

Monroe Community College | Brighton Campus

PEER NAVIGATOR

Application 2019-2020



ADMISSIONS

Application is due June 1, 2019



Admissions

MONROE COMMUNITY COLLEGE

ADMISSIONS

Peer Navigator Position

Important Dates:

- Application is due June 1, 2019
- Interviews will be held June 10 - 14, 2019
- Position begins August 26, 2019

Responsibilities include:

- Provide regular communication with prospective students.
- Conduct tours and information sessions on the Brighton Campus.
- Serve as hosts and guides at Admissions Office events such as Parents Night and Open House.
- Support Admissions office through inputting inquires card, staffing front desk, and office tasks as assigned.
- This position is a full one-year position.

Qualified candidates will meet the following criteria:

- **Applicants must have a high school average of B/GPA of 3.00 or higher.**
- Enthusiastic, personable, and effective public speaker.
- Comfortable leading and directing groups of up to 25 people.
- Reliable, trustworthy, and possess the ability to use good judgment.
- Work well independently with minimal supervision after appropriate training.
- Possess strong interpersonal skills and has ability to work well in a team setting.
- Must have a source of reliable transportation.
- **Available to work (Wednesday and Friday mornings 9am-12pm) in addition to some afternoon, evening, and weekend hours.**

Position Benefits:

- Paid position- Current minimum wage
- Learn transferrable skills useful for future employment.
- Opportunity to gain leadership experience and connect with the MCC community.
- Strengthen communication and presentation skills.
- MCC apparel.

Questions regarding the position can be directed to Meryll Pentz, Admissions Counselor, at mpentz@monroecc.edu.

Monroe Community College

PEER NAVIGATOR Application 2019-2020

Name: _____

Student#: _____ Phone#: _____

Address: _____

City: _____ State: _____ ZipCode: _____

Email: _____

Please type your response to the following questions on a separate sheet and include this application.

1. Why are you interested in becoming a Peer Navigator?
Please identify and explain three strengths that will help you fulfill the position responsibilities.
2. From your perspective, why is the Peer Navigator position important?
What do you hope to gain from the experience?
3. List three references, including name, position/title, phone number, and email address.
4. Attach your current resume. You are required to list the office, position, and dates of employment, sports, leaderships, extracurricular, etc
5. Provide us a copy of your MCC class schedule
6. Are you funded through Federal Work Study? ____ Yes ____ No

By signing below, I am indicating that all the information provided is complete and truthful.

Signature: _____ Date: _____

Submit your application packet to the Admissions Office (1-211) front desk or email Meryll Pentz at mpentz@monroecc.edu by June 1, 2019.