

1.1.7 Academic Standing (2007) (2016)

Monroe Community College expects students to remain in good academic standing. MCC reviews satisfactory academic progress (SAP) by term (fall, spring*, summer). Students are expected to earn a GPA of 2.0 or higher and maintain progress towards degree completion. Cumulative GPA is defined as the average of a student's course history at MCC and only includes credit-bearing course work. When reviewing academic progress, however, remedial and repeated courses are included. A student who falls below satisfactory academic progress standards and/or does not complete the required percentage of courses for the term, will be placed on Academic Warning. Persistent SAP concerns will result in students being placed on Academic Restriction. Students who appeal may be placed on Academic Probation.

**Spring evaluation includes intersession courses*

(1) Satisfactory Academic Progress

Monroe Community College's *Satisfactory Academic Progress (SAP)* policy stipulates that

- Students must have a minimum cumulative GPA of 2.0, including remedial and repeated courses
- Students credit completion must equal 67% of attempted credits in the current term
- Students must complete their educational program in no longer than 150% of the published length of the educational program

(2) Evaluation of Academic Standing

The College calculates academic standing at the end of fall, spring, and summer terms based upon the student's progress towards degree completion:

- Completed credits include grades of A, B, C, and D (+/-), unless a specific course or program requires a specific grade
- Attempted credits include, but are not limited to, developmental credits, ESOL credits, and all credit-bearing courses
- All courses, including repeats and grades of F, count as attempted (except drops).
- Incomplete Grades (I) and Withdrawals (W, WI) will count as attempted hours, but will not count as successful completions
- Repeated courses count as earned only once
- Grades of W count towards percent attempted

A student placed on Academic Warning, Probation, or Restriction--at the end of the semester will be notified via MCC email by the Registration and Records Office.

(3) Academic Warning

When students fail to meet SAP, they are placed on Academic Warning for a period of one semester. Students placed on Academic Warning have a registration hold placed on their account, are placed on an academic warning list, and are required to receive academic advisement prior to registering for the next semester. Academic support is documented on an academic improvement plan completed by an advisor. It is to students' advantage to repeat a course(s) in which they received a "D" or "F" in order to raise their cumulative GPA. Graduation at MCC is based on an overall 2.0 GPA of MCC credits.

After the warning semester, the warning status is removed if students successfully meet SAP.

If students fail to meet SAP after the warning period, they will be placed on Academic Restriction.

(4) Academic Restriction

Students who have been placed on Academic Restriction have two options for continuing their studies at Monroe Community College:

- a. Students may "Appeal" to the Academic Appeals Committee for consideration to continue their studies without any registration restrictions. Appeals can only be made based on extraordinary circumstances that occurred during the term(s) in which the student failed to meet SAP requirements. The appeal must be submitted in writing on the appropriate form and must indicate to the committee the reason(s) for unsatisfactory achievement during the past semester, how those circumstances are now resolved, and plans for improvement. A minimum of one representative from Academic Services will be on the committee. Students will be notified via MCC email of the committee's decision. If the appeal is approved, students will be moved to Academic Probation and allowed to continue their studies without any restrictions and with eligibility for federal financial aid.
- b. Students who choose not to appeal or the appeal is denied will remain on Academic Restriction; after a certain date, will be de-scheduled and notified via MCC email. Students are then required to seek advisement to continue their studies with a maximum of eight credits). Students must seek assistance from their academic advisor or a counselor in

planning their course of study in order to register for the next semester. Students will be given an academic plan to support moving towards satisfactory academic progress. It is to students' advantage to repeat a course(s) in which they received a "D" or "F" in order to raise the cumulative GPA. Graduation at MCC is based on an overall 2.0 GPA of MCC credits. Students on Academic Restriction are not eligible to receive financial aid through the Federal Student Aid programs.

(5) Academic Probation

Students who have their appeals approved will be placed on Academic Probation and allowed to continue their studies with possible credit restrictions, as determined by the Appeals Committee. They will be required to seek advisement to create an academic plan to move towards SAP. They will be eligible to receive financial aid through the Federal Financial Aid programs. The student's academic progress will be reviewed to evaluate if the student is in good academic standing. If the student does not meet SAP, the probation status will be extended for another semester if they meet the following criteria:

- Complete successfully 100% of the credits attempted for the semester, and
- Earn a minimum GPA of 2.0 for each class during that semester.

If the student fails to meet the requirements after the probation period on appeal, the student will be placed on Academic Restriction.

(6) Maintaining Satisfactory Academic Progress

Students who have been placed on Academic Restriction and have not had an appeal approved will remain in that status until they make up their academic deficiencies to regain good academic standing. As part of the intervention plan, students may be dismissed from the College for a specific period of time. Students can regain good academic standing by successfully completing additional credits at their own expense for as many terms as needed for the student to rehabilitate their academic record, providing they have not exceeded 150% of the published length of their educational program. Students who regain good academic standing will also regain their eligibility to receive financial aid through the Federal Aid Programs.*

**Academic eligibility for NYS Financial Aid Programs is determined by New York State regulations. Regaining good academic standing for MCC may not automatically reestablish academic eligibility for NYS Financial Aid Programs.*