

Assistant/Secretary Appreciation Day

Date: April 26,2006

What would your job be like without your right hand? Person?

We will be giving you the chance to let your assistant/secretary know how great of a job they are doing!



Let your assistant/secretary know in a letter what your day would be like without their help. Send it to the Bookstore and we will deliver it along with a small gift on April 26,2006.

Letters should be submitted to Iris Mand (at the bookstore) no later than Wednesday April 19,2006. Please be sure the assistant/secretary's name and department are included!

Iris Mand ext. 3404