



Faculty Senate

Monroe Community College

**Faculty Senate Meeting
February 27, 2014**

PRESENT: K. Aquila, R. Babcock, M. Bates, L. Carson, J. Case, K. Chin, A. Colosimo, T. Conte, K. Doyle, P. Emerick, M. Ernsthausen, G. Fazekas, R. Fisher, H. Fox, E. Grissing, M. Heel, D. Henneberg, A. Hughes, J. Kucich, E. Lanzafame, J. Mahar, B. Managan, S. McCormack, J. McPhee, D. Navarro, P. Oettinger, M. Ofsowitz, H. Murphy, P. Peterson, L. Pierce, E. Putnam, M. Redlo, K. Rodriguez, M. Sample, J. Santos, T. Schichler, D. Shaw, G. Thompson, K. Tierney, J. Wilkie, H. Williams, A. Wilson, J. Wilson, M. Witz

ABSENT: A. Bauer, N. Christensen, S. Farrington, K. Mooney-Graves, M. Kachaluba, M. Oliver, J. Oriel, P. Ornt

GUESTS: D. Cecero, C. Downing, M. Fine, J. Hill, D. Lane, A. Lee, K. Love, R. Rigoni, H. Wynn-Preishe, R. Rodriguez

STUDENT REPRESENTATIVE: S. Jopson

Meeting called to order:

- 1. Guest Speakers: Ann Pennella, Community Center for Teaching Excellence (CCTE), J. Cronmiller (BIO), R. Horwitz (PSY) and T. Westbay (SJFC)**

A. Pennella began by explaining that CCTE is in its third year, and is a regional network collaborating for student success partnering with faculty from St. John Fisher, SUNY Brockport, SUNY Geneseo, MCC, Rush-Henrietta and the City School District. The Fellows Program, a cross sector professional learning community model, is a key CCTE initiative. Faculty explore research-based teaching strategies, and employ action research to assess their effectiveness in the classroom.

- T. Westbay, Biology Faculty from St. John Fisher College, shared the success she had increasing student grades by participating in the fellowship and focusing on promoting metacognition to improve studying and learning skills as well as mastery of Microbiology. She worked with other faculty in the Fellows Program to develop a tool called exam wrappers, helping students become more reflective in an intentional way. Students prepared a reflection before their exam documenting their preparation for the exam and then after they received their exam back reflected on what they needed to do differently next time. Self-reported improvements were seen in students' performance throughout the semester, which reflected in students' grades giving a feeling of empowerment. She emphasized her positive experience in the program.

- R. Horwitz began by emphasizing her positive experience in participating in this program. She explained her action research was with students in her Psychology 101 Course – Interpersonal skills. Students are using technology to communicate and face-to-face communications are happening less frequently therefore the course needed to have a technology aspect included. She added an online informal writing assignment to her course to see if this would improve students' interpersonal skills. She explained how she assessed the posts and shared her results.

- J Cronmiller began by sharing how he became involved in the program. He stated his action research project is titled: *"A prospective, controlled, blinded cross-over study assessing the effectiveness of inquiry-based mini-case study and peer group action research in learning Human Physiology"*. The purpose of the research was to determine the effectiveness of inquiry-based teaching on high impact topics, in addition to promoting collaborative group activities, and developing critical thinking skills. He continued by explaining the methodology and results of research.

A. Pennella stated all the action research reports can be found on the Action Research Reports page at: www.communitycenterforteachingexcellence.org . CCTE will have a final report on the overall grant project by June 2014.

M. Ernsthausen asked A. Pennella to explain CCTE's connection to area high schools. A. Pennella stated the project was conceived as a regional K-20 pipeline project, which included Rochester City and Rush-Henrietta School Districts participating in the facilitation groups. More information can be found on the CCTE website. T. Westbay emphasized the value in collaborating with high school faculty and visiting their classrooms to foster conversations and ideas exchanges. R. Horwitz agreed and explained her positive experience while visiting a high school.

2. Announcements (M. Ernsthausen)

M. Ernsthausen stated there is still a need for volunteers for the Infused Competency Assessments and the Middle States Standard Committees, please contact M. Ernsthausen, if interested. He asked Senators to remind constituents of the importance of getting involved.

3. Student Announcements (S. Jopson)

S. Jopson announced the following:

- a. The SGA/SEGA is currently reviewing a draft of the shared governance document received by President Kress.
- b. The SGA/SEGA is discussing ways to use the additional funds in the contingency to benefit more students. The account was created for educational and cultural events on campus. He asked Faculty to let their students know, especially those doing noticeable research, of this opportunity and direct them to the SGA/SEGA offices.

4. The minutes from the January 30, 2014 Faculty Senate meeting were approved.

5. Action Items:

a. Curriculum Action Items:

2 New Programs:

2013-NP2-Fall AAS Education: Child Care Practitioner

2014-NP1-Spring AS Chemistry

16 Program Revisions:

2013-PR7-Fall LA12 Lib. Arts & Sci.–Gen. Studies - Pre-Chiropractic Advisement Seq.

2013-PR38-Fall Cert Advanced Studies

2013-PR36-Fall AAS Precision Machining

2013-PR24-Fall AAS Fire Protection Technology

2013-PR34-Fall AAS Heating, Ventilating, Air Conditioning

2013-PR33-Fall AAS Computer Systems Technology

2013-PR41-Fall AS Information Technology

2014-PR1-Spring AS Computer Information Systems

2013-PR31-Fall AS Diversity and Community Studies (Global Studies)

2013-PR32-Fall AS Diversity and Community Studies (African American Studies)

2013-PR30-Fall AS Diversity and Community Studies (Urban Studies)

2013-PR39-Fall AS Music Performance

2013-PR40-Fall Cert Emergency Medical Services

2014-PR5-Spring AS Public Relations

2013-PR6-Fall AS Engineering Science (Aero/Civil/Mechanical)

2014-PR3-Spring AAS Interior Design

Motion to approve the above New Programs and Program Revisions.

Motion seconded. No discussion. Motion passed.

b. Proposed 2015 – 2016 Academic Calendar

- S. Jopson presented the results from the Student Academic Calendar Survey. There were 311 total surveys completed by students on the Brighton campus. He stated the SGA acknowledged 311 is a small sample and understands there may be more complex issues students are not aware of relating to the calendar discussion. However, it is his personal opinion the results reflect the opinion of the larger student population. The SGA plans to pass a formal resolution on the issue at its next meeting. The following are the questions and results:

- Question 1: Please circle the schedule option that you would prefer for the fall semester.
Schedule as it stands now 42 New Proposed Schedule 269
- Question 2: Please circle the schedule option you would prefer for the spring semester.
Schedule as it stands now 229 New Proposed Schedule 82
- Question 3: Should Veterans Day:
a. Be open and have classes 27
b. Be open with no classes 171
c. Campus entirely closed 104
- Question 4: Because of spring semester grades have you had to change or drop a summer session course?
a. Yes 36 b. No 271
- Question 5: Would a change in the spring semester breaks affect your ability to care for a child or dependent?
a. Yes 37 b. No 267

- S. Jopson stated the SGA have discussed ways to change students' perception of MCC. His opinion is it will be difficult to get past some students perception that MCC is the "13th grade" by continuing to following the public schools calendar.

Questions:

- Were students taking the survey made aware they would be starting school a week earlier in the fall with this proposed calendar? S. Jopson stated students were made aware of this.

- Do you know what percentage of the students surveyed lived in the residence halls? S. Jopson stated this was not asked during the survey process but he understands this may be important to the results.

- How many were DCC students? S. Jopson stated DCC students were not included in the results of this survey. The faculty advisor for SEGA explained the survey was done informally with the following results: - 132 in favor of the current schedule and 65 in favor of the proposed schedule. She also stated the student government members voted unanimously to keep the current schedule.

- Were students asked if they would be affected economically by the proposed changes such as season jobs i.e. gardening, landscaping? S. Jopson stated that no question addressed this issue.

There was a motion to approve the spring 2016 Academic Calendar as proposed at the December Faculty Senate meeting. Motion Seconded.

Discussion:

- G. Thompson stated the Criminal Justice Department unanimously approved both the fall and spring models.

- K. Aquila stated the Nursing Department was almost unanimous voting to keep the current calendar and the reasoning has to do with the accessibility of clinicals and lab schedules. The fall has similar issues.

- J. Wilkie stated the majority of the English/Philosophy Department members were in favor of keeping the current calendar.

- M. Redlo stated the Business Department discussed the quality of education and by having two breaks in the spring semester students often lose their momentum. By having one break in March the College would align more with other Colleges and Universities improving student perceptions of MCC.

- J. Mahar stated the additional week of vacation missing in the proposed model (because of having one spring break instead of two) is taken between the spring and summer semesters not in January.
 - A. Hughes stated the majority of the professional staff members in her area were in favor of keeping the current calendar.
- Motion fails.**

There was a motion to approve the proposed fall 2015 Academic Calendar as presented at the December Faculty Senate meeting. Motion seconded.

Discussion:

- M. Heel stated he held an open forum for Area 2, which consists of professional staff from several areas. There was overwhelming opposition to having an earlier fall start date. A later start date provides MCC with an institutional advantage by allowing students not satisfied with their first choice college an opportunity to enroll and/or register at MCC. J. Wilkie asked whether the registration cut-off date affects late registration for students. A representative from admissions stated the student's situation is taken into account and it is at the discretion of admissions staff whether to allow late enrollment and/or registration. In addition, she pointed out a later start date excludes student graduating in August who would not be able to transfer to other Colleges for the fall semester.
- M. Sample stated his department there was discussions about how this would impact the contract. M. Ernsthausen stated he spoke with B. Gizzi and there would need to be a letter of agreement prepared based on what the faculty decided.
- J. Case stated ETS faculty members were opposed to the fall calendar. The primary reason was the earlier start date, which would affect systems upgrades and classroom work done between the summer and fall semester. ETS members also have an issue with time restraints when grades for the fall semester are due so late. This is the only time during the year that major systems work can be done since the College is closed. The work cannot begin until after the grade submission deadline. S. Jopson asked whether there is enough time to complete the work during this timeframe. J. Case stated the work can be done, however the ability to test the system properly is affected. M. Fine pointed out there were 1,400 grades still not entered when they returned on January 2, 2014. This is an ongoing problem which affects the ability to run suspensions and graduate students.

Motion fails.

6. Standing Committee Reports

In order to allow more time for discussion during the meeting the standing committee chairs submitted their reports for Senators to review prior to the meeting. Questions and/or comments were taken regarding the following reports.

Academic Policies (E. Grissing)

E. Grissing reported the following:

- The trial run of an electronic version of the Student Opinion of Course and Faculty questionnaire will occur later in the spring semester and will involve two departments, Mathematics and Psychology. Mathematics will use the current version of the questionnaire and Psychology has written and will use a new one. Research and Computing, with input from APC and Academic Services, will administer this trial run. Results (especially rate of student participation) will help to guide future efforts on a wider scale.
- APC has received suggested wording for an addition to Resolution 1.4 regarding student attendance records. When a consensus has been reached and approved by EC, the amendment to the Resolution will be presented to the Senate for approval.

Curriculum Proposals (E. Putnam)

E. Putnam reported the following:

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Resolution Falls

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6 New Courses:

2013-NC20-Fall CPT 211 Android App Design for Mobile Devices

2011-NC5-Spring CPT 212 Wireless and Remote Sensor Technology

2013-NC26-Fall CPT 213 Computer Systems Design Lab

2013-NC21-Fall CRC 130 Cloud Computing Design and Implementation

2013-NC27-Fall CRC 231 Mobile Computing

2014-NC1-Spring THE 142 Musical Theatre Rehearsal and Performance

16 Course Revisions:

2013-CR59-Fall AGS 150 General Microbiology for Food and Agriculture

2013-CR60-Fall ART 104, 154, 125, 204, 120, 130, 220, 230 Art Studio Courses

2013-CR55-Fall GEO154 Geology of New York State

2014-CR15-Spring ANT 101, 102, 130 General, Cultural, Forensic Anthropology

2014-CR16-Spring ANT 201, 202, 216 Native American, Religious Experience, Special Topics

2014-CR3-Spring ART 205 Commercial Illustration 1

2014-CR4-Spring ART 206 Commercial Illustration 2

2014-CR5-Spring ENR 153 Engineering Graphics and Machining

2014-CR8-Spring IDE 121 Interior Design Communication I

2014-CR10-Spring IDE 122 Interior Design Communication II

2014-CR7-Spring PHY 145 College Physics I

2014-CR6-Spring PHY 146 College Physics II

2014-CR9-Spring SOC 101 Introductory Sociology

2014-CR12-Spring SOC 130 Sociology of work

2014-CR13-Spring SOC 150 Perspectives on Global Interdependence

2014-CR14-Spring SOC 201, 202, 203, 204, 205, 206, 209, 216

Race and Ethnicity, Urban, Criminology, Families in Society, African-American Family, Sex and Gender, Environmental Sociology, Special Topics

- The Curriculum Committee has posted the following for Faculty Review until 02/25/14:

1 Course Revision:

2013-CR44-Fall CSC 215 Introduction to Linux

- The Curriculum Committee has posted the following for Faculty Review until 03/04/14:

2 New Courses:

2013-NC23-Fall CRC 230 Cloud Security

2013-NC22-Fall CRC131 A Global Perspective on Mobile and Cloud Computing

1 Program Revision:

2014-PR3-Spring AAS Interior Design

Curriculum Special Projects (P. Emerick)

P. Emerick reported the committee is working on CLOs (course learning outcomes) and getting a progress report regarding the infused competencies committees.

NEG (A. Wilson)

A. Wilson reported the Committee is working on the upcoming spring elections and Faculty Senate Bylaw vote.

Planning (M. Redlo)

M. Redlo reports that the Committee has received five Strategic Planning Grants proposals. The Committee members will review the information using the Strategic Plan as their guide at their March 3rd and March 10th meetings.

Professional Development (H. Williams)

H. Williams reported the following:

- M. Brandt will be giving a report at the May Faculty Senate meeting regarding her Leave for Professional Advancement for the Benefit of the College.
- The following announcements were made in the Tribune: Leave for Professional Advancements for the Benefit of the College (deadline March 7, 2014), The Dr. Wesley T. Hanson Award for Teaching Excellence and The MCC Award for Excellence in Professional Service (deadline April 11, 2014) and the Carmen Powers Legacy Lecture Series (deadline March 7, 2014).
- The Committee is working on ideas and the format for the June Professional Development workshop.
- The Committee thanks M. Ofsowitz for all his hard work in updating the awards section on the Faculty Senate website.

SCAA (J. Case)

J. Case reported the following:

- The search for Vice President, Student Services was recently successfully concluded with Dr. Lloyd Holmes hired. Thank you to all of the members of the college community who either served on a search committee or gave us your input on the candidates at the Open Forums.
- Two new search committees are commencing that SCAA members will be participating on:
 - Assistant to the President, Human Resources and Organizational Development: J. Case, K. Aquila, and K. Chin
 - Director, Global Education and International Services: D. Henneberg and J. Oriel
- A request was received from K. Fragnoli and K. Collins to move back the chair election by one year for the Anthropology/History/Political Science/Sociology department. It was decided about 4 years ago to stagger the chair elections with the goal of holding only 7 department chair elections per year in a 3-year cycle, and in order to get all elections into phase, certain department chairs were given 2-year terms as a one-time corrective measure. AHPS was one of these departments, but its chair had been brought in as an interim not long before that, so that she has yet to serve a full 3-year term between elections (in addition to SCAA-run chair elections, Academic Services held its own poll 1 year after the initial interim appointment). After discussion within SCAA and the EC, it was decided not to grant the 1-year extension, since we felt that maintaining the uniform 3-year cycle was advantageous to ensuring that there were always a sufficient number of experienced chairs to mentor first-time chairs within the Chairs' Network. SCAA also decided to look more closely at the general issue of the process for the appointment of interim chairs in future meetings.

7. Old Business

There was no old business.

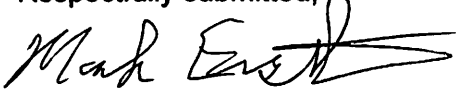
8. New Business

a. L. Pierce stated the English/Philosophy Department members feel strongly that Veterans Day should still be addressed even though the proposed fall model failed to pass. MCC is a veteran friendly

campus and honoring veterans should be a priority. H. Williams pointed out that if the College cannot be closed on this day then the Senate should look at proposing a formal policy excusing veterans from attending on Veteran's Day. M. Ernsthausen agreed and charged the Academic Policies Committee with looking into this issue.

Meeting adjourned at 4:49 p.m.

Respectfully submitted,



Mark Ernsthausen
President
Faculty Senate



Teresa Schichler
Secretary
Faculty Senate

Minutes approved at the March 20, 2014 Faculty Senate meeting.