



ADV WORKSHOPS

MARCH 4TH THROUGH MARCH 8TH



Monday, March 4, 2019	Tuesday, March 5, 2019	Wednesday, March 6, 2019	Thursday, March 7, 2019	Friday, March 8, 2019
<p>STARFISH CALENDAR MANAGEMENT</p> <p>Date: March 4, 2019 Location: Bldg. 3-122 Time: 2:00 pm – 3:00 pm Presenter: John Kulak</p>	<p>HEALTH RELATED PROGRAM INFORMATION REVIEW</p> <p>Date: March 5, 2019 Location: Bldg. 3-115 Time: 12:00 pm – 1:00 pm Presenter: Jennifer Kinslow</p>	<p>BASICS OF ADVISING: CASELOAD MANAGEMENT AND FACULTY ADVISING RESOURCES</p> <p>Date: March 6, 2019 Location: 3-115 Time: 12:00 pm – 1:30 pm Presenter: Amanda Rampe</p>	<p>ADV 104 DEGREE WORKS DOWNTOWN</p> <p>Date: March 7, 2019 Location: DC-406 Time: 2:00 pm – 3:30 pm Presenter: Jody Torcello</p>	<p>STARFISH CALENDAR MANAGEMENT</p> <p>Date: March 8, 2019 Location: Bldg. 3-122 Time: 10:00 am – 11:00 am Presenter: John Kulak</p>
<p>HEALTH RELATED PROGRAM INFORMATION REVIEW</p> <p>Date: March 4, 2019 Location: Bldg. 3-116 Time: 3:00 pm – 4:00 pm Presenter: Jennifer Kinslow</p>	<p>BASICS OF ADVISING: CASELOAD MANAGEMENT AND FACULTY ADVISING RESOURCES - DOWNTOWN</p> <p>Date: March 5, 2019 Location: DC - 400 Time: 3:00 pm – 4:30 pm Presenter: Amanda Rampe</p>	<p>ADV 104 DEGREE WORKS</p> <p>Date: March 6, 2019 Location: 11-104 Time: 2:30 pm – 4:00 pm Presenter: Jody Torcello</p>	<p>STARFISH CALENDAR MANAGEMENT DOWNTOWN</p> <p>Date: March 7, 2019 Location: DC-406 Time: 3:30 pm – 4:30 pm Presenter: John Kulak</p>	<p>ADV 165 2+2 AND TRANSFER ADVISING</p> <p>Date: March 8, 2019 Location: Bldg. 3-115 Time: 11:00 am – 12:30 pm Presenter: Rebecca Mack</p>
 <p>Mark Your Calendar</p>				<p>BASICS OF ADVISING: CASELOAD MANAGEMENT AND FACULTY ADVISING RESOURCES</p> <p>Date: March 8, 2019 Location: 3-115 Time: 12:30 pm – 2:00 pm Presenter: Amanda Rampe</p>
				<p>HEALTH RELATED PROGRAM INFORMATION REVIEW</p> <p>Date: March 8, 2019 Location: Bldg. 3-115 Time: 2:00 pm – 3:00 pm Presenter: Jennifer Kinslow</p>

ADV 104, DEGREE WORKS - Degree Works is an electronic Graduation Planning System (GPS) that organizes the requirements toward graduation in a specific degree program. Come learn how to advise students using this tool. You will discover how to interpret the report, print it, run a “what if” for career planning, and determine classes for graduation.

ADV 165, 2+2 AND TRANSFER ADVISING - What is the advantage of a 2+2 program? How do you know if a student is eligible? Can 2+2 students take honors courses? This workshop is designed to provide a better understanding of the 2+2 programs available at MCC and how to advise those students interested in this option. Topics to be discussed include: eligibility, audit sheets, and other important advising tips. This workshop will clarify some of the confusing dilemmas faced when advising 2+2 students.

BASICS OF ADVISING: CASELOAD MANAGEMENT AND FACULTY ADVISING RESOURCES - This session will provide an overview of accessing Banner to review advisee listing and identifying ideal times to reach out to advisees, and different strategies for contacting advisees. Various tips and templates will be provided.

HEALTH RELATED PROGRAM INFORMATION REVIEW - This session will review the competitive admission information of MCC’s allied health programs (Clinical Lab Technology, Dental Assisting, Dental Assisting Rapid Track, Dental Hygiene, Health Information Technology, Nursing, Radiological Technology and Surgical Technology). This workshop is intended to be a “brush up” for health related pathway advisors who have already completed ADV 115. Feel free to stop in anytime during this session with your questions for Jennifer Kinslow.

STARFISH CALENDAR MANAGEMENT - There is growing momentum across campus to use Starfish for student appointments! Come discover its easy setup and convenience for our students. Students can schedule their own appointments with you online, via Starfish, based on the availability you set up. You can also designate a fellow staff member to be able to schedule appointments on behalf of students on your calendar. In this training, you will leave with your Outlook synced seamlessly with Starfish so you do not have to update two different calendars, and learn how to set your available appointment hours.

