

MEMORANDUM FOR: State of New York Employees and Eligible Participants

Program and Services Summary

Hertz is excited that it is an approved vendor for the State of New York's business and is happy to offer State Employees its best in class programs and benefits.

When making a reservation for travel, make sure you use the following Corporate Discount Number (CDP): **Monroe Community College**

<u>Name</u>	<u>CDP Number</u>
Monroe CC	2112077

Prices

<u>Car Class</u>	<u>Daily Rate</u>	<u>Weekly Rate</u>
Compact	\$29.00	\$159.50
Standard/Intermediate	\$33.00	\$181.50
Full Size	\$36.00	\$198.00
Small SUV	\$63.00	\$346.50
Large SUV	\$84.00	\$462.00
Mini-Van	\$58.00	\$319.00

-Weekly rate is 5.5 times the daily rate.

-Monthly rate is 3.9 times the weekly rate.

-For a detailed price list please visit http://www.ogs.ny.gov/purchase/prices/7200122273PL_Hertz.pdf

Monroe Community College will reimburse travelers for the most economical rental vehicle for their purpose.

Process for Reservations

To make a reservation please call the Henrietta location at 585-334-0500 and have your trip number ready. If you have any special requirements please let them know when making the reservation.

You are also able to email the branch employees to make the reservations. Please email them both so we make sure to not miss your email.

Rebecca Nugent, rnugent@hertz.com
Jalen McGill, jmcgill@hertz.com

They will respond back with the confirmation number.

**Henrietta HLE
840 Lehigh Station Rd
West Henrietta, NY 14586
585-334-0500**

The Hertz logo is displayed in a bold, italicized, black sans-serif font. It is positioned in the bottom right corner of the page, partially overlapping a large yellow triangular graphic that points towards the top right.

Overview of the Hertz Program

- The State Contract includes LDW/Liability Coverage for Business Rentals only and **only on the State Contracted Rate at participating locations**. The CDP number must be noted on the Rental Agreement. If the terms of the rental agreement are violated, LDW/Liability Coverage will not apply.
- Drivers must have a Valid Drivers' License and Credit Card and be at least 18 years of age at participating locations.
- State issued Corporate Credit Cards and personal credit cards are acceptable Forms of Payment.
- Accidents – you must promptly report any accident, theft or vandalism involving the car to Hertz and to the police.
- Airport Concession Fees and Surcharges are a separate charge and are not covered under the Contract Agreement.
- One-way rentals at participating locations are charged \$125/rental if distance exceeds 500 miles.
- NeverLost (GPS) is \$16.99/day.
- International Discounts apply, see below.
- It is recommended that you fill up the gas tank prior to return.
- The following rates are for rentals returned to the Renting City and have Unlimited Miles.

Hertz Account Team

Rebecca Nugent

Henrietta Branch Manager

rnugent@hertz.com

** Rebecca is there to help with rentals and any issues**

Mike Calandra

Rochester Area Manager

mcalandra@hertz.com

** Mike is there to assist with any issues too**

Alexa Langeland

Local Account Executive

Alexa.thornton@hertz.com

607-239-8165

Alexa is there to answer any questions about the State of NY contract and any issues outside of Rochester