



Faculty Senate

Monroe Community College

**Faculty Senate Meeting
September 17, 2015**

PRESENT: R. Babcock, E. Baxter, S. Broberg, L. Carson, J. Chakravarthy, A. Colosimo, T. Custodio, M. Dorsey, P. Emerick, M. Ernsthausen, K. Farrell, S. Farrington, A. Flatley, B. Gizzi, B. Grindle, M. Heel, R. Horwitz, A. Hughes, S. Kinel, D. Lawrence, G. Lynch, J. Mahar, J. McPhee, H. Murphy, R. Pearl, L. Pierce, E. Putnam, C. Rapp, M. Redlo, K. Rodriguez, R. Rodriguez, J. Salsburg-Taylor, J. Santos, T. Schichler, J. Scanlon, G. Thompson, K. Tierney, M. Timmons, T. Vinci, W. Wagoner, P. Wakem, R. Watson, H. Wheeler, A. Zamiara, L. Zion-Stratton

ABSENT: A. Conte, R. Fisher, H. Fox, D. Gasbarre, A. Knebel, T. Leuzzi, D. Mueller, P. Oettinger, R. Tachco, J. Waasdorp, J. Wilson

GUESTS: C. Abbott, A. Albright, M. Bates, M. Fine, A. Kress, N. Primo, M. Viele, A. Wade, M. Witz

Meeting called to order: 3:36 p.m.

1. Special Announcement:

M. Redlo spoke of the recent passing of his mentor, Raymond Ruff. His kindness, dedication, and vision as a founding member of MCC, would be remembered by anyone who knew him. He asked the Faculty Senate to keep Mike Ruff, Raymond Ruff's son, in their thoughts during this difficult time.

2. Guest Speakers:

a) President Kress

President Kress gave the following updates and announcements:

- She invited everyone to attend the reception in the Gilman Lounge honoring Wayne Gilman's 90th Birthday following the FS meeting.
- MCC hit its budget and at 100.6% of enrollment on the first day of classes, pointing out this is not the case for the other SUNY community colleges. She thanked everyone for their hard work in making this happen. In the upcoming year, there will be a systems review to see what can be done to make it easier going forward.
- The deadline for SUNY Excels has been extended to the end of October; there is a data and plan component (not to exceed 15 pages). Information is being received in order to write the plan and improve the metrics.
- The draft of the Middle States report will be distributed to the College community by October 5, 2015. She explained the process, which included outside reviewers providing their input. They are currently conducting table reads to identify where more evidence may be needed. She acknowledged H. Wheeler and K. Love for their roles in completing the report.
- Monday, September 21st is the launch of the new Monroe Community College website. She encouraged everyone to please let Cynthia (Cooper) Mapes group know if there is missing information or links not working.
- The approved bids for the New Downtown Campus came in under budget and the project is right on schedule.

Questions:

- K. Mooney-Graves asked for an update on the CTE Interim Dean position. President Kress stated Vice President Oldham would be able to provide more information but she believes the position

remains empty and some of the duties have shifted to the Assistant Vice President. She is not sure of the long-range plans.

- M. Redlo explained he has been reviewing the College's financial reports and is seeing a pattern where the College spends a lot of money outsourcing work. He believes there are qualified and talented members at the College who could do the work. He gave the examples of Noel-Levitz and Crowley Webb, stating he believes the College would receive just as good results, if not better, if College employees were offered the work for a stipend or summer grants, saving the College thousands of dollars. He asked if this pattern could be curbed. President Kress responded giving specific examples of how the College plans to use in-house resources or free services but will continue to outsource in some areas. She explained advertising would continue to be outsourced due to the complexity, level of expertise and capacity required for tasks such as a new branding campaign, television spots, and new web page. She also explained the College is not taking full advantage of some software and systems already purchased through Ellucian and Recruiter. She explained this will require internal expertise going forward to make sure the College is using the systems purchased to full capacity. She also explained contracts have been cancelled with vendors not fulfilling their obligations.

- L. Pierce stated a constituent suggested a cost saving idea suggesting getting rid of the trailers and moving the technology into the campuses. President Kress agrees it is a great idea. Looking forward to the master plan they will be renovating office space so excess spaces around campus will be used in order to move departments into other spaces. She stated the Trailer 19 has two more years on the lease and then it will most likely be moved off campus.

- She encouraged everyone to forward cost saving ideas.

- M. Ernsthausem asked why the liberal arts-based degree program, Education, is housed in a building where students cannot build a full course of study. Courses cannot be made nor satisfy contractual obligations within the departments because there are not enough of the "other courses" such as MTH 165, HMN220, any foreign language other than SPA and ASL, CHE151, MUS 010, ART 119. The bottom line is students are not well served at DCC because of the lack of required courses. President Kress responded stating the Provost can consider the information and an analysis can be done of the schedule. M. Ernsthausem went on to say EDU students do not want to take their courses downtown; they avoid coming to DCC at all costs. Many of them do not complete their degrees for two reasons: lack of appropriate liberal arts courses at DCC; and complete lack of interest when it comes to classes at DCC. President Kress agrees to the last point and acknowledged this has been heard from many students over years and it is a reason for the new downtown campus.

- M. Ernsthausem stated on behalf of constituents the rumor that MCC starts one week after SUNY so students who drop can be picked up is becoming just that, a rumor. On August 27, 2015, HUM, TRS, CRJ and EDU department had their final OARs. Many advisors were unable to: build students a full schedule at DCC; or enroll them to programs and/or majors/concentrations classes because they were full or there were schedule conflicts with other courses; or enroll them in liberal arts courses at DCC due to lack of availability. He asked how can DCC be expected to deliver results when courses are cancelled, leaving students no options. Provost Wade responded, stating she had a meeting to discuss these issues with the Deans (include DCC Dean) and they are actively looking for ways to realign for next semester to make it a better experience for faculty and students. President Kress also requested the questions be shared with Dean Frater as well.

- L. Pierce asked whether "shop and drop week" (drop/add week) could end earlier (possibly on Friday) rather than the following Monday, as it does currently. She explained students are missing lectures, quizzes and homework, which is not a benefit to the student. President Kress stated Academic Services sets the calendar for the dates and referred the question to Provost Wade.

- M. Viele stated he discussed with President Kress over the summer, how he had signed up for a course, paid his tuition and then the course was later cancelled due to low enrollment resulting in him being two credits short of his degree. He thought it was an important point to bring up due to the discussion regarding DCC class cancellations. President Kress stated she also discussed with him that often faculty are aware a class may be cancelled which is the challenge when a building schedule.

- R. Watson stated often the most motivated TRS students want to take summer course and believes it would help retention to allow these courses to run even with lower numbers than required. President Kress stated it is important to look at how courses are scheduled. She gave an example of a module in Banner, which the College is not taking advantage of that can predict which course will make enrollment numbers based on previous years.

b) A. Albright – Academic Foundations High Impact Practices Specialist

A. Albright introduced herself; she is located on the 4th floor of the Library. She explained a version of what HIPS is all about would be coming out in the Tribune with links to the following areas: Service Learning, Writing Intensive Courses, Undergrad Research (URSICA), Field Experiences, Learning Communities, Diversity and Global Learning, and Collaborative Learning. She reviewed the survey she will be conducting in October, which will be sent out to full time and adjunct faculty to discover what is already being done at MCC.

3. Announcements (M. Ernsthausen)

a) He encouraged everyone to look at the new programming for the TCC this semester. The theme is “Helping Students Learn How to Learn.”

b) He welcomed Dr. Wade, Provost and Vice President, Academic Services.

c) He welcomed new Senators to the Faculty Senate: R. Babcock, E. Baxter, T. Custodio, M. Dorsey, K. Farrell, A. Flatley, B. Gizzi, B. Grindle, S. Kinel, D. Lawrence, G. Lynch, D. Mueller, R. Pearl, D. Rivers, J. Salsburg Taylor, J. Santos, R. Tachso, T. Vinci, W. Wagoner, P. Wakem, H. Wheeler, A. Zamiara.

d) As discussed at the New Senator Orientation this past June, the October Faculty Senate meeting will be “Phase 2” of the orientation. Senators will be asked to sit with their standing committees during the meeting. There will be a brief introduction of each committee during the meeting.

e) He welcomed Michael Viele, the newly elected Vice President of Student Government Association.

4. Student Announcements M. Viele, Vice President of Student Government Association (SGA)

M. Viele made the following announcements:

a) The student body passed the Student Government Constitution in the spring. A Judicial Branch was formed, with J. Gagner as the Chief Justice.

b) There is a student representative on the search committee for the Director of Student Rights & Responsibilities.

c) SGA and SEGA are looking for two additional students to sit on the Judicial Board

d) Constitution Days (DCC & Brighton), Pizza & Politics (MCC Dorms) and Registration Drive (through the League of Women Voters) were successful events held by SGA/SEGA so far this semester.

e) SGA is looking for a Faculty Advisor and encourages faculty members interested to contact the SGA office.

f) He looks forward to working with Faculty Senate this year.

5. The Minutes from the June 18, 2015 Faculty Senate meeting were approved.

6. The Minutes from the June 25, 2015 Special Faculty Senate meeting were approved.

7. Standing Committee Reports

In order to allow more time for discussion during the meeting the standing committee chairs submitted their reports for Senators to review prior to the meeting. Questions and/or comments were taken regarding the following reports, as noted.

Academic Policies (J. Mahar)

J. Mahar reports the following:

- First meeting on Tuesday September 15

- Beginning discussion on effects of changing class lengths from 50 and 80 minutes to 60 and 90 minutes

- Continuing discussions on Academic Grievance Procedure (Resolution 1.9.4)

Additional comments: J. Mahar encouraged everyone to forward him questions and/or feedback (positive and/or negative) regarding the class length changes. Upon request he can forward a draft schedule and rationale for the proposal.

Student Affairs (J. Mahar)

J. Mahar reports the following:

- First meeting on Monday September 21
- Will be starting work on an Academic Honor Code

Curriculum (E. Putnam)

E. Putnam reports the following:

- The following is a summary of the work Curriculum Committee completed for 2014-2015:

Semester	New Courses	Course Revisions*	Course Deactivations	Course Learning Outcomes	New Programs	Program Revisions	Program Deactivations
Fall 2014	32	123	0	192	0	19	12
Spring 2015	13	76	4	61	5	20	3
Totals	45	199	4	253	5	39	15

Grand total # of proposals: 560

Additional comments:

- E. Putnam announced the Faculty Senate will be receiving this semester for review five infused competency reports and a report from CAPE. More information will follow.
- E. Putnam has been appointed Retention Professor and the first event is the Faculty Voices on October 1 and 2. Look for more information in the Trib soon.
- M. Redlo and E. Putnam encouraged Senators to review curriculum proposals on the database.

NEG (M. Heel)

No report.

Additional announcements by M. Heel at the meeting:

- The Committee will be working on updating the FS Bylaws and Resolutions.
- There is one open senator seat in the following areas: Health Professions, Engineering Technologies, Workforce Development and Student Services Divisional Area. NEG will be contacting the areas to try to fill the vacancies.
- As agreed by the FS in the spring, the first order of business will be updating the FS bylaws, which will allow Human Services to have a Senator.
- The following Faculty Senate term lengths were determined by a coin flip during the meeting:
 - Applied Technology: Doug Rivers (1-year term) Randy Pearl (3-year term)
 - Academic Services Divisional Area: Joanne Santos (3 year-term) and Gale Lynch (1 year-term)
 - Administrative Services Divisional Area: Marianne Dorsey (2-year term) and Blaine Grindle (3-year term)
 - Student Services Divisions: Aubrey Zamaria (3-year term) and Donna Mueller (2-year term)

- He has received several requests from Senators for an updated constituency list. Over the next few weeks, he will be working with the Faculty Association to finalize the list and he will provide the information once it is complete.

Planning (P. Emerick)

P. Emerick reports the following:

- Committee met for the first time on Monday, September 14, 2015
 - a. Discussion of change in meeting time or dates if necessary
 - b. Overview of responsibilities and roles of committee.
 - c. Discussion of potential additional areas of work to be investigated.
- Attended first meeting of College Wide Sustainability Committee
- Will be calling a meeting of the adhoc Classroom Committee and appoint a new chair for this committee

Additional comments: P. Emerick shared information about Greentopia "Cities of the Future" event to be hosted by MCC on October 21, 2015. The event is free to Faculty, Staff and Students but they will need to register for the events and provide ID. More information will be in the Trib and sent out to Senators. There will be several moderators of the events including M. Ernsthansen and M. Redlo. V. Avalone commented this event is to introduce the Ecodistrict concept, which is the concept for the new Downtown Campus (NDC). This will give students the opportunity to turn the NDC campus into a living laboratory. M. Viele offered student assistance with the event as well.

Professional Development (A. Colosimo)

A. Colosimo reports the following:

- First meeting is scheduled for September 14th
- A. Colosimo and M. Ofsowitz have collaborated on revisions of the Awards webpage. A. Colosimo would like to thank M. Ofsowitz for his time with this project!
- Scheduled a workshop entitled "MCC Awards Overview" for ~~October 5 from 12-1 PM in 8-400**~~. The goals of this workshop are to clarify expectations and increase awareness of honors awarded by SUNY, the Professional Development Committee, and the Faculty Senate Executive Committee
- The 3rd annual Professional Development Week has been scheduled for June 6-10.
- A. Colosimo agreed to serve on the Academies Project Professional Development Implementation Committee.

Additional comments: **There was a change to the date of the "MCC Awards Overview" workshop. It will be held on September 28th from 12-1 PM – Room 8-100.

SCAA (H. Wheeler)

H. Wheeler reports the following:

Ongoing searches:

- The Director of Career & Transfer Center search committee has made its recommendation.
- The Director of Public Safety search is ongoing.
- The Director of Student Rights and Responsibilities search committee is currently reviewing applicants and meeting first week of classes to discuss candidates and interview days/times.
- The Associate VP/CIO search committee is co-chaired by Mark McBride and Holly Wheeler. H. Simmons' hope is to have the position filled by end of November 2015.

Upcoming Searches:

- Assistant to the President for Title IX is to be completed by the end of fall semester.

Additional comments: SCAA received a Facilities reorganization to review.

8. Old Business:

There was no old business.

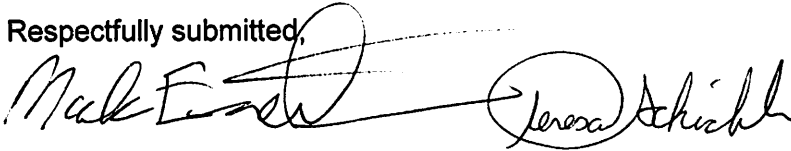
9. New Business:

a) R. Babcock (Admissions) is looking for volunteers from across the College to help with the MCC Open House on October 24, 2015. Please contact her if interested.

- b) G. Lynch (GEIS) announced there would be three Lunch and Learns this semester regarding Fulbright Scholarships. Please watch Trib for dates.
- c) G. Thomas announced Veterans students in the Criminal Justice programs are finally getting supplemental benefits to cover gaps in college tuition.
- d) T. Vinci requested the list of standing committee members be sent out the Senators. H. Murphy will send it out.
- e) G. Blaine asked how standing committee chairs are selected. M. Ernsthausen responded, stating the President, Vice President & Secretary (FS Officers) make the decisions.
- f) A. Flatley requested a detailed college wide organizational chart with names. B. Wagoner stated there will be a new version(s) posted on the website soon.
- g) S. Kinel asked if there is still Sustainability and/or Green designation for the courses. M. Witz confirmed there is a designation explaining the Biology department has taken responsibility for the Sustainability Certificate and T. Tatakis is in charge of the initiative.

Meeting adjourned at 4:52 p.m.

Respectfully submitted,



Mark Ernsthausen
President
Faculty Senate

Teresa Schichler
Secretary
Faculty Senate

Minutes approved at the October 15, 2015 Faculty Senate meeting.