Accommodations for Students with Disabilities

Monroe Community College provides a mainstreamed learning environment for students who identify themselves as having a disability and as being otherwise qualified for admissions to the College. Students must be able to function independently, are responsible for informing the College of their individual needs, and must provide appropriate disability documentation to the Counseling Center and Disability Services office. Reasonable accommodations are determined on a case-by-case basis.

In accordance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973, the College ensures that admission, services, activities, facilities, and academic programs are accessible to and usable by qualified students with disabilities.

All requests for disability services, including deaf or hard of hearing/temporary accommodations on the Brighton Campus should be directed to the Counseling Center and Disability Services office, located in Building 3, Room 103 (585-292-2140) or to the Downtown Campus, Student Engagement Center, located on the 3rd floor, room 310 (585-685-6002). All information received by the College regarding an individual’s disability is strictly confidential. Students should allow sufficient time to obtain services from the College. All requests for accommodations should be made as early as possible,in advance of the need. Later requests may result in a delay of receiving accommodations.

Accommodations approved by the College may include, but are not limited to extended time on tests, alternate test location, enlarged font on handouts, access to note-taking assistance, special furniture/equipment requests in classroom, the use of assistive technology, and interpreting services.

Each student is responsible for requesting and verifying the need for appropriate accommodations with the Disability Services Office. The student is required to schedule an intake meeting, which is mandatory for all students requesting accommodations. During an intake meeting, the student will meet with a staff member to discuss documentation, barriers experienced within the academic setting, requested accommodations, etc. Students who take a semester off are required to schedule a reinstatement meeting upon return to reactivate approved accommodations. Accommodations become active once the intake/reinstatement meeting has concluded.

After the intake/reinstatement meeting the student can then access their Accommodation Letters to distribute to each instructor. Students are strongly encouraged to communicate with each instructor to discuss the implementation of their accommodations for each course.

For further information, please visit the [Disability Services website](https://www.monroecc.edu/depts/ssd/); and the [Faculty Resource Guide: Supporting Students with Disabilities](file:///M:\Offices\Student%20Services\Disabilities%20Office\Faculty%20Resources\Faculty%20Resource%20Guide_August%202020.pdf) located in myMCC on the Faculty Essentials page within the Faculty Resources tab.