1:30-2:00pm					Faculty Advisor Handbook (1:30-2pm)
2:00-2:30pm		Education Advising (2-3:30pm)	Human Services Advising (2-3:30pm) *Location: 9-238*	Business Administration Advising (2-3:30pm)	Information and Computer Technologies Advising (2-3:30pm)
2:30-3:00pm					
3:00-3:30pm					
3:30-4:00pm					
4:00-4:30pm					
4:30-5:00pm					

Tools for Interactive Online Teaching
9am-10am   Forum
Presenters: Jesse M. Redlo (Hospitality Management) and Andrea M. Gilbert (Virtual Campus)

This presentation will discuss methods and tools for making online learning and teaching more interactive. The presenters will begin by going over some basic tools, such as video software and VoiceThread, as well as foundation educational theories around online learning. This will lead into an example from the presenter's online class, illustrating how these tools can be used successfully. The presentation will conclude with a Q&A period culminating in actionable ways to make online teaching more interactive.

ADV 123: Navigating Military Education Benefits, Military Transcripts and the Eccentricities of Academic Advising
9am-10:15am   Monroe A
Presenters: Lori Bartkovich (Career and Veteran Services) and Eric Wheeler (Career and Veteran Services)

MCC has between 500-800 Veterans and their dependents attending every year. This workshop will focus on the unique challenges of academically advising veterans using VA education benefits. We will focus on the different military education benefits out there, how they work and don't work with financial aid, and how to optimize a schedule for VA/financial aid eligibility. We will also talk about department and advisors' role in awarding credit for military transcripts. Much like Financial Aid, the rules are constantly changing...so if you have attended the ADV 123 workshop in the past, it does not hurt to come and see "what's new"!

Academic Advising Workshops: Morning Sessions

Utilizing MCC's Integrated Advising Learning Outcomes
9:30am-10:30am   9-239
Presenters: Sally Dingee (Assistant Director, Advisement and Transfer Services) and Gary Johnson (Director, Schools and Integrated Pathways)

As an advisor, it is important to be intentional about how you work with students and what they can gain from their academic advising experience. MCC's Integrated Advising Model includes institutional learning outcomes for academic advisement as well as checklists for advising students. Come learn how the outcomes and checklists can bring focus to your advising session and help shape your advising strategies.

Degree works: What's New and Frequently Asked Questions Answered
10:30am-11:30am   11-109
Presenter: Jody Torcello (Curriculum and Program Development)

Degree Works is our electronic graduation planning system that organizes the requirements towards graduation in a specific degree program. This session will provide timely updates including:

- Watch the new student-produced Intro to Degree Works video
- Learn about changes coming to the Student Information block
- See the new LA04 Liberal Arts worksheet – what works well and what to look for
- How to tell what courses are being used to complete Gen Ed requirements
- How to see what a student needs before they drop a course
- Why there isn't a credit count on the worksheet
- How to read a Program with tracks
- The SUNY GER block vs Additional Courses
- Opportunity to ask your Degree Works questions

Advising Case Studies Using Advising Technology
11:30am-12:30pm   11-109
Presenters: Becky Babcock (School Specialist, School of Health Sciences and Physical Wellness), Sally Dingee (Assistant Director, Advisement and Transfer Services), Gary Johnson (Director, Schools and Integrated Pathways), John Kulak (Academic Learning Programs), and Vicki Pankratz (School Specialist, School of Arts and Humanities)

Sharpen your skills with understanding and interpreting the various technology used while advising students. Learn how to dig into Degree Works, Starfish and Banner Self-Service for your advising answers. Case studies will be provided but also feel free to bring your own questions and student scenarios that you would like to see reviewed.

Purchasing at MCC: Plan, Process, Parameters, and Pitfalls
10:30am-11:30am   Brighton Room
Presenters: Kristen Reed (Purchasing) and Helen Post (Purchasing)

New to the College? Or new to the Purchasing function for your area? Did you just receive grant funding and are now responsible for spending that money accordingly? Or do you just want a review of our procedures and an update on what is new? Our internal process can be confusing. The laws, guidelines, and institutional policies regarding spending public funds, well, these can go way beyond confusing. On top of that, initiating purchase requisitions and tracking your expenditures in Self-Service Banner presents its own set of challenges. This session will offer a wealth of tips and step-by-step directions for navigating the Purchasing Process here at MCC.

Support Staff Planning Council Presents Support Staff Pathways: Career Advancement and Enhancement Strategies at MCC
12pm-1pm   Forum
Presenters: Kathleen Gilman (Foundation) and Marybeth Donnelly (Admissions)

If you would like to learn how to develop and grow your career at MCC, attend this presentation where a panel of employees will tell you how you can accomplish it! Support staff panelists will come from Career Services, Human Resources, Facilities/Building Services, Communications and Network Services, and Administration. *A moderator will ask the panelists questions covering the following topics: understanding the civil service process for transfers and promotions, competitive vs. non-competitive, promotional vs. open competitive, and more; opportunities at MCC to enhance your resume and network; career exploration at MCC*

Academic Advising Workshops: Afternoon Sessions

Celebrate Academic Advising Lunch and Rock Painting
12:30pm-1:30pm   Monroe A
RSVP required to Alex Campanis by May 29 at acampanis001@monroecc.edu

Enjoy a complimentary lunch and engage with other advisors. One of our greatest advisor rewards is our ability to brighten an advisee's day. Spread that joy by rock painting inspiring messages that can be shared with your colleagues and students during this lunchtime!

Faculty Advisor Handbook
1:30pm-2pm   9-239
Presenter: Rebecca Mack (Advisement and Transfer Services)

The Faculty Advisor Handbook is now online! Come learn about the new and improved *searchable* Faculty Advisor Handbook.

Breakout Faculty Advisor Training Sessions (Select One)
2pm-3:30pm

The Integrated Advising Model connects students, in their first term, with an advisor who has expertise in their pathway. This connection is essential to student success and intended to motivate, encourage, challenge, and support students holistically. There are pathways in need of more assigned faculty advisors for our students. If you are interested learning more about advising students outside of your discipline or are currently advising students in these pathways, please attend one of these workshops.

Education Advising **(Forum)** – The Education and Human Services department is seeking to cross train faculty advisors who are located at or able to advise at the Downtown campus. Specifically for Education majors, faculty with experience in the K-12 setting and the NYS teacher certification process are strongly desired. Advisors who enjoy working with students who are passionate about helping others would be a good fit for these pathways.

Human Services Advising **(9-238)** - The Human Services department is seeking to cross train faculty advisors who are located at or able to advise at the Downtown campus. Advisors who enjoy working with students who are passionate about helping others would be a good fit for these pathways.

Business Administration Advising **(9-239)** – The Business Administration department is seeking to cross train faculty who are able to advise either at the Brighton or Downtown campus. Advisors who are willing to learn about transfer opportunities and careers for Business majors would be a good fit for these pathways. Advisors with experience in owning or operating a business would be a plus.

Information and Computer Technologies Advising (**11-109)** – The Information and Computer Technologies department is seeking to cross train faculty who are located at the Brighton campus. Faculty with a strong understanding of math requirements with an interest in technology related careers would be an excellent match for these pathways.

Research Assignment Rehab

1pm-2:15pm   Brighton Room
Presenters: Alice Wilson (Library Services) and Andrea Kingston (Library Services)

Challenging, robust research assignments integrated throughout the curriculum can help students develop the information literacy and critical thinking skills they'll need to succeed at MCC and beyond. However, designing these assignments can be tricky because students aren't always prepared for college-level research. In this interactive workshop, we will explore common challenges students encounter with research as well as strategies to address them. Participants will have the opportunity to discuss their own research assignments. *By the end of the workshop, participants will be able to: recognize common challenges students encounter with research; identify elements of research assignment design that encourage student success; locate resources for further support*

Monroe Community College
Professional Development Week 2019
Tuesday, June 4, 2019 (Downtown Campus)

	HIGH FALLS A	HIGH FALLS B	DC536
8:00-8:30am			
8:30-9:00am			
9:00-9:30am	Helping Students Balance Their Lives (9-9:30am)		
9:30am-10:00am			A Basic Roadmap to Getting Started with OER (9:30-10am)
10:00-10:30am	The Purposeful Prof: Making Informed Pedagogical Decisions (10-11am)		
10:30-11:00am			
11:00-11:30am		Non- Academic Student Resources Support (11am-12pm)	
11:30-12:00pm			
12:00-12:30pm	Break (12-1)		
12:30-1:00pm			
1:00-1:30pm	Exploring Options for School or Program Specific College Success Courses (1-2pm)	Support Staff Pathways: Career Advancement and Enhancement Strategies at MCC (1-2pm)	
1:30-2:00pm			
2:00-2:30pm			
2:30-3:00pm	Enrollment of the Future (2:30-3:30pm)		
3:00-3:30pm			
3:30-4:00pm			Digital Accessibility for Content Contributors eLearning (3:30-4:30pm)
4:00-4:30pm			
4:30-5:00pm			

Helping Students Balance Their Lives
9am-9:30am   High Falls A
Presenter: Suzanne Olsen (ESOL and Transitional Studies)

The Balance Wheel is a simple, self-analysis tool that gives an estimated, easily calculated measurement of the state of a student's well-being. It is a visual representation that is comparable and adjustable. At many times in a student's academic career, it may be beneficial for a student to look within, to assess how balanced their overall life is. During the first part of this presentation, the students' well-being will be assessed in eight ategories. The categories are mental state, attitude, health, social, financial, relationship, academic, and contribution. Once complete, the student can decide which area(s) of their life they may want to improve. Also, the resulting design of the entire wheel is a symbol of the student's overall well-being. This assessment would be appropriate to present at the beginning of the semester. The second part of the presentation will show participants how to adjust the categories on The Balance Wheel so that it could be used for a course they will be teaching. Two possible approaches would be to have the categories represent desired behaviors for the course, such as attendance, assignment completeness, helping others, acceptable cell phone usage, and respect for others. Another approach could be to have the categories represent the skills required to succeed in the course. For example, for a math course, competency in basic skills such as operations using integers or fractions. A template will be provided for customizing The Balance Wheel with instructions for using it.

A Basic Roadmap to Getting Started with OER
9:30am-10am   DC536
Presenter: Sherry Tshibangu (Business Administration and Economics)

This session aims to inspire faculty to consider Open Educational Resources (OER) by providing practical steps to adopting OER. I will share my missteps, provide strategies for identifying OER resources, tips on evaluating content and aligning course outcomes. In additional, I will discuss Creative Commons (CC) features and OER Licenses. Finally, participants will leave with a list of MCC and SUNY personnel who are available to support faculty in OER course development. In the past, many of my students have shared with me the struggles they have faced getting their text books in time to complete their assignments during the first few weeks of class. According to research done by Ethan Senack, "We've known for a long time that high textbook prices create a lose-lose choice for students. They can either spend hundreds of dollars to buy the textbooks, taking time away from studying to work extra hours to pay for their books, or they can go without the book and accept the consequences." For these reasons, I participated in the SUNY/New York State Open Educational Resources (OER) Initiative. As a result of our efforts, the cost of the textbook for my Introductory Management course dropped from $197.00 in 2017 to a very affordable $15.00 in the fall of 2018! Become an MCC OER Champion. You will be supported by faculty who have developed OER material, MCC staff and Open SUNY Personnel.

The Purposeful Prof: Making Informed Pedagogical Decisions
10am-11am   High Falls A
Presenter: Judi Salsburg Taylor (ESOL and Transitional Studies)

This session will introduce classroom teachers, learning assistance professionals, and all personnel who have a stake in student success to a free and comprehensive professional development resource, The Purposeful Prof. The website was developed during last year's Leave for Professional Advancement for the Benefit of the College. It addresses effective pedagogy by examining key learning domains of post-secondary students, providing original and established research that undergird effective teaching and learning, and offering several hands-on applications across multiple disciplines.   Participants are encouraged to bring a laptop or other mobile device.

Non- Academic Student Resources Support
11am-12pm   High Falls B
Presenters: John Delate (Associate Vice President, Student Services) and Vilma Patterson (Assistant Director, Student Services)

Studies have revealed that food and housing insecurities create a major impediment to academic success for a significant number of MCC students. The College has therefore developed an organizational approach to addressing these non-academic barriers. This presentation will review all of the resources available for students in need at the Brighton and Downtown campuses. The overview will include details of the newly-awarded Wegmans grant designed to address food and housing insecurities. This presentation will also provide information and guidance for faculty and staff on directing students to the appropriate offices who offer resources and other non-academic support.

Exploring Options for School or Program Specific College Success Courses
1pm-2pm   High Falls A
Presenters: Renee Dimino (ESOL and Transitional Studies), Rick Costanza (Education and Human Services), and Peter Francione (Law and Criminal Justice)

What attitudes and skills do students need to be successful in your discipline? As educators, we know that student learning and engagement increase when material is immediately applicable. In this session, participants will discuss the possibilities for contextualized College Success courses that integrate learning outcomes with students' pathways. Participants will also explore the prospect of developing a College Success course for their fields of study and learn about potential avenues of support. Two faculty members engaged in this work will present their experiences and insights, and participants will be encouraged to share their thoughts and ideas.

Support Staff Planning Council Presents Support Staff Pathways: Career Advancement and Enhancement Strategies at MCC
1pm-2pm   High Falls B
Presenters: Kathleen Gilman (Foundation) and Marybeth Donnelly (Admissions)

If you would like to learn how to develop and grow your career at MCC, attend this presentation where a panel of employees will tell you how you can accomplish it! Support staff panelists will come from Career Services, Human Resources, Facilities/Building Services, Communications and Network Services, and Administration. *A moderator will ask the panelists questions covering the following topics: understanding the civil service process for transfers and promotions, competitive vs. non-competitive, promotional vs. open competitive, and more; opportunities at MCC to enhance your resume and network; career exploration at MCC*

Enrollment of the Future
2:30pm-3:30pm   High Falls A
Presenters: Christine Casalinuovo-Adams (Associate Vice President, Enrollment Management), Sarah Hagreen (Director, Admissions), and Debra Davis (Director, Marketing)

An overview of the current enrollment landscape, nationally, state wide and local. We will highlight best practices currently being implemented at MCC and provide insight as to where future opportunities for enrollment growth exist.   We will provide an overview of the work related to market demand analysis with Gray Associates, as well as the marketing assessment and the development of a refreshed strategic enrollment plan.

Digital Accessibility for Content Contributors eLearning
3:30pm-4:30pm   DC 536
Presenter: Craig Watkins (Marketing and Community Relations)

If you create website content for MCC or any organization, then you may learn a lot from the eLearning course Digital Accessibility for Content Contributors. You'll get tips like these: Write to a 7th or 8th grade reading level so visitors can find the information they need quickly. Tag pictures so visitors who can't see them will know exactly why you used them. We will watch Digital Accessibility for Content Contributors together and discuss how to make your web content useful to everyone.

Monroe Community College
Professional Development Week 2018
Wednesday, June 5, 2019

	BRIGHTON ROOM	FORUM	EMPIRE	MONROE A	MONROE B
8:00-8:30am					
8:30-9:00am				Wellness Day: Registration and Breakfast (8:30-9am)	
9:00-9:30am				Wellness Day: Emotional Well-Being (9-10am)	
9:30am-10:00am					
10:00-10:30am	Wellness Day: Self-Care Mini Session No. 1 (10-10:30am)	Wellness Day: Self-Care Mini Session No. 1 (10-10:30am)	Wellness Day: Self-Care Mini Session No. 1 (10-10:30am)	Wellness Day: Self-Care Mini Session No. 1 (10-10:30am)	
10:30-11:00am	Wellness Day: Self-Care Mini Session No. 2 (10:30-11am)	Wellness Day: Self-Care Mini Session No. 2 (10:30-11am)	Wellness Day: Self-Care Mini Session No. 2 (10:30-11am)	Wellness Day: Self-Care Mini Session No. 2 (10:30-11am)	
11:00-11:30am		Website Accessibility Fundamentals eLearning (11am-12pm)		Wellness Day: Field Day (11am-1pm) *Parking Lot P*	
11:30-12:00pm					
12:00pm-12:30pm	Break (12-1)				
12:30pm-1:00pm					
1:00-1:30pm	Safe Zone Training (1-3pm)				
1:30-2:00pm					
2:00-2:30pm					
2:30-3:00pm					
3:00-3:30pm	Starfish Applications Demonstration (3-4pm)				
3:30-4:00pm					
4:00-4:30pm					
4:30-5:00pm					

MCC Wellness Council Presents Wellness Day

Registration and Breakfast
8:30am-9am   Monroe A/B
RSVP to MCCWellness@monroecc.edu required for breakfast

Emotional Wellbeing
9am-10am   Monroe A/B
Presenters: Kristen Lowe (Director, Human Resources) and Aubrey Zamiara (Director, Counseling and Disability Services)

"With people feeling more and more stressed as they grapple with competing priorities, demanding schedules and worrying about money, stress is more the rule than the exception. With all of these things going on, it can be easy for your health to be impacted. It's important to manage your stress levels in a healthy way! (American Psychological Association, Stress in America Survey)." Join the MCC Wellness Council and the Support Staff Planning Council for a presentation on emotional well-being followed by mini self-care sessions to provide attendees with tools to lower stress levels and achieve a healthier you.

Self-care Mini Session No. 1
10:10am-10:30am   Empire Room, Brighton Room, Forum, Monroe A/B
- 15 minutes to mindfulness (relaxation technique)
- Mindful eating
- De-Stress at your desk (desk stretches)
- Exercise to de-stress

Self-Care Mini Session No. 2:
10:40am-11:00am   Empire Room, Brighton Room, Forum, Monroe A/B
- 15 minutes to mindfulness (relaxation technique)
- Mindful eating
- De-stress at your desk (desk stretches)
- Exercise to de-stress

Field Day
11am-1pm   Parking Lot P

After a morning of education sessions, please join the MCC Wellness Council from 11am – 1pm at the annual MCC Field Day Celebration in Parking lot P and the Grassy Area next to the pond! FREE food, music, info tables, activities, giveaways, prize drawings and lawn games. Relax and enjoy time with your colleagues as we celebrate the conclusion of the academic year and the start of summer!

Website Accessibility Fundamentals eLearning
11am-12pm   Forum
Presenter: Craig Watkins (Marketing and Community Relations)

Did you know that 1.5 billion people in the world have disabilities that may make it hard for them to do what they need to do online? The eLearning course Web Accessibility Fundamentals shows why it is important to make websites accessible for people of all abilities. You will enjoy first-person stories from a famous blind chef, a wheelchair basketball Olympian and a tai chi instructor. We will watch the eLearning course together and discuss it.

Safe Zone Training
1pm-3pm   Brighton Room
Presenter: Dina Giovanelli (Anthropology, History, Political Science, Sociology)

This session will certify participants to develop and maintain an educational environment that is supportive of students, staff, and faculty members that are part of the LGBTQ+ community. Attendees will be trained to increase knowledge, support, and awareness around issues of sex, gender, and sexuality based diversity. No prior experience with LGBTQ+ is required or expected. Attendees will learn basic terminology and best practices for creating and sustaining inclusivity in classrooms and work spaces. Safe Zone trainings are confidential spaces to learn, grow, and share.

Starfish Applications Demonstration
3pm-4pm   Brighton Room
Presenter: John Kulak (Academic Learning Programs)

Starfish at MCC is used as a tool to facilitate early alert interventions as well as connections between students and faculty/staff. This session will provide an overview of Starfish applications including Progress Surveys, Flags and Kudos, attendance, appointment scheduling, caseload management and student information.

Monroe Community College
Professional Development Week 2019
Thursday, June 6, 2019

	BRIGHTON ROOM	11-109	12-201	8-100
8:00-8:30am				
8:30-9:00am				
9:00-9:30am				Community College Data: Sharing, Analyzing, and Interpreting Data in Higher Education with Focus on Developmental Education, Placement, and Pathways (9-10:30am)
9:30am-10:00am				
10:00-10:30am				
10:30-11:00am	Using the DISC Tool to Enhance Communication (10:30am-12pm)			
11:00-11:30am				
11:30-12:00pm			Open Classrooms Week - Why Should I Do It? (11:30am-12pm)	
12:00-12:30pm	Break (12-1)			
12:30-1:00pm				
1:00-1:30pm		ADV 106: Transfer Finder (1-2pm)		
1:30-2:00pm				
2:00-2:30pm				
2:30-3:00pm				
3:00-3:30pm				
3:30-4:00pm				
4:00-4:30pm				
4:30-5:00pm				

Community College Data: Sharing, Analyzing, and Interpreting Data in Higher Education with Focus on Developmental Education, Placement, and Pathways

9am-10:30am   8-100
Presenter: Alex Goudas (Associate Professor of English, Delta College)

Guest speaker Alex Goudas, Associate Professor of English at Delta College in Michigan and creator of the website Community College Data, will discuss pertinent topics in higher education today, particularly the current movements around placement, developmental education, and the Pathways model. The presentation will help MCC faculty, staff, and administrators make thoughtful, data-based decisions on many of the changes and reforms currently being discussed in Faculty Senate and across several MCC Divisions and Departments.

Using the DISC Tool to Enhance Communication

10:30am-12pm   Brighton Room
Presenter: John Delate (Associate Vice President, Student Services)

Increasing one's emotional intelligence (EI) has proven to enhance communication skills and more effectively connect with students. The DISC communication tool provides a lens to understand and increase EI. During this interactive workshop attendees will receive their own person DISC assessment. They will then better understand their own communication style, and they will learn how to more effectively connect with other styles. Since this workshop will include a DISC assessment and various exercises designed to increase communication, a limit of 30 attendees is requested.

Open Classrooms Week - Why Should I Do It?

11:30am-12pm   12-201
Presenter: Gena Merliss (Coordinator, Teaching Creativity Center)

The Faculty Senate Professional Development Committee and the Teaching and Creativity Center will be partnering next year to sponsor Open Classrooms Week. Come learn from this year's participants about what it was like to open a classroom and to observe a colleague's class. Bring all of your questions!

ADV 106: Transfer Finder

1pm-2pm   11-109

Presenter: Kathy Baxter (Advisement and Transfer Services)

Transfer Finder is a Degree Works resource provided by SUNY as part of the Degree Works audit system. This ADV workshop will demonstrate how to access and use the three functions of Transfer Finder: "My Courses", "Transfer What if Audit" and "Finding Equivalent Courses". Topics include: how to research course equivalents, how MCC courses fulfill major requirements at other SUNY schools and identifying core courses of areas of study within the SUNY Transfer Paths. *By the end of this workshop participants will be able to: run a Transfer Finder What-if audit and choose up to three colleges to compare degree progress toward completion; discover how courses taken at MCC and other transfer credits would be applied to majors at other schools; find equivalent courses at other institutions; assist students with a more effective and seamless transfer plan.*

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**The Faculty Senate Professional Development Committee
wishes to extend sincere thanks to**

**Campus Events
Facilities Department
Human Resources
Participating MCC Faculty and Staff
Sodexo**

**2018-2019 Faculty Senate
Professional Development
Committee Members:**

Amy Burns
Barbara Ellis
Jason Flack
Jessica Morelli
Joseph Scanlon (Chair)
James Senden
Rita Straubhaar