



Faculty Senate

Monroe Community College

May 18, 2017
Faculty Senate Meeting

PRESENT: E. Basnayake, M. Bates, E. Baxter, L. Blew, K. Borbee, A. Burns, B. Burritt, H. Chang, A. Colosimo, B. Ellis, P. Emerick, K. Farrell, R. Fisher, A. Flatley, B. Grindle, M. Heel, J. Hill, R. Horwitz, D. Lawrence, G. Lynch, J. Mahar, J. McPhee, H. Murphy, M. Pentz, E. Putnam, M. Redlo, R. Rodriguez, J. Santos, J. Scanlon, T. Schichler, J.C. Senden, C. Shanahan, C. Silvio, R. Straubhaar, G. Thompson, K. Tierney, M. Timmons, M. Vest, T. Vinci, J. Volland, J. Waasdorp, R. Watson, L. Zion-Stratton

STUDENT REPRESENTATIVE: C. Gomez, J. Pfaff

ABSENT: R. Babcock, S. Broberg, M. Connolly, T. Custodio, M. Dorsey, D. Gasbarre, H. Holevinski, S. Lautenslager, D. Lawrence, D. Mueller, R. Pearl, D. Rivers, R. Rodriguez, W. Wagoner

GUESTS: B. Gizzi, D. Thomas

Meeting called to order at 3:31 p.m.

M. Redlo explained the Action Items are first on the Agenda to accommodate Senators attending the Academic Awards and President Kress will be attending the next All College Faculty Senate Meeting on June 8.

1. Action Items:

a) Curriculum: Program Revision: Nursing A.A.S. 2016-PR25-Spring

E. Putnam presented the following for approval:

1 Program Revision: 2016-PR25-Spring AAS Nursing

Summary:

- Increase Math requirement to MTH 160 Statistics
- Comply with Gen Ed

Details:

Require MTH 160 Statistics I. A higher level of mathematics is needed for researching evidence based practice. MTH160 provides a competency needed by nurses to understand evidence based research findings and to engage in evidence based decision making. Also MTH 160 will allow for meeting General Education requirements and achieving technological literacy.

Motion passes.

b) Proposed Academic Freedom Policy

A. Colosimo presented the draft Academic Freedom Policy with edits based on the feedback from the Faculty Senate constituency. She explained Provost Wade is moving forward with the proposed Policy and it is on the Board of Trustees's June 5 Agenda for a first read. A. Colosimo summarized the issues and provided a timeline for the feedback the FA provided the Provost. She further explained Provost Wade agreed to remove Item 2 under Policy Statement section. The Faculty Senate discussed the proposed edits and made several revisions.

Motion to support the Academic Freedom Policy as amended (Exhibit A). Motion seconded.

Motion passed.

A. Colosimo will follow up with Provost Wade on the version submitted to the Board of Trustees. M. Redlo will need to make a statement at the Board of Trustees meeting regarding the Faculty Senate's position on the proposed policy.

c) NEG: Proposed amendment to Faculty Senate Resolution 6

M. Heel presented the proposed amendment to Faculty Senate Resolution 6. He received suggested edits but will be going forward with the amendment as presented at the last meeting. Motion to approve the proposed amendment to Faculty Senate Resolution 6 (Exhibit B). Motion seconded. No discussion. **Motion passes.**

d) APC: Amended Spring 2018 Academic Calendar

A. Colosimo presented a revised spring 2018 Academic Calendar to align with the Rochester City School District. She pointed out the other Monroe County School districts will also following this schedule.

There were questions and discussion clarifying process for amending the calendar. A. Colosimo pointed out a new vote is not required but feels it is important.

Motion to support the amended calendar (Exhibit C). Motion seconded. No further discussion. **Motion passes.**

2. Approval of the Minutes from the May 4, 2017 Faculty Senate Meeting were approved.

3. Announcements

a) M. Redlo reminded Senators of the following upcoming events:

- Social Lunch - June 12 noon – 1:00 – Monroe B
- Faculty Senate Meetings:
June 8 - All College Meeting - Monroe B
June 22 - 1:00 – 2:00 in 8-100

4. Student Announcements

- J. Pfaff on behalf of SEGA, gave an update on the elections and end of the year events.
- C. Shanahan on behalf of SGA encouraged faculty and their constituents to attend the 3-2-1 Walk on Friday, May 19 beginning at 11:30.

5. Standing Committee Reports

In order to allow more time for discussion during the meeting, the standing committee chairs submitted their reports for Senators to review prior to the meeting. Questions and/or comments were taken regarding the following reports, as noted. NOTE: Due to the Faculty Senate meeting schedule, not all standing committees will have a report at each meeting.

Academic Policies (A. Colosimo)

A. Colosimo reported the following:

- At its April 27, 2017 meeting, the Rochester City School District approved its 2017-2018 academic calendar. The Spring Break approved at this meeting differs from the approved MCC Spring Break. Similar deviations in calendars were then discovered in several other school districts. Academic Policies proposes as a future action item amending the MCC Academic Calendar to coincide with the local districts' calendars.
- The APC ad hoc committee investigating the Student Opinions of Faculty and Courses Survey is implementing a 2-week long survey to faculty teaching face-to-face courses utilizing Blackboard. Their final recommendations, including a list of potential new questions to be tested in the fall semester, will be completed in early June.
- Upcoming Action Items: Student Program (resolution 1.1.3) and Grades (resolution 1.1.5)
- Work in progress: Scheduling Adjustment and Withdrawal Procedures (resolution 1.1.6)
- Based on the Senate sponsored Open Forum about Faculty Initiated Withdrawals, the APC has been asked to consider the use of faculty-initiated withdrawals in the future. She offered the following information she received from the Provost:
 - The possibility that faculty initiated withdrawals will be eliminated beginning in the fall.

- Financial Aid Department is agreeable to finding a way to disperse funds into two payments beginning in the fall which may address some of the issues
- Administration would like faculty to regularly enter attendance electronically using Starfish or Blackboard so students can be flagged for non-attendance. A. Colosimo suggested a second census date rather than having faculty enter attendance daily/weekly. Provost agreed this may be a good compromise.
- The Provost would like a written memo outlining the feedback from the Faculty Senate.

The discussion and feedback is summarized below:

- There needs to be more time to discuss the ramification and consequences of the decision to do away with faculty-initiated withdrawals.
- There was discussion regarding the different practices of faculty withdrawals between individual faculty as well as departments.
- There was discussion regarding this decision is violating a current policy and the process for amending/revising it. It was pointed out if the current policy is not consistently followed this may not be a valid argument for not moving forward.
- Need for more information from Administration on the reason for eliminating faculty-initiated withdrawals.
- This is not addressed in the FA contract, it is the purview of the Faculty Senate.
- Feedback was provided from the Chairs Network meeting where the Provost explained she was waiting on feedback from the Faculty Senate before moving forward. There was discussion regarding the timeline of the request from the Provost who explained the majority of students impacted by faculty initiated withdrawals are African American students and single parents. It was implied this is not a good perception for MCC.
- Not addressing the core reason for the issue.
- More information is needed on student initiated withdrawals which maybe a bigger issue.
- Discussion whether this falls under academic freedom and the fiduciary responsibility to students.
- More information about the number of students withdrawn against their will. There is an appeal process for when a student is withdrawn under these circumstances.
- Discussion about the Faculty Senate Resolution that outlines "W" is considered a grade.
- Need more information since the discussion went on the assumption this was a final decision.
- It was agreed A. Colosimo would draft a memo to the Provost outlining the feedback and questions regarding the request.

Curriculum Committee (E. Putnam)

See attached report (Exhibit D)

NEG (M. Heel)

M. Heel reported the following:

- He announced he is still waiting on two Senators to get back to him on their decision to run for re-election.
- There are 11 vacancies and several new constituents as a result of realignment:
 - Counseling and Services for Students with Disabilities
 - Transfer & Career Services
 - School Pathways
 - Facilities
 - Academic Foundations
- He provided a timeline for the Senator elections.

Planning (P. Emerick)

P. Emerick reported the following:

- He gave an update regarding the Space Committee. There will a workshop during the June Professional Development week on the system.
- He announced the Strategic Planning Grants winners

- G. Lynch - Pray and Contemplative Space
 - J. Haines - single stream recycling for the Brighton Campus and Applied Tech Center
- The Strategic Plan Leadership Team has almost completed its charge.

Question:

- A Senator asked why they were replacing lights with lights in the loop around the campus. B. Grindle explained they are being replaced to fix the underground wiring and pole bases that will be easier in a collision.

Professional Development (G. Lynch)

G. Lynch reported the following:

- She provided information regarding the upcoming June 5-9 Professional Development week.

SCAA (A. Flatley)

A. Flatley reported the following:

- The following is a summary of the current searches:

- Director of Public Safety – posting extended
- Director of Facilities – posted – offer extended
- Dean for the School of Social Sciences and Global Studies and the School of Arts and Humanities – offers extended to candidates
- Dean of Academic Foundations - ongoing
- Dean of Curriculum and Program Development- ongoing
- Director of Athletics – posted
- Director of Institutional Research – ongoing
- Executive Director Foundations- posting extended
- Director of Library - Fall 2017
- Director of Admissions – interim position – ongoing
- Director of Global Education and International Services – pending
- Associate Vice President of Student Services – upcoming
- Dean of STEM – offer extended

- SCAA is currently reviewing a memo from Dr. Holmes regarding changes within Student Services. She presented the changes that will be implemented within the next 2 weeks.

- She asked for volunteers for the Associate Vice President to Student Services search. She pointed out the search would be ongoing throughout the summer so volunteers will need to be available during this time.

6. Old Business

M. Heel made an informal call for candidates for the following Faculty Senate Officers positions (pending Board of Trustees approval of the new structure):

- Faculty Senate President
- Vice President of Professional Staff
- Vice President of Teaching Faculty

There will be a formal call on June 7 in the Trib (pending approval by BOT). He asked anyone interested to forward their name and candidate statement to him.

7. New Business

a) B. Grindle made the following announcements:

- The MCC Alumni Week and Homecoming Luncheon and Golf Classic to honor Fred McCullough is on July 13. Please contact the MCC foundation if you are interested in participating.
- They are currently hiring for the Downtown Campus, however in the meantime, beginning May 18 a third of the custodial staff will be at the Downtown Campus preparing the campus. He asks for patience during this time.

b) E. Baxter announced Advisement and Transfer is looking for peer advisors. She asked Senators to encourage any student eligible for work study to consider applying.

Faculty Senate Meeting adjourned at 4:54 p.m.

Respectfully submitted,



Mitchell H. Redlo
President
Faculty Senate



Teresa Schichler
Secretary
Faculty Senate

Minutes approved at the June 8, 2017 Faculty Senate meeting.

EXHIBIT A

ACADEMIC FREEDOM

Category: Board of Trustees
Responsible Office: Academic Services
Responsible Executive: Provost and Vice President, Academic Services

Date Approved: Click to enter a date.
Date Revised: Click to enter a date.
[To be completed by Administration]

Summary

Monroe Community College defines academic freedom as an individual's right to engage in intellectual debate, research, speech, and in writing, on and off campus, without fear of censorship, retaliation, or sanction. Academic freedom encompasses both the individual's and institution's responsibility to maintain academic standards **and**, to encourage intellectual integrity ~~to~~, **Faculty members will** sustain pedagogical approaches consistent with the discipline taught and ~~to~~ evaluate student work, **in accordance with grade-related college policies** as appropriate. Academic freedom preserves the right of individuals to disagree with college policies or procedures or to challenge the views of another individual. Embracing both rights and responsibilities, academic freedom aids the college community in its pursuit of excellence in teaching and learning. This document describes MCC's Academic Freedom policy.

Policy

BACKGROUND

Monroe Community College fosters an environment of excellence in teaching, learning, and inquiry by sustaining freedom of expression, scholarly pursuit of knowledge, spirited and open debate, and intellectual exchange, in a culture of mutual respect. Academic freedom is vital to the college community's shared goal of the pursuit of knowledge, is fundamental to the exploration of new ideas, and is essential as we learn from each other.

As such, academic freedom is essential to these purposes and applies to all disciplines; it is fundamental for the protection of the rights of the college community and carries with it attendant responsibilities.

POLICY STATEMENT

1. Monroe Community College adheres to the 1967 Joint Statement on Rights and Freedoms of Students, the 1940 AAUP Statement on Principles of Academic Freedom, and subsequently approved Interpretive Comments (1970). MCC hereby adopts the AAUP 1940 Statement on Academic Freedom and Tenure and subsequently approved Interpretive Comments (1970), as a fundamental guide for deliberations and actions pertaining to academic freedom and tenure at this College.
2. **Monroe Community College affirms the academic freedom policy of the State University of New York as embodied in Article XI, Title I of the Policies of the Board, section 335.27 of Title 8 of the Official Compilation of Codes, Rules and Regulations of the State of New York.**

It is the policy of the university to maintain and encourage full freedom, within the law, of inquiry.

teaching and research. In the exercise of this freedom faculty members may, without limitation, discuss their own subject in the classroom; they may not, however, claim as their right the privilege of discussing in their classroom controversial matter which has no relation to their subject. The principle of academic freedom shall be accompanied by a corresponding principle of responsibility. In their role as citizens, employees have the same freedoms as other citizens. However, in their extramural utterances employees have an obligation to indicate that they are not institutional spokespersons.

2. 3. This policy acknowledges the rights of due process and representation of employees covered by the College collective bargaining agreements.

RESPONSIBILITY

Provost and Vice President, Academic Services
Vice President, Economic Development and Innovative Workforce Services

Contact Information

Office of the Provost and Vice President, Academic Services

Related Information Other Related

Documents:

[AAUP 1940 Statement of Principles on Academic Freedom and Tenure](#) [Joint Statement on Rights and Freedom of Students](#)

EXHIBIT B

NOMINATIONS, ELECTIONS AND GOVERNANCE COMMITTEE

6.0 In accordance with Article IX, Section 2.F. (2) of Faculty Senate Bylaws it shall be the responsibility of the committee to prepare a slate of candidates for the following positions in the Faculty Senate: President, Vice President, Secretary, and Senators. This Committee shall be responsible for reviewing and adjusting the distribution of representatives among departments or units, and the determination of eligibility for voting membership in accordance with Article IV, Section 1 of the Faculty Senate Bylaws. This Committee shall make recommendations to fill vacancies as they occur on Committees and in the Faculty Senate. It will supervise all elections and examine all procedures to make sure they are in keeping with the Faculty Senate Bylaws. It will review the Bylaws at least once every three years and make recommendations for changes to the President of the Senate. This committee shall also be charged with nomination and election duties for the MCC Association Board representatives and the SUNY Faculty Council on Community Colleges representative. This committee shall be charged with insuring that principles of democratic governance are being followed in all constituent areas of the governance system.

6.1 NOMINATIONS, ELECTIONS & GOVERNANCE COMMITTEE PROCEDURES

6.1.1 Determination of Eligibility for Voting Membership (2010)

- (1) Voting Faculty shall be determined according to Article IV, Section 1 of the Faculty Senate Bylaws.
- (2) Faculty Senate constituencies are determined according to Article VI, Section 1 of the Faculty Senate Bylaws.
- (3) Prior to any Faculty Senate election, the Committee shall verify voter eligibility, both across all constituencies, and within each constituency.
- (4) The list of voting faculty and their assigned constituencies shall be used for voter verification. A copy of the list shall also be given to the Faculty Senate Secretary to use as a distribution list.

6.1.2 Nominations and Elections of Faculty Senate Officers

- (1) Every two years the Nominations, Elections and Governance Committee shall solicit nominations from voting faculty via the MCC Daily Tribune for Faculty Senate Officers: President; Vice President, Teaching Faculty; and Vice President, Professional Staff. Nominations shall be submitted to the NEG chair or designated representative via e-mail in a pre-designated period announced to the community sometime during the months of March or April.
- (2) Nominations will additionally be received from the floor of an April Faculty Senate meeting.

- (3) The Committee shall prepare a slate of candidates from the nominations received. The Committee shall publicize the slate of candidates and candidate statements with voting guidelines and a date for the election to voting faculty by the first week of May.
- (4) Elections should be completed by the end of the third week in May.
- (5) Voting shall take place over the course of five business days utilizing an electronic balloting process conducted and validated by the Office of Institutional Research.
- (6) Ballots shall include for each office:
 - (a) the name(s) of any candidate(s) running, along with their respective titles and departments;
 - (b) the options to either “approve” or “disapprove” the election of the individual in instances where a candidate is running unopposed;
 - (c) no option for write-in candidates, or other expressions of approval or disapproval for the candidate(s) listed.
- (7) Winning candidates shall be determined as follows:
 - (a) in contested elections, the winning candidate shall be that person who receives the highest number of votes cast;
 - (b) for an individual running unopposed to be declared the winner, the votes indicating “approval” for that candidate must constitute a majority of all votes cast;
 - a. in the event that an unopposed candidate does not receive the required votes, the office shall remain unfilled, and a new special election will be necessary, with a new call for candidates;
 - b. the special election will be executed immediately, using the same process described above, except that it must be undertaken no later than the first week of June.
- (8) Officer vacancies following elections.
 - (a) In the event that, following officer elections, one or more of the officer positions remains unfilled, then the following shall be necessary:
 - a. If the presidency remains unfilled due to an unresolved special election, and every effort has been made in an academic year to fill that position, then on September 1 of the following academic year, the newly elected Vice President, Teaching Faculty assumes the duties of president for that academic year. A new election for president will take place in the following spring semester in accordance with all other procedures regarding officer elections outlined in the Faculty Senate Bylaws and Resolutions.
 - b. If a vice presidency remains unfilled, and every effort has been made in an academic year to fill that position, then the Executive Committee, with the approval of the Faculty Senate, may appoint for a term of up to one year a person to serve in that capacity. A special election for that office will be held in the following spring semester in accordance with all other procedures regarding officer elections outlined in the Faculty Senate Bylaws and

Resolutions. This provision will also apply for instances when the Vice President, Teaching Faculty has assumed the office of President of the Faculty Senate.

- (9) The Committee shall inform MCC community of the results of the election via the MCC Daily Tribune.

6.1.3 Distribution of Representatives Among Academic Departments and Professional Areas

- (1) Each year, after compiling the list of voting faculty, the Committee shall review and when indicated adjust the distribution of representatives among academic departments or professional areas according to Article VI, Section 1.A of the Faculty Senate Bylaws.
- (2) The Committee shall then determine the number of Senators who need replacement and the length of their term. A list of staggered terms of office shall be provided by the Committee whereby one third of the Senators are replaced each year, equally divided among areas.

6.1.4 Nominations and Elections of Senators

- (1) Every year, the Committee shall distribute guidelines and timetables for nominations and election of Senators to involved departments/areas during the first week of April.
- (2) Elections should be completed by the end of the third week in May.
- (3) Elections for contested seats will be held utilizing an anonymous form of ballot casting. If only one candidate is nominated from a department or area, the candidate will become senator with the approval of the Executive Committee unless a constituent of that department or area requests a ballot election. A ballot election may be requested by contacting the chair of the NEG Committee within one week of the announcement of nominations to the department.
- (4) The Committee shall inform voting faculty of the results of the senator elections for their department or area via e-mail.
- (5) Every year after the election of Senators, the Committee shall survey all Senators regarding Faculty Senate Committee preferences. The Committee shall forward the results of the survey to the Faculty Senate Executive Committee.

6.1.5 Procedure for Amending Faculty Senate Bylaws

- (1) The Committee shall receive and review proposals for Amendments that are
 - (a) Submitted in writing to the Chairperson of the Committee with a rationale for the change.
 - (b) Raised at Faculty Senate Meetings and are recorded in the minutes.

- (2) The Committee shall review written proposals as they are received and shall report to the Executive Committee and then provide a written response to the proposer indicating its recommendation about the amendment. Proposals that require immediate action shall be forwarded to the Executive Committee immediately after review by the Committee.
- (3) After the Committee receives the recommendations of the Executive Committee, the Committee shall process proposals for amendments according to Article X, Section 5 of the Faculty Senate Bylaws.

6.1.6 Nominations and Elections of Representatives to the MCC Association Board

- (1) There shall be two representatives to the MCC Association Board elected from the voting faculty.
 - (a) Each representative shall serve a three-year term, renewable once, for a total service of up to six consecutive years;
 - (b) One representative must be teaching faculty;
 - (c) The terms of office of the two representatives shall be staggered.
 - (d) The term of office shall run from Oct 1 through September 30.
- (2) Every year that a term of office for a representative to the MCC Association Board expires, the NEG Committee shall solicit nominations from voting faculty for a representative to the MCC Association Board via announcement in the MCC Daily Tribune. Nominations shall be submitted to the designated Committee representative via e-mail.
- (3) The Committee shall prepare a slate of candidates from the nominations received via e-mail. The Committee shall publicize the slate of candidates with guidelines and a date for the election to known voting faculty.
- (4) The Committee shall conduct the election during the spring semester, consistent with the timeline and process described in Faculty Senate Resolution 6.1.2 for Faculty Senate officers.
- (5) The Committee shall inform the MCC community of the results of the election via the MCC Daily Tribune.

6.1.7 Nominations and Elections of Representatives to the SUNY Faculty Council on Community Colleges (FCCC)

- (1) There shall be two representatives to the Faculty Council on Community Colleges (FCCC) elected from the voting faculty: a voting member, and an alternate.
 - (a) Each representative shall serve a three-year term, renewable twice, for a total service of up to nine consecutive years;
 - (b) Any individual serving the role of voting member or alternate may serve a total of twelve consecutive years, when accounting for service in both offices;
 - (c) The elections and terms of office of the two representatives shall be aligned.

(d) The term of office shall run from September 1 through August 30.

- (2) For each representative respectively, every three years the NEG Committee shall solicit nominations from voting faculty for a representative to the SUNY Faculty Council on Community Colleges via an announcement in the MCC Daily Tribune.
- (3) The Committee shall prepare a slate of candidates from the nominations received by e-mail. The Committee shall publicize the slate of candidates with guidelines and a date for the election to known voting faculty.
- (4) The Committee shall conduct the election during the spring semester, consistent with the timeline and process described in Faculty Senate Resolution 6.1.2 for Faculty Senate officers.
- (5) The Committee shall inform voting faculty of the results of the election via the Monroe Tribune.
- (6) Any vacancies created in either office, for whatever reason, may be filled for a period of up to one year, until the next election cycle, using the following process:
 - (a) In the event that the FCCC Voting Representative position is vacant, then the Alternate may serve in that capacity on an interim basis;
 - (b) If the Alternative Representative position is vacant, then the Executive Committee may nominate an individual to serve on an interim basis;
 - (c) The Faculty Senate, by majority vote, approves the interim service of the nominated individual

Exhibit C

PROPOSED REVISED CALENDAR FOR SPRING 2018 DUE TO CHANGE IN MONROE COUNTY PUBLIC SCHOOL CALENDARS

SPRING SEMESTER 2018 (JANUARY 22 – MAY 24, 2018)

| | | |
|------------------|-------------------|--|
| January 21* | Sunday | Last Day for Dropping Courses via the Web with 100% Refund of Tuition and Fees (Preceding Business Day is Friday, January 19)* |
| January 22 | Monday | CLASSES BEGIN – Late Registration Fee Required |
| January 26 | Friday | Last Day to Add a Course without Instructor/Departmental Approval (Green Slip) |
| January 26 | Friday | Last Day for 75% Refund of Tuition and Fees |
| February 2 | Friday | Last Day for 50% Refund of Tuition and Fees |
| February 9 | Friday | Last Day for 25% Refund of Tuition and Fees |
| February 10* | Saturday | Last Day Students May Drop Course(s) via the Web (Preceding Business Day is Friday, February 9)* |
| February 11 | Sunday | Course Withdrawal Period Begins |
| February 17** | Saturday | WINTER RECESS BEGINS AT CLOSE OF SATURDAY CLASSES** |
| February 18-25** | Sunday-Sunday | WINTER RECESS – NO CLASSES** |
| February 26 | Monday | CLASSES RESUME |
| March 31** | Saturday | SPRING RECESS BEGINS AT CLOSE OF SATURDAY CLASSES** |
| April 1-8** | Sunday-Sunday | SPRING RECESS – NO CLASSES** |
| April 9 | Monday | CLASSES RESUME |
| April 28* | Saturday | Last Day for a Student to Withdraw from an Individual Course via the Web with a Grade of “W” (Preceding Business Day is Friday, April 27)* |
| April 28* | Saturday | Last Day for Faculty to Recommend Course Withdrawals for Non-Attendance via the Web (Preceding Business Day is Friday, April 27)* |
| May 18 | Friday | Last Day of Classes |
| May 18 | Friday | Last Day for a Student to Process a Complete Withdrawal from the College with a Grade of “W” |
| May 19-24 | Saturday-Thursday | FINAL EXAMINATION PERIOD FOR DAY, EVENING and SATURDAY CLASSES |
| May 28 | Monday | MEMORIAL DAY – COLLEGE CLOSED |
| May 29 | Tuesday | Final Grades Due by 12:00 noon – ALL COURSES |
| TBA | | COMMENCEMENT |

*Weekend and holiday (Labor Day, Martin Luther King, Jr. Day, etc.) deadlines refer to transactions submitted via the Web. In-person transactions must be completed by the preceding business day.

**Dates may be adjusted to match Monroe County Public School Calendars.

NOTE: All students who wish to receive a degree from Monroe Community College must file an “Intent to Graduate Application” upon registering for their last semester.

NOTE: Deadlines are different for **varied length** courses. Please refer to www.monroecc.edu (Withdrawal, Varied Length).

EXHIBIT D



Curriculum Proposals Committee Report Faculty Senate Meeting May 18, 2017

The Curriculum Committee has given final approval to:

Course Learning Outcome Revisions:

| | |
|-----------------------------------|---|
| 2016-CO185-Spring | English for Speakers of Other Languages - Intermediate II: ESL 120 Integrated Skills |
| 2016-CO216-Spring | TOY 202 Automatic Transmissions |
| 2016-CO186-Spring | HED 209 Drugs and Behavior |
| 2016-CO218-Spring | PHL 108 World Religions: Western Traditions - WR |
| 2016-CO219-Spring | DAS 121 Dental Assisting Clinical Experience |
| 2016-CO222-Spring | Human Rights and Democracy in Domestic and International PHL 210 Contexts - GR - WR |

General Education Revisions:

| | |
|--|--|
| Anne Flatley-10/20/2016-GE-1 | PPE 170 Introduction to Sport Medicine |
| Laura Penman-12/06/2016-GE-1 | SUS 101 Introduction to Sustainability |
| Dawn Murphy-12/06/2016-GE-2 | ART 240 Women, Art and Society |

Program Revision:

| | |
|----------------------------------|-------------|
| 2016-PR25-Spring | AAS Nursing |
|----------------------------------|-------------|

Course Revisions:

| | |
|----------------------------------|-------------------------------------|
| 2016-CR80-Spring | ENG 213 Creative Writing |
| 2016-CR84-Spring | CIS 209 Systems Analysis and Design |

The Curriculum Committee has posted for faculty review until 5/16/17:

Course Deactivations:

[2016-CD114-Spring](#) IDC 295 Interdisciplinary Honors Seminar-WR

[2016-CD115-Spring](#) MET 104 Manufacturing Processes II

General Education Revisions:

[Joseph Scanlon-11/17/2016-GE-6](#) POS 203 Civil Liberties and Rights in the U.S. - WR (formerly POS 230)

[Susan Belair-10/07/2016-GE-1](#) SOC 101 Introduction to Sociology - WR

The Curriculum Committee has posted for faculty review until 5/23/17:

Course Deactivations:

[2016-CD116-Spring](#) ENR 152 Properties of Engineering Materials

[2016-CD117-Spring](#) ENG 106 Literary Focus

[2016-CD119-Spring](#) ESL 128 English for Speakers of Other Languages: ESL Through Computers

General Education Revisions:

[Dawn Murphy-11/28/2016-GE-1](#) ART 118 Perspectives of Art History I: Ancient

[Dawn Murphy-11/28/2016-GE-2](#) ART 119 Perspectives of Art History II: Modern

[Susan Belair-11/17/2016-GE-1](#) SOC 211 Sociology of Work - WR

[Tracey Graney-02/15/2017-GE-9](#) BIO 148 Fundamentals of Biology and Inheritance

[Dale Pearce-01/26/2017-GE-1](#) TAM 141 Machine Shop Laboratory

[Mary Seely-12/19/2016-GE-3](#) SGT 102 Principles and Practices in Surgical Technology

[Susan Bender-10/31/2016-GE-1](#) SPC 143 Small Group Communication

[Susan Belair-11/18/2016-GE-5](#) SOC 209 Environmental Sociology - WR

[Heather Pierce-10/28/2016-GE-1](#) GEG 131 Cartography