

January 22, 2018

To: All Faculty, Staff and Administration

From: Dr. Lawrence Dugan, Director  
Virtual Campus Center

Subject: Nomination Request - Student Recognition Award

**DEADLINE: February 23, 2018**

Your assistance is requested to identify candidates for the student recognition award described below. Please note the deadline date and include as much of the requested information as you can on the form provided on the back of this memorandum (copies accepted). Although students may self-nominate, forms bearing the signature of a faculty or staff member will be preferred.

A short biography must also be included with the nomination.

**Rochester Area Colleges (RAC) Outstanding Adult Student Award**

Purpose: To recognize those adults (25 yrs.+) who have been especially successful at combining college with their other adult responsibilities of family, job, career and community service.

Eligibility: Completion of at least 50% of their degree program requirement.

Criteria: Scholarship, service (college, community), employment, family, honors and awards, goals.

Award: Dinner/reception - certificate of recognition.

**STUDENT RECOGNITION AWARD**

Nomination Form

**RAC Award**

**Deadline**  
**February 23, 2018**

Nominee's Name \_\_\_\_\_

Student No. \_\_\_\_\_ Academic Program \_\_\_\_\_

Nomination Information: (List below all significant factors/achievements which you feel warrant consideration of this student). **Nominees for the Rochester Area Colleges Outstanding Adult Student Award must attach a short biography outlining accomplishments and/or significant information for use by the Selection Committee.**

Scholarship \_\_\_\_\_

Family Responsibilities \_\_\_\_\_

Job/Career \_\_\_\_\_

Community Service \_\_\_\_\_

Other Considerations: \_\_\_\_\_

\_\_\_\_\_  
Nominator please print and sign name

\_\_\_\_\_  
Date

For Office Use Only

Cumulative Average

No. of Credits Completed

\_\_\_\_\_  
\_\_\_\_\_  
Please return this form to Dr. Lawrence Dugan, Virtual Campus Center (3-150) by the deadline date listed above.