



# Faculty Senate

Monroe Community College

March 17, 2016  
Faculty Senate Meeting

**PRESENT:** R. Babcock, E. Baxter, S. Broberg, L. Carson, A. Colosimo, T. Conte, T. Custudio, M. Dorsey, P. Emerick, M. Ernsthause, S. Farrington, R. Fisher, A. Flatley, H. Fox, B. Gizzi, B. Grindle, M. Heel, J. Hill, R. Horwitz, A. Hughes, T. Leuzzi, G. Lynch, J. Mahar, J. McPhee, D. Mueller, H. Murphy, R. Pearl, L. Pierce, E. Putnam, M. Redlo, K. Rodriguez, J. Salsburg-Taylor, J. Scanlon, J. Senden, C. Shanahan, G. Thompson, M. Timmons, T. Vinci, J. Waasdorp, J. Wilson

**ABSENT:** J. Chakravathy, M. Connolly, K. Farrell, D. Gasbarre, S. Kinel, A. Knebel, D. Lawrence, P. Oettinger, R. Rodriguez, J. Santos, T. Schichler, K. Tierney, W. Wagner

**STUDENT REPRESENTATIVES:** C. Chapman, E. Kim, M. Viele

**GUESTS:** S. Baker, M. Fine, A. Greer, T. Keys, A. Leopard, K. Love, C. Mapes, N. Pares-Kane, M. Rizzo, L. Sanger, H. Simmons, K. Smith, R. Thomas, H. Wheeler, M. Witz

*Meeting called to order at 3:31 p.m.*

**1 Special Announcement (M. Ernsthause)**

- He congratulated K. Smith on her new position as Vice President with Rio Salado College in Phoenix, Arizona.
- On behalf of the Faculty Senate members, he offered their condolences to M. Sample during this difficult time.

**2. Guest Speakers:**

**a) Amy Greer, Director of Rights and Responsibilities**

A. Greer introduced herself and stated the Right and Responsibilities Office is located in Room 7-329. The office handles student complaints but works closely with faculty as well. Training will begin shortly for Judicial Board volunteers. There will be additional opportunities needed for volunteers in the fall to serve as advisors for students going through the behavior process.

**b) Dr. Joel Frater Executive Dean DCC - New Downtown Campus**

Dr. Frater gave a presentation on the New Downtown Campus giving more information what the campus will offer to the student as well as the High Falls area. He reviewed the priorities of the campus, detailing plans to grow enrollment, improving retention and completion, strengthening strategic partnerships, marketing and community relations initiative, strategic/operational planning for successful relocation, maintaining high-quality service during a period of transition and developing relevant assessment and accountability measures.

He also reviewed major issues with the new campus including: extended period of time with interim leadership, enrollment decline lack of DCC strategic/operational plan that clearly reflects the evolution of the DCC target market, academic program mix that is experiencing statewide/national declines and sustainability of externally funded programs once grants have expired. He showed strengths, weaknesses, opportunities, and threats analysis (internal/external).

*Questions:*

- B. Gizzi asked for more details on why the College is going forward if the campus is not going to meet the needs of students and the community. Dr. Frater stated the campus will not solve all the problems but new experiences will be created.
- J. Hill asked for more information regarding long-term maintenance of the NDC. Dr. Frater stated the budget office will be involved in the planning. He pointed out that rent, which is a major cost, will be eliminated since the campus is owned by MCC.
- E. Kim (student) asked for information regarding how the campus was funded. Dr. Frater gave information on several private and state investments. E. Kim followed up asking if the amount was a significant enough to affect the Rochester area.
- E. Kim asked why there is a lack of strategic or operational plan. Dr. Frater clarified there is a Facilities Master Plan. Once the building is completed there will need to be Operational Plan.
- M. Ernsthausem asked if there is any discussion regarding SUNY Brockport using the campus. Dr. Frater explained that is what the RISE network is addressing (\$600,000 grant from SUNY). The premise behind the network is to allow for geographically bound students the opportunity to get their degree.
- C. Chapman asked for more information regarding programs at the NDC. Dr. Frater gave an example programs at Brighton campus may show a decline in enrollment but having this decline at DCC will feel more substantial due to the size of the population. There decisions to add new programs should be strategic and they are looking at many data points (sustainability/market demands) C. Chapman asked if there are specific new programs being considered. Dr. Frater stated not at this time.
- E. Kim asked if the budget includes a flexibility range (unforeseen construction costs/program costs). Dr. Frater stated the construction budget is separate from the operational budget. The capital budget can only be used for the capital project.

**c) Alison Albright – Academic Foundations – 2016 High Impact Practices Summer Institute**

A. Albright stated there will be a summer institute for full-time and adjunct faculty on the Brighton Campus July 25 - 28 from 8:30 – 4:00. The sessions, led by R. Dimino (HIPs Institute Director), will include strategies for incorporating learning community, service learning and collaborative learning into your current classes. For more information and the application, please visit the TCC website: <http://web.monroecc.edu/tcc/> The application deadline is April 5, 2016. She also mentioned participants will be given \$1,000 stipend.

**3. Announcements (M. Ernsthausem)**

- a) M. Ernsthausem expressed his condolences to M. Sample who lost his daughter this past week.
- b) He congratulated the following Senators on their promotions:
  - Associate Professor to Full Professor
    - Bethany Gizzi
    - Mitch Redlo
  - Assistant Professor to Associate Professor
    - Jennifer Hill
    - Sandra Kinel
    - Douglas Rivers
    - Elizabeth Zion-Stratton
- c) General Education Implementation Team
  - Met on Friday, March 11, 2016. It was decided to split Gen Ed learning outcomes into 2 groups: Knowledge and Skills & Competencies. At next meeting on March 23, 2016, the Committee will be finalizing the percentage of material that must be covered to qualify for each group.
- d) Budget Advocacy Meetings
  - Dr. Kress, Clayton Jones, and M. Ernsthausem met last Friday with Assemblyman Kolb, Assemblyman Johns, Assemblyman Hawley
  - Each House has presented its budget
    - Executive Action: base operating aid held flat (\$2597/FTE)
    - Assembly Action: increase base operating aid by \$130 (\$2727/FTE)
    - Senate Action: increase base operating aid by \$50 (\$2647/FTE)

- After consulting with the EC, signed a letter requesting \$285 increase to base operating aid.  
Cosigned with shared governance leaders
- Took from 2009 increase with rate CPI – be up around \$3,000.
- e) Middle States Meetings – He attended the welcome dinner on Sunday and meetings—Planning Coordinating Council, General Education, and 2 for Faculty Senate
- f) Library and Learning Center Concerns – He met with SGA President and Vice President about concerns. Then they met with M. McBride to gather information. Working with SGA and SEGA to address concerns with administration
- g) Policies, Procedures, and Protocols – He met with Holly Wheeler to talk about process reviewing the FS Resolutions
- i) Faculty Senate Important Dates  
Social Lunch on Monday, March 21<sup>st</sup> noon – 1 pm, Monroe B  
Next Senate Meeting: April 7<sup>th</sup> at DCC (Community Room 4-193)

#### 4. Student Announcements

M. Viele, Vice President of the Student Government (Brighton campus) made the following announcements:

- Water Wars Initiative: Collecting water for Flint, MI and have collected 190 cases so far. They will be collecting until mid-April.
- Middle States: He was involved in the process and it was a great learning experiences.
- Student Government Elections: The next election is May 3-4. He asked faculty to encourage students to get involved.
- Library and ELC hours: He explained the ELC is only open until 4; however, this has been justified by the lack of use during hours after 4.

#### 5. The Minutes from the March 3, 2016 Faculty Senate Meeting were approved.

#### 6. Action Items:

a) Curriculum Committee:

E. Putnam presented the following curriculum proposals:

1 Program Revision:

2016-PR2-Spring AS Theatre Arts

1 Program Deactivation:

2016-PD1-Spring AA Liberal Arts And Sciences: Humanities

Motion to approve the above curriculum proposals. No further discussion. **Motion passes**

b) Curriculum Committee: Assessment of the Applicability of Proposed Technological Literacy Outcomes

*Discussion:*

- M. Timmons read the following statement on behalf of her constituents: “The Library faculty and staff enthusiastically support the proposal to include the technology literacy definition and learning outcomes in the general education plan. The faculty and staff of the Libraries and Learning Resources departments work closely with students daily to guide them through the technological aspects of their coursework. From our perspective, as the Technology Literacy committee found, there is significant overlap with outcomes already established for information literacy. We urge our colleagues to collaborate with library faculty when their assignments align to either the technology literacy or the information literacy outcomes. We have a multifaceted information literacy instruction program, and we are able to support faculty in their efforts to incorporate these essential skills into their curriculum. All MCC students must learn to successfully navigate their digital environments to achieve academic success, join today’s technology-centric workforce, and thrive as active citizens in a digital society.”

- J. Hill asked for more information regarding the criteria used to categorize the courses. M. Heel stated he believes course content and how it was integrated into the teaching schedule was used. However, a member of the Committee would be better able to answer the question.

Motion to approve the Assessment of the Applicability of Proposed Technological Literacy Outcomes report. No further discussion. **Motion passes.**

**7. Future Action Items (vote at the April 7, 2016 Faculty Senate Meeting)**

**a) Curriculum Report: Information Literacy Committee Report**

E. Putnam presented the proposed report to be voted on at the April 7, 2016 Faculty Senate meeting.

**b) Proposed 6.2 Password Policy**

M. Ernsthansen presented the Proposed 6.2 Password Policy to be voted on the April 7, 2016 Faculty meeting.

**8. Standing Committee Reports**

In order to allow more time for discussion during the meeting, the standing committee chairs submitted their reports for Senators to review prior to the meeting. Questions and/or comments were taken regarding the following reports, as noted. NOTE: Due to the change in the Faculty Senate meeting schedule, not all standing committees will have a report at each meeting.

**Curriculum (E. Putnam)**

E. Putnam reports the following:

- The Curriculum Committee has given final approval to:

1 Program Revision:

2016-PR2-Spring AS Theatre Arts

3 Course Revisions:

2016-CR8-Spring CHE 100 Preparatory Chemistry

2016-CR9-Spring CHE 124 General, Organic, and Biochemistry

2016-CR13-Spring COM 204 Audio Production

8 Course Learning Outcome Revisions:

2016-CO21-Spring HVA 275 Modern Welding Techniques

2016-CO12-Spring PHL 101 Introduction to Philosophy

2016-CO13-Spring PHL 103 Introduction to Ethics

2016-CO14-Spring PHL 105 Technology and Values

2016-CO15-Spring PHL 108 World Religions: Western Traditions

2016-CO18-Spring PHL 109 World Religions: Eastern Traditions

2016-CO16-Spring PHL 250 Professional Ethics

2016-CO-2-Spring PHL 102 Introduction to Logic

- The Curriculum Committee has posted for faculty review until 3/15/16:

1 Course Deactivation:

2016-CD2-Spring MAS 120, 130, 140, 150, 210, 220, 230, 240, 250, 260, 900

Cleaning up courses that haven't been offered in a long time due to deactivated program but were still lurking in the database.

1 Course Revision:

2016-CR15-Spring CRC 201 Introduction to UNIX

1 Program Deactivation:

2016-PD1-Spring AA Liberal Arts And Sciences: Humanities

- The Curriculum Committee has posted for faculty review until 3/22/16:

2 Course Deactivations:

2016-CD3-Spring GEO 133 Ancient Life

2016-CD4-Spring GEO 201 Invertebrate Paleontology

2 Course Revisions:

2016-CR16-Spring NUR 150 Application of the Nursing Process

2016-CR17-Spring POS 206 International Politics

2 Program Revisions:

2016-PR3-Spring AS Mathematics

2016-PR4-Spring Cert Mathematics

## **SCAA (A. Flatley)**

A. Flatley reports the following:

- Searches: There will be four (4) Deans searches and the plan to is to have the new Deans in place by the time Academies begins.
- Proposed Division Reorganizations: SCAA forwarded its recommendation to the VPs on March 10. It was also distributed to Senators to share with their constituents. A copy can be found on the M drive at M\offices\shared\Faculty Senate\SCAA recommendation. Dr. Wade informed SCAA they should receive a response by March 24, 2016.
- Chair elections: The department chair elections were completed on March 9. There was only one contested election: Engineering Science/Physics Department.
- The Committee will be meeting with Institutional Research to discuss surveys, which will need to be done for the Dean searches.

## **9. Old Business**

- a) J. Hill asked if M. Ernsthausem had received any more information from Dr. Wade regarding the administration's approval of the Faculty Senate Resolution 5.0 and 5.2. M. Ernsthausem stated he has not but he will discuss it with Dr. Wade at his next meeting with her. H. Wheeler stated she would also follow up with Dr. Wade.
- b) J. Salsburg-Taylor stated at the last Faculty Senate meeting Dr. Kress had said she would ask M. Fingar to follow up with M. Ernsthausem regarding the changes to the search process. J. Salsburg-Taylor asked if he had received any more information. M. Ernsthausem stated he has not received any information but he would follow up with M. Fingar.
- c) J. Salsburg-Taylor asked for an update on the MCC Coordinating Council. M. Ernsthausem stated the Committee has not met since the last Faculty Senate meeting however, he believes they will discuss membership and drafting a formalized document. The new committee should begin meeting in the fall.

## **10. New Business**

a) T. Conte made a motion to go into Executive Session. He stated he is a member of a communications committee that wants to know the Senate's opinion of President Kress' performance in leading the College and, if anything, what the Senate should do. He will be asking for examples of positive or negative policies. M. Ernsthausem read the following statement clarification of process for Executive Session: "A motion to go into executive session is a question of privilege, and therefore is adopted by a majority vote. Only members, special invitees, and such employees or staff members as the assembly or its rules may determine to be necessary are allowed to remain in the hall. A member can be punished under disciplinary procedure if he violates the secrecy of an executive session. Any one else permitted to be present is honor-bound not to divulge anything that occurred. The Minutes, or record of proceedings, of an executive session must be read and acted upon only in executive session."

*Motion seconded.*

*Discussion:*

- J. Mahar commented if the faculty have issue with the perceived lack of transparency with administration then Faculty Senate going into Executive Session would be a similar concern. T. Conte stated he wants the Faculty Senate members to feel comfortable having an open discussion pointing out an Executive Session may not be necessary in the future.
- B. Gizzi stated the concept of Executive Session is also to have a meeting with just the members.

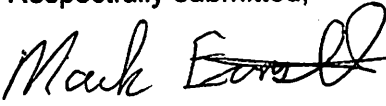
***Motion passes.***

*The meeting went into Executive Session at 4:42 p.m. and ended at 5:47 p.m.*

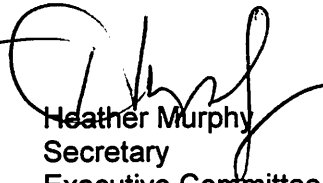
b) A. Flatley asked Senators to let their constituents know SCAA is looking for volunteers interesting to serve on the Dean search committees.

**Meeting adjourned at 5:48 p.m.**

Respectfully submitted,



Mark Ernsthausen  
President  
Faculty Senate



Heather Murphy  
Secretary  
Executive Committee

**Minutes approved at April 21, 2016 Faculty Senate meeting.**