



Faculty Senate

Monroe Community College

**September 29, 2016
Faculty Senate Meeting**

PRESENT: R. Babcock, E. Basnayake, E. Baxter, L. Blew, K. Borbee, S. Broberg, A. Burns, B. Burritt, H. Chang, A. Colosimo, T. Custodio, M. Dorsey, P. Emerick, M. Ernsthausen, K. Farrell, A. Flatley, D. Gasbarre, B. Grindle, M. Heel, J. Hill, R. Horwitz, D. Lawrence, S. Lautenslager, G. Lynch, J. Mahar, J. McPhee, E. Putnam, M. Redlo, R. Rodriguez, M. Sample, J. Scanlon, T. Schichler, J. Scanlon, J.C. Senden, C. Shanahan, C. Silvio, R. Straubhaar, G. Thompson, M. Timmons, J. Volland, J. Waasdorp, W. Wagoner, R. Watson, H. Williams, L. Zion-Stratton

STUDENT REPRESENTATIVE: E. Sargent, R. Thomas

ABSENT: M. Connolly, B. Ellis, R. Fisher, H. Holevinski, A. Knebel, D. Mueller, R. Pearl, D. Rivers, K. Rodriguez, J. Santos, T. Vinci, A. Zamiara

GUESTS: M. Bates, K. Baxter, M. Fine, T. Keys, A. Leopard, C. Mapes, S. Strong, A. Wade, H. Wheeler, E. Wirley, M. Vest

Meeting called to order at 3:35 p.m.

1. Guest: President Kress

President Kress gave the following updates:

- She held the first Making the College a Community Dinner at her house; she hosted eight people from the across the College. The October date will be announced in the Tribune.
- At some point, SUNY will be convening a regional discussion on enrollment management. This is a big issue statewide as well as throughout the nation. SUNY is trying to figure out how colleges can all work together.
- She spoke about diversity at the College. She attended the Student Leadership Retreat where students asked how the College would respond to what is happening in society, how they will support students and listen to their voices. Students also believe diversity should be a part of the strategic plan. She gave examples of the lack of diversity and how the College does not have a diverse set of employees. She would like the College community and the Faculty Senate to engage in this difficult discussion as an institution and look at what is the best support for students. She also reviewed the graduation rate for students of color/Hispanic students versus white students, outlining the concerns. She also explained the average employee is age 50 and the average student is age 21, which has many implications as an institution. Students do not understand how some offices are paired and some are not which often gets in the way of their ability to access services. She further explained how the Board of Trustees members (BOT) are interested and engaged in what students want and need. She hopes student voices are in the back of everyone's mind when decisions are made about the institution.

Questions:

- B. Grindle asked for more information on what has changed in the graduation rate since he attended college. President Kress stated the average 3-year graduation rate at community colleges 22-25% has not changed much over the past decade but the graduation rate at 4-year colleges is around 44-46%. She explained the challenges and the push to understand today's students. Dr. Kress explained the changing demographics and evolving definition of student success.

- R. Straubhaar stated there is an increase in students with learning disabilities and asked if this has an impact on them staying at the College. Dr. Kress stated students are explaining their barriers for success and should be referred to the proper offices.
- R. Straubhaar also asked about the impact of many upper level classes being cancelled. President Kress said more students are 1+3 than the traditional 2+2 and this impacts the College's schedule explaining the challenges.
- A. Burns stated with the upcoming elections, she worries about discussions in the classroom, and asked if there could be some support or training as the election get closer. Dr. Kress said there is a coarsening of what is acceptable; and its infiltrating across the campus. She explained it is an important discussion that needs to be done with respect and professionalism.
- E. Sargent (student) has spoken to many students suffering from mental illness and asked what can be done as an institution to help them. Dr. Kress is asking student leaders to come to Albany to lobby for funding to provide more services.
- Michael Heel asked how the Schools Model is working. Dr. Kress stated students have said they really like the pathways model. She believes it is going well although she acknowledged there is still some areas that need work. There were several examples of positive feedback from students.
- President Kress encouraged Senators to send her any questions emphasizing the importance of communication.

2. Announcements

M. Ernsthausen made the following announcements:

a) Shared Leadership Coordinating Council

- Met with Dr. Melinda Karp and Dr. Gretchen Schmidt on Wednesday, September 21st
 - Discuss Pathways Project
- Normal meeting on Tuesday, September 27th
 - Continued discussing the academic calendar
 - Will develop a process by which feedback on Policies can be received from the College community in at least 6 weeks

b) Student Services

- Anne Flatley, Mitch Redlo, and I met with Dr. Holmes on Monday, September 26th
- Discussed the Proposed Reorganization of Student Services

c) Follow up to concerns about Fire Drill

- Met with Paul Wurster and Bob Cunningham on Wednesday, September 28th
 - All buildings are in compliance with ADA based on the date they were constructed
 - The ADA legislation has been updated 5 times since its inception
 - College Campuses are recertified for fire safety on a yearly basis
- Email discussion with Sal Simonetti and Sharon Marini
 - CERT Teams
 - State fire code requires the Office of Environmental Health & Safety to provide no advance notice to anyone as to when fire drills are to occur
 - Disabled visitors to campus

d) Starfish Attendance

- I've been using Starfish Attendance this semester
- How many others are also using?

e) Upcoming Faculty Senate Dates

- Board of Trustees Meeting: Monday, October 3rd at 4 pm in Monroe B
- Social Lunch on October 10th in Monroe B
- Next full Senate meeting October 13th 3:30 pm in Monroe B
- What's on your mind sessions for this semester week of October 17th
 - ATC – Tuesday 10/18 in room 104 at noon
 - DCC – Wednesday 10/19 in room 4193 at noon
 - Brighton – Friday 10/21 in the Empire Room at noon

f) 5K Walk/Fun for Scholarships on October 8th

\$18 registration fee when you register by October 2 / \$23 thereafter. Special MCC student pricing \$10. Children 10 and under are free. \$5,000 in SCHOLARSHIPS will be awarded to current MCC students following the race. Recruiting for various teams.

3. Student Announcements

a) E. Sargent, Vice President of Student Government Association (SGA), on made the following announcements:

- There will be two more gatherings to watch the debates
- They have received over 1,000+ signatures on a petition for a MCC football team
- There was a miscommunication in the bookstore regarding ordering books
- They are working with Dr. Holmes to better understand the reorganization
- She asked Senators to encourage their students to register to vote

b) M. Ernsthausen made the following announcement on behalf of the President for SEGA:

- On October 3rd S.E.G.A will be hosting an event for Homecoming. We will also be signing up for The Breast Cancer Walk on the 16th of October.
- On October 10th we will be hosting a voter registration event where students will be able to obtain voter registration forms which must be mailed or postmarked by October 14th.
- On the 12th of October we will host a Spanish Heritage event where food and Spanish history will be on display for students and faculty.
- Pathways for Success will be holding an event in the multipurpose room on Oct. 5th, a motherhood reflection titled, "Pathways to Responsible Motherhood". Also, on Nov. 15 and 16th they will host a baby/toddler toy and clothes exchange. Donations are welcomed!
- If possible can there be information on DCC campus about Residential positions and also any open work study on Brighton campus.

4. The Minutes from the September 15, 2016 Faculty Senate meeting were approved.

5. Future Action Item (vote at the October 13, 2016 Faculty Senate meeting):

a) Proposed Media Relations Policy:

M. Ernsthausen presented the proposed Media Relations Policy from C. Mapes. The document will be sent out to Senators to share with their constituency. Feedback and comments can be sent to M. Ernsthausen or shared at the next Faculty Senate meeting.

b) Proposed 2018-2019 Academic Calendar

A. Colosimo began by reminding the Faculty Senate the reason for the continued discussion. She summarized the research APC did on other colleges' academic calendars, which included data for start date, number of breaks compared to local school district and on whether a final exam is given. H. Murphy will send out the presentation along with the full survey results to Senators.

She reviewed the options being considered:

- Option 1: Elimination of Finals Week
- Option 2: 3-day Pre-Labor Day
- Option 3: 5-day Pre-Labor Day

The following is a summary of those who responded to the survey along with an Executive Summary of the results:

My primary role at MCC is as a		
Respondent	Frequency	Percent
Student	166	32.6%
MCC Association Employee	27	5.3%
MCC Employee	314	61.7%
Total	507	99.6%
Missing	2	0.4%
Total	509	100.0%

Executive Summary

The survey results show that there is a preference for calendar Option 1 or Option 3 for the overall respondents. This preference holds even after we collapse MCC employees' role to Faculty versus non-Faculty. On the question relating to a pre- or post-Labor Day start to classes the outcomes were equally split. Cross tabulating the preference with respondents' primary role at MCC showed that Students and MCC employees are equally split on the pre- or post-Labor Day start to classes.

Lastly, more than half of the respondents do not want the Faculty Senate to pursue the elimination of one of the week-long breaks in the spring semester.

She gave the following summary of the aggregate of all the responses:

Do you prefer a pre- or post-Labor Day start to classes?			
	Frequency	Valid Percent	Percent
Pre-Labor Day start	204	49.3%	40.1%
Post-Labor Day start	210	50.7%	41.3%
Total	414	100.0%	81.3%
Missing	95		18.7%
Total	509		100.0%

		My primary role at MCC is as a:			
Which calendar do you think best supports student success?		Student	MCC Association Employee	MCC Employee	Total
Option 1 (Elimination of Finals Week)	Count	53	13	111	177
	Column Percent	45.3%	59.1%	42.2%	44.0%
Option 2 (3 Day Pre-Labor Day Start)	Count	74	5	96	175
	Column Percent	19.7%	13.6%	17.5%	17.9%
Option 3 (5 Day Pre-Labor Day Start)	Count	31	6	106	153
	Column Percent	35.0%	27.3%	40.3%	38.1%
Total	Count	117	22	263	402
	Column Percent	100.0%	100.0%	100.0%	100.0%

She summarized which calendar is preferred:

		Which calendar do you prefer?			
My primary role at MCC is as a:		3 Day Pre-Labor Day Start	5 Day Pre-Labor Day Start	No Preference	Total
Student	Count	35	50	39	124
	Row Percent	28.2%	40.3%	31.5%	100.0%
	Column Percent	79.5%	86.2%	90.7%	85.5%
MCC Association Employee	Count	9	8	4	21
	Row Percent	42.9%	38.1%	19.0%	100.0%
	Column Percent	20.5%	13.8%	9.3%	14.5%
Total	Count	44	58	43	145
	Row Percent	30.3%	40.0%	29.7%	100.0%
	Column Percent	100.0%	100.0%	100.0%	100.0%

When asked if the Faculty Senate should pursue discussions about eliminating a break in the spring semester the following were the results:

	Frequency	Valid Percent	Percent
No	227	57.9%*	44.6%
Yes	165	42.1%	32.4%
Total	392	100.0%	77.0%
Missing	117		23.0%
Total	509		100.0%

*Statistically greater than 50% at p-value 0.002

She gave an abridged summary of the comments:

Benefits of a Pre-Labor Day start:

- Preserves Finals Week
- Preserves integrity of MCC's image

- Allows more time for learning
- (5-Day) Wed. before Thanksgiving is off

Benefits of a Post-Labor start:

- Fewer childcare issues
- Preserves personal time/ vacations
- Greater turnaround time w/Summer II & Fall
- Some of the impacted departments: Controller's Office, Financial Aid, Facilities, Payroll, Res. Life, Admissions, R&R, Advising, Clinicals

There will be a vote at the October 13, 2016 Faculty Senate meeting. She encouraged everyone to consider students when voting.

Questions:

- E. West asked if there were discussions regarding adding 2-days at the end of the semester. A. Colosimo stated in order for the calendar to be compliant, classes need to meet the same number of days throughout the semester.
- M. Heel asked if APC considered how the voting will be conducted. A. Colosimo stated the plan is to vote for each calendar (3 separate votes). The information will be sent to the Provost with preferences.
- K. Tierney asked if any other colleges use more than the required number of instructional days. A. Colosimo stated no other colleges had more than the number required.
- M. Heel stated it is important all Senators are present to vote given the survey results.
- E. Putnam asked if there could be more emphasis on class integrity versus personal time when considering how a Senator will vote. A. Colosimo stated the Faculty Senate does not get to make a judgement call on this vote. There was discussion regarding the voting process.
- H. Williams asked for clarification on the process. A. Colosimo confirmed the Faculty Senate will be sending more than one ranked option forward to the Provost.
- B. Wagoner asked if these are the same 3 options the Faculty Senate were considering in the spring. J. Mahar confirmed the options are the same however; the vote will be handled differently and explained the process of "approval voting". There were questions to clarify the process.
- A. Colosimo will have the exact wording on how the vote will be conducted sent out Senators.

6. **Standing Committee Reports**

In order to allow more time for discussion during the meeting, the standing committee chairs submitted their reports for Senators to review prior to the meeting. Questions and/or comments were taken regarding the following reports, as noted. NOTE: Due to the change in the Faculty Senate meeting schedule, not all standing committees will have a report at each meeting.

Academic Policies (A. Colosimo)

A. Colosimo reported the following:

- The survey for the proposed options for Academic Calendar 2018-2019 was sent out to Senators and the SLCC to share with their constituents and was announced in the Employee and Student Daily Tribunes. The survey closed on 9/27.
- She will contact the student representative R. Thomas regarding a student volunteer to serve on the Committee.
- M. Ernsthause forwarded a concern from a constituent regarding the necessity for continuing the Student Opinion Survey. The Committee will look into the issue.
- She met with R. Messenger, chair of the Placement Testing Committee, to discuss changes to the committee membership listed in Resolution 1.1.10 (Placement Testing). Placement Testing Committee will work on proposed wording and will contact various offices to confirm any membership changes.
- The Committee discussed changes to the following: Faculty Senate Resolution 1.9.4 – Academic Grievance Procedures and Faculty Senate Resolution 1.1.7 – Academic Standing.

Curriculum (E. Putnam)

E. Putnam reported the following:

- The Curriculum Committee has given final approval to:

Course Learning Outcomes Revisions:

2016-CO49-Spring	CLT 140	Immunology
2014-CO40-Spring	GEG 201	Geography of United States and Canada

- The Curriculum Committee has posted for faculty review until 9/27/16:

New Courses:

2016-NC3-Spring	XRT 114	Imaging Procedures 1
2016-NC5-Spring	XRT 105	Medical Terminology
2016-NC8-Spring	XRT 106	Patient Care
2016-NC4-Spring	XRT 109	Skull Imaging
2016-NC12-Spring	XRT 107	Image Processing
2016-NC13-Spring	XRT 108	Contrast Media
2016-NC15-Spring	XRT 115	Image Production 1

- The Curriculum Committee has posted for faculty review until 10/4/16:

New Courses:

2016-NC10-Spring	XRT 124	Imaging Procedures 2
2016-NC16-Spring	XRT 125	Image Production 2
2016-NC17-Spring	XRT 214	Image Production 3
2016-NC7-Spring	XRT 216	Radiation Protection and Biology
2016-NC9-Spring	XRT 224	Quality Assurance
2016-NC6-Spring	XRT 226	Management and Leadership in Radiology

Course Revisions:

2016-CR51-Spring	MTH 210	Calculus I
2016-CR49-Spring	OPT 213	Optical Processes
2016-CR47-Spring	GEG 239	Capstone in Geospatial Technology

Course Deactivations:

2016-CD10-Spring	BIO 252	Topics in Biology Seminar
2016-CD9-Spring	SY 130	Foundations of Animal Assisted Therapy

NEG (M. Heel)

M. Heel made the following announcements:

- He has finalized the constituency list and H. Murphy will send it out Senators. He asked if there are any changes to please let him know. If there are any uncertainties of your constituency list – contact him. If any changes from IR who pulls for HR – he can let everyone know of changes in the system.
- There are two constituencies, which are overrepresented AHSP and Hospitality. However, due to expected personnel changes this will be rectified within the year.
- The following departments have vacancies and M. Heel will put a call for nominations in the Trib: DCC Academic Services, Career/Transfer Center, Counseling and Veterans' Services, Workforce Development, Athletics and Administrative Services Divisional Constituency

Planning (P. Emerick)

P. Emerick reported the following:

- 2017 – 2021 Strategic Plan News
 - o Draft plan has been completed
 - o Open forums and Senate Presentation have been rescheduled as draft will be presented to the Board at their October meeting prior to general distribution of the Draft Plan.
 - Damon City Campus Open Forum is scheduled for Monday October 12th, 2016 at noon in room 4151
 - Brighton Campus Open Forum is scheduled for Wednesday October 16th at noon in room 8-200
 - Presentation to the Faculty Senate is scheduled for the October 13th meeting in Monroe B
- Sustainability News
 - o October is College Sustainability Month

- The Sustainability Steering Committee is looking for members
- MCC's Cycling Council is sponsoring the Fall 2016 Canal Cross on Saturday October 1st. Meet at 10:23AM in front of the flag pole by Bldg. 1. The ride will be a round trip to Pittsford's Schoen Place (BYO food and drink). The ride will be approximately a 15 mile round trip.

Professional Development (G. Lynch)

G. Lynch reported the following:

- Recognizing Excellence Awards: Please encourage your constituents to nominate a colleague for the MCC Emerging Excellence Award or Roueche Excellence Award. Deadline for submitting the nomination documents is November 4th. Nominators are responsible for writing a 2-page letter and gathering three support letters, and the person being nominated will provide the rest of the application materials.
- June Professional Development Week Planning: We have begun discussing plans for the June PD Week. Ideas include and in the coming weeks will be asking Senators to gather feedback from their constituents on what topics they would like to see covered.

SCAA (A. Flatley)

A. Flatley reported the following:

- The following are current ongoing searches: Director of Student Services, Dean of Academic Foundation, and Dean of Curriculum and Program Development
- The following are searches for the spring 2017: Assistant VP to Student Services (Enrollment Management), Dean of Social Sciences & Global Studies (SSGS) and Dean of Science, Technology, Engineering & Math (STEM), Executive Director MCC Foundation (Diane Shogar position)
- She encouraged Senators to send out any Reorganization to constituencies as soon as possible due to the limited timeframe SCAA has to receive feedback and respond to the proposal.
- She along with M. Ernsthause and M. Redlo met with Dr. Holmes regarding the proposed reorganization of Student Services. She has received a copy of an email from Dr. Holmes explaining he met with M. Ernsthause, M. Redlo and A. Flatley and informed them he will not be making any moves at this time. Transfer Services and staff will remain in Career Services, Graduation Services and staff will remain in Advising and Graduation Services. He asked SCAA to determine how to move forward with the current reorganization presented to them. He also informed M. Ernsthause, M. Redlo and A. Flatley he is willing to remove it from consideration. SCAA will discuss this issue and forward its recommendation to Dr. Holmes.
- The reorganization open forum schedule for October 3th has been canceled.

7. Old Business

H. Williams asked if there could be a summary to explain what needs to be done in an emergency and how to direct students. M. Ernsthause stated he would work on this.

8. New Business

J. Hill asked the following questions based on the Minutes from a September Executive Committee meeting:

- An announcement stated President Kress would be providing the results of the Greatest Colleges to work for survey to the SLCC. J. Hill asked if this has been done yet. M. Ernsthause stated this has not been done yet however, he asked President Kress at the last EC meeting. She indicated the results would be given to the BOT members first (he was not sure of the timeframe) because the study was done at their request. He will continue to following up with President Kress.
- An announcement stated President Kress would be attending the EC Meeting to discuss if her attending FS Meetings was productive. J. Hill asked if this was discussed. M. Ernsthause stated this was discussed with President Kress at the last EC Meeting and he explained the importance of keeping the lines of communication open, whether she continues to attend the meeting will be up to her considering her busy schedule. G. Lynch added President Kress stated when she attends FS Meetings there are often no questions and wondered if continuing to attend was productive.

1. The Commission has received information from the Ministry of Health, the Ministry of Education, and the Ministry of Social Services, regarding the implementation of the National Curriculum Framework for the 21st Century. The Commission has also received information from the Ministry of Health, the Ministry of Education, and the Ministry of Social Services, regarding the implementation of the National Curriculum Framework for the 21st Century.

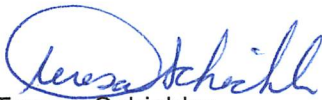
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Faculty Senate Meeting adjourned at 5:08 p.m.

Respectfully submitted,



Mark Ernsthausen
President
Faculty Senate



Teresa Schichler
Secretary
Faculty Senate

Minutes approved at October 13, 2016 Faculty Senate meeting.