



Faculty Senate

Monroe Community College

October 26, 2017
Faculty Senate Meeting

PRESENT: B. Babcock, E. Basnayake, M. Bates, E. Baxter, L. Blew, M. Boester, K. Borbee, A. Burns, B. Burritt, M. Cameron, M. Connolly, A. Colosimo, T. Custodio, M. Dorsey, B. Ellis, P. Emerick, K. Farrell, R. Fisher, J. Flack, A. Flatley, A. Freeman, D. Gasbarre, M. Harris, M. Heel, J. Hill, H. Holevinski, R. Horwitz, D. Lawrence, K. Leite, A. Mallory, J. Morelli, H. Murphy, M. Pentz, E. Putnam, W. Rotenberg, J. Santos, J. Scanlon, T. Schichler, J.C. Senden, C. Shanahan, , R. Straubhaar, K. Tierney, M. Timmons, M. Vest, T. Vinci, J. Volland, J. Wadach, H. Wynn-Preishe, L. Zion-Stratton

ABSENT: J. Carson, M. Griffin, B. Grindle, S. Lautenslager, J. Nelson, R. Pearl, C. Silvio, G. Thompson, J. Waasdorp, W. Wagoner

STUDENT REPRESENTATIVES: A. Hoffmeier, A. Kristan

GUESTS: B. Gizzi, M. Green, N. Pares-Kane, C. Mapes, R. Messenger, H. Wheeler

Meeting called to order at 3:35 p.m.

1. **Action Items:**

a) **Minutes from the October 12, 2017 Faculty Senate Meeting.** Motion to approve. Motion seconded. No discussion. **Motion passes.**

b) **Student Affairs Ad Hoc Committee Proposal**

A. Colosimo explained the Faculty Senate approved re-establishing the Student Affairs committee at its last meeting. The Executive Committee is proposing extending the membership of the committee to include non-Senators. She noted the committee is being re-established based on conversation with L. Holmes. R. Messenger will serve as Student Services Liaison as well as a member from Financial Aide. The additional language is proposed as follows (underlined and bolded below):

(1) *Membership*

*The voting members of this Committee shall be at least seven Senators, at least a majority of whom must be employees whose primary responsibilities include significant interaction with students, and with a minimum of 3 teaching faculty, representing a variety of academic departments, and two Student Representatives. **The Executive Committee may fill seats in this Committee with any Teaching Faculty or Professional Staff members not currently serving in the Faculty Senate so long as the majority of this Committee members are Senators.** The Vice President of Student Services or his/her designee shall be a non-voting member of this Committee.*

(2) *Duties*

It shall be the responsibility of this Committee to review policies, processes, and procedures of the College related specifically to student-centered issues and concerns, and to make recommendations to the Faculty Senate. This may include but not be limited to, policies related to enrollment, academic standing, safety, wellness, and student conduct matters. Additionally, matters related to services provided by the MCC Association as they pertain to students may be assigned to this Committee.

Motion to approve the additional language including non-Senators as members of the Student Affairs ad hoc committee under Academic Policies Committee. Motion seconded. No further discussion. **Approved.**

c) Curriculum Proposals: M. Vest presented the following Program Revisions related to meeting 2016-PR86-Spring AS Sport Management

1. Removed Program Requirement MAR 203 (deactivated course)
2. Corrects typographical errors in the asterisked comments

Approved.

2016-PR35-Spring AS Criminal Justice

1. Requires PHL 250: Professional Ethics to fulfill SUNY-H and MCC-VE
2. Adds choice of humanities elective: SPC 141, SPC 144, ENG 109
3. Changes MCC-SCI to SUNY-NS elective

Approved.

2016-PR34-Spring AAS Criminal Justice: Institutional Corrections

1. Requires PHL 250: Professional Ethics to fulfill SUNY-H and MCC-VE
2. Adds choice of humanities elective: SPC 141, SPC 144, ENG 109
3. Requires GEG 130: Digital Earth as SUNY-NS
4. Credit hours change from 62-63 to 62

Approved.

2016-PR33-Spring AAS Criminal Justice: Police

1. Requires PHL 250: Professional Ethics to fulfill SUNY-H and MCC-VE
2. Adds choice of humanities elective: SPC 141, SPC 144, ENG 109
3. Requires GEG 130: Digital Earth as SUNY-NS
4. Credit hours change from 62-64 to 62

Approved.

2016-PR87-Spring Liberal Arts and Sciences: General Studies

1. Program Requirements: Humanities, Social Science, Natural Science and Mathematics, and Physical/Health Education Electives were replaced with SUNY Electives.
2. General Electives: Seven credits of General Electives replaced with MCC-VE and MCC-TL.
3. Add requirement of two (2) 200-level course electives.
4. Program Description
5. Program Goals
6. Program Learning Outcomes
7. Mandatory advising
8. Simplify codes associated with LA04, such as advisement sequences.
9. Change in total credits required from 62 to 60-64.

Discussion: N. Pares-Kanes as the proposer answered questions and explained the process and reason for the changes.

Approved.

3. Future Action Item

a) Policy Review:

Tobacco-Free Policy

A. Colosimo received a revised version from J. Frisch adding additional language related to the Downtown Campus which will be sent out to Senators to share with their constituents. She reviewed the feedback she received so far. There was discussion regarding additional feedback.

Shared Governance Policy

Senators are encouraged to forward any feedback to M. Heel.

A. Colosimo stated the proposed revisions will be discussed at the next Faculty Senate meeting with a vote to support at the November 30, 2017 meeting. She encourages everyone to review both policies and forward any additional feedback to her or M. Heel.

4. Reports

a) Faculty Senate President

Impasse with FA negotiations regarding 2018-2019 Academic Calendar

A. Colosimo reported the FA has reached an impasse on the Academic Calendar 2018-2019 negotiations with Administration. She reminded the Senators they voted to recommend a 5-day pre-Labor Day start for the 2018-2017 Academic Calendar in order to be in compliance and preserve final exam week for students. This recommendation required an agreement between labor and management.

B. Gizzi explained the FA Labor Management Team had, what it considers, its final meeting with Administration on Monday to negotiate a one-year extension on the current contract to account for the early start date. B. Gizzi explained the negotiations process, which began in November 2016. The approach was to negotiate a pre-Labor Day start as a permanent change in order to align with the charge by the Provost to the FS to bring the calendar into compliance. She further explained based on the current model, there will be a pre-Labor start for the next 20-years. The initial proposal from the FA addressed all changes necessary in the contract to account for a pre-September first start. She offered examples of the approach from management which was not consistent and principled. As a result the FA revised its approach and decided to view the negotiations as a temporary, one-time change. She explained the issues and outlined the FA's last proposal. She also summarized the last proposal from management which included open-ended language which would give the President power to define the academic year and appointment each year in perpetuity with no mention of the fact faculty are 10 month appointments. She explained the FA could not agree to this language and provided their last proposal to Administration explaining they were prepared to file an impasse. They also gave Administration feedback on the negotiation process which included that the Faculty Senate was not told to consider the Contract when proposing a calendar that is compliant. It is management's job to negotiate with the unions or go back and propose a calendar that does not affect the Contract. T. Vinci explained R. Rigoni has prepared an alternative calendar the FA feels addresses the needs of the students without any changes to the contract.

There was discussion and questions clarifying the issue and the proposals submitted to management. A. Colosimo agreed to review the proposal prepared by R. Rigoni explaining the importance of having a compliant calendar while addressing the needs of the students.

President Kress 18 Point Action Plan

A. Colosimo explained not only is she President of the Faculty Senate she is also the Chair of the Shared Leadership Coordinating Council. She reviewed the areas of the Action Plan which has been charged to her in those roles:

Charge 1: Review the College's General Education curriculum to assure that includes assessment of learning outcomes related to the College's values: integrity, excellence, empowerment, inclusiveness, collaboration, and stewardship. Charged to the Faculty Senate President

Charge 2: Establish an online, anonymous portal for suggestions to improve operations, practices, and climate at the College and report out quarterly on the changes MCC is making in response to these suggestions. Charged to chair of Shared Leadership Coordinating Council

Charge 3: Develop a policy on Freedom of Speech that will include a clear definition of speech protected by the First Amendment and identify the procedure for reporting a bias incident at the College. Charged to chair of Shared Leadership Coordinating Council

Charge 4: Review and recommend changes, as appropriate, to the Student and Employee Codes of Conduct to address violations related to social media postings Charged to chair of Shared Leadership Coordinating Council

She reviewed and explained the additional information she received from President Kress and Provost Wade regarding the charges pointing out their interpretations differ in some areas. As voice of the Faculty Senate, she asked for input from Senators on each of the charges. There were questions and discussion on each charge summarized as follows:

- Suggestion to include a memo outlining the recent work of the MCC General Education
- It is not the Faculty's responsibility to set Policy
- There was concerns the SLCC does not have the purview to address the charges as outlined in its Bylaws. The Council's purpose is outlined in its Bylaws as follows:

2. The purpose of the Shared Leadership Coordinating Council shall be to

- facilitate the shared governance process
- review and advise on the creation, revision, or discontinuation of policy
- serve as a forum where issues of College-wide importance can be sent for review and discussion in a collegial fashion
- serve as a shared leadership liaison to the College President
- establish and facilitate effective and ongoing communication and collaboration between and among shared governance bodies, collective bargaining units, and other relevant campus leadership groups
- collect and disseminate information on issues not requiring direct action

- Concerns regarding the role of Shared Leadership Coordinating Council in shared governance
- SLCC was explained to the FS as a way to improve communication since everyone would be at the table: FA, FA, Support Staff, Administration, SEGA, SGA, Unions.
- SLCC accepting a charge would be Direct Action which violates its Bylaws
- Addition of Social Media to Charge 1
- Issues with developing an anonymous tool - ethics line is believe to run by a third party
- Report from the SUNY Diversity Officer will go to SUNY and Administration

It was agreed to charge the Faculty Senate Standing Committee's to extensively review and offer feedback on each of the charges. The EC will take a more generalized review of each charge. Also, it was agreed A. Colosimo and/or M. Vest would attend committee meetings to provide additional information they received from President Kress on the charges. Standing Committees were charged as follows:

- Charge 1: Curriculum Committee
- Charge 2: Planning Committee & Academic Policies Committee
- Charge 3: NEG
- Charge 4: Student Affairs & Academic Policies Committee

b) Student Government Representatives

SEGA:

- SEGA held an open forum for students on October 18 at the Downtown Campus. The majority of students expressed that they are not upset about the tweet, they are upset about how the President responded to the tweet. They are discussing ways to ease the tension between Administration and the student body. Students shared that they believe the first step would be a public apology from the Administration. Additionally, the students are discussing ways to increase awareness for inclusion and diversity on campus.

- SEGA and others have been working to address concerns regarding the RTS routes- new routes have been added as a result.
- On a happier note, events have been going well. SEGA is planning on a “Give Back Day” in November where SEGA team will work at the Open Door Mission for a day.
 - Attended SUNY Conference in Albany
 - Also we are working on starting new clubs. If anyone is interested in advising a club, they are looking for faculty support.

SGA:

- There is a student Senate meeting every Tuesday at 2:15 in the Forum – all are welcome (distributed flyer)
- Coming out day in the Prizm Center was well attended
- November 13 is multi-cultural day with the opportunity to learn about 45 different cultures

c) Standing Committees

Academic Policies (R. Fisher)

The committee reviewed ongoing revisions to College Wide Policies, a new location on Blackboard where common elements related to the college currently located on every professor's CIS will be housed. Students will be required to sign an electronic acknowledgement of receipt every semester. Language within the Resolutions of outdated nomenclature of college offices and facilities are in the process of review to bring up to date.

Curriculum Committee (E. Putnam)

See attached report.

NEG (M. Heel)

No report.

Planning (P. Emerick)

P. Emerick reported the following:

- The committee has finalized the documents for the Strategic Planning Grant application process. The documents and updated process will be posted in the Tribune.

Professional Development (J. Scanlon)

The PD Committee is working on fall awards. The nomination deadlines for fall semester awards are fast approaching. Nominations are being accepted for the MCC Emerging Excellence Award, the John & Suanne Roueche Excellence Award, and the SUNY Chancellor's Awards for Excellence. The PD Committee does not receive nomination packets for the SUNY Chancellor's Awards for Excellence.

MCC Emerging Excellence Award

The deadline for this award is 11/3/2017. The MCC Emerging Excellence Award is designed to honor those who have, in some way, gone above and beyond their job responsibilities to make our college a better place to learn and to work. The MCC Emerging Excellence Award is intended for individuals with 3-6 years of service at MCC who have no previous years of service elsewhere in the same or related capacity. All full-time staff, administration, or tenured faculty are eligible. Candidates with more than 6 years of service at MCC (as a full time member of the college) are not eligible. Previous recipients, VPs, and the president of the college are also not eligible.

John & Suanne Roueche Excellence Award

The deadline for this award is 11/3/2017. The John & Suanne Roueche Excellence Award is designed to honor those who have, in some way, demonstrated superb leadership and innovation in higher education in such a way as to permanently affect the college's operation in a substantive, measurable manner. All full-time staff, administration, or tenured faculty are eligible. Either

individuals or groups may be nominated, but each individual, or individual group member, must have 7 or more years of service at MCC. Candidates with less than 7 years of service at MCC (as a full time member of the college), previous recipients, and the president of the college are not eligible.

SUNY Chancellor's Awards for Excellence

The deadline for the following awards is 12/15/2017: Award for Excellence in Faculty Service, Excellence in Librarianship, Excellence in Professional Service, Excellence in Scholarship and Creative Activities, and Excellence in Teaching.

Please remember that in the spring, the PD Committee will be accepting nominations for the Hanson and Professional Service awards, the Carmen Powers Legacy Lecture Series, and taking applications for professional leave.

SCAA (A. Flatley)

- The Committee is asking for clarification from Dr. Wade regarding interim director positions.
- The Committee is asking for clarification from E. Wirley regarding Technology Services organizational changes.
- The open forums are ongoing for the Associate Vice President of Student Services.

Additional discussion:

A. Flatley reported President Kress is recommending the College sunset (eliminate) the General Counsel position (formerly D. Cecero) explaining there is a contracted law firm that addresses issues as well as two lawyers on campus. A. Flatley asked Senators to discuss with constituents and send any feedback on this proposal to her.

5. Old Business

No new business.

6. New Business

Faculty Senate New Business Process

A. Colosimo explained the Executive Committee would like to encourage new business be included on the Agenda in order to allow for a more informed discussion. New Business items can also be presented at the meeting but discussion may be postponed until further information can be gathered.

Feedback from Constituents

P. Emerick stated there was discussion in the Biology Department on whether the Faculty Senate has considered a vote of non-confidence in President Kress.

Faculty Initiated Withdrawal

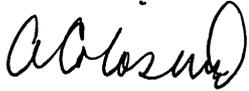
A Senator asked for an update on the Ad Hoc Committee. A. Colosimo explained the first meeting will be 10/27.

Starfish

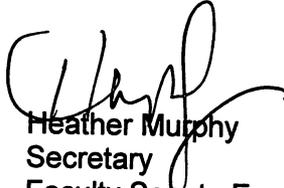
- B. Babcock asked if there was an update to show if all the Starfish flags are of any benefit to students.
- A. Colosimo will follow-up and report back at the next Faculty Senate meeting.

Meeting adjourned at 4:45 p.m.

Respectfully submitted,



Amanda Colosimo
President
Faculty Senate



Heather Murphy
Secretary
Faculty Senate Executive Committee

Minutes approved at the November 9, 2017 Faculty Senate

The Curriculum Committee has given approval to the following program revisions, and has submitted them to the Faculty Senate for Vote:

Program Revisions:

<u>2016-PR86-Spring</u>	AS Sport Management
<u>2016-PR35-Spring</u>	AS Criminal Justice
<u>2016-PR34-Spring</u>	AAS Criminal Justice: Institutional Corrections
<u>2016-PR33-Spring</u>	AAS Criminal Justice: Police
<u>2016-PR87-Spring</u>	Liberal Arts and Sciences: General Studies

The Curriculum Committee has given approval to:

The following courses are verifying GER status:

<u>Matthew Williams-10/31/2016-GE-1</u>	MTH 200: Applied Calculus
<u>Charles Wuertzer-03/21/2017-GE-1</u>	BIO 114: Natural History of Greater Rochester – WR
<u>Randy Pearl-11/01/2016-GE-1</u>	ATP 101: Introduction to Automotive Technology
<u>Janet Zinck-11/29/2016-GE-5</u>	CE 260: Cooperative Education-Hospitality Management
<u>Heather Chang-10/31/2016-GE-3</u>	THE 111: Introduction to Technical Theatre
<u>Randolph Pearl-04/19/2017-GE-1</u>	TOY 191: Introduction to Automotive Service

The following courses are seeking Class Size and/or Lab Size Changes:

<u>2016-CR125-Spring</u>	CIT 101: Surveying
<u>2016-CR126-Spring</u>	CIT 122: Construction I: Elements of Building Construction
<u>2016-CR127-Spring</u>	CIT 204: Strength of Materials
<u>2016-CR128-Spring</u>	CIT 206: Soil and Concrete Testing
<u>2016-CR129-Spring</u>	CIT 217: Construction Management
<u>2016-CR130-Spring</u>	CIT 221: Cost Estimating
<u>2016-CR131-Spring</u>	CIT 232: Construction Contracts and Specifications
<u>2016-CR132-Spring</u>	ELT 111: Introduction to Digital Electronics
<u>2016-CR133-Spring</u>	ELT 112: Linear Circuits
<u>2016-CR134-Spring</u>	ELT 121: AC/DC Circuit Analysis
<u>2016-CR135-Spring</u>	ELT 130: System Electricity
<u>2016-CR136-Spring</u>	ELT 201: Linear Systems
<u>2016-CR137-Spring</u>	ELT 202: Pulse and Digital Circuits
<u>2016-CR138-Spring</u>	ELT 204: Industrial Electronics and Control
<u>2016-CR139-Spring</u>	ELT 205: Communication Systems
<u>2016-CR140-Spring</u>	ELT 206: Digital Systems and Microprocessors

The Curriculum Committee has approved to post for faculty review until 10/24/2017:

Program Revisions:

2016-PR26-Spring Cert, Early Care
2016-PR44-Spring AS Human Services

Course Deactivations:

2016-CD126-Spring HBR 101: Elementary Modern Hebrew I
2016-CD128-Spring HBR 102: Elementary Modern Hebrew II

Course Revision:

2016-CR141-Spring GEG 239: Capstone in Geospatial Technology