**Micro-Credential Protocol**

**Monroe Community College**

**Background**

Micro-Credentials, whether credit or non-credit, serve to verify, validate, and attest that specific skills and/or competencies have been achieved. They are a versatile curriculum vehicle that is convenient and motivating for students while aligning with requirements of employers for skills sets of focused relevance to industry needs. By adding Micro-Credentials to Certificate and Degree programs as an additional MCC award option, the College opens a new avenue for curricular innovation and excellence as well as workforce opportunities; making us more competitive in the postsecondary education marketplace.

**Protocol**

An MCC micro-credential verifies, validates, and attests that a student has achieved specific skills and/or competencies. It is endorsed by Monroe Community College and follows [SUNY guiding principles](https://system.suny.edu/academic-affairs/microcredentials/procedures/#d.en.49952). Every MCC micro-credential is designed to be meaningful and high quality.

* Credit-bearing micro-credentials are developed through established faculty governance processes and will be reviewed by the Faculty Senate Curriculum Committee and posted for faculty review and do not require SUNY or SED approval.
* Non-credit micro-credentials are developed within divisions to meet specific industry, community, or learner needs.
* The name of the micro-credential, whether credit-bearing or non-credit-bearing, shall be placed on a student’s permanent transcript upon completion.
* MCC micro-credentials will typically consist of between 6 and 12 credits. Non-credit micro-credentials typically fall between 90 and 180 clock hours.
* To capitalize on their versatility, credit-bearing micro-credentials should ideally “stack into” at least one MCC certificate or degree. Proposed micro-credentials that do not stack into certificates and/or degrees should provide a compelling justification (External and Internal validation) for their value to the learner prior to being approved.
* Likewise, as non-credit micro-credentials can be evaluated for credit equivalence to facilitate stack-ability into certificates and degrees, it is desirable for these credentials to do so as well.
* Approved credit-bearing micro-credentials are listed in the college catalog.  Non-credit-bearing micro-credential may also be listed in the college catalog, as appropriate.
* Evaluation processes should be efficient and effective in measuring the achievement of performance-based outcomes.
  + All credit bearing micro-credentials will be evaluated in accordance with an approved process as recommended by the Faculty Senate College Assessment and Program Evaluation (CAPE) committee.
  + Non-credit-bearing micro-credentials will be evaluated through processes established within the division that houses them.
* Details regarding how micro-credentials will appear on the student’s transcript will be developed.

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