Removing Saved Passwords from Your Browser

This document has instructions on how to remove saved passwords and form fill data in Internet Explorer, Edge, Firefox and Chrome. It also covers changing the settings so that type of information will not be saved. If your screenshots do not look the same as in this document, you may need to update your browser.

Recovering Passwords Saved in Internet Explorer or Edge

- 1. Click on the magnifying glass in the task bar, do a search for "Control Panel" and open it.
- 2. In the upper right hand section of the Control Panel window, make sure the "View by" is set to "Small icons."

All Control Panel Items				-	×
← → × ↑ 🖭 > Control Pa	nel > All Control Panel Items		ت ~	Search Control Panel	م ر
Adjust your computer's set	ttings			View by: Small icons 🔻	
🖄 Administrative Tools	AutoPlay	🐌 Backup and Restore (Windows 7)	🏘 BitLocker Drive Encryption		
💶 Color Management	Credential Manager	鹶 Date and Time	🐻 Default Programs		
📇 Device Manager	The Devices and Printers	🕒 Ease of Access Center	File Explorer Options		

- 3. Click on "Credential Manager."
- 4. In the "Credential Manager" window under "Web Passwords" click on the web address that you need the password for. The section will expand.
- 5. Click on the word "Show" next to the password field. There will be a popup window asking for your Windows credentials. Fill in your Windows credentials and the password will show.

Clearing Passwords and Forms in Internet Explorer

- 1. Click on the gear in the upper right hand corner of the browser.
- 2. From the dropdown menu click on "Internet options."
- 3. In the popup window click on the "Content" tab.



4. Under the "AutoComplete" section, click on the "Settings" button.

- 5. In the "AutoComplete Settings" popup make sure "Forms and Searches" and "User names and passwords on forms" are unchecked. (If you need to retrieve your saved passwords STOP and go to the first page of this document for *Recovering Passwords Saved in Internet Explorer or Edge*).
- 6. Click on the "Delete AutoComplete history" button.

	AutoComplete Settings X
	AutoComplete lists possible matches from entries you've typed or visited before.
	Use AutoComplete for
	Address bar
	Browsing history
	✓ Favorites
	- Feeds
	Use Windows Search for better results
	Suggesting URLs
Uncheck these boxes	Forms and Searches
Uncheck these boxes	User names and passwords on forms
	Ask me before saving passwords
	Manage Passwords
	Delete AutoComplete history
	OK Cancel

7. In the "Delete Browsing History" popup, check "Form Data," "Passwords" and you may want to delete "Tracking Protection" as this is a list websites you have allowed to gather tracking information.

Delete Browsing History	\times		
Preserve Favorites website data Keep cookies and temporary Internet files that enable your favorite websites to retain preferences and display faster.			
Temporary Internet files and website files Copies of webpages, images, and media that are saved for faster			
viewing.			
Cookies and website data Files or databases stored on your computer by websites to save preferences or improve website performance.			
History List of websites you have visited.			
Download History List of files you have downloaded.			
Form data Saved information that you have typed into forms.			
Passwords Saved passwords that are automatically filled in when you sign in to a website you've previously visited.			
✓ Tracking Protection, ActiveX Filtering and Do Not Track A list of websites excluded from filtering, data used by Tracking Protection to detect where sites might automatically be sharing details about your visit, and exceptions to Do Not Track requests.			
About deleting browsing history Delete Cancel			

- 8. Click the "Delete" button.
- 9. Click the "OK" buttons on the open windows to close.

Clearing Passwords and Forms in Microsoft Edge

If you need to retrieve your saved passwords STOP and go to the first page of this document for *Recovering Passwords* Saved in Internet Explorer or Edge.

- 1. Click on the three horizontal dots in the upper right hand corner.
- 2. Click on "Settings" from the dropdown menu.
- 3. Scroll down to "Advanced settings" and click the "View advanced settings" button.
- 4. In the "Autofill setting" section turn off "Save passwords" and "Save form entries."
- 5. On your keyboard hit Ctrl + Shift + Delete
- 6. In the "Clear browsing data" menu, check "Form data" and "Passwords." You may also want to click "Website permissions" as some sites will ask for permission to access your location or webcam or send you desktop notifications, among other things. This will revoke those permissions.
- 7. Click the "Clear" button.
- 8. Click on the web page to close the settings section.



Clearing Passwords and Forms in Firefox

There are a couple of versions of Firefox so these instructions may not be accurate.

- 1. Click on the three horizontal lines in the upper right hand corner of Firefox.
- 2. Click on "Options" or "Preferences."
- 3. Click on the "Privacy & Security" tab on the left hand side of the page.
- 4. In the "Forms & Passwords" section uncheck the boxes next to "Remember logins and passwords for websites," "Autofill addresses" and "Use a master password."

General	Browser Privacy	
Q Search	Forms & Passwords	
Privacy & Security	Remember logins and passwords for websites	E <u>x</u> ceptions
8 Firefox Account		Saved <u>L</u> ogins
	Autofill addresses Learn more	Saved Addresses
	Use a master password	Change <u>M</u> aster Password

- 5. Click on the Saved Logins button.
- 6. If you need to retrieve any passwords before deleting them, click on "Show Passwords."
- 7. Click on "Remove All" to remove all your passwords.
- 8. Click on the "Close" button.
- 9. Next click on "Saved Addresses" click on any address you do not want compromised and then click the "Remove" button.
- 10. Click on the X in the upper right hand corner to close the window.

Continued on next page ...

Clearing Passwords and Forms in Chrome

- 1. In Chrome click on the three vertical dots in the upper right hand corner.
- 2. Click on "Settings."
- 3. At the top of the page under the "People" section, click on the arrow to the right of "Passwords."

Q Se	arch settings	
People		
	ogle smarts in Chrome to sync and personalize Chrome across your devices	Sign in
07	Passwords	•
8	Payment methods	•
0	Addresses	•
Chrom	e name and picture	•
Manag	e other people	•
Import	bookmarks and settings	۶.

4. If you need to see the password before you delete it click the eyeball next to the password.

Q Search settings				
← Passwords		Q Search passwords		
Offer to save passwords				
Auto Sign-in Automatically sign in to websites using stored credentials. If disabled, you will be asked for confirmation every time before signing in to a website.				
View and manage saved password	ds in your Google Accou	int		
Saved Passwords			:	
Website	Username	Password		
mymcc.monroecc.edu	cgallion		:	

- 5. To delete the password, click on the three dots to the right of the password and then click on "Remove."
- 6. Turn off (make it gray instead of blue) the toggle switch to the right of "Offer to save passwords."

Chrome continued...

- 7. Turn off (make it gray instead of blue) the toggle switch to the right of "Auto Sign-in."
- 8. Click the arrow in the upper left hand corner of the screenshot to return to the "Settings" page.
- 9. Click on the arrow to the right of "Payment methods."
- 10. Turn off (make it gray instead of blue) the toggle switch to the right of "Autofill forms."
- 11. Click on the three dots to the right of each item you want kept secure, then click on "Remove."