Faculty Senate
Monroe Community College

May 3, 2018
Faculty Senate Meeting

PRESENT: B. Babcock, E. Basnayake, L. Blew, M. Boester, K. Borbee, A. Colosimo, T. Custodio, P. Emerick, K. Farrell, R. Fisher, J. Flack, B. Grindle, M. Heel, J. Hill, R. Horwitz, K. Leite, H. Murphy, J. Nelson, M. Pentz, E. Putnam, J. Santos, J. Scanlon, T. Schichler, C. Shanahan, R. Straubhaar, G. Thompson, K. Tierney, M. Timmons, M. Vest, J. Waasdorp, W. Wagoner, H. Wynn-Preische

ABSENT: E. Baxter, A. Burens, B. Burriett, M. Cameron, J. Carson, M. Connolly, M. Dorsey, B. Ellis, A. Flatley, A. Freemen, M. Griffin, M. Harris, H. Holevinski, S. Lautenslager, D. Lawrence, A. Mallory, J. Morelli, R. Pearl, JC Senden, C. Silvio, T. Vinci, J. Volland, L. Zion-Stratton

GUESTS: C. Cantwell, J. Delate, R. Messenger, K. Nicholas, H. Wheeler

STUDENT REPRESENTATIVE: D. Skerritt

Meeting called to order at 3:33 p.m.

1. Reports
a) President's Report
A. Colosimo congratulated the following for their TCC Kudos for Teaching Excellence:

Nominated by students:
- Ilene Benz, Visual and Performing Arts
- Maria Brandt, English/Philosophy
- Christy Fogal, Mathematics
- Joanna Tsai, Biology

Nominated by faculty and staff:
- Jason Anderson, Chemistry/Geosciences
- Kathleen Borbee, Business
- Colleen Caruana, Nursing and Sherri Kurtz, Dental Studies
- Tokeya Graham, English/Philosophy
- Rebecca Griffin, Hospitality
- Grant Hewitt, Nursing
- Matthew Koehler, English/Philosophy
- Eileen Lanzafame, ESOL/Transitional Studies
- Mark Sample, Anthropology/History/Political Science/Sociology
- Mary Seely, Surgical Technology

She also congratulated the following:
- 2017-2018 Monroe Community College Dr. Wesley T. Hanson Award for Teaching Excellence: Linda Carson, Associate Professor, Department Mathematics
- 2017-2018 Monroe Community College Award for Excellence in Professional Service: Blaine Grindle, Director of Facilities, Administrative Services
- Chancellor's Award for Professional Service: Joann Santos

Future Action Items will be coming soon:
- President Kress indicated at her address to the College she will be finalizing a Freedom of Expression Policy to be included in the Assembling, Picketing, and Demonstrations Policy.
- Provost Wade will be putting forward a faculty credential policy.

There were questions and discussion on the timeline including how the Policy Portal will be used in the review process. A. Colosimo explained the process is still being worked out and was discussed at the last SLCC meeting. She explained the goal is to have the proposed Policy Portal presented at the August BOT meeting, therefore she encouraged Provost Wade to present it as soon as possible. She explained once a policy is posted on the Policy Portal it will be posted for 30 days. Feedback can be provided in a number of ways, the Faculty Senate will continue to send its feedback by memo. The Policy Portal will allow for additional feedback which will be given directly to the BOT and the constituents groups identified by the commenter. A clear procedure is still being developed. There was discussion on the FS process.

b) Standing Committee Reports
The Standing Committee Chairs provided their reports provided prior to the meeting for Senators to review. Additional reports and questions were taken at the meeting.

Academic Policies (R. Fisher)
- APC reviewed the ad hoc Placement Testing Committee's report, and recommended they move forward with the new cutoff scores for the new Accuplacer.
- Chair of APC updated the committee on the work of the ad hoc Student Opinion survey, which is still ongoing.
- Discussion of wording for a new statement to be recommended in the College wide document online for food and housing insecurity is ongoing.
- Discussion on potential limits on repeating a course is also ongoing.
Additional report:
- Monday there will a Trib announcement from the Ad Hoc Committee on the Student Opinion Survey asking for additional input. He encourages Senators and their constituents to forward any feedback.

Curriculum Committee (M. Vest)
- See attached report - Exhibit A

NEG (M. Heel)
The Committee is working on the following:
- Continuing discussion on the FS Bylaws
- Senators elections
Additional report at the meeting:
- The FS Bylaws vote has been finalized and it was unanimously passed by the faculty with about 200 votes. It will be moved forward to President Kress to be presented to the Board of Trustees for approval.
- There was a Trib announcement with a call for nomination for a representative for the MCC Association Board of Directors. Any member of the faculty and non-teaching faculty are eligible to serve.
- The Trib announcement also included a call for Senators elections.
- The Committee continues its review on the FS Bylaws Article V-X.

Planning (P. Emerick)

The Committee is working on the following:
- finalizing the Strategic Planning Initiatives - there will be a message in the Trib
- working on revisions to the Faculty Senate Resolutions

Additional report:
- Two projects have been funded and there will be an announcement in the Trib.

Professional Development (J. Scanlon)

- The Committee has put forward its recommendation for Professional Service and the Hanson for Teaching Excellence Awards.
- The Committee has finalized the Professional Development Week (June 4-8) schedule and is working the on the program. Encourage constituents to attend.

SCAA (M. Timmons on behalf of A. Flatley)

- There are currently ten (10) ongoing searches:
  - Director of Schools
  - AVP Curriculum
  - Chief Diversity Officer
  - Director of Campus Events
  - Director of Library
  - Director of Student Financial Aid Operations
  - Director of Advisement
  - Director of Admissions
  - Director of Pre-Collegiate Partnerships
  - Director of Learning Support Services

- The Committee is working with Human Resources and Dr. Wade to finalize the search process document. The Committee will be working on revising the Faculty Senate Resolutions to reflect the current SCAA process.

Additional report:
- Open Forums have been schedule for the candidates for Assistant Vice President – Curriculum:

Wednesday, May 9
Brighton Campus, Room 5-300, Noon - 1:00 pm
Downtown Campus, Room 412A&B, 1:30 pm - 2:30 pm

Monday, May 21
Brighton Campus, Monroe B, Noon - 1:00 pm
Downtown Campus, Room 412A&B, 1:30 pm - 2:30 pm

Wednesday, May 23
Brighton Campus, Monroe B, Noon - 1:00 pm
Downtown Campus, Room 412A&B, 1:30 pm - 2:30 pm

Friday, May 25
Brighton Campus, Room 5-100, Noon - 1:00 pm
Downtown Campus, Room 412A&B, 1:30 pm - 2:30 pm

b) Student Representatives
<u>**Student Government Association (SGA)**</u>
No report.

<u>**Student Events and Governance Association (SEGA)**</u>
D. Skerritt reported the following:
- May 9th is the Spring Fling and Elections. He asked for volunteers for the dunk tank, all money raised with go to DWIGHT.
- He addressed concerns with President Kress regarding changes to the BOT meetings. He explained since there is no time limit established he often cannot stay until after Executive Session to give his report since he has class at 6. He understands there are issues to discussion but feels the students are being shut out of the process.

2. **Action Items:**
   a) Minutes from the April 19, 2018 Faculty Senate Meeting. Motion to approve. Motion seconded. Discussion: No discussion. *Motion passes.*

   b) Curriculum Proposals:
   M. Vest presented the following program revisions for vote. She summarized each revision as attached (Exhibit B):

2016-PR91-Spring	AS	Homeland Security
2016-PR108-Spring	AAS	Child Care Practitioner
2016-PR89-Spring	AAS	Visual Communication Technology: Graphic Design
2016-PR109-Spring	Cert	Paralegal Studies

   Approved.

   Future Action Items for May 17, 2018 Faculty Senate meeting:

2016-PR56-Spring	AAS	Electrical Engineering Technology - Electronics
2016-PR111-Spring	AAS	Health Information Technology/Medical Records
2016-PR101-Spring	AAS	Hospitality Management

3. **Future Action Items:**
   a) Shared Leadership Coordinating Council Bylaws (SLCC)
   A. Colosimo began by reviewing the Faculty Senate vote on the SLCC document in the spring 2016 which was approved as a working document with the intent of preparing rules, bylaws and resolutions during the first year of the Committee. She pointed out the SLCC Bylaws were not ratified by the Faculty Senate or any other constituency group represented by the SLCC.

   A. Colosimo explained the SLCC Bylaws were sent out several months ago for review by Senators and their constituents. She reviewed the feedback received so far. There was discussion and clarification on the history, current process and the next step.

   After discussing the issues and summarizing the potential options it was agreed a straw poll would be created through Blackboard for Senators. The poll would outline the potential options for the next step. The survey results would serve as the starting point for discussion on how to move forward at the next Faculty Senate meeting.
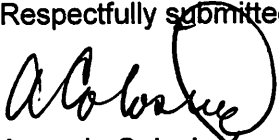
4. **Old Business**
   There was no old business discussed.
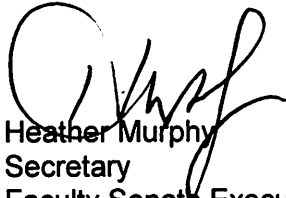
5. **New Business**
   There was no new business discussed.

Meeting adjourned at 4:44 p.m.

Respectfully submitted,

Amanda Colosimo
President
Faculty Senate

Heather Murphy
Secretary
Faculty Senate Executive Committee

Minutes approved at the May 17, 2018 Faculty Senate Meeting.

Monroe Community College
STATE UNIVERSITY OF NEW YORK

Curriculum Committee
Faculty Senate Meeting Report
May 3, 2018

The Curriculum Committee has given approval to:		
Program Revisions		
2016-PR91-Spring	AS	Homeland Security
2016-PR108-Spring	AAS	Child Care Practitioner
2016-PR89-Spring	AAS	Visual Communication Technology: Graphic Design
2016-PR109-Spring	Cert	Paralegal Studies
Course Revisions		
2016-CR202-Spring	PLS 273	Computer Support Systems
2016-CR201-Spring	PLS 275	Law Practice Management
2016-CR203-Spring	PLS 270	Debtor/Creditor Law
2016-CR204-Spring	PLS 267	Litigation and the Federal and NYS Procedural Laws
2016-CR205-Spring	PLS 250	Paralegal Communication Skills
Course Learning Outcomes		
2016-CO184-Spring	ESL 125	English for Speakers of Other Languages: Multi-Skills I
Program Learning Outcomes		
2016-PO17-Spring	AAS	Clinical Laboratory Technician

The Curriculum Committee approved to post for Faculty Review until May 8, 2018:		
Program Revisions		
2014-PR5-Fall	Cert	Computer Aided Design And Drafting
Course Revisions		
2016-CR208-Spring	MET 121	Computer Aided Drafting/Design - Solid Modeling
2016-CR207-Spring	MET 201	Designing for Materials, Manufacturing and Assembly
General Education Courses		
Renee Rigoni-10/07/2016-GE-2	ACC 220	Cost Accounting
Louis Silvers-03/22/2018-GE-1	ARA 203	Intermediate Arabic I

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Action Items
Faculty Senate Meeting
May 3, 2018

The Curriculum Committee has given approval to:

Program Revisions		
2016-PR91-Spring	AS	Homeland Security

- Add HSM 108 as a program requirement for the AS degree in the second semester, replacing Program Elective.

2016-PR108-Spring	AAS	Child Care Practitioner

- Replace one of the open electives with EDU 125 (MCC-TL)
- Note added to "or higher" for MTH requirement to satisfy MCC-QL.
- Total credit hours reduced from 61-62 to 60-61.

2016-PR89-Spring	AAS	Visual Communication Technology: Graphic Design

- Title: Change program title from Visual Communications: Graphic Design to be Graphic Design.
- ART 154 or ART 204 replaces MCC-AH elective (all 3 tracks)
- Updating Track Electives
- Program Requirements: Make ART 118 and ART 119 required courses.
- Title: Printing Track renamed to Motion Media Track.
- MTH 150 or higher SUNY-M course replaces MCC-QL elective (all 3 tracks)
- AAD 108 replaces program elective (all 3 tracks)
- MCC-SCI elective 3 credits replaced with SUNY-NS 3-4 credits (all 3 tracks) and MCC-HW increased to 3 credits; must be MCC-VE (all 3 tracks)
- Credit Hours: reduced from 62 to 60-61.

2016-PR109-Spring	Cert	Paralegal Studies

- Change of courses within semester sequence.

The Curriculum Committee approved to post for Faculty Review until May 8, 2018:

Program Revisions		
2014-PR5-Fall	Cert	Computer Aided Design And Drafting

The Curriculum Committee approved to post for Faculty Review until May 15, 2018:

Program Revisions		
2016-PR56-Spring	AAS	Electrical Engineering Technology - Electronics
2016-PR111-Spring	AAS	Health Information Technology/Medical Records

| 2016-PR101-Spring | AAS | Hospitality Management |