



April 19, 2012

PRESENT: C. Abbott (President), A. Bauer, A. Benjamin, P. Bishop, D. Burke (Secretary), J. Case, A. Conte, K. Doyle, B. Edelbach, B. Ellis, P. Emerick, M. Ernsthausen, S. Farrington, M. Fine, K. Frantz, K. Mooney-Graves, E. Grissing, M. Heel, L. Judd, R. Kennedy, E. Lanzafame, J. Mahar, J. McKenna, J. McPhee, M. Ofsowitz, D. Olaode, E. Pierce, H. Pierre-Philippe (Vice President), C. Powers, M. Sample, P. Sarantis, T. Schichler, D. Shaw, C. Silvio, J. Smith, J. Volland, S. Weider, H. Williams, M. Witz, H. Wynn-Preishe

ABSENT: N. Christensen, J. Cottrell, B. Dery, G. Fazekas, T. Gilbert, S. Hagreen, M. Oliver, P. Ornt, P. Peterson, S. Battista-Provost, A. Wilson

GUESTS: S. Baker, D. Cecero, C. Downing, M. Fox, A. Lee, M. Maker-Garcia, K. McKinsey-Mabry, H. Murphy, D. Ryther, J. Tsai

Meeting called to order: 3:35 p.m.

1. Guest: Matt Fox-Sustainability Programs and Degrees

M. Fox reviewed the history and scope of the sustainability movement. Sustainability tries to balance people, planet, and profit. He reviewed the academic disciplines that are weaving sustainability issues into their curriculum. He also reviewed a number of bachelor's programs focusing on sustainability. MCC sustainability programs include an A.S. in Sustainability and the Certificate (which is not F.A.C.E. eligible). Courses include: 30 students in the SUS 101 course this semester. A Sustainability Certificate must be applied for at graduation, it is not a designation on other diplomas.

2. Announcements

- a. C. Abbott announced that Paul Bishop will be leaving MCC for a position at The Center for Governmental Research and thanked him for his service on behalf of the Faculty Senate.
- b. C. Abbott announced that the RCSD changed their 2013 spring break to March 31 – April 7 and since MCC follows their schedule this may impact the College's 2012-2013 academic calendar. A question was raised about whether other Monroe County schools will also be changing and if not, do we really need to change our calendar? C. Abbott will look into this and report back to the Faculty Senate.

3. Student Announcements: No student announcements

4. The minutes from the March 15, 2012 Faculty Senate Meeting were approved.

5. Action Items:

- a. **Conduct Regulations:** D. Cecero acknowledged the committee members who worked very hard on this issue. There have been some suggested changes to the proposed conduct regulations including splitting the document into two separate policies: one for students and one for employees. She is only asking the Faculty Senate to endorse the Student Conduct portion at this time. An Employee Conduct Statement will be presented at the May Faculty Senate meeting and the Senate will vote on it at the June meeting.

Motion: To endorse the proposed optional statement regarding civility for the course information sheets

Motion seconded

Discussion: Question: Isn't there already a statement we could use? D. Cecero stated she wasn't sure what was already included on Course Information Sheets but this statement gives the expectations of the students and the consequences for any violations.

Vote: Approved: 36 Opposed: 0 Abstention: 0

Motion passed

Motion: To endorse the proposed conduct regulations for students.

Motion seconded

Discussion:

Vote: Approved: 36 Opposed: 0 Abstention: 0

Motion passed

b. Curriculum Proposals: Program Revisions

AAS Health Information Technology/Medical Records

Motion: To endorse the proposed new program

Motion seconded

Discussion: No discussion

Vote: Approved: 36 Opposed: 0 Abstention: 0

Motion passed

AS Health Studies

Motion: To endorse the proposed new program

Motion seconded

Discussion: Does ASL count in Foreign Language? Yes.

Vote: Approved: 36 Opposed: 0 Abstention: 0

Motion passed

AAS Hospitality Management

Certificates in Culinary Arts

Certificates in Food Management

Motion: To endorse the proposed new program

Motion seconded

Discussion: Question: Why TRS 105 would be required if ENG 101 is not required for the certificate program? There was a discussion about the necessity of a certain reading and writing level for admission into the program based on past research.

Vote: Approved: 36 Opposed: 0 Abstention: 0

Motion passed

Certificate in Hotel Management

Certificate in Travel and Tourism

Motion: To endorse the proposed new program

Motion seconded

Discussion: No discussion

Vote: Approved: 36 Opposed: 0 Abstention: 0

Motion passed

Certificate Advanced Studies

Motion: To endorse the proposed new program

Motion seconded

Discussion: No discussion

Vote: Approved: 36 Opposed: 0 Abstention: 0

Motion passed

6. Standing Committee Reports

Professional Development (C. Powers)

C. Powers reported the following:

- Scholars' Day weekend will begin Friday, April 27th with the Legacy Lecture given by Professor Terri Tugel at 3:00 p.m. in the Theatre with refreshments to follow.
- The Chancellor's Awards recipients are: Terri Tugel, Renee Rigoni, and Peter Collinge. The Excellence in Teaching Award recipient is Jackie Donofrio. The Professional Service Award recipient is Loretta Chrzan-Williams. C. Powers thanked the President's office for hand delivering the notifications to the winners.

Academic Policies (E. Grissing)

- E. Grissing reported that the Committee has completed its work on the Faculty Senate Resolution 1.1.10 - Entering Student Placement Policy. E. Grissing will email the proposed revised Resolution to the Senators early next week so they may distribute it to their constituents for review. There will be a Faculty Senate vote on the revised Resolution at the May Faculty Senate meeting.
- E. Grissing reported that the Committee discussed whether or not to recommend a policy to limit the number of times a student can repeat a course. However, after reviewing 4-5 years of data provided by A. Andreu, the Committee agreed that a policy is not needed at this time since there isn't a large percentage of students taking courses numerous times.

Curriculum Proposals (H. Wynn-Preishe)

The curriculum committee has given final approval to the following:

1 New Course:

NC3S FSA 230 International Cuisine: Advanced Food Prep

10 Course Revisions:

CR1S COM 131 Print Journalism

CR2S ACC 101 Accounting I

CR7S CRJ 104 Criminal Law

CR6S GEO 102 Geology II (Historical Geology)

CR3S CHE 152 General College Chemistry II

CR8S CIS 101 Programming For Information Systems

CR10S OFT 110 Keyboarding, OFT 175 Microsoft Outlook, OFT 202 Office Simulations, OFT 267 Medical Office Transcription, OFT 268 Medical Office Procedures

CR12S OFT 111 Intermediate Word, OFT 112 Advanced Word II, OFT 121 Introduction to Keyboarding, OFT 141 Grammar for the Office Professional, OFT 240 Office Transcription

CR13S OFT 170 Spreadsheet Applications Excel, OFT 171 Microsoft Access-Records Management, OFT 172 Microsoft Office PowerPoint Presentations, OFT 174 Microsoft Publisher Desktop Publishing

CR11S OFT 201 Advanced Word II, OFT 214 Administrative Office Procedures

1 Course Deactivation:

CD1S MTH 151 Mathematics in Our World

8 Program Revisions (submitted to Faculty Senate for Vote):

PR7S Cert Advanced Studies

PR4S A.A.S. Hospitality Management

PR5S Cert Culinary Arts

PR6S Cert Food Management

PR7S Cert Hotel Management

PR8S Cert Travel and Tourism

PR2S A.A.S. Health Information Technology/Medical Records

PR9S A.S. Health Studies

14 Course Learning Outcomes:

CO2S GEO 102 Introductory Geology II (Historical Geology)

CO3S HIS 108 Western Civilization: Modern Europe

CO45S HIS 106 Western Civilization: Renaissance to the Napoleonic Era

CO12S CE 263 Cooperative Education-Interior Design

CO11S	IDE 260 CAD for Interiors II
CO10S	IDE 203 Interior Design IV
CO9S	IDE 201 Interior Design III
CO8S	IDE 160 CAD for Interiors
CO7S	IDE 122 Interior Design Communication II
CO6S	IDE 121 Interior Design Communication I
CO5S	IDE 102 Introduction to Interior Design II
CO1F	OPT 110 Introduction to Optical Technology
CO2S	GEO 102 Introductory Geology II (Historical Geology)
CO4S	IDE 101 Introduction to Interior Design I

The curriculum committee has posted the following for Faculty Review until 5/1/12:

3 New Courses:

- NC1S ENG 113 Introduction to Creative Writing
- NC4S HUM 236 Contemporary Issues in the Field of Disability Support Services
- NC5S HSP 204 Advanced Conference Planning

Curriculum Special Projects (M. Ernsthause)

M. Ernsthause reported the following:

- M. Ernsthause presented the revised Resolution 2.1.2 - Special Studies course designation. A special studies course designated as 080 through 089 would reflect a course with imputed credit. The proposed revision will be voted on at the May Faculty Senate meeting.
- The Values/Ethics and Diverse Perspectives Infused Competencies form is live on the Curriculum Database. M. Ernsthause provided a guided overview on how to access and use this tool. Only one form is needed for each course not each section which will make it easier to complete. The ACE Internationalization Task Force asked to have the Global Perspectives section added to the infused competencies inventory for convenience. M. Ofsowitz raised the issue that comments cannot be added to the Curriculum using some internet browsers and this should be addressed by ETS. C. Downing will ask ETS to address this issue.

Planning (D. Shaw)

No report

NEG (P. Sarantis for A. Wilson)

P. Sarantis reported the following:

- There are still areas/departments that need to submit Senator nominations. Please submit them ASAP. The Executive Committee will approve the Senator nominations later this semester.
- The election for the teaching representative to the MCC Association Board will be held at Brighton on May 2nd and DCC on May 3rd. Election details along with candidate statements will appear in the Tribune next week.

SCAA (M. Fine)

M. Fine reported the following:

- The voting for the Dean of Liberal Arts candidate by the faculty in the Liberal Arts division was completed yesterday. The Committee will meet next week and send their recommendation to the Provost.

7. Focus Item: Senator Discussion Re: Retention Strategies

H. Williams shared that the English department is currently focusing on issues surrounding student success in ENG 101. They are also discussing the idea of hosting a summer experience for high school students to better prepare students for the rigors of English in college. Others are going to continue this discussion with their constituents. Other topics discussed were the status of the new bus loop and H. Williams encouraged participation in all of the programs we are hosting related to serving military students.

8. Old Business-None

9. New Business-None

Meeting adjourned at 4:45 p.m.

Respectfully submitted,

Christine Abbott
President
Faculty Senate

Donna Burke
Secretary
Faculty Senate

Minutes approved at May 17, 2012 Faculty Senate meeting.