

PROGRAM SPECIFIC ELIGIBILITY AND SELECTION CRITERIA

EXCELLENCE IN FACULTY SERVICE – (EIFS)

Nature of the Program – EIFS

The Chancellor's Award for Excellence in Faculty Service recognizes the consistently superior service contributions of **teaching faculty**. This service must be sustained over multiple years and may occur in a variety of venues.

Criteria for Selection – EIFS

To be nominated, a faculty member must demonstrate consistently superior service. Eligible service contributions may occur in a variety of areas including service to the campus, the State University, the local community or contributions at the regional, state-wide, national or international levels. Eligible activities may encompass a combination of service contributions to discipline or disciplinary and professional organizations and societies; and to leadership in local or system-wide faculty governance.

The nature of the service **must exceed** the work generally considered to be part of a candidate's basic professional obligation (professional committees, etc.) and **must include service that exceeds that for which faculty are normally compensated**. There must be positive evidence of outstanding achievement and skill in providing leadership, outreach, or other University and/or community service or extraordinary service and leadership in the nominee's professional organization.

The scope of the service must extend over multiple years, must be geared toward effecting positive change and must involve the generous giving of personal time in service to areas previously described.

Candidates for this award must be full-time teaching/instructional faculty who meet, and preferably exceed, the selection criteria, and who also demonstrate initiative and creativity in exceeding these standards.

Eligibility – EIFS

Academic Background – Candidates must be full-time teaching faculty for the academic year in which the award is to be given and regularly carry a full-time teaching load as defined by the campus for full-time teaching. **(The definition of a full teaching load varies from campus to campus, but each campus should be satisfied that there can be no question that its nominee meets this criterion. Teachers of studio courses or other specialized courses in which credit hours are normally low are to be considered in terms of the full-time load normally expected for the discipline.)**

The significance of having the campus define "full-time" teaching is particularly relevant in the case of Department Chairs. Campuses frequently provide course reductions for faculty serving in such capacities. If the reduction is applied uniformly, then this reduced load becomes "full-time" for that particular position. Individuals serving in this capacity may be nominated for the award contingent upon their carrying the campus-defined, full-time teaching load for persons performing such administrative responsibilities (e.g., if a campus defines 15 hours as a full-time teaching load for full-time faculty, and 12 hours as a full-time

teaching load for Department Chairs, then an individual serving as a Department Chair and teaching the 12 hours and meeting the other eligibility requirements would be eligible for nomination). **The nomination portfolio should clearly indicate that the Department Chair is carrying a campus-defined full-time teaching load as defined for Department Chairs. One caveat: except for Department Chairs, teaching requirements must constitute more than 50 percent of the position's responsibility. Otherwise, the individual should be considered for the Excellence in Professional Service Award. Please remember that Department Chairs are always considered faculty first, and it is the intent that the Professional Service category be reserved for staff.**

Academic Rank – Nominees for the award may hold any academic rank (as defined in SUNY Board of Trustees policies: individuals holding the title of professor, associate professor, assistant professor, instructor or assistant instructor). ¹

Length of Service – Nominees must have completed at least three academic years of full-time service out of the five years on the home campus immediately prior to the year of nomination.

Restrictions – Individuals holding qualified academic appointments (as defined in SUNY Board of Trustees policies: individuals holding the title of lecturer or titles of academic rank preceded by the designation “visiting” or other similar designations) **may not** be nominated. ²

¹ *The State University of New York Policies of the Board of Trustees – 2009 – Article II §1 (j).*

² *The State University of New York Policies of the Board of Trustees – 2009 Article II § 1 (k)*