

Title – Lunch with your Faculty advisor

Dear *(use student name and the email should sent to one student at a time, you can use the mail merge feature if you have a list of your advisees)*,

Did you know that students who connect with faculty and staff during college are more likely to be successful in meeting their goals? There are a number of ways you can do that, but today I am writing to all my advisees to invite you to join me for lunch.

It's important to me to get to know my advisees. This is an opportunity for us to connect and talk about your goals for the future or anything else that's on your mind about your MCC journey. We will be joined by 2-3 other students.

Lunch will take place

(at Food for Thought at the Brighton Campus on March 1 at 11:30am (or whatever date you plan))

Or

(at the 2nd floor lounge at the Downtown Campus on March 1 at 11:30am (or whatever date you plan)).

In order to attend the lunch we will need to follow the spring 2022 COVID guidance

<https://www.monroecc.edu/coronavirus/>.

If you are available, please let me know by February 10th (or another date that gives you time to RSVP or manage more interest than one date allows). First come, first serve! If I have more interest than can be accommodated on this date I will let you know and try to find another date.

I really look forward to getting to know you more and hope you can make it, but if you can't, let's find another time to meet. As your faculty advisor, I will continue to be available to you by email and zoom appointments. *(Give details of how best to schedule an advising appointment with you or share your Starfish link)*.

Good luck with the rest of your term and don't forget to prepare to register for fall classes at the end of March to get the best selection of classes and times.