



## **INSTITUTE DESCRIPTION**

The School of Health Sciences and Physical Wellness (HSPW), is excited to announce the opportunity for a second cohort to participate in the HSPW Advisement Institute. The institute, **hosted on MCC's Brighton Campus, January 12, 2018**, is a mix of interactive workshops and hands-on practice designed to prepare faculty to successfully advise pre-program pathway students within the School of HSPW. By the end of the institute faculty will be able to:

- Implement advisement practices including but not limited to pre-requisites, Math and English course placements, course sequencing, competitive admissions processes, and HSPW terminology.
- Demonstrate a working knowledge of majors within the School of HSPW and articulate a pathway to those majors.
- Discuss health and wellness career options including 4-year transfer and workforce opportunities.
- Articulate the value of advisement relationships including developmental principles and academic coaching practices.
- Utilize MCC technologies, such as Degree Works, myMCC, Banner self-service, and electronic catalog effectively in advisement sessions.
- Identify and utilize campus and online resources to answer student advisement questions.
- Identify ways to effectively engage HSPW pre-program pathway students in the advisement and career development process.

## **INSTITUTE EXPECTATIONS**

The HSPW Advisement Institute will be limited to 15 participants. If accepted to the institute, participants agree to:

1. Attend the entire day institute, January 12, 2018, 9am – 4pm.
2. Participate in developmental advising with an assigned group of 25 HSPW pre-program pathway students.
3. Participate in various assessments such as student opinion surveys, faculty surveys, and observations.
4. Share your experiences and best practices with colleagues at a spring luncheon. (Dates and times to be determined based on participant availability.)
5. Contribute resources, tools, and best practices to the Blackboard organization space.

## **BENEFITS TO PARTICIPATING**

Hands on development of an advisement skill-set

Increased knowledge, skills, and confidence in the advisement process

Opportunity to focus advisement on a specific academic area of interest (HSPW)

Ability to fulfill contractual advisement hours

Opportunity to develop long-term student advisement relationships

HSPW Advisor Certification

## **CONTACT:**

Becky Babcock  
School of HSPW  
(585) 292-2997  
rbabcock@monroecc.edu



All applications are due to Becky Babcock, School of HSPW, by December 11, 2017.  
Applicants will be informed of their status no later than December 15, 2017.

**Name:** Click or tap here to enter text.

**M Number:** Click or tap here to enter text.

**Title/Rank:** Click or tap here to enter text.

**Department:** Click or tap here to enter text.

**Position:**

- Full-time faculty – tenured
- Full-time faculty – untenured
- Full-time faculty – temporary

**Your primary campus:**

- Brighton Campus
- Downtown Campus
- Other

**Number of years at MCC:** Click or tap here to enter text.

**Will you be able to attend the entire institute, January 12, 2018, 9am – 4pm?**

- Yes    No   If no, what time frame are you able to commit to? \_\_\_\_\_

**Describe your experience advising MCC students.**

Click or tap here to enter text.

**Describe your understanding of the School of Health Sciences & Physical Wellness and the pre-program pathway student.**

Click or tap here to enter text.

**Describe your understanding of developmental and appreciative advising practices.**

Click or tap here to enter text.

**What do you hope to achieve by participating in this institute?**

Click or tap here to enter text.

**To what extent do you use the following advisement tools?**

(Experience with these tools is helpful but not required for the institute.)

	Not at all	Very little	Some	Quite a bit	Very much
Degree Works	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Image Now	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Internet Native Banner (INB)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Banner Self-service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Online College Catalog	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Degree Audit Sheets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Please select the number that best describes your sense of the statement being true about you.**

	1-Not at all true of me	2	3	4	5	6	7-Very true of me
I understand MCC's English pre-requisites and placement processes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I understand MCC's Math pre-requisites and placement processes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I understand MCC's placement processes for developmental education courses including TRS, REA, and COS.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I understand FACE (Financial Aid Course Eligibility) and the impact it has on students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I frequently discuss advisement best practices with colleagues.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
When advising, I frequently discuss strengths, interests, and career goals with students.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I feel comfortable having "tough" conversations with students.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I find value in advising students as part of my role as a faculty member.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Applicant Signature

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Date

**Statement of Support:** I support this application for participation in the January 2018 Health Sciences & Physical Wellness Advisement Institute.

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Department Chair Signature

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Date

**Submit application to:**

Becky Babcock, School of HSPW  
Building 9, Room 201 or rbabcock@monroecc.edu

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