Experience in Higher Education

Provost and Executive Vice President

The Community College of Allegheny County 800 Allegheny Avenue, Pittsburgh, PA 15233 (2015-Date) Additional Detail to Follow.

- Provost and Vice President for Instruction and Student Development, Yavapai College 1100 E. Sheldon Street, Prescott, AZ 86301 (2013-2015) Additional Detail to Follow.
- Vice President for Instruction, Washtenaw Community College 4800 E. Huron River Drive, Ann Arbor, MI 48105 (2010-2013) Additional Detail to Follow.
- Dean of Curriculum & Program Development, State University of New York -- Monroe Community College 1000 E. Henrietta Road, Rochester, NY 14623 (2002-2010) Additional Detail to Follow.
- Assistant Dean, School of Arts & Sciences, Grand Rapids Community College 143 Bostwick Avenue, NE, Grand Rapids, MI 49503-3295 (2001-2002) Additional Detail to Follow.
- Associate Dean for Curriculum and Instruction State University of New York -- Jefferson Community College 1220 Coffeen Street, Watertown, NY 13601. (1998-2001) Additional Detail to Follow.
- Faculty Member, Department Chair Olivet College, Olivet, MI 49076. (1986-1998) Additional Detail to Follow.

Education

- Ph.D. in Higher Education, Academic Administration Capella University, Minneapolis, MN. Conferred 2008.
- M.A. in Telecommunication Arts (Radio/Television/Film) University of Michigan, Ann Arbor, MI. Conferred 1985.
- B.A. in Communication -- Olivet College, Olivet, MI. Conferred 1982.

Administrative Experience

Current Position:

Provost and Executive Vice President

The Community College of Allegheny County 800 Allegheny Avenue, Pittsburgh, PA 15233 (2015-Date) Serve as the Chief Academic Officer and Chief Student Services Officer of a multi-campus, urban and suburban, comprehensive community college with an annualized unduplicated credit headcount of approximately 28,000 and an annual operating budget of approximately \$110 million. The college has more than 150 programs of study.

Direct Reports have included: Campus Presidents, Regional Presidents, Vice President for Workforce Development, Chief Information Officer; Associate Provost for Academic Affairs; Associate Provost for Student Affairs; Associate Vice President for Assessment and Institutional Effectiveness, Associate Dean for Adjunct Services; Dean of Nursing, Dean of Library and Learning Services, Dean of the Virtual Campus; Director of Distance Learning; Executive Director of Financial Aid; Executive Director of Sponsored Programs and Research (Grants); Executive Director of Military & Veterans Affairs; Athletic Director; Registrar; Co-Directors of Assessment; Endowed Professor of the Teaching & Learning and Director of the Center for Teaching & Learning; Endowed Professor of Technical Curriculum; Director of Achieving the Dream.

Leading Accomplishments: Successfully led the College through an exceptionally profound reinvention of teaching and learning during the COVID19 pandemic; Advanced countless Diversity, Equity and Inclusion initiatives; Established a Center for Teaching & Learning; Led a successful MSCHE Self Study process; Successfully negotiated three Collective Bargaining Agreements with the American Federation of Teachers; Launched a multi-pronged recruitment and retention initiative using two new CRMs and data analytics software as well as cross-functional teams to develop college-wide strategies; Advanced Planning and Institutional Research in the development, approval and launch of a new Strategic Plan; Strengthened Dual Enrollment Relationships; Launched several grant programs, including a \$13 million Health Professions Opportunity Grant aimed at recruiting socio-economically disadvantaged people into stable and high paying health care professions; Improved faculty shared governance over matters of academic quality; Expanded services for Military and Veteran students; Expanded transfer agreements and reverse transfer initiatives; Strengthened assessment activities and re-launched the institution's Achieving the Dream initiative to address the material needs of students and improve equity of opportunity for all; Secured a \$100,000 grant to develop Open Educational Resources, which saved students over \$1 million in its first year of

implementation and ensured students of limited means had textbooks on Day One.

Previous Positions:

Provost and Vice President for Instruction and Student Development, Yavapai College 1100 E. Sheldon Street, Prescott, AZ 86301 (2013 to 2015) Served as the Chief Academic Officer and Chief Student Services Officer of a multi-campus, residential, comprehensive community college with an annualized unduplicated headcount of approximately 8,000 and an annual operating budget of approximately \$50 million. The college has 76 programs of study, 32 degree programs and 57 certificate programs.

Leading Accomplishments: Strengthened K-12 Relationships; Established Summer Bridge Program for At-Risk Students; Established Department Chairs structure to improve faculty shared governance over matters of academic integrity; Led renovation of Learning Center, Transfer Center, Testing Center, Student Activities Center, Active Learning Classroom, Smart Lecture Hall, Student Lounge and Club Spaces, and Veterans' Lounge. Established programs in Culinary, Hospitality, Enology, Digital Media, and Performing Arts; Expanded transfer agreements; Strengthened assessment activities. Led Accreditation activities.

Vice President for Instruction, Washtenaw Community College 4800 E. Huron River Drive, Ann Arbor, MI 48105 (2010 to 2013) Served as the Chief Academic Officer of a comprehensive community college with a credit enrollment of approximately 12,000 and an annual operating budget of approximately \$100 million. The campus has a unionized faculty of about 200 full time and 100 adjunct instructors and a non-unionized part time faculty of about 700.

Leading Accomplishments: Repaired Administrative/Faculty relations; Greatly improved adjunct faculty morale; Increased online programing; Tripled 'smart' technology in classrooms; Strengthened K-12 relationships; Established reversetransfer agreements; Greatly expanded transfer agreements; Strengthened assessment activities; Strengthened workforce development initiatives; Led Strategic Planning activities.

Dean of Curriculum & Program Development, Monroe Community College 1000 E. Henrietta Road, Rochester, NY 14623 (2002 to 2010). Oversaw and facilitated curriculum development and assessment activities in coordination with academic divisions; Oversaw compliance with SUNY and State Education Department Curriculum Development, Review, and Assessment requirements; Assisted in the coordination and advancement of articulation processes; Carried out project-based institutional research activities in conjunction with the development of various institutional reports; Supervised the Curriculum and the Assessment offices. *Leading Accomplishments:* Greatly increase online programing; Strengthened K-12 relationships; Greatly expanded transfer agreements; Strengthened assessment activities. Developed dozens of new programs. Led Strategic Planning and Accreditation activities.

Assistant Dean, School of Arts & Sciences, Grand Rapids Community College 143 Bostwick Avenue, NE, Grand Rapids, Michigan 49503-3295 (2001 to 2002) Oversaw twelve academic programs in six academic departments and the 60 full time and 110 adjunct faculty members assigned to them. I evaluated and assisted in the development of curricula; evaluated and assisted in the creation and implementation of development plans for faculty members; undertook course scheduling and section management; recruited and hired faculty; administered budgets; and resolved student academic issues.

Leading Accomplishments: Improved Adjunct hiring processes; Improved adjunct orientation activities; Improved course scheduling practices; Improved faculty and staff morale.

Associate Dean for Curriculum and Instruction, State University of New York --Jefferson (1998 to 2001). Facilitated curriculum development activities in coordination with academic divisions; Led the program and course development and assessment function; Facilitated SUNY Curriculum Review activities; Coordinated and advanced the articulation processes; Facilitated the orientation and development of the faculty; Carried out project-based institutional research activities in conjunction with the development of various institutional reports; Oversaw the Director of Adjunct Support Services, and the Honors Program; and assisted in the development of Distance Learning programming.

Leading Accomplishments: Established online programing; Strengthened K-12 relationships; Expanded transfer agreements; Established assessment activities. Developed many new programs. Led Strategic Planning and Accreditation activities.

Positions with Olivet College – 1986 to 1998

Chair, Department of Arts and Communication, Olivet College (1995-1998). Administered the curricula, facilities and budgets for the Arts and Communication Department (Communication, Journalism, Music, Theatre, and Visual Arts). Department also included the campus radio station, the student newspaper, the Drama Club, the music organizations, the art gallery, the Oaks theatre, two photo labs, two recorded music libraries, two sheet music libraries, several studios, and video editing facilities. Co-chair of the Department of Humanities, Olivet College (1990-1995) Shared duties with a colleague in administering the curricula and budgets of the Department of Humanities (American Studies, Communications, English, Foreign Languages, Journalism (both print and electronic), Religion and Philosophy).

Director of Journalism, Olivet College (1987-1998) Administered the curriculum and budget for the journalism program.

Director of Student Media, Olivet College (1987-1998) Oversaw the Student Media budgets and oversaw the programs/products developed by the newspaper, radio station, yearbook and literary magazine.

- Chair, Olivet College Broadcast Advisory Council (1987-1998) The council is comprised of broadcast industry professionals who offer their expertise to solve problems and establish goals for the college's radio station and the broadcasting program as a whole.
- Director of Freshman Core/Composition and Rhetoric, Olivet College (1990-1994) Administered curriculum, budget and staff of this program that is required of all students at Olivet College.

Committee Work

Executive and Administrative Leadership Groups

President's Leadership Council – Community College of Allegheny County President's Cabinet – Community College of Allegheny County Provost's Council – Community College of Allegheny County College Council – Community College of Allegheny County Pennsylvania Commission for Community Colleges Co-Chair, Workforce Development Center Taskforce 2017-Date Administrative Team – AFT Contract Negotiations 2016; 2017; 2020

Executive Leadership Team – Yavapai College
American Association of Community Colleges Commission on Academic, Student & Community Development (Term: July 1, 2014-June 30, 2017)
Western Alliance for Community College Academic Leaders – Western U.S. Region
Superintendents' Council – Yavapai County
Executive Leadership Team -- Washtenaw Community College.
President's Leadership Team -- Yavapai College
Administrative Team - WCCEA Contract Negotiations 2012
Michigan Community College Association Chief Academic Officers Group
Eastern Leaders Group - Washtenaw County
Academic Services Leadership Council - Monroe Community College
Executive Council - Grand Rapids Community College Academic Leadership Team – Grand Rapids Community College Deans' Council. – Grand Rapids Community College President's Cabinet – Jefferson Community College Academic Council – Jefferson Community College Associate Deans' Caucus – Jefferson Community College President's Action Team – Olivet College

Strategic Planning Groups

Strategic Planning Team – Community College of Allegheny County Strategic Enrollment Management Team – Community College of Allegheny County Strategic Enrollment Management Team – Yavapai College Strategic Planning Advisory Team – Washtenaw Community College Strategic Planning Team – Monroe Community College Strategy Team – Grand Rapids Community College Strategic Management Steering Committee – Olivet College Commission on the Academic Vision of Olivet College Mission Articulation Committee – Olivet College

Accreditation Groups

Middle States Steering Committee – Community College of Allegheny County Co-Chair, Middle States Standards 10, 11 & 13 – CCAC Co-Author, Middle States Periodic Review Report – Monroe Community College Chair, Middle States Committee on General Education – Monroe Community College North Central Association Group Four: Key Communicators – Olivet College

Fiscal Oversight Groups

Budget Control Officers Team – Grand Rapids Community College Fiscal Health Reporting Group – Olivet College

Curriculum and Instruction Groups

HBCU Articulation Initiative (facilitator) – CCAC AZ Transfer Steering Committee Member -- Statewide committee, Arizona Curriculum and Assessment Committees – Ex Officio Member – Washtenaw Faculty Senate Curriculum Committee – Monroe Community College Western New York General Education Committee SUNY Learning Network Program Advisory Committee - Monroe Community College. SUNY Learning Network Team - Monroe Community College/ Hybrid Course Development Project Team - Monroe Community College. Academic Foundations Program – Grand Rapids Community College Curriculum Advisory Boards – Grand Rapids Community College Academic Affairs Committee – Jefferson Community College General Education Committee – Jefferson Community College College Senate – Jefferson Community College Online Course Coordinating Team – Jefferson Community College Website Development and Access Committee – Jefferson Community College Co-Honors Program Coordinating Committee – Jefferson Community College Information Literacy Task Force – Jefferson Community College Convener of the Self & Community Summer Work Group – Olivet College

Faculty Governance Groups

College Council – Community College of Allegheny County Tenure Committee (convener) – Community College of Allegheny County Sabbatical Committee (convener) – CCAC College Senate – Jefferson Community College President, Faculty Senate – Olivet College Rank, Tenure and Promotion Committee – Olivet College

Miscellaneous Groups

Five C's Diversity, Equity & Inclusion Group (facilitator) – CCAC LEAD Summer Bridge Program for At-Risk Students (facilitator) – Yavapai College Climate Action Task Force – Washtenaw Community College Threat Assessment Team – Washtenaw Community College Sustainability Committee – Monroe Community College Marketing Group – Jefferson Community College Governance Work Group – Jefferson Community College Calendar Task Force – Olivet College Space Committee – Olivet College

Teaching & Advising

- Subjects Taught: Media Studies; Journalism; Public Speaking; Composition; News Writing; Broadcast News Writing; Broadcast Production; Public Relations; Photojournalism; Sports Broadcasting.
- Adjunct Instructor of Communication, Washtenaw Community College (2011-2013); Monroe (NY) Community College (2003–2010); Finger Lakes Community College (2008—2010); Jefferson Community College (1998–2001). Teach Communication courses for enjoyment and as a means of remaining current in my discipline and staying in touch with the issues and concerns of the teaching faculty.

Associate/Assistant Professor of Journalism, Olivet College (1986-1998) (Asst. Prof. from 1986 to 1994) Taught broad range of courses in electronic and print media;

Taught *Self & Community* as well as composition and rhetoric in the College's general education program.

Faculty Advisor, Olivet College (1986-1998)

Served dozens of individual students in Journalism and many other programs as faculty advisor, assisting in academic planning, course reservation and registration, and a multitude of related and unrelated functions.

Advisor, WOCR-FM (1987-1998)

Oversaw the broadcasting program and facilities for the college's FM radio station and advised the student leaders who oversaw the daily operations of the station.

Advisor, The Oaks, Olivet College (1987-1998)

Oversaw and actively participated in the creation of the College's yearbook/photo directory.

Advisor, The Olivet College Echo (1986-1988)

Oversaw the newspaper program and facilities for the campus newspaper; played an active role in the operations of the paper.

Member, Olivet College Media Board (1986- 1998) Served on this student media advisory group. Served as chair.

Served on this student media advisory group. Served as chair of the board from 1987 to 1990.

Recent Presentations

Panel Presentation – Pennsylvania Department of Education Higher Education Advisory Council. Subject: Increasing the Transparency on the Value of a Post-Secondary Credentials to Individuals, Communities, and the Commonwealth. January 2022.

Panel Presentation – Pittsburgh Business Times. Subject: Preparing for the Jobs of the Future: Exploring how the pandemic has accelerated change. December 2021.

Other Functions

Pennsylvania Reverse Transfer Working Group -- Co-Facilitator (Term: November 2020 through June 2021)

American Association of Community Colleges Commission on Academic, Student & Community Development (Term: July 1, 2014-June 30, 2017)

AZ Transfer Steering Committee Member (2013 to date)

Western Alliance for Community College Academic Leaders (2013 to date)

New York State Education Department Site Visit Team Member (2003 to 2010)

Faculty Marshal, Monroe Community College (2007 - 2010)

Faculty Marshal, Olivet College (1994 - 1997)

Public Service Priorities

Junior Achievement of Western Pennsylvania – Board of Directors

United for Children Strategic Planning Committee – United Way of Southwestern Pennsylvania – Pittsburgh, PA

Community Blueprint: Helping Immigrants Thrive in Allegheny County – Pittsburgh, PA

Mountain Artist's Guild - Prescott, AZ - Board of Directors

Kiwanis Club of Prescott - 824 E Gurley St, Prescott, AZ 86301

Washtenaw Literacy – 5577 Whittaker Road, Ypsilanti, MI 48197 Served as Vice President of the board of Michigan's oldest Literacy organization.