



Economic Development and Innovative Workforce Services (EDIWS)

Late-February to Early-March 2023

Programming

- A strategic objective for the FWD Center is to become the primary short-term credential, career exploration, and economic development collaborative think tank model in the region and build a local talent pipeline in the K-12 educational system. The FWD Center has made investments in career exploration technologies to help students learn the connections between their interests, academic programs, industry, professional experiences, and career options. The AR/VR lab at the FWD center is equipped with products from leading vendors such as TransfrVR and zSpace that enable students to become career-literate in fields such as manufacturing, skilled trades, automotive engineering, healthcare, clean energy, etc. Furthermore, in addition to piquing student interests, the FWD center plans to offer short-term bootcamp styled programs and certifications such as those from NOCTI*, that can lead to a deeper understanding of the career options and dovetail into the industry certification programs such as SACA*.

* NOCTI – National Occupancy Competency Testing Institute; SACA- Smart Automation Certification Alliance

- FWD Center – new course: Certified Industry 4.0 Control Systems Specialist (240 hours)
 - Certified Industry 4.0 Control Systems Specialist certification prepares individuals to succeed as a controls technician in modern production environments, with skills in installing, troubleshooting, repairing, and maintaining industrial control systems using sensors, programmable logic controllers, and variable frequency drives. Additionally, individuals will perform industrial maintenance with a focus on using mobile/cloud technology, performing preventive maintenance, analyzing machine history, reducing downtime, and using basic troubleshooting skills.
 - Students will receive industry-recognized certifications from the Smart Automation Certification Alliance (SACA).
 - Core Micro-Credentials include:
 - C-101 Associate-Basic Operations
 - C-201 Electrical Systems 1
 - C-202 Electric Motor Control Systems 1
 - C-203 Variable Frequency Drive Systems 1
 - C-204 Motor Control Troubleshooting 1
 - C-205 Sensor Logic Systems 1
 - C-207 Programmable Controller Systems 1
 - C-208 Programmable Controller Troubleshooting 1
 - C-211 Industry 4.0 Total Productive Maintenance
 - Job Title Examples: Electro-Mechanical Technician, Control Systems Technician, Field Service

Partnerships

- On Wednesday, March 1st, the FWD Center was host to the Monroe County signing day for the Finger Lakes Youth Apprenticeship Program (FLYAP). This is a one-of-a-kind career exploration program that

connects secondary education students to advanced manufacturing companies that lead to job shadows and paid co-ops. The program is in its 4th year and was developed by MCC and the Rochester Technology and Manufacturing Association (RTMA). This recent event matched 65 students from Monroe County schools with 30 local companies. To-date, the program has matched more than 400 students with more than 125 local businesses, and FLYAP has coordinated more than 3,500 interviews between students and employers. Most FLYAP students participate in dual enrollment programs. Students that participate in courses at MCC do so at no cost to them through the CTE Pathways project, which is funded by the Ralph C. Wilson Jr. Foundation. Over the last 4-years, FLYAP students have enrolled in 350 MCC dual enrollment classes. Mayor Malik Evans and President Burt-Nanna both were guest speakers.

- The Economic and Workforce Development Center (EWDC) has entered into a business agreement with Tech Talent South (TTS), a certified woman-owned tech recruitment, training, and staffing company, to offer B2C courses to certain students under the College's National Council for State Authorization Reciprocity Agreement (NC-SARA) authorization. Under the present agreement, TTS will offer three courses: Full-Stack Web Development, Data Analytics, and Digital Marketing in a shared-revenue model with MCC. Additional courses may be added to the list through an addendum signed by both parties. TTS will have access to a single office at the FWD Center for their Community Manager who will coordinate marketing events and activities.

- **Contract Training**

Corning Fairport

Basic GD&T (Geometric Dimension & Tolerancing) training

Scheduled Delivery: 4/18 – 4/27/2023 (repeat client: 3rd offering of)

Value: \$3,200

Description: Our standard course serving multiple manufacturing and other businesses over the years, this course teaches the terms, rules, symbols, and concepts of GD&T, providing you have a basic understanding of mechanical drawings. This course offers an in-depth explanation of the geometric tolerancing symbols, tolerance zones, applicable modifiers, drawing examples and interpretations. This class includes a comparison of GD&T to traditional methods and highlights the advantages of geometric tolerancing. Datums and their applicable coordinate systems will be discussed. Illustrations of inspection methods for the geometric tolerances are also presented.

Diamond Packaging

Lead to Succeed (Supervisory Skills)

Scheduled Delivery: 4/26 – 5/17/2023 (repeat client: 2nd offering of)

Value: \$3,820

Description: New and short-term managers and supervisors or those preparing for the role will gain multiple tools for their toolbox. Supervisors and managers will learn core knowledge, skills and effective means to supervise others. They will be introduced to the factors affecting employees' performance and learn best practices of the supervisor/manager who is most able to influence. They will also explore what 'managing others effectively' looks like, with a view to dispelling unhelpful myths that can undermine confidence and create unnecessary stress. Topics covered include principles of effective performance management, goal setting, delegation, motivating others, giving constructive feedback, and introduction to coaching for performance.

DePaul

Lead to Succeed Supervisor training

Scheduled Delivery: 3/13 (for executives), 3/22, 3/29, 4/12, 4/19 (first of 10 planned cohorts in 2023)

Value: \$32,320 (company match \$16,160; MPower support for \$16,160)

Description: A custom version for more than 150 DePaul supervisors during 2023. The standard course provides new and short-term managers and supervisors or those preparing for the role to gain multiple tools for their toolbox. Supervisors and managers learn core knowledge, skills and effective means to supervise others. DePaul supervisors will be introduced to the factors affecting employees' performance and learn best practices of the supervisor/manager who is most able to influence. All will also explore what 'managing others effectively' looks like, with a view to dispelling unhelpful myths that can undermine confidence and create unnecessary stress. Topics covered include principles of effective performance management, goal setting, delegation, motivating others, giving constructive feedback, and introduction to coaching for performance.

Other Highlights

- EDIWS credit and non-credit program leaders, as well as colleagues from our sister community college at GCC, have been meeting with Edwards Vacuum regarding their training needs. MCC was connected to the company through our partners at Greater Rochester Enterprise. Edwards Vacuum plans to build a \$319 million plant in Genesee County – a project that will boost the upstate semiconductor industry and bring 600 jobs to a mostly undeveloped business park. This will bring many new jobs to the community.
- EDIWS is participating in two area roundtable discussions:
 - Rochester Student Career Readiness organized by Dave Seeley at RochesterWorks!
 - BOCES #2 CWD (Center for Workforce Development) Strategic Planning focused on Workforce Development Programming and the Workforce Training Ecosystem in Monroe County

Division of Diversity, Equity and Belonging

April 2023

Personnel

- Secretary III, Educational Opportunity Program (EOP) – in progress
- Associate Director, Employee and Labor Relations (HR) - late March 2023
- Executive Director, Human Resources and Organizational Development - TBD

External Partnerships

- MCC (Monroe Community College) League Representative, League for Innovation
- Co-Chair for the Western New York Diversity Officers (WNYDO) Council (August 2019 – present)
- Chair, Board of Directors, Urban League of Rochester (August 2022 – present)
- Board Member, Vertus Charter School (October 2020 - present)
- College Liaison, New York State Education Department Civil Rights Compliance
- Committee Member, Rochester-Monroe Anti-Poverty Initiative (RMAPI)
- Inclusion Allies Coalition (February 2020 - present)

Internal Partnerships

- Negotiation Team: CSEA and FA Contract Negotiations

Other Highlights

- Brie Larson is a Personnel Clerk in the Human Resources department. The HR (Human Resources) team and MCC wish to celebrate Brie's recent graduation from the Reserve Officers' Training Corps (ROTC) as a commissioned officer. Before joining MCC, Brie enlisted as a Human Resources Specialist in the New York Army National Guard. She completed her bachelor's degree at Brockport in December 2022 and thereafter received acceptance into the army as a second lieutenant. Upon completion in spring 2023 of the Basic Officers Leaders Course, Brie will continue her work as a lieutenant in the New York Army National Guard as a Maintenance Control Officer, managing repairs of the equipment at the 642nd Aviation unit in Rochester. We thank Brie for her service to our country and the MCC community and we celebrate her acceptance as a 2nd Lieutenant and Maintenance Control Officer.
- Winnie Nicholson is a Personnel Clerk in the Human Resources department. The HR team and MCC community wish to celebrate Winnie's recent completion of a 4-hour training course called, "Thriving as a Generalist – Bootcamp," hosted by the organization [The Black in HR](#). Winnie's completion of this credential brings her one step closer to sitting for the Society for Human Resources Management (SHRM) Certified Professional Exam on May 1, 2023. SHRM certification is the only HR certification offered by the world's largest HR membership organization. Go Winnie!
- Chelsea Davis is a Coordinator II in the Human Resources department. On February 7, Chelsea represented Monroe Community College in a virtual New York State Department of Labor Job Fair. Interest in MCC was high, and Chelsea received over 50 potential job candidate visits at the MCC virtual booth. Chelsea is currently reviewing the over 50 resumes received and will follow up with individual outreach, encouraging candidates to apply to MCC opportunities for which they qualify.

Administrative Services

Month of February 2023

Programming

- Highlights from February 28, 2022 financial statements:
 - FY 2023 Enrollment (thru Fall) amounted to 3,613 FTE; a decline of 24 FTE (0.7%) from the prior year and 10 FTE above the current year budget
 - Total Revenues, excluding HEERF funds (Lost Revenue), amounted to \$63.4M which is a decrease of \$200k over the prior year
 - Increase in Sponsor Aid (\$375k) and Investment Income (\$730k) were partially offset by decline in Student Tuition (\$400k) and Overhead Recovery (\$975k)
 - Total Expenses amounted to \$51.9M which is an increase of \$3.7M over the prior year; variances as follows:
 - Wages increased \$1.1M due to a prior year \$1.0M HEERF offset of expense for smaller class sizes (offset not taken in current year). ***FY2023 includes 27 pay periods (instead of 26). As such, wages will be low due to timing until August 2023***
 - Fringe Benefits increased by \$1.0M primarily related to Health Insurance (\$460k) as well as a \$500k HEERF offset of expense for smaller class sizes (offset not taken in current year)
 - Other Expenses increased by \$1.5M; primarily related to Utilities, PSTF Instruction, Insurance and the timing of various expenses
 - The College claimed \$3.1M in HEERF funds as Lost Revenue in FY 2023; \$3.0 of Lost Revenue was claimed in FY 2022 (thru 2/28/22). Additional Lost Revenue will be claimed in the current year that will cover increased expenses, however, ***FY2023 will be the final year the College can claim HEERF funds as these funds must be used by 6/30/23***
 - Excluding HEERF funds (Lost Revenue), Fund Balance increased by \$11.6M in FY23 compared to \$15.5M in FY22
- Planning, Programming, Budgeting, Execution (PPBE) Training – On March 3, 2023, sixteen faculty and staff participated in training on the PPBE model presented by E. Steven (Steve) Potts from the Graduate School, USA. The full-day session provided a condensed version of what is typically a 3-day course on the process. This one-day version offered an overview of the PPBE model and its key principles so that it may be adapted for use here at the college. MCC participation included cross-divisional involvement from Administrative Services, Academic and Student Affairs, EDIWS, and Diversity, Equity and Belonging, as well as shared-governance partner the Faculty Association. The training included a good dose of insightful anecdotes on Washington and how resources are requested, supported, appropriated, and expended.
- Work continues on the Voluntary Compliance Plan
 - Developing next update for NY State Education Department. Changes will be reflected in next scorecard
 - Started work on repairs that can be completed with in-house staff and covered by operating budget

- Working with Monroe County to contract with a design consultant to develop plans for medium to large capital projects
- Request is in to Monroe County – as part of the 2024 – 2029 Capital Improvement Program – to accelerate deferred maintenance in 2024 to fund capital projects required to address various findings. Review meetings with Monroe County Planning Board begin in March 2023.

Table 1. Capital Project Status

Year	Completed	In Progress	Not Started	Total Findings
2019	10			10
2020	31			31
2022	13		2	15
2023			1	1
2024			12	12
2025	1		70	71
2028			4	4
2029			1	1
Refuted		32		32
Total	55	32	90	177

Percent Complete: 31.07%

Percent Complete from Previous Report: N/A

- Technology Services continues to assess and strengthen the College’s cyber security. In February:
 - Completion of the annual Information Security Risk Assessment by GreyCastle Security
 - Implementation of number matching and geo location to the Microsoft Authenticator MFA
 - Prompt remediation of findings from the annual SUNY SOC Penetration Test
 - 88% of employees have completed Annual Cyber Security Awareness Training. The passwords of those who are past due are set to expire every 7 days until they complete training.

Partnerships

- In cooperation with Brighton Police Department, MCC Public Safety Department obtained vehicle steering wheel lock mechanisms. This is in response to the huge increase of stolen Hyundai and Kia vehicles which is taking place across the nation. Subsequently, the Hyundai Motor Vehicle Company

agreed to send MCC Public Safety, additional locking mechanisms. These locking mechanisms will be given free of charge to MCC students who own either Hyundai or Kia vehicles.

Other Highlights

- On February 28, MCC Public Safety learned that a student may be on campus with a handgun. Determination was made that the student had a class in bldg. 9. Public Safety and Brighton PD immediately responded to the classroom, arranged for the student to come out into the hall, and he was taken to an empty next-door classroom. Following a brief struggle, a handgun was located and the student was taken into custody, and ultimately charged with Poss. of a Handgun by Brighton Police Department.
At no time was anyone threatened; at no time did the student display the handgun to anyone. No injuries during the incident.
- On March 2, at approx. 11:45, a call was received by MCC Dispatch that there was a person in the MCC atrium with a gun, very limited description was given. All available MCC Public Safety personnel responded to the atrium. Approx. 15 minutes later, a second call came in stating there was a suicidal person in the atrium. MCC Dispatcher, after reviewing CCTV images, noticed a person acting suspiciously and sent a still photo of that person to a Public Safety member on scene. The subject was observed sitting down at this time and was approached. After identifying himself, Interim Chief Piro and Asst. Chief Ferguson attempted to speak to the person who immediately became irate and attempted to reach for his backpack. The male was restrained and taken to a nearby “closet” room to minimize the disruption he was creating. Brighton Police Dept. was already on scene by that time and called the mobile F.I.T. (Forensic Intervention Team), team. The male/student and his belongings were searched and no weapon found. Minutes later, it was determined that the caller was the student that we had in custody, he called on himself. The student, (a female who identifies as male), was transported by ambulance to Strong Hospital for Mental Hygiene referral, and will be charged with Falsely Reporting an Incident by BPD. After Student Rights and Responsibilities office was briefed, an Interim Suspension letter was written, approved and was delivered to the student at the hospital by Public Safety. No injuries reported.
- MCC has successfully completed the Institutional Compliance Program review process for the Department of Defense. This effort required significant resources from the Student Accounts Office, in coordination with Information Technology, Admissions, Financial Aid, Veterans Services, and the Advisement and Transfer Office. Compliance with this program ensures that service members will continue to be able to utilize their tuition assistance resources at Monroe Community College.

Academic and Student Affairs Division

March 27, 2023

Programming

- MCC is a sub-awardee on a Monroe County American Rescue Plan Act (ARPA) grant to strengthen all steps of the nursing pathway. This grant will allow the Nursing Department to admit up to 10 LPNs into the second semester of the RN program in the fall 2023 semester, expanding to capacity for 20 additional students admitted in subsequent semesters. The grant funding will support hiring faculty and student success coaches to teach additional sections of nursing courses and to provide the supports that promote student success. The ARPA grant also supports the non-credit workforce programs for CNA and LPN training.
- With the support of a generous grant from the University of Rochester Medical Center (URMC) via the MCC Foundation, the Radiation Technology program plans to hire a student success coach beginning in the fall 2023 semester to support retention and successful completion for Radiological Technology students. In succeeding years, the grant will support expansion of the program. The URMC grant also supports development of a partnership with Broome Community College to offer Monroe County students the opportunity to take Broome's Histotechnology courses online while fulfilling their clinical experiences close to home at URMC.
- MCC's Dental Studies students and faculty provided families in the community the opportunity for free dental care by planning, promoting, and staffing "Give Kids a Smile" on Saturday, March 4, and Saturday, March 16. In addition to checkups and cleanings, the children served received goodie bags and a meet-and-greet with the tooth fairy.
- MCC Mapping Club students have been using open-source mapping to support disaster response in Turkey and Syria. Their work includes digitizing buildings and roads in Nurdagi and Sanliurfa, Turkey. MCC's Mapping Club is a [YouthMappers](#) chapter, whose mission is to "capitalize on web-based open geospatial technologies, and a network of universities around the globe, to cultivate a generation of young leaders to create resilient communities and to define their world by mapping it."
- The Chemistry and Geosciences Department co-sponsored the New York State Canal Society's annual Winter Symposium on Saturday, March 4. MCC's involvement began in 1996 when the late Professor Emeritus Thomas V. Grasso was chair of the department. Tom was an internationally known expert on all aspects of canals and capitalized on the presence of the Erie Canal in MCC's backyard. MCC faculty, staff, and students were invited to attend sessions, including Building the Digital Erie Canal – Map by Map, Simple Lessons to be Shared Along the Towpath: Educational Opportunities for School Groups, and Updates from the NYS Canal Corporation, including efforts to increase accessibility to recreation in and along the canals.
- The MCC Women and Men Swimming & Diving teams both secured NJCAA Non-Scholarship Championship titles at the National Swimming & Diving Meet held March 1 through 4.
- The National Junior College Athletic Association (NJCAA) Region III directors announced the Division II Basketball All-region Team. Khamera Muhammad was named to the Women's 1st Team All-Region, while [Shanique Simms](#) was named 2nd Team All-Region. Muhammad and Simms helped lead MCC's women's basketball to the No. 3 seed in the Region III tournament. [Ishmael Smith](#) was named to the Men's 1st Team All-Region, while [Khalid Moreland](#) was named 2nd Team All-Region. Smith and Moreland led the Tribunes to a 16-15 record and a second straight Region III runner-up finish.

- Student Life and Leadership Development collected over 200 cans of soup and boxes of crackers for DWIGHT food pantries in its Soup'er Bowl Food Cupboard Collection.
- The Student Nurses Association volunteered at the Boys and Girls Club on Valentine's Day. They donated candy and played games with the students.
- Student Life and Leadership Development hosted a Community Service Fair on Wednesday, March 15.
- The Student Government Association (SGA) traveled to Albany to participate in SUNY Advocacy Days.
- Phi Theta Kappa (PTK) hosted the NY Regional Convention at MCC, March 17. This year, MCC's chapter is celebrating its 40th anniversary as one of NY's first PTK chapters.
- Student Life and Leadership Development is hosting Safe Zone training for students and staff. Safe Zone is focused on education on the LGBTQ+ community, helping spread awareness and inclusive practices for campuses.

Personnel

- Michael Boester, Chemistry and Geosciences, and William Drumright, Anthropology/History/Political Science/Sociology, participated in a panel discussion following a screening of "The US and the Holocaust" at the Little Theatre on February 13.
- Coach John Rodman was named the NJCAA Diving Coach of the Year.
- The NJCAA inducted Dan Dubois, former MCC student-athlete and head coach, into the 2023 class of the NJCAA Swimming and Diving Coaches Association Hall of Fame.
- Holly Upson started a new role at MCC on February 10, joining Registration and Records as an Office Clerk II.
- Matthew Wilson is a new Advisor in Advisement and Transfer Services. His first day was February 27.
- Leah Batey is a new Counselor in Counseling and Disability Services funded by the Higher Education Emergency Relief Fund (HEERF). Her first day was February 14.
- Hunter Seavy is a new Advisor in Admissions. His first day was January 23.
- Milladge Griffin, Specialist, Financial Aid, completed his Doctorate degree in Executive Leadership, with a specialization in Higher Education Administration, at Gwynedd Mercy University.
- Becky Babcock, School Specialist, School of Health, Science, and Physical Wellness, successfully defended her dissertation on February 20. Becky will graduate with her Ed.D. in Educational Administration, with specialization in Higher Education, from the University of Rochester's Warner School of Education and Human Development.

Other Highlights

At the onset of the fall 2022 semester, Counseling and Disability Services merged with Health Services. To date, following is a brief list of the departmental priorities and highlights throughout the 2022-23 academic year.

Mental Health Counseling – Top Priorities:

- Individual and group counseling
- Crisis/triage intervention services – direct delivery of service
- Protocol/procedures for suicide emergency services
- Screening for admission to a hospital – mental health transport
- Case management – community referral support and advocacy efforts to expediate services
- Outreach efforts

Disability/Access Services – Top Priorities:

- Americans with Disabilities Act (ADA) and Section 504 academic adjustments/accommodations – ensure access across all facilities (e.g., interpreting/closed captioning services; Assistive technology; faculty/student collaborations and advocacy; ongoing review of academic technical standard program requirements; universal design; etc.)

Health Services -- Top Priorities:

- COVID-19 SUNY requirements
- Required NYS Public Health Law – immunizations compliance
- Required medical clearances – health-related programs
- Required medical clearances – student-athletes
- NYS vaccines for children/adults
- Significant overhaul and update of MCC’s Electronic Medical Records (EMR) system

HEERF Grant-Funded Initiatives:

- Personnel
 - *Health and Wellness Counselor:* Hired a Health and Wellness Counselor to organize, coordinate, and lead college-wide event offerings to include the following topics: suicide prevention, mental health awareness, health education, nutrition, sexual health, and disability awareness. This Counselor has prioritized the education and promotion of well-being and wellness among our student body; eliminated barriers to access wellness resources and supports by offering on-campus events for our students; and has promoted a healthy community that supports the holistic well-being of our students.
 - *Academic Counselor:* Hired an Academic Counselor to support students with struggles our students experience in the classroom to include the following topics: time management, prioritization of assignments/projects, organization strategies, note-taking and test-taking strategies, etc.
 - *Mental Health Counselor:* Hired a Mental Health Counselor to provide 1:1 short-term intervention counseling for students experiencing mental health issues and/or crises.
- Wellness
 - *Nutritional workshops:* Offering weekly educational events and providing healthy lunches for students that attend. Various wellness topics include: Therapy Assistance Online (TAO) overview, grit and resilience, healthy relationships, exercise, making healthy choices, prioritizing healthy habits, etc.
 - *Tabling events:* Collaborating with local agencies and community programs to promote wellness initiatives across the community that are available to our students. Partnerships with the Monroe County Department of Mental Health, Willow Domestic Violence Center, insurance representatives to offer affordable insurance options, Supplemental Nutrition Assistance Program via SNAP-Ed Connection; etc.
- Self-Help Resources and Technology
 - *Therapy Assistance Online (TAO):* Unlimited access for students, faculty, and staff to an online, customizable, educational program that includes interactive and engaging short courses that help individuals through self-guided, interactive sessions to identify ways to develop stress management strategies, mindfulness skills, problem-solving techniques, manage anxiety, etc.
 - *Headspace:* An online resource that offers evidence-based meditation exercises and mindfulness practices to support students through stressful and challenging times.
- In-Process of Contracting with Tele-Health/Therapy Services
 - *Tele-health/therapy:* MCC is in the process of partnering with a telemedicine platform to offer enrolled students on-demand, 24/7/365 access to tele-health/therapy services.
- Professional Development

- *Mental Health First Aid (MHFA) training*: Offering monthly, eight-hour MHFA training for free to interested faculty/staff. The purpose of this skills-based training is to provide our MCC community with ways to identify, understand, and respond to signs of mental illness and/or substance abuse disorders.

Perkins Grant-Funded Initiatives:

- Personnel
 - *Learning Specialists*: Hired two Learning Specialists who assist students with disabilities enrolled in Career and Technical Education (CTE) programs with individualized services, including, but not limited to, academic coaching, study strategies, time-management support, executive functioning skills, and assistive technology training.
- Professional development
 - *Kognito*: An online, evidence-based simulation that supports by educating users on how to lead real-life conversations and change lives while supporting students at risk. The simulations allow users to engage in experiential learning to increase overall knowledge aimed at improving mental health, retention, campus culture, and academic performance.

SUNY-Funded Mental Health Initiatives:

- Tele-Counseling/Tele-Psychiatry
 - *SUNY-STCN*: This service provides remote assessment, treatment planning, short-term psychotherapy, and initial medication management to SUNY campuses across New York.
- Professional development
 - *QPR training*: Question, Persuade, Refer (QPR) is a free, online gatekeeper training available to all SUNY students, faculty, and staff to help participants recognize and respond safely to someone having a mental health crisis or thoughts of suicide.
- On-demand trainings
 - Various workshops purchased to offer additional training across the college community on topics related to mental health, wellness, universal design, and accessibility. Faculty requested additional training on identifying ways to leverage the neuroscience of trauma through informed teaching practices.

Health Services:

Significant overhaul and update of MCC's Electronic Medical Records (EMR) system

- *Technology advancements*
- *Implementation of Medical Clearance Module*
- *Conversion of EMR authentication sign-In process from LDAP to SAML*: To ensure privacy and security of health/medical records, the EMR log-in system was modified to align with myMCC's single sign-on process.
- *Updated Enterprise Reports*: Enterprise Reports capture specific populations (i.e., health-related programs, athletics, residence life, etc.) and have been updated to align accurately with currently enrolled students, populating program requirements.
- *Created electronic fax drive* to align with electronic medical record system, reducing paper copies.

Institutional Advancement

March 2023

Programming

- The Sustainability Steering Committee, chaired by Valarie Avalone, Institutional Planning, Effectiveness, and Accountability, is planning three virtual sessions for the College Community: House and Office Plant Care, (guest speaker: Suzanne Feather, Master Gardener, Cornell Cooperative Extension of Monroe County), 3/15/23; Creating a Bird Habitat, (guest speaker: Suzanne Feather, Master Gardener, Cornell Cooperative Extension of Monroe County), 4/18/23; and Tips to Reduce Your Personal Carbon Footprint (guest speaker: Abigail McHugh-Grifa, Ph.D., Executive Director, Climate Solutions Accelerator of the Genesee-Finger Lakes Region), date TBD.
- Institutional Research (IR) is working with the data champions team on campus and continues to train users on Tableau report creation.
- IR has established open “data hours” where employees can request information without making an appointment. Meetings are held once a month and have been well attended. IR is also meeting with data groups on campus and has scheduled multiple data book club meetings where data users can openly talk about issues in higher education.
- Community Relations (CR) coordinated with EDIWS on the Finger Lakes Youth Apprenticeship Program Signing Day along with the Rochester Technology and Manufacturing Association, at the FWD Center.
- The MCC Foundation successfully closed its efforts to secure funding for the 2023 Be a Healthy Hero Camp. With a new grant from the ESL Charitable Foundation in the amount of \$717,000 as well as grants from United Way, Konar Foundation, Daisy Marquis Jones Foundation, Excellus and the Rochester Area Community Foundation, the camp is fully funded for summer 2023 and will support 750 deserving kids.

Partnerships

- Since the start of the academic year, more than \$92,000 in MCC Assist grants have been awarded. The MCC Foundation recently received funding for MCC Assist in the amount of \$22,000 from the United Way of Greater Rochester and the Finger Lakes and \$10,000 from Paychex.
- The MCC Foundation secured Toyota as its new, presenting sponsor of the Scholarship Open.

Other Highlights

- The Institutional Compliance Officer worked with law firm BSK, Human Resources and Inclusion, Diversity, Equity and Belonging, to update the Alcohol and Drug-Free Workplace Policy and Procedure. The policy and procedure are ready to move through the College review and approval process.
- The Institutional Compliance Officer coordinated updating the MCC Notice of Non-Discrimination on the College Website, related PDF documents and print documents.
- Institutional Research continues to update the Key Performance Indicators tracking database on campus. Wage outcomes for graduates has been updated and will be presented at the March 27th meeting.