



Faculty Senate

Monroe Community College

**Faculty Senate Meeting
September 18, 2014**

PRESENT: K. Aquila, R. Babcock, M. Bates, S. Broberg, L. Carson, J. Chakravarthy, N. Christensen, A. Colosimo, P. Emerick, M. Ernsthause, R. Fisher, D. Gasbarre, K. Mooney-Graves, M. Heel, D. Henneberg, R. Horwitz, A. Knebel, E. Lanzafame, M. Little, J. Mahar, J. McPhee, H. Murphy, D. Navarro, P. Oettinger, J. Oriol, P. Peterson, L. Pierce, E. Putnam, C. Rapp, M. Redlo, K. Rodriguez, R. Rodriguez, J. Scanlon, T. Schichler, K. Tierney, J. Waasdorp, R. Watson, J. Wilkie, H. Williams, J. Wilson, A. Wahba

ABSENT: S. Farrington, A. Hughes, J. Kucich, G. Thompson

GUESTS: S. Belair, E. Caldwell, D. Cecero, K. Coffey, J. Damerell, M. Fine, T. Keys, R. Leopard, K. Love, M. McBride, K. Morris, N. Primo, K. Smith, M. Timmons, T. Vinci, J. Volland, M. Witz

Meeting called to order: 3:31 p.m.

1. Faculty Senate Vice President

M. Ernsthause stated D. Shaw resigned in June as Vice President of the Faculty Senate. An open call for nomination was sent out to the College community; R. Leopard and K. Morris were nominated. He explained the process for the vote, which will begin with the candidates giving a brief statement and then Senators voting via paper ballots. The NEG Committee will count the votes and the new Vice President of the Faculty Senate will be announced during Announcements on the agenda.

Candidate Statements:

- R. Leopard began by explaining he chose to run for Faculty Senate Vice President because this is a negotiation year and it is important to open communication between the Faculty Association and Faculty Senate. He stated his experience on the Faculty Association and the labor management team would be a benefit for the position. He has been on the negotiation team at another college and taught at five Community Colleges and two Universities, which allowed him to see the different ways faculty handle situations. He would like to complete the circle between Faculty Senate and Faculty Association. He thanked the Senators for their consideration.

- K. Morris began by explaining her experience as a President of the Faculty Senate and chair of SCAA, she came to appreciate the importance of shared governance. She has taught a variety of courses in several departments including at Damon City Campus, and as a result knows the College well. Her broad knowledge at the College includes serving on the MCC Association, Inc. Board of Directors, Diversity Council and the Faculty Association.

She thanked the Senators for their consideration and would be honored to serve the Faculty Senate.

M. Ernsthause asked for any nominations from the floor. Hearing none, ballots were distributed to Senators then collected by the NEG Committee for counting.

2. Guest Speakers:

a) K. Love, E. Caldwell – Early Warning System

K. Love began by explaining the goal of her presentation is to increase awareness about the Early Warning System, summarize the benefits and give an overview of the pilot program with Starfish. The benefits of an Early Warning System include the following:

- Is a platform for tracking common student issues
 - Poor class attendance
 - Low test scores
 - Missing, incomplete, or poorly completed homework assignments
 - Other measures of academic performance

- Aids with identifying academically at-risk students

- Can provide an intervention strategy or refer students to services

In an effort to assist campuses with collecting early warnings from faculty members, the SICAS Center provided a web based application in Banner self-service to collect early warning data from the faculty.

- Can track student outcomes and collect institutional data for college-wide improvement

The current system allows the faculty to select students who are at risk and communicate through letters, email or phone making specific recommendations. Currently we use the email function.

K. Love explained the current static system used through Banner, which only looks at poor attendance and poor academic performance. More than 25% of faculty in ESOL/Transitional Studies, Geosciences, Psychology and World Languages and Cultures are using the current system.

E. Caldwell began by explaining the Title III, 5-year grant awarded to MCC is for the redesign of developmental education and wrap around services including an early alert system. The College chose to use Starfish, which is described as follows:

- "Success is a moving target, and students need different kinds of encouragement at different times. The challenge is knowing which students are facing which obstacles – and then getting that information into the hands of the people who can help" (Starfish, 2014).

- Starfish EARLY ALERT- early warning and student tracking tools that help collect information and manage concerns in a way that respects different groups' unique workflows, so they can reach more students with deeper engagement.

- Starfish CONNECT- facilitates meaningful contact between students and their advisors, instructors, and tutors and connects them to the people and resources in place to help them succeed

She explained the Title III Grant objective is to implement a comprehensive Early Alert System. The Title III Task Force and other stakeholders reviewed 3 systems and chose Starfish to satisfy grant objectives and follow best practice. Phase I of the pilot will include Transitional Studies (TS01), Athletics, Educational Opportunity Program (EOP), and possibly Online Learner with a pilot in the summer 2014 and live for all populations above in fall 2015.

E. Caldwell encouraged Senators to attend a session of the lunch and learn:

September 23, 12:00 p.m. -1:00 p.m., Empire Room

September 26, 12:00 p.m. -1:00 p.m., Forum

October 1, 12:00 p.m. 1:00 p.m. DCC, Community Room

E. Caldwell explained she will be looking for feedback in the following areas and encouraged faculty to get involved the process:

- What student data do you think would be valuable to collect to identify academically at-risk students?

- What benefits do you see in tracking this data within an early alert system?

- What do you foresee as barriers to tracking this data?

- What would increase your desire to use an early alert system?

- Discussions and feedback sessions will run during the fall 2014 semester.

b) J. Damerell, K. Coffey – Teaching and Creativity Center (TCC) 2014-2015 Theme & Programming

J. Damerell, faculty chair for the TCC Damon City Campus, began by giving the theme for the 2014-2015 academic year: *Challenge Yourself, Challenge Your Students*. In order to fulfill the challenge,

this year's programs have been doubled on both campuses, including workshops, focus groups and conversations. More information will be sent out after the meeting which she encouraged Senators to share with their constituents. The events can be found at <http://web.monroecc.edu/TCC/events> for more information.

K. Coffey, faculty chair for the TCC Brighton Campus, encouraged the faculty to join a Critical Friends Group, established to improve student learning and success by supporting educators reflecting on and improving their practice. There are three groups: Brighton Campus, Damon Campus, and Adjunct faculty. She encouraged Senators to share the information and brochure with interested constituents to assist in the getting the word out about the groups.

Questions:

- A Senator asked how the Critical Friends Group would work and if there are classroom observations. K. Coffey stated there is classroom observation service offered by A. Primo and J. Iuzzini. However, she gave an example of how a Critical Friends Group would work, explaining the group would help faculty members determine how a lesson could be more effective. She stated this process is non-judgmental and protocols are used to lead the questions and conversations.

- A Senator asked for clarification on Peer Observations. A. Primo stated the TCC does offer confidential Peer Observation. She and J. Iuzzini have been trained to provide non-evaluative, confidential classroom observation. If anyone would like to request this service they can contact them for more information.

- A Senator asked how many faculty members are in Critical Friends Group. K. Coffey stated there are usually 6-12 members and interested faculty can contact the TCC faculty for more information.

3. Announcements

M. Ernsthause made the following announcements:

a) M. Ernsthause welcomed the following new Senators: Albert Knebel, Dea Gasbarre, Janet Waasdorp, Jay Chakravarthy, Micquel Little, Ramon Rodriguez, Rebecca Horwitz, Corinne Rapp, Joe Scanlon, Rochelle Watson, Scott Broberg and Art Wahba.

b) The new Vice President of the Faculty Senate is Karen Morris. He thanked R. Leopard for putting his name forward. Due to presiding over traffic court, K. Morris had to leave the meeting early. However, M. Redlo read a statement on her behalf thanking the Senators for their confidence in her abilities and she has cleared her schedule on Thursday afternoons for the remainder of the academic year.

c) The next Faculty Senate social luncheon will be held at DCC on October 13th at Noon in room 4193.

d) The Joint Ad Hoc Job Description Review Committee has started meeting and will begin by reviewing the job description for the DCC Executive Dean. Members of the committee include:

Administration: President Kress, Dr. Holmes and April Hill

Faculty Association: Bethany Gizzi, Michael Heel and Taine Vinci

Faculty Senate: Mark Ernsthause, Eileen Lanzafame, Kristy Mooney-Graves

4. Student Announcements

There were no student announcements.

5. The minutes from the June 12, 2014 All College Faculty Senate meeting were approved.

6. Action Items: Curriculum

a) E. Putnam made a motion to approve the following new program:

1 New Program: 2014-NP2-Spring AS Liberal Arts & Sciences: Physics

Motion seconded. No discussion.

Motion passed.

b) E. Putnam made a motion to approve the following program revisions:

4 Program Revisions:

2014-PR20-Spring AAS Health Information Technology/Medical Records

2014-PR19-Spring AAS Nursing

2014-PR21-Spring AAS Apprentice Training: Automotive

2014-PR18-Spring AAS Hospitality Management

Note: These program revisions and more to follow are ones that remove one or both credits of Health/PE. These are the programs that have applied for waivers above the 64-credit limit set by SUNY Seamless Transfer. SUNY has said that the waivers will only be approved if we drop the local Gen Ed requirement of Health/PE. Several of the programs affected are health-related and so those students already get a generous helping of Health in their other courses.

Motion seconded.

Discussion: K. Rodriguez stated C. Downing explained MCC would need to decide what to do about the Health/PE requirement, she asked for clarification on what this means. M. Ernsthausem stated currently MCC General Education includes a Health/PE 2-credit requirement. There is also Health/PE outcome in the proposed General Education Plan, which will also need to be considered. He believes at some point the MCC community will need to decide if they want to keep the requirement pointing out SUNY is no longer counting the 2 credits in its GenEd. D. Henneberg clarified SUNY is not counting the 2 credits over 64. M. Ernsthausem asked for feedback from D. Henneberg on how his department members feel about this. D. Henneberg explained MCC has applied for waivers for programs over 64. However, the result is SUNY GenEd trumps local GenEd. Those programs cannot get down to 64 credits and were not given a waiver to include the local GenEd requirement. He further stated he would like to see the PE/Health local GenEd requirement remain. His department has serious concerns especially with other programs removing the credits from their programs for other classes. The Health/PE department is preparing a statement on the issue as requested by the Curriculum Committee. E. Putnam explained it will be important to have the statement on record since the FCCC is also discussing the issue. She pointed out MCC is one of five colleges that have the local GenEd requirement of 2 credit PE/Health credit. She pointed out most are health related programs where PE/Health is infused in the program. M. Ernsthausem stated he will be working with the Executive Committee to prepare a Resolution for the Faculty Senate's review which can be forwarded to SUNY addressing their concerns about local GenEd requirements. K. Rodriguez pointed out the difficulty Health Professions is having getting its programs to comply with SUNY 64-credit requirement.

Motion passed.

7. Standing Committee Reports

In order to allow more time for discussion during the meeting the standing committee chairs submitted their reports for Senators to review prior to the meeting. Questions and/or comments were taken regarding the following reports.

Academic Policies (J. Mahar)

J. Mahar reports the following:

- The Academic Policies Committee held its first meeting held on Sept 16. The current topics of discussion:

- Prior Learning Assessment (Resolution 1.2.1 (7))
- Inclusion/Exclusion Practice is ending and its impact on Fresh Start Policy (Resolution 1.1.7(5))
- Continue and Finalize Discussion/Proposal on Student Opinion of Course and Faculty (Resolution 1.11)
- Discussion of Electronic Distribution of Course Information Sheets

Questions: C. Mooney-Graves asked J. Mahar to explain the Inclusion/Exclusion practice. J. Mahar stated the practice is when current students change their program, all grades D or lower are excluded from their GPA. The problem is 4-year colleges/universities are recalculating MCC's GPA. Dr. Holmes would like to discontinue this practice.

Curriculum (E. Putnam)

E. Putnam reports the following:

- Upcoming action items: The Curriculum Committee has received and approved four documents that will now be considered for Senate approval at the October Faculty Senate meeting. The documents are: (1) Amendments to the current Program Evaluation Process Guidelines for accredited programs, (2) A resolution regarding assessment of online courses, (3) Infused Competencies Assessment

Committee report from Values & Ethics, and (4) Infused Competencies Assessment Committee report from Diversity & Diverse Perspectives. These documents will be sent out to Senators for perusal and distribution shortly following September Faculty Senate meeting.

- The Curriculum Committee has given Final Approval to:

1 New Program:

2014-NP2-Spring AS Liberal Arts & Sciences: Physics (action item)

4 Program Revisions:

2014-PR20-Spring AAS Health Information Technology/Medical Records (action item)

2014-PR19-Spring AAS Nursing (action item)

2014-PR21-Spring AAS Apprenticeship Training: Automotive (action item)

2014-PR18-Spring AAS Hospitality Management (action item)

Note: These program revisions and more to follow are ones that remove one or both credits of Health/PE. These are the programs that have applied for waivers above the 64-credit limit set by SUNY Seamless Transfer. SUNY has said that the waivers will only be approved if we drop the local Gen Ed requirement of Health/PE. Several of the programs affected are health-related and so those students already get a generous helping of Health in their other courses.

2 New Courses:

2014-NC2-Spring ART 115 Introduction to Illustration

2013-NC11-Spring ESL 178 Grammar in Writing

8 Course Revisions:

2014-CR67-Spring PHO 223 Photojournalism and Documentation

2014-CR36-Spring PPE 211 Selected Certifications in Youth Sport

2014-CR71-Spring GEG 133 Introduction to Remote Sensing

2014-CR72-Spring MTH 099 Elementary Algebra Review (lab for Intermediate Algebra)

2014-CR70-Spring TRS 105 Academic Writing

2014-CR63-Spring ANT 102/201 Cultural Anthropology/Native American Peoples and Cultures

2014-CR59-Spring CHE 124 General Organic Biochemistry

2014-CR68-Spring ENG 101 College Composition

- The Curriculum Committee has Posted for Faculty Review until 9/23/2014:

1 New Program:

2013-NP3-Fall AAS Information and Network Technology

Note: Faculty Senate previously voted to approve this new program. A change was made to a departmental course within the program. It was thus reposted but will not need a second Faculty Senate vote.

2 Program Revisions:

2014-PR23-Spring AAS Dental Hygiene

2014-PR4-Spring AS Advertising: Commercial Art

1 Course Revision:

2014-CR74-Spring POS 220 International Politics

NEG (N. Christensen)

N. Christensen reported the following:

- Since the dissolution of ETS, the Committee will be reviewing Senator distribution for areas.
- The Committee has been asked to review the Faculty Senate bylaws and procedures.

Planning (M. Redlo)

M. Redlo reports the following:

- The Planning Committee is looking forward to another successful year. Activities on our radar this academic year include Strategic Planning Grants, the Academies Initiative, the Veterans Resource Center (which opened September 8th), the New Downtown Campus, getting updates from the Technology and Classroom Committees and anything else as determined by the Faculty Senate Executive Committee. Team members include Anthony Conte, Kristy Mooney Graves, Joyce Kucich, Micquel Little, Phil Oettinger and Ramon Rodriguez.

Professional Development (H. Williams)

H. Williams reported the following:

- The Committee will be working on the MCC Emerging Excellence Award (MEEA) and John & Suanne Roueche Excellence Award this fall.
- She encouraged Senators to share with their constituents the flier forwarded to them before the meeting regarding Professional Development Workshop "*The Science of Getting Things Done*" sponsored jointly by the TCC and the Professional Development Committee.

SCAA (M. Bates)

M. Bates reports the following:

- Search committees for the Provost/VP for Academic Services and DCC Executive Dean have been formed
- Search committees will begin meeting with the search firm in the next two weeks
- Search for the Director of E-Learning is currently under way
- Search for General Counsel will begin shortly

Questions/Comments:

- K. Mooney-Graves stated the division of Economic Development and Innovative Workforce (EDIWS) would like it on record there is no representative from EDIWS or CTE on the Provost search committee. She pointed out more than half of the EDIWS faculty are in academic departments and work closely with academic services. D. Gasbarre concurred with the concern. M. Bates stated it would be beneficial if every department/division could be represented on the search committee, however it is not feasible in order to keep the committee size manageable. He further explained he did address this concern but it was decided not to add to the committees since the Vice Presidents will have an opportunity to meet and ask the candidates questions, allowing them direct input on the search. He also asked the Senators to keep in mind the members of SCAA were on the reorganization process and still have the comments/concerns/suggestions on record to take into consideration when looking at the candidates. The leadership council will also meet with the candidates. He feels the search committee is a strong committee.
- K. Aquila pointed out the search for Assistant to the President, Human Resources and Organizational Development is still ongoing.
- M. Heel asked how is it decided when there would be a combined search committee versus a parallel search. M. Bates stated moving forward the searches will be conducted with a 50/50 representation from SCAA and administration with co-chairs. SCAA members discussed and agreed to this process proposed by the President. It makes it a group effort with sense of community to the process. He pointed out the benefits to simplifying the process for the candidates including the candidate only having to meet with one committee. M. Heel pointed out by moving away from parallel searches, SCAA is missing the opportunity to have more divisions represented in the process.

8. Old Business:

a) M. Ernsthausein stated the MCC Employee and Visitor Code of Conduct Draft #7 (herein called Draft #7) was tabled at the June 2014 Faculty Senate Meeting and asked M. Redlo, Faculty Senate Parliamentarian, for clarification on the process. M. Redlo stated Draft #7 is removed from being tabled automatically and a vote to remove it is not necessary.

M. Ernsthausein opened the discussion on Draft #7:

- L. Pierce stated the English/Philosophy Department still has concerns. A constituent pointed out there is concern about language limiting what is taught to the subject. However, this is problematic in the English courses since different subject matter is addressed in literature. Another concern was the use of the word may in the following statement: "*Monroe Community College will, in all cases, respect the relevant due process provisions of all negotiated contracts in reviewing and investigating violations of expectations and laws and may consult with appropriate college officials in determining sanctions.*" The constituent would like the word to be changed to will especially when it pertains to the Faculty Association.

- J. Scanlon read the following statement "The Department of Anthropology/History/Political Science/Sociology unanimously objects to the policy regarding *Assembly, Picketing, and Demonstrations*. While we recognize that obstructing or disrupting any normal business is not protected

by the law, the policy that states, "Any assembly, picket, or demonstration must be authorized in advance by the Vice President, Student Services" is a violation of freedom of assembly, which MCC recognizes and supports. We feel that this contradiction is problematic and arbitrary. In addition, as there has been no previous precedent as to a policy on "Assembly, Picketing, and Demonstrations", we question the need to create a policy at this particular time.

We also unanimously object to the last sentence of the "Policy Statement" in the MCC Employee and Visitor Conduct Policy. We believe that the statement: "As assigned by the Board of Trustees, the President, in the role of Chief Executive Officer of the College, has the final determination in sanctions for violations" may be used to circumvent due process, fair and/or equitable hearings, and un-biased sanctions. This is not in the spirit of shared governance, and as the question has been raised in previous drafts of the Code of Conduct, we are dismayed to see this statement has not been amended to accommodate the concerns of the faculty."

- M. Redlo pointed out this process has been ongoing for over a year. While he respects everyone comments and concerns, he stated in the business world there is something called a "rational man theory". This would be applied when asking "what would a rational man think?". He gave an example of how to apply the theory to this document and policy. He believes the current draft is not a bad policy and is not high on the agenda of other leadership on campus. He also pointed out the document does not negate the Faculty Association's (FA) ability to defend faculty on a violation.

- T. Vinci stated the Faculty Association does not support Draft #7. There was confusion on what was stated by B. Gizzi at the June Faculty Senate meeting. M. Redlo believes B. Gizzi stated the FA did not support Draft #6.

- A question was asked if the Board of Trustees (BOT) has voted on Draft #7. M. Ernsthause stated the BOT has not voted on it but clarified the process: Board of Trustee's had a first reading of the policy at its August meeting and will vote on it at its October meeting. D. Cecero confirmed this is the process.

- There was continued discussion regarding the FA's stance on Draft #7. T. Conte believes it was stated at the June Faculty Senate meeting, the FA was neutral on Draft #7. R. Leopard stated the FA has been opposed to every draft including Draft #7 however, the FA will defend against any violation regardless of the version of the Code of Conduct approved by the BOT. L. Pierce stated it should be easy to change the word from may to will if the FA is able to defend against any violation which would reassure faculty they are covered.

- M. Heel asked if procedurally it would be permissible to pass portions of Draft #7 which are agreeable. Then focus on the parts of the document which two major departments have concerns regarding. M. Ernsthause stated he is not sure but it is his understanding the Faculty Senate can only vote on the 2 page Draft #7 document and not on any of the related information. M. Heel clarified he only means parts of Draft #7 document. M. Redlo stated, as parliamentarian, this could be done. D. Cecero stated M. Ernsthause should forward to administration the results of the vote with an explanation outlining the concerns and issues of the faculty. M. Ernsthause stated he planned to discuss the vote and concerns of the faculty with the President. He also stated he will use his time allotted at the BOT meeting to address specific examples of faculty concerns.

- A Senator addressed a concern from a constituent regarding the wording related to public intoxication giving an example of how this could negatively affect a faculty member. It was clarified this statement was in one of the related documents forwarded to Senators.

- D. Cecero stated there was once a joint code of conduct, which has a long list of prohibited actions. She chaired a committee where the Student Code of Conduct was revised. A. Lee chaired the parallel committee for the MCC Visitor and Employee Code of Conduct, the prohibited actions were again listed in early drafts, however due to many concerns from the Faculty Senate, A. Lee charged her committee to come up with a more aspirational statement, which is what is being voted on today.

- M. Ernsthause explained the related documents forwarded to the Senators are policies which already exist and were sent to Senators since they requested to see them at the June Faculty Senate meeting. He further explained the only document being voted on is the 2-page Draft #7 document. There were comments expressing confusion since several documents were sent out along with Draft #7.

- D. Cecero asked for clarification as to the objection to the statement "*Monroe Community College will, in all cases, respect the relevant due process provisions of all negotiated contracts in reviewing and*

investigating violations of expectations and laws and may consult with appropriate college officials in determining sanctions." She explained "college officials" could mean her as General Counsel or any other administrator. She further explained the "Assembling, Picketing and Demonstrating" document is only a draft being distributed among executive staff since the Director of Public Safety is reviewing it.

- There was discussion among the Senators on the next step in the process, whether to vote or table the document. M. Redlo pointed out since the BOT is voting on Draft #7 at its next meeting the Faculty Senate would lose its opportunity to make a statement outlining its concerns.
- D. Cecero pointed out she isn't sure which version of the Code of Conduct is currently in effect and it may be the version listing the prohibited actions. In her opinion, this indeterminate state is not a healthy position. If the Faculty Senate votes it down it is only a recommendation and then M. Ernsthausem can address the concerns and suggest language changes to the BOT. M. Ernsthausem agreed.

J. Mahar made a motion to vote to support the MCC Employee and Visitor Code of Conduct Draft #7 tabled at the June Faculty Senate.

Motion seconded.

Discussion:

- A Senator thanked D. Cecero for her assistance addressing the Senators concerns and it would be fair to say faculty do not want the current Code of Conduct to remain in effect, stating this version is better and the faculty could renegotiate the document. M. Ernsthausem stated he doesn't think it could be renegotiated however it could be reviewed again at the next 5-year cycle and address concerns then.
- It was clarified the BOT can pass this version without the Faculty Senate approval at its next meeting.
- A Senator stated although this is not the ideal version this is an improvement over the current version and is considering approving Draft #7.
- M. Redlo clarified regardless of the outcome of the vote, M. Ernsthausem should present the BOT with an explanation. M. Ernsthausem agreed.

Subsequently, K. Mooney-Graves made a motion to amend the word may to will in the following statement (page 2 of Draft #7):

Original wording: "*Monroe Community College will, in all cases, respect the relevant due process provisions of all negotiated contracts in reviewing and investigating violations of expectations and laws and may consult with appropriate college officials in determining sanctions.*" The amended motion was to change the wording to state the following:

Suggested amended wording: "*Monroe Community College will, in all cases, respect the relevant due process provisions of all negotiated contracts in reviewing and investigating violations of expectations and laws and will consult with appropriate college officials in determining sanctions.*"

Motion seconded.

Discussion:

- There was additional discussion to clarify the issues with the word may versus will. D. Cecero asked for clarification from the Senate on the issue with the wording and the college officials. A Senator stated the wording change would not allow for any administrator to take action alone on any sanctions without consulting another college official regardless of their position at the College.
- J. Wilkie reiterated the English/Philosophy Department have more concerns with Draft #7 than the current motion.

Amended motion failed.

The original motion was then addressed: Motion to support the MCC Employee and Visitor Code of Conduct Draft #7 tabled at the June Faculty Senate.

Discussion: There was no further discussion

Motion failed.

M. Ernsthausem stated his next step would be to email the President representing the concerns of the Faculty Senate and then take the concerns to the BOT meeting in October. He will give specific examples and concerns. He has asked H. Murphy to take specific notes on the discussion and concerns.

9. New Business:

a) N. Christensen read the following statement: *"The Anthropology/History/Political Science/Sociology department constructed their fall 2014 Master schedule to provide a viable and balanced course schedule which offered the courses necessary to keep students on track to graduate, in addition to offering a breadth and depth of courses in our disciplines. The class cancellations that occurred throughout the month of August caused some of the students enrolled in the Anthropology/History/Political Science/Sociology degree programs unable to complete their degrees due to the lack of required courses.*

The purpose of this statement to the Senate is to maintain that we, as faculty, are concerned about the damaging impact of class cancellations to student success and completion. The various measures used to determine class cancellations do not reflect the best interest of our students. We contend that these measures need to be updated in order to allow our students to complete their degrees in the prescribed 4 semester sequence."

Discussion:

- L. Pierce stated the English/Philosophy Departments supports Anthropology/History/Political Science/Sociology department because of the considerable damage course selection has done to our students.
- H. Williams expressed her concerns giving an example of many students who were waitlisted and did not get into ENG101. This caused numerous issues for students including childcare and being semesters behind in their course work.
- J. Oriel would like to know the reason this happened this semester so she can explain it to students. She would like to know if this is going to be an ongoing practice. M. Ernsthausen will be looking into the issue.
- D. Henneberg stated an important point in the mission of the College is retention and completion however, if students are being punished for doing all the right things they will look at other colleges. This directly affects the retention of our students.
- J. Waasdorp stated as a DCC faculty member students plan their lives around classes scheduled at specific time and if a class is canceled, they have to scramble to adjust their entire schedule.
- C. Rapp stated classes were canceled before the Damon City Campus had completed our OAR (Orientation, Advisement and Registration) sessions, which bring in more students for registration.
- M. Redlo stated the Business Administration department had 22-25 classes canceled. He suggested this issue be discussed at the Executive Committee meeting and encouraged Senators to have their constituents forward ideas how to resolve this issue to their Senators and/or the Executive Committee.
- L. Pierce stated N. Pares-Kane attended an English/Philosophy department meeting outlining how this was going to be resolved next semester. L. Pierce suggested having N. Pares-Kane attend the next Faculty Senate so she can explain to the full Senate the plan for next semester.
- A Senator asked if there needs to be a motion to support the statement by the Anthropology/History/Political Science/Sociology department. M. Ernsthausen stated he does not believe so however, the discussion will continue and he asks Senators to keep the discussion going in their departments. He will keep the Senate informed and up to date on any further discussion on the issue.

b) M. Ernsthausen stated he feels today's meeting was very productive due to the discussions. He encouraged Senators to be ready to discuss issues at upcoming meetings. R. Fisher stated he believes there was more time this meeting for discussion and would like to request limiting time for guest speakers. M. Ernsthausen agrees and has been working to change it.

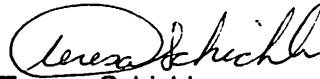
c) M. Heel pointed out the Faculty Senate voted down Draft #7 however it will still be going forward to the BOT. He suggested M. Ernsthausen ask the President and/or the BOT if the document can be tabled until the Faculty Senate can fully support the policy. M. Ernsthausen will see what he can do. D. Cecero reminded Senators there is time on the BOT agenda for additional speakers to address concerns. S. Belair stated the Faculty Senate is a strong recommending body and she encourages additional discussion since faculty will have to live with whatever decision is made by the BOT.

Meeting adjourned at 5:10 p.m.

Respectfully submitted,



Mark Ernsthausen
President
Faculty Senate



Teresa Schichler
Secretary
Faculty Senate

Minutes approved at the October 16, 2014 Faculty Senate meeting.