

Biennial Review of  
Monroe Community College's  
Alcohol and Other Drug Programs  
2012-2014



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Community  
College**

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## ~ Mission ~

Monroe Community College is a dynamic learning community where access, excellence, and leadership are the College's hallmarks. Our mission is to educate and prepare diverse learners to achieve scholarly, professional, and individual success within a local and global context. The College serves as a catalyst for innovation, economic development, lifelong learning, and civic engagement.

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# Biennial Review of Alcohol and Other Drug Program

### Committee Members:

Dr. Susan Baker (Co-Chair)  
Assistant Vice President, Student Services Office

Skip Bailey  
Director, Athletics

Donald Bigelow  
Assistant Director, Housing and Residence Life

Julianna Frisch  
Interim Assistant to the President for Human Resources  
and Organizational Development

Peggy Harvey-Lee  
Director, Counseling Center and Veteran Services

April Hill  
Assistant Director, Human Resources

Donna Mueller  
Director, Health Services

Dolores Pasto-Ziobro (Co-Chair)  
Institutional Compliance Officer & Internal Auditor,  
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Donna Pellnat  
Human Resources Coordinator, MCC Association, Inc.

Christopher Piro  
Coordinator, Public Safety

Michael Quinn  
Controller, Controller's Office

Elizabeth Stewart  
Director, Office of Student Life and  
Leadership Development

Dr. Kimberley Willis  
Acting Director, Campus Events

## OVERVIEW

The Drug Free Schools and Campuses Regulations (34 CFR Part 86) of the Drug-Free Schools and Communities Act (DFSCA) require an institution of higher education (IHE) such as Monroe Community College (MCC) to certify it has adopted and implemented programs to prevent the abuse of alcohol and use of or distribution of illicit drugs both by MCC students and employees both on its premises and as part of any of its activities. At a minimum each institution of higher education must annually distribute the following in writing to all students and employees:

- Standards of conduct that clearly prohibit the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees.
- A description of the legal sanctions under local, state, or federal law for the unlawful possession or distribution of illicit drugs and alcohol.
- A description of any drug or alcohol counseling, treatment, or rehabilitation or re-entry programs that are available to employees or students.
- A clear statement that the institution will impose sanctions on students and employees and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution.

The law further requires that the institution conduct a biennial review of its program with the following objectives: 1) determining the effectiveness of the policy and implementing changes to the alcohol and other drug (AOD) program if they are needed, and 2) to ensure that the sanctions developed are enforced.

The biennial review must also include a determination as to 1) the number of drug and alcohol-related violations and fatalities occurring on the campus or as part of their activities that are reported to campus officials and 2) the number and type of sanctions the IHE imposes on students or employees as a result of such violations.

MCC acknowledges its legal obligation to conduct a biennial review for compliance with the Drug-Free Schools and Communities Act and an authorized administrative review to be conducted and determine if the College fulfills the requirements of the aforementioned Federal regulations.

Dr. Susan Baker, Assistant Vice President for Student Services, and Dolores Pasto-Ziobro, Institutional Compliance Officer & Internal Auditor, co-chaired the biennial review committee. The members of the review committee included the following:

- Skip Bailey, Director, Athletics
- Donald Bigelow, Assistant Director, Housing and Residence Life
- Julianna Frisch, Interim Assistant to the President for Human Resources and Organizational Development, President's Office
- Peggy Harvey-Lee, Director, Counseling Center and Veteran Services
- April Hill, Assistant Director, Human Resources
- Donna Mueller, Director, Health Services
- Donna Pellnat, Human Resources Coordinator, MCC Association, Inc.
- Christopher Piro, Coordinator, Public Safety

- Michael Quinn, Controller, Controller's Office
- Elizabeth Stewart, Director, Office of Student Life and Leadership Development
- Kimberley Willis, Acting Director, Campus Events

The following College departments provided information for the report:

- Academic Services
- Administrative Services
- Athletics
- Campus Events
- Counseling Center and Veteran Services
- Health Services
- Housing and Residence Life
- Human Resources
- Institutional Research
- Internal Audit
- Office of Student Life and Leadership Development
- Public Safety
- Office of the Vice President for Student Services

The intention of this document is to meet the legal requirements of conducting a biennial review and to also summarize the programs and activities related to alcohol and drug prevention on Monroe Community College's campuses during the 2012-2013 and 2013-2014 academic years.

## MATERIALS REVIEWED

The following materials and programs were examined for the biennial review:

- Monroe Community College Catalog and Student Handbook
- Monroe Community College Annual Campus Security and Fire Safety Report
- Monroe Community College Drug and Alcohol Prevention Policy
- Monroe Community College Drug Free Workplace Policy
- Monroe Community College Health Services Substance Abuse website  
<http://www.monroecc.edu/depts/stuhealth/resources/drugs.htm>
- Monroe Community College Public Safety Drug and Alcohol Prevention Policy websites  
<http://www.monroecc.edu/depts/pstd/daprev.htm>
- Monroe Community College Student Services Code of Conduct Alcohol/Drug Violations
- Monroe Community College Student Services Student Conduct Regulations
- Monroe Community College Tobacco Free Policy

- Complying with The Drug-Free Schools and Campuses Regulations (EDGAR Part 86), A Guide for University and Campus Regulations prepared by the Higher Education Center
- The Higher Education Amendments of 1998, (P.L. 105-244) and the Drug-Free Schools and Communities Act Amendments of 1989, (P.L. 101-226)
- Alcohol and Other Drug Policy documents available to all faculty, students and staff
- Counseling Center and Veteran Services listing on the Alcohol and Drug Programs
- Housing and Residence Life Application/Agreement
- Housing and Residence Life Residence Hall Policies
- Housing and Residence Life Summaries of conduct cases
- Campus Events Alcohol Use Policy and Procedure
- MCC Association, Inc., Drug and Code of Conduct Policy
- MCC Association, Inc., Executive Summary
- NACUA Notes: July 3, 2012, Vol. 10, No. 13: Federal Enforcement of Drug-Free Schools Regulations Likely to Increase
- New York State Alcoholic Beverages Laws
- Office of Student Life and Leadership Development Alcohol Policy
- Summary of alcohol and other drug-free programming/events

## COMPLIANCE WITH DRUG-FREE SCHOOLS AND COMMUNITIES ACT

Monroe Community College continues to remain in compliance with the requirements of the Drug-Free Schools and Communities Act. Monroe Community College has adopted and implemented programs to prevent the abuse of alcohol and use or distribution of illicit drugs by Monroe Community College students and employees on its premises and as a part of any of its activities, as demonstrated through this biennial review. In addition, Monroe Community College has a written policy on alcohol and other drugs and has developed a thorough method for distributing this policy to every student and employee. The written materials contain the following information:

- Standards of conduct that prohibit unlawful possession, use or distribution of illicit drugs and alcohol on its property or as a part of its activities
- A description of the health risks associated with the use of illicit drugs and abuse of alcohol
- A description of applicable legal sanctions under local, state or federal law
- A description of counseling or treatment programs
- A statement and description of the disciplinary sanctions the institution will impose on students and employees

Monroe Community College utilizes a comprehensive framework to address alcohol and other drug use by implementing the following strategies: policy, education, prevention, intervention, collaboration, enforcement, and assessment.

## MONROE COMMUNITY COLLEGE'S DRUG AND ALCOHOL POLICY

Monroe Community College believes that the illegal use of drugs and alcohol presents a serious health and safety hazard to the college community and interferes with educational and occupational success. The

college fully complies with the Drug Free School and Communities Act of 1989 to prohibit the illegal possession, consumption and distribution of drugs and alcohol on college property, during classes and at activities officially sponsored by the college. Students, faculty and staff may not consume alcoholic beverages on College property, during classes, or in connection with activities officially sponsored by the college except by permission of the college's President.

Monroe Community College supports all federal, state and local ordinances pertaining to alcohol and drugs and will fully cooperate with law enforcement authorities to protect the students, staff and faculty of the college from the illegal possession, purchase, sale, and manufacture of controlled substances and alcohol. The college will refer offenders to the proper civil authorities. Regardless of whether the legal action is pursued by the college or outside agencies, disciplinary action will be taken by the college for violations of the law, college policy or college Conduct Regulations. All students, faculty and staff should be familiar with the Monroe Community College Drug and Alcohol Prevention Policy and abide by it. In addition, all college faculty, staff and student employees must be in compliance with the Monroe Community College Drug Free Workplace Policy.

To ensure that its commitment to a drug free campus is known and shared by all faculty, staff, and community members, the College distributes its policies widely. Monroe Community College policies on alcohol and drugs are seen throughout campus life. Some of the most common places are residence halls, Student Services departments and the Public Safety department. The policies are listed below:

#### **Federal Mandated Policy:**

The federally mandated policy related to alcohol and other drugs is distributed through the Annual Campus Security and Fire Safety Report to all enrolled students and staff and is made available to all potential students and new employees.

The Monroe Community College (MCC) Annual Campus Security and Fire Safety Report is prepared to meet the compliance requirements of both the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act and the Higher Education Opportunity Act. This report has been developed by the Department of Public Safety in cooperation with the local law enforcement and fire protection agencies that serve each MCC campus location, as well as several other college departments and officials. As required by law, the crime and fire statistics included in the report cover a calendar year.

Each year, all enrolled students as well as College faculty and staff receive an email notification by no later than October 1 of the year describing how to access the report electronically. Prospective students and employees are also provided information on accessing the report either electronically or hard copy.

#### **Websites/Office Providing Monroe Community College Policies:**

Policies and guidelines which provide information related to alcohol and drugs can be found on the website links as well as in designated offices:

- Monroe Community College Public Safety Drug and Alcohol Prevention Policy:  
[www.monroecc.edu/depts/pstd/daprev.htm](http://www.monroecc.edu/depts/pstd/daprev.htm)
- Monroe Community College Public Safety Drug-Free Workplace Policy:  
<https://www.monroecc.edu/depts/pstd/drugfree.htm>
- Monroe Community College Student-Athlete Handbook  
[http://static.psbins.com/p/w/7twc21v6dw3ijq/Student-Athlete\\_Handbook\\_-2-.pdf](http://static.psbins.com/p/w/7twc21v6dw3ijq/Student-Athlete_Handbook_-2-.pdf)

- Monroe Community College Institutional Research Student Consumer Information website  
[www.monroecc.edu/depts/research/consumer.htm](http://www.monroecc.edu/depts/research/consumer.htm)
- Monroe Community College Health Services Substance Abuse website  
<http://www.monroecc.edu/depts/stuhealth/resources/drugs.htm>
- Monroe Community College Housing and Residence Life Residence Hall Policy Manual  
<http://www.monroecc.edu/depts/reshalls/documents/AliceHollowayYoungCommonsAmy.pdf>
  - All students when applying for housing agree to the terms of the policy when they submit electronic signature on their housing application.
  - Each student upon check in is given a hard copy of the agreement and policies in the academic year student hand book.
- Monroe Community College Tobacco Free Policy  
<http://www.monroecc.edu/depts/adminserv/tobaccofree.htm?a-zindex>
- Campus Events Alcohol Use Policy and Procedure: document is located in the Campus Events Office
- Office of Student Life and Leadership Development Alcohol Policy: policy is distributed to clubs and organizations as a part of club packets
- Employee Code of Conduct: found within the Human Resources department

### **MCC Association Drug and Code of Conduct Policy:**

The MCC Association, Inc. is a not-for-profit organization that provides the necessary financial and management support for many student services. These include the MCC Bookstores, the Child Care Center, the Residence Halls, Athletics, Co-Curricular Programs and campus food services.

The MCC Association policies are available online but access is restricted to Association employees. The MCC Association Policy is attached to this document. In addition, Sodexo, the College's food service provider distributes the company's policy to its employees.

- MCC Association Drug Free Workplace Policy and Code of Conduct Policy
  - Policy found in the employee code of conduct handbook which is distributed to all new hires who are required to sign a statement that they read and understand the policies in the handbook.
  - All students that attend student orientation receive a student handbook which includes the policy.
- Sodexo Drug Alcohol Use Policy
  - Policy, along with all other general work rules, is given twice a year to staff.
  - Staff members sign a form confirming that they have read and understand all work rules.

### **Student Alcohol Policy:**

All Monroe Community College students are responsible for complying with the New York State laws, which include the following:

1. Persons under 21 found possessing alcohol may be given a maximum fine of \$50.

2. Anyone convicted of fraudulently using a driver's license to buy or to attempt to buy alcohol may have his driver's license suspended for up to 90 days.
3. Persons convicted of buying alcohol through fraudulent means face a possible \$100 fine and/or being required to do up to 30 hours of community service work.

A violation of any state law regarding alcohol is also a violation of the Monroe Community College Conduct Regulations and will be treated as a separate disciplinary matter by the college.

Behavior that disrupts the educational environment, causes public inconvenience, annoyance or alarm, or recklessly creates a risk to people and/or property, even though motivated by alcohol, is a violation of law and college conduct regulations.

Housing and Residence Life includes additional statements in their documents.

1. From Housing Application/Agreement - All person(s) entering the residence halls are required to present a valid photo ID and may be subject to search of person or property. No weapons, alcohol, drugs, or non-tobacco smoking products or paraphernalia are permitted on the premises for any reason. (Student Handbook, p 141)
2. From Residence Hall Policies -Alcohol and Other Drugs - The use, sale, transfer, possession or being in the presence of alcoholic beverages in the residence halls or on College premises is prohibited, regardless of age. No alcohol beverage containers or drinking game devices or paraphernalia are allowed in the residence hall or on the College premises, regardless of age.

Individuals involved with the illegal possession, use, sale, and transfer or being in the presence of any controlled substances, including those used for medicinal purposes, may be dismissed from the residence halls without refund. All drug paraphernalia is prohibited and will be confiscated. Drug-related violations may result in criminal charges, in addition to residence hall and college student conduct action. (Student Handbook, p 142)

All students are notified of housing's alcohol and drug policies when they apply for housing. In addition, each student is given a copy of the student handbook during move-in, and alcohol and drugs policies are discussed. Each fall semester, the College offers a Housing Orientation weekend where expectations of students are discussed in detail; potential sanctions for violation of the aforementioned policies are also discussed.

## EDUCATION, PREVENTION and INTERVENTION

Monroe Community College is committed to ensuring that employees and students are informed of its policies and provided with intervention services to assist them in dealing with drug and alcohol issues. As described below, there are a number of educational programs available to students related to the use of drugs and alcohol and services for students who find themselves in difficult situations. Monroe Community College has an experienced and highly-qualified staff in the Counseling Center and Health Services who provide information, confidential referrals, and assistance to those persons with problems stemming from use or abuse of drugs or alcohol.

### Programs and Resources Offered Currently and/or During the Evaluation Period

#### **Athletic Department**

- The MCC Athletic Department Life Skills Coordinator provides education in drug and alcohol abuse. The coordinator also provides referral support to student-athletes in need.
- Each student-athlete is provided with information on MCC's drug and alcohol policy and signs a code of conduct.



- The information regarding these policies is found on the Athletic Department website.
- The National Junior College Athletic Association (NJCAA) Handbook provides rules and regulations that MCC student-athletes must adhere to.
- All violations of the Drug and Alcohol Code of Conduct are reported to the appropriate college officials.
- SCORE Program – Student athletes participate in a health workshop known as SCORE, which is designed to assist with life skills development.

### **Counseling Center and Veteran Services – Drug and Alcohol Programs and Training Sessions**

- Counseling Center and Veteran Services drug and alcohol programs and training sessions include the following:
  - Friends of Bill W. (a variation of a 12-step program for students and MCC employees)
  - External workshops on chemical dependency and other issues
  - Workshops through the Mental Health Association and NCADD-RA (DePaul National Council on Alcoholism & Drug Dependence)
  - Training/presentation from the Chief of Clinical and Forensic Services for the Monroe County Office of Mental Health and Coordinated Care Services, Inc. (CCSI). This presentation provided updated information on services and treatment centers and hospitals available for staff referrals and the current state of treatment options for our students.
  - Alcohol sanctioning workshops
  - "Alcohol 101: Making Safe and Responsible Decisions," a Fall workshop series
  - Alcohol and drug programming
  - NASPA Alcohol and Other Drug Abuse Prevention Conference
  - Mental Health Awareness Month: literature is provided on alcohol and chemical dependency and other mental health issues during May of each year
  - Responsible Drinking workshop which is run on a referral basis

### **Health Services**

- The Health Services department completes assessments on at-risk students (including those students requiring ambulance transport following an episode of alcohol/ drug ingestion), to ensure safety, to provide the tools which will better equip students to function in the academic environment, and to prevent the likelihood of further occurrence. The Health Services staff provides individual assessments of the at-risk student's alcohol and drug use, provides preventive health education, and completes student referrals to community specialists as required.
  - Students are evaluated when referred to Health Services by Residential Life for Alcohol Violation on Campus.
  - Students may also seek information and come to Health Services on their own.
  - Students are referred to the Unity Chemical Dependency Program and Dr. Patricia Halligan, a psychiatrist specializing in addiction.

- Health Education Programs: programs that address alcohol use/abuse
  - Alcohol 101
  - Consent/Sexual Harassment
  - Contraceptives
  - Effective Communication
  - Finding Balance
  - Health Relationships
  - Healthy Relationships
  - Seeds of Success
  - Self-Care-Coping Strategies
  - STDs
  - STD & Immunization Clinic
  - STD Prevention
  - STD testing
  - Staying Healthy during Finals
  - Stress 101

### **Housing and Residence Life**

- Programming in residence halls occurs through collaboration with Health Services, Public Safety, and Counseling Services. Additionally, the following two courses are offered:
  - Alcohol 101 – a one-hour workshop designed to identify normative data in regards to alcohol use. Students found responsible for an alcohol violation may be referred to this program.
  - Judicial Educator – Alcohol 101 – online courses that covers the dangers of alcohol consumption, as well as the impacts of alcohol.

### **Public Safety**

- Monroe Community College's Department of Public Safety routinely gives presentations on campus and within the Residence Halls, which include college alcohol and drug policies and their enforcement. Programs also include the risks to personal safety that one faces when consuming drugs and alcohol. Informational sessions on the following have been presented:
  - DWI impact panel, Housing & Residence Life sanction program
  - DWI Awareness Program, with Peer Mentors
  - Distracted Driving Program, (Alcohol and Drugs), in residence halls
  - ETS/IT/Library staff joint employee training session on Substance Use/Abuse Recognition training

## **Student Services**

- The Behavior Early Alert Team (BEAT) at Monroe Community College is a campus intervention team that uses a formalized approach to addressing mental health disturbances and other behavior that either poses a danger of harm to self or others, or disrupts the learning environment.

## **Human Resources** offer the following:

- Employee Professional Development Week (annual): Employee Assistance Program - Mutual Aid in the Workplace session
- Employee Reasonable Suspicion Training (2012 & 2014) – Addictions & 12 Steps Program
- EAP Workforce Solutions: The College is committed to the development and maintenance of a drug and alcohol free environment. We recognize that it may be difficult for individuals to admit they need help. As such, the College has contracted with EAP Workforce Solutions so employees and their family members can find solutions to their problems in a private, confidential, non-judgmental setting. EAP Workforce Solutions provides assistance in a variety of areas – mental well-being, chemical dependency/substance abuse, stress management, etc.
- [www.eapworkforcesolutions.com](http://www.eapworkforcesolutions.com)

## **Monroe Community College Association, Inc. (MCC Association)**

- The MCC Association Wellness Committee sponsors numerous wellness initiatives that promote healthy lifestyles.
- The MCC Association is a member of the college's Tobacco-Free Policy team and also partners with our Health Care Provider to provide education on nicotine addiction and referral to smoking cessation resources.
- The MCC Association distributes a monthly newsletter "Work Well Live Well Healthy Roads" to all employees which provides healthy lifestyle information on numerous topics to include alcohol and drug information.
- MCC Association employees are educated during the annual Benefits Open Enrollment about the services available through the Employee Assistance Program.
- Sodexo, our Campus Food Services provider, provides training to all of their supervisors and managers on how to handle drug and alcohol use in the workplace. The company policy is reviewed with employees during mandatory employee meetings and they educate employees on the programs that exist through their Employee Assistance Program if the employee chooses to seek help.

## **Additional Education and Intervention Programs Offered for the College Community**

- Be A Health Hero Summer Camp" learning experience for students from Rochester city schools included sessions on drug and alcohol avoidance – summer 2014
- The Nursing Program issues Student-Related Policies that include professional standards of conduct addressing chemical substance dependency
- Office of Student Life and Leadership Development Alcohol Agreement. This document is provided to club and organization members who are traveling to events.
- Monroe Community College for Kids Camp, "Say No to Drugs," Richard M. Guon Child Care Center, Presented by MCC Public Safety

## Collaboration with Community/State Organizations:

Various departments across the college have partnered with the following organizations or coalitions which specifically address alcohol and other drug issues:

- American Cancer Society
- Greater Rochester Health Foundation
- Mental Health Association of Rochester/Monroe County
- New York Division of Substance Abuse Services
- New York State College Tobacco Free Initiative
- Unity Chemical Dependency Program, Dr. Patricia Halligan, a psychiatrist specializing in addiction.
- Veterans Outreach Center, Inc.

Health Services, in particular has collaborated with Alcohol and Substance Abuse Dependency in Rochester, New York, to offer the connections to the following resources to students, faculty, and staff:

- Alcoholics Anonymous
- Al-non and Al-teen
- Genesee Alcohol Treatment Center
- Huther-Doyle
- National Council on Alcoholism
- OASAS Addiction Treatment Center
- Park Ridge Chemical Dependency
- Strong Behavioral Health
- Unity Chemical Dependency
- Unity Health
- Westfall Associates

## Student Development:

Because MCC's students include those under 21, the policy is to maintain alcohol-free events when students are involved and to only permit alcohol use on a limited basis at campus events at which students are not involved.

Housing and Residential Life also provides a series of programs hosted on Thursday evenings as an option to participate in as an alternative to students using alcohol.

For a listing of alcohol-free events, individuals may view the following links:

- Athletics - All MCC Athletic Department Sports Team schedules are on the Department website.  
<http://www.mcctribunes.com/landing/index>

- Campus-Wide Events  
<http://wip.monroecc.edu/webdbs/mcccal.nsf/Web-CampusWideEvents?OpenView>
- Clubs and Organizations  
<https://www.monroecc.edu/depts/stucenter/clubs.htm>
- Diversity Calendar  
<http://wip.monroecc.edu/depts/diversity/calendar.htm>
- Intramurals and Recreation - Programming information is found on the Athletic Department website  
<http://www.mcctribunes.com/landing/index>
- Mercer Gallery Exhibitions  
<http://wip.monroecc.edu/webdbs/mcccal.nsf/Web-MercerGalleryExhibitions?OpenView>
- Speakers and Artists  
<http://wip.monroecc.edu/webdbs/mcccal.nsf/Web-SpeakersArtists?OpenView>
- Theatre  
<http://wip.monroecc.edu/depts/sixthact/season.htm>
- Housing and Residence Life  
Housing and Residence Life offers an orientation weekend to all new residential students. Topics covered during the weekend include information on high risk behaviors, including use of alcohol and drugs. Housing coordinates guest speakers from Monroe Community College, as well as local to Rochester resources including Highland Family Planning to discuss healthy relationships and the impact of alcohol and drugs on student behavior. The weekend culminates with our large group, All Commons, meeting where the Director and Assistant Director provide an in depth discussion on all housing codes, policies and expectations.
- In addition, several organizations, departments, and student groups plan special events throughout the year.
  - Office of Student Life and Leadership Development OrgSync calendar:  
<https://orgsync.com/556/community/calendar>

## Academics:

Many academic units address alcohol and other drugs through policies in the classrooms, curriculum infusion, and research. An overview of the programs and classes offered during the 2012-2013 and 2013-2014 is listed below, as well as links to some websites that address alcohol in the classroom:

Monroe Community College has an A.S. Degree and Certificate Program in Addictions Counseling, which deals with both alcohol and drug addiction issues. The core courses in these programs include:

- ACD 140 - Alcoholism/Chemical Dependency and the Human Service Worker

- ACD 142 - Alcoholism/Chemical Dependency and the Family System
- ACD 143 - Alcoholism/Chemical Dependency Counseling Skills
- ACD 144 - Alcoholism/Chemical Dependency/Substance Abuse Group Counseling Skills
- ACD 241 - Alcoholism/Chemical Dependency Treatment Modalities
- ACD 245 - Special Issues in the Field of Alcoholism/Chemical Dependency/Substance Abuse
- ACD 246 - Alcohol/Chemical Dependency Internship Seminar
- ACD 290 - Independent Study

The Hospitality Management Program offers a course that addresses the legal aspects of alcohol sales:

- HSP 211 – Hospitality Law

The Police: Law Enforcement courses include:

- PLE 131: Breath Analysis Operator

The Physical Education Department offers health and wellness classes, including:

- HED 209: Drugs and Behavior

Monroe Community College's Public Safety Training Facility conducts a police academy which is attended by MCC Public Safety Peace Officers. The curriculum includes blocks of instruction on how to recognize and deal with intoxicated persons. The training objectives include the following:

- Officer's gain the ability to discern the difference between intoxicated and incapacitated persons
- Officer's learn the procedures to follow to make referrals for alcohol and drug treatment

### Enforcement:

The four primary venues on campus that enforce policies and laws regarding alcohol and other drug use are the Office of Human Resources, Public Safety office, Housing and Residence Life, and Student Services office. During the evaluation period, Public Safety dealt with 85 alcohol and drug violation during the 2012-2013 academic year and 55 during the 2013-2014 academic year. Each of these violations were referred to the Student Services division for adjudication. Housing and Residence Life found 131 students to be in violation of alcohol polices in the 2012-2013 academic year and 173 in the 2013-2014 academic year. The range of sanctions included but were not limited to disciplinary probation, mandatory attendance at educational programs offered by various college departments, loss of privileges (including housing), and community service.

### SUMMARY:

The review committee conducted a comprehensive study of the alcohol and drug policy, related programs, services and enforcement practices for academic years 2012-2013 and 2013-2014. Monroe Community College is in compliance with the Drug Free Schools and Campuses Regulations, has an effective Drug and Alcohol Prevention Policy, consistently enforces standards of behavior related to alcohol and drug abuse, and distributes the policy in writing to our students and employees. Nonetheless, the committee has identified areas for improvement.

Monroe Community College uses a comprehensive approach to address alcohol and other drug use on campus, focusing on policy, education, coalitions/collaboration, social life, academics, enforcement, and intervention. All components work together to ensure that Monroe Community College students and employees are provided information and resources that promote a safe and healthy environment that attempts to mitigate risk as it pertains to alcohol and other drug use.

The review committee identified several strengths on campus. The collaboration and communication by our many offices, departments, and student groups to address alcohol and other drugs with our Behavioral Early Alert Team (BEAT), Athletic Life Skills Coordinator, Health Services at-risk assessments, Housing and Residence Life programming, and academic courses are some examples of the innovative and intentional approach to alcohol and drug prevention program. With these strengths, the committee has also identified future initiatives to continue our efforts regarding alcohol and other drug education for our campus community.

Some of the initiatives that will be developed or expanded during the 2014-2015 academic year include:

- Improving communication regarding policy. Though several policies exist which address issues related to alcohol, there was little assurance in the review that these policies are widely known. It is imperative that the College continues to seek alternative means for policy distribution besides electronically distributing the Annual Fire Safety and Security Report.
  1. E-mail the Drug and Alcohol Prevention Policy to all faculty, staff, and students on an annual basis. The e-mail will direct students and employees to key resources such as recovery groups, Employee Assistance Program, and counseling services.
  2. Develop a brand and consistent message for the college community.
  3. Use multiple venues to reach the college community.
- Complete the development of our medical amnesty policy. The development of this policy has been in the works for a period of time. Staff must finalize this policy, which would encourage individuals to seek help for issues related to alcohol consumption.
- Increase the use of assessment to better identify new strategies and initiatives for students and employees.
- Update the Student Handbook to include adjudication process. The committee determined that though policies have existed in the handbooks for the evaluation period, the process for adjudication is unclear. Student Services must take responsibility for ensuring that the adjudication process is clear to student and understandable by faculty and staff.
- Establish a policy and procedure review team and schedule. The committee firmly believes that to be most effective in education, prevention, and intervention, a team should meet regularly to not only review the policy but to also review data in an effort to make informed decisions about any necessary changes to policy as well as educational opportunities which should be utilized to address issues.

Monroe Community College has developed a comprehensive approach to address alcohol and other drug issues on campus. The College will continue to develop, assess, and pursue the best practices for our campus community to create a safe and healthy learning and working environment for our students and employees.



# Monroe Community College

STATE UNIVERSITY OF NEW YORK

## ~ Vision ~

Monroe Community College will champion opportunity, innovation,  
and excellence to transform lives and communities.