



Faculty Senate

Monroe Community College

February 8, 2018
Faculty Senate Meeting

PRESENT: E. Basnayake, E. Baxter, L. Blew, M. Boester, K. Borbee, A. Burns, B. Burritt, M. Cameron, M. Dorsey, B. Ellis, P. Emerick, K. Farrell, R. Fisher, J. Flack, A. Freeman, B. Grindle, M. Harris, M. Heel, J. Hill, D. Lawrence, K. Leite, A. Mallory, J. Morelli, H. Murphy, J. Nelson, W. Rotenberg, J. Santos, J. Scanlon, T. Schichler, J.C. Senden, C. Shanahan, R. Straubhaar, G. Thompson, K. Tierney, M. Timmons, M. Vest, T. Vinci, J. Volland, J. Waasdorp, W. Wagoner, L. Zion-Stratton

ABSENT: R. Babcock, J. Carson, M. Connolly, A. Custodio, A. Flatley, D. Gasbarre, M. Griffin, H. Holevinski, R. Horowitz, S. Lautenslager, R. Pearl, M. Pentz, E. Putnam, C. Silvio, J. Wadach, H. Wynn-Preishe

GUESTS: D. Davis, L. Holmes, T. Keys, A. Leopard, A. Wade, H. Wheeler

Meeting called to order at 3:34 p.m.

1. Action Items:

a) Minutes from the January 25, 2018 Faculty Senate Meeting. Motion to approve. Motion seconded. Discussion: H. Murphy pointed out a change made to clarify the calendar options. **Motion passes.**

b) Curriculum Proposals:

M. Vest presented and summarized the following program revisions for approval:

Program Revisions:

- 2016-PR38-Spring AS Information Technology
- 2016-PR39-Spring AS Computer Science
- 2016-PR49-Spring AS Urban Studies

No discussion. **Approved.**

The following will be Action Items at the March 1, 2018 Faculty Senate meeting:

- 2016-PR50-Spring AS Global Studies
- 2016-PR81-Spring AS Theatre Arts
- 2016-PR97-Spring AS Homeland Security
- 2016-PR96-Spring AAS Surgical Technology
- 2016-PR85-Spring AS Fine Arts
- 2016-PR88-Spring AS Commercial Art and Illustration
- 2016-PR99-Spring AS Addictions Counseling

c) APC: 2019-2021 Academic Calendars

R. Fisher and A. Wade reviewed Calendar A (Academic Services Office) and Calendar B (Faculty Senate) options. It was pointed out both calendars are compliant. There was discussion and questions clarifying each options.

R. Fisher stated the vote would be for either Calendar A OR Calendar B for the fall semester. The intersession, spring and summer are the same for both options. There was additional discussion clarifying the vote.

There was discussion on the following points:

- How Veterans Day is addressed in each option
- Finals Week and Saturday Finals
- Contract concerns
- Saturday classes have been extended for 12 minutes to address 1 day of class time shortage
- Issues regarding receiving the exam schedule so late

Motion to put forward a recommendation for Calendar A OR Calendar B. Motion seconded. No further discussion. ***Motion to support a Calendar B recommendation passes.***

d) Proposal for Renewal of College Hour

M. Heel reviewed the rationale and background for the proposal to renew College Hour.

There was a friendly amendment to the proposal adding the language "all offices across the college" as indicated in the following proposal. There was discussion and questions clarifying the proposal.

It is proposed that, commencing with the Fall 2018 semester (or as soon thereafter as is possible), Monroe Community College will recognize the (MWF noon-12:50pm) time period as "College Hour," with the accompanying specifics regarding policy and implementation:

- Academic departments will agree not to schedule courses during this time period, except when:
 - A particular course cannot reasonably be offered in another time period, due to lack of instructor availability, lack of classroom or lab space, or other constraints that prevent a department from supporting a course offering at an alternative time;
 - A department, in consultation with their academic dean, deems the College Hour time period to be of unique significance to the ability of students to learn and succeed in a particular course.
- ~~All offices on the Brighton campus~~ All Offices across the College (faculty, administrative, professional and support staff) agree not to sponsor or engage in activities which violate the spirit of "community togetherness" that this proposal seeks to build.

Motion to support the proposal including the friendly amended. Motion seconded. No further discussion. ***Motion passes.***

e) FCCC Resolution: Supporting New Funding Model for the Community College

A. Colosimo presented the FCCC Resolution. Motion to support the Resolution. Motion seconded. No further discussion. ***Motion passes.***

2. Future Action Items:

a) Policy Review:

A. Colosimo reviewed the timeline for the BOT review/approval of the following Policies. There was discussion and feedback on each as presented.

- **Shared Governance Policy**
A revised version was presented and posted to Blackboard for additional feedback and input. There will be a vote to supported the edited version at the March 1, 2018 Faculty Senate meeting.
- **Nepotism Policy (new)**
There was discussion and questions on the proposed policy. A. Colosimo will revise and post an

edited version for vote at the March 1, 2018 Faculty Senate meeting. H. Murphy will notify Senators when the updated version has been posted. Senators and constituents are asked to review as posted on Blackboard and forward feedback.

- **Policy On Consensual Relationships (formerly known as the Amorous Relationship) (new)**
There was discussion and feedback on the proposed policy as written. It was agreed there should be two policies that address relationships between employees and a separate policy relationships between students and employees. Alternatively, the Faculty Senate could recommend the language regarding relationships between employees reside in the Employee and Visitor Code of Conduct. A. Colosimo will revise and post an edited version(s) for vote at the March 1, 2018 Faculty Senate meeting. H. Murphy will notify Senators when the updated version has been posted. Senators and constituents are asked to review as posted and forward feedback.
- **Animals at the College (new)**
There was discussion and questions regarding the proposed policy. It will be posted on Blackboard. Senators and constituents are asked to review and forward feedback. Discussion will continue at the March 1, 2018 Faculty Senate meeting.
- **Procurement Policy and Procedure (new)**
H. Murphy will post on Blackboard. Senators and constituents are asked to review and forward feedback. There will be discussion at the March 1, 2018 Faculty Senate meeting.
- **Surplus Property Policy and Procedure (new)**
H. Murphy will post on Blackboard. Senators and constituents are asked to review and forward feedback. There will be discussion at the March 1, 2018 Faculty Senate meeting.

b) Shared Leadership Coordinating Council Bylaws

Discussion was tabled until the March 1, 2018 Faculty Senate meeting. Senators and constituents are asked to review as posted on Blackboard and forward feedback.

c) NEG: Proposed Revisions to Faculty Senate Bylaws I-IV

M. Heel presented the Faculty Senate Bylaws Article I-IV. The vote will be to approve the changes to Article IV and ratify Article I-III. This process follows how the Gold Book was migrated to the online Policy webpage. He reviewed the proposed revision and pointed out the major changes. He will have posted on Blackboard the following for review and feedback: Current Version, Proposed Version with marked up edits, final version including revisions, and rationale for the proposal. H. Murphy will notify Senators when it has been posted on Blackboard. Senators and constituents are asked to review and forward feedback to M. Heel.

d) APC: Proposed Revisions to Faculty Senate Resolution 1.2.6 – Information on Diploma

R. Fisher presented a proposed revision which aligns the language with the current process. T. Vinci stated the language has been vetted through the deans and department chairs.

3. Reports

a) Faculty Senate President

A. Colosimo made the following announcements:

- Open Door Mission PB&J Event – volunteer opportunity for Faculty Senate Constituency
 - Make sandwiches on a Friday afternoon in March
 - Networking to follow- details TBD
 - Doodle Poll coming
- Request for Feedback
 - MCC Report on Diversity, Equity and Inclusion
- Board of Trustees Update
 - Academic Calendar vote: postponed until March BoT Meeting
 - Q12 Results
- Upcoming Dates to Know
 - Guided Pathways Presentation, Dr. Rob Johnstone 3/14 2:30 PM Monroe A/B

- Upcoming FA Meetings:
- 2/12 Downtown Rm 352;
- 2/14 Brighton Campus 8-300 12-1 PM
- Scholars' Day:
- Student Presentations: 4/14
- Keynote speakers: 4/16
- Legacy Lecture: 4/20

b) Student Representatives

There were no student announcements

4. Old Business

There was no old business discussed.

5. New Business

a) Executive Committee Concerns

A. Colosimo addressed an issue that was brought to her attention by the Provost. She along with R. Fisher and M. Vest received a complaint, possibly through the Ethics hotline. The complainant stated their presentation of the proposed Academic Calendar options at the January 25, 2018 Faculty Senate meeting was unprofessional and unethical, and should have been fair and balanced. A. Colosimo encouraged people to come to any member of the EC with any issue regardless the topic. R. Fisher and M. Vest stated they are open to listening to any issue. Several senators disputed this interpretation of events. There was discussion and comments from Senators.

Dr. Wade thanked R. Fisher for his willingness to work collaboratively on the Academic Calendar presentation today.

b) Faculty Senate Memo

A. Colosimo stated there will be a draft memo sent out for review regarding the suspension of Faculty Senate Resolution 1.1.6 (4). She asked Senators to send to their constituents and forward any feedback to her.

c) Picture included on Blackboard

B. Wagoner made an announcement that student pictures are now available on Blackboard.

Meeting adjourned at 5:22 p.m.

Respectfully submitted,

Amanda Colosimo
President
Faculty Senate

Heather Murphy
Secretary
Faculty Senate Executive Committee

Minutes approved at the March 1, 2018 Faculty Senate Meeting.