



October 20, 2011

PRESENT: P. Bishop, D. Burke (Secretary), J. Case, J. Cottrell, B. Dery, K. Doyle, B. Edelbach, B. Ellis, P. Emerick, M. Ernsthause, S. Farrington, M. Fine, T. Gilbert, K. Mooney-Graves, E. Grissing, L. Judd, R. Kennedy, E. Lanzafame, J. Mahar, J. McKenna, J. McPhee, M. Ofsowitz, , P. Ornt, , H. Pierre-Philippe (Vice President), C. Powers, M. Sample, P. Sarantis, T. Schichler, D. Shaw, C. Silvio, J. Volland, S. Weider, H. Williams, J. Witz, H. Wynn-Preishe

ABSENT: C. Abbott (President), A. Bauer, A. Benjamin, , N. Christensen , A. Conte, G. Fazekas, K. Frantz, S. Hageen, M. Heel, D. Olaode , M. Oliver, P. Peterson, L. Pierce, S. Battista-Provost, C. Sardone, J. Smith, A. Wilson

GUESTS: V. Avalone, D. Moore, R. Rodriguez, R. Straubhaar, D. Cecero, H. Murphy

Meeting called to order: 3:39 p.m.

1. Guests

a. Valarie Avalone, Director of Planning – Update on the Periodic Review

The MCC Middle States Periodic Review was submitted on June 1, 2011. The next Self Study Evaluation is 2015-16. The documents, Reviewers Brief (August 1, 2011) and Finance Associate (June 1, 2011) can be found on the planning website. In our self study, we gave ourselves 50 recommendations. The reviewers feel we addressed all of the 50 recommendation appropriately. Feedback included a recommendation to document the Board of Trustee's involvement in the strategic planning process. Also a recommendation to provide evidence of "closing the loop" i.e. how we are using assessment results to improve institutional effectiveness. It was also recommended that we complete the full implementation of plan for Outcome Assessments of Online Learning and report back to Middle States. In addition, it was recommended that we provide evidence of implementation of Assessment of Institutional Effectiveness and how the results improve performance. The reviewers felt MCC fully engages the campus in general education and assessment. They also commended MCC for the Dr. Alice Young Internship program. The reviewers' concluding remarks acknowledge the recent changes in leadership at the College and envision a "rebirth" for the College which should position the College to become a national showcase for best practices and student success.

Next Steps include: The Committee on Periodic Review Report will convene in October. The Commission reviews the institutional recommendations made by the committee in November and will make an accreditation decision and state action to be taken by the end of the November. The MCC Middle States Reviewers were: Joan M. Baillie, Provost and Chief Academic Officer, Salem Community College, Dwight L. Smith, Vice President of Academic Affairs, County College of Morris, Diane L. Hutchinson, Vice President for

Administrative Services and Treasurer, Cayuga County Community College – Financial Reviewer.

b. David Moore-Director, Public Safety

D. Moore feels we have made a number of strides in campus safety over the recent years here at MCC including the movement toward implementing Peace Officers on campus. He would like to continue moving us forward toward more professionalism and we are currently pursuing both state and national accreditation. We are pursuing national accreditation through the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA)

In regard to parking on campus, there are 3,000 spaces available and there should theoretically be enough spaces to accommodate everyone. He feels the spaces may not always be convenient to us and encourages folks to get here early. Concerns were raised about adjuncts not having the luxury of getting here early. D. Moore discussed the issue of needing to accommodate the Dental Hygiene clinic patients. Public Safety received the recommendation to reserve 19 spaces in Lot K. The focus was on customer service for those community members we serve in the Dental Hygiene Clinic. A question was raised about using the adjacent student lot for at least 10 of the spots for these patients. D. Moore will take that back as a suggestion. There was a question about the use of the greensaver spots. D. Moore said that we are trying to get this program started and it has been off to a slow start. They have advertised two times in the Tribune that those spaces can now be used if they are open. D. Moore spoke about Lot Q which has 45 parking spaces now being blocked by construction trailers and he is pushing to have those moved as quickly as possible to free up more spaces. Concerns were raised about how Public Safety employees interact with students and faculty/staff. D. Moore is concerned about this feedback and would like to hear more about these concerns. He wants to address these concerns and will not tolerate employees being rude. Another question was asked about whether the cost of fines has gone up significantly? D. Moore replied the average fine is \$45. He was surprised at the level of the pre-collection costs. He feels the cost of an initial fine is appropriate. If we wish, he will give us a copy of the rates of parking fines and how these have increased over time. The return on fines comes to the College budget. A question was raised about students reporting not (physically) getting a ticket (either it was removed by someone or came off the vehicle somehow). Is it possible to send a notice to the student email account indicating the student received a ticket and the cost, etc? D. Moore thinks it could be labor intensive solution but would like a notification system that would include an email to students. Another question was asked about the fact that we are the only SUNY school that charges Veteran students for parking. D. Moore will look into this and whether we can waive the parking fee for this student population. A question was raised about interpreters who often need to come to campus at the last minute and have to park at the meters. Is there any way they can get a parking pass? D. Moore is not sure but will look into the situation and let us know. Public Safety is looking at a number of positive changes and values our input. D. Moore thanked us for inviting him and would like to come back to report on their progress. He welcomes our feedback.

2. **Announcements** (H. Pierre-Philippe for C. Abbott)
 - a. C. Abbott will be representing the Faculty Senate on the Budget Resource Committee (BRC) and the Master Plan Steering Committee.
3. **Student Announcements**
No report.
4. **Approval of minutes**
The minutes of September 21, 2011 Faculty Senate meeting were approved as amended to correct Jill McPhee not Joe in section 2b.
5. **Action Item: Curriculum (M. Ernsthausen)**
NP1S – Liberal Arts & Science: General Studies – Psychology advisement sequence A.S.
Many of our students have demonstrated an interest in pursuing psychology as a major. This advisement sequence will best serve their needs and facilitate more seamless transfer to four-year colleges in psychology as the sequence has been based upon the 2+2 requirements of popular, local four-year colleges.

Program Description:

The advisement sequence in this program identifies a course of study that will facilitate transfer to four-year colleges and universities for students planning to pursue a Bachelor's Degree in Psychology. Students should be aware that the course requirements of specific four-year colleges may vary widely; therefore, it is strongly recommended that students consult with faculty in the Psychology Department, (292-3334, Rm. 5-414) or staff in the Career and Transfer Center (292-2248, Rm. 3-108) before selecting specific courses.

Distribution Requirements:

HUMANITIES- 12 Cr.
ENG 101/200 (3)
HUMANITIES ELECTIVE (3)
LIT ELECTIVE (3)
PHL ELECTIVE (3)

SOCIAL SCIENCES -9 Cr.
SOC SCI ELECTIVE* (3)
SOC SCI ELECTIVE (3)
SOC SCI ELECTIVE (3)

MATHEMATICS & NATURAL SCIENCES - 11 Cr. minimum
MTH 160 (3)
NAT SCI ELECTIVE** (3-4)
NAT SCI ELECTIVE (3-4)
MTH/NAT SCI ELECTIVE*** (1-4)

PROGRAM - 16 Cr.
PSY 101 with C (3)
PSY 108 (1)
PSY 205 (3)
PSY 206 (3)
PSY ELECTIVE**** (3)

PSY ELECTIVE (3)

ELECTIVES -12 Cr.

ELECTIVES (3)

ELECTIVE (3)

ELECTIVE (3)

ELECTIVE (3)

PHYSICAL/HEALTH EDUCATION - 2 Cr.

HED/PE (1)

HED/PE (1)

Total = 62 credit hours required for LA16 degree.

* Recommended: ANT 102, SOC 101.

** Recommended: BIO 120/132 & 133/134/155, or based on transfer institution.

*** Recommended: MTH 161.

**** Recommended: PSY 201/202/212, 220, or based on transfer institution.

Discussion: A question was asked about whether a foreign language requirement was considered when developing this degree program. M. Ernsthause explained students can choose to take a foreign language within the humanities electives in the program. This is also an Associate of Science degree which does not typically require foreign language.

Vote: Approved: 33 Opposed: 0 Abstentions: 0

The motion was approved.

6. Standing Committee Reports

Academic Policies (E. Grissing)

Academic Policies Committee met with the Placement Testing Committee and reviewed 1.1.10 to see if current testing practices are congruent with the policy. The 2014-2015 calendar will be reviewed by the Executive Committee and we plan to vote on it at the November Faculty Senate meeting.

Curriculum Proposals (M. Ernsthause)

The curriculum committee has **posted** the following for faculty review until 11/1/11:

2 Course Revisions

CR5F CRJ 211 Community Values and Administration of Justice

CR1F OFT 214 Administrative Office Procedures

3 New Courses

NC12S MUS 104 Men's Glee Club

NC13S MUS 105 Women's Glee Club

NC14S MUS 106 Contemporary A Cappella Ensemble

1 Program Deactivation

PD1F A.A.S. Manufacturing Technology

The curriculum committee has submitted the following to the Faculty Senate for vote:

1 New Program

NP1S A.S. Liberal Arts & Science: General Studies-Psychology advisement sequence

The curriculum committee has given final approval to the following:

1 Course Revision

CR37S MTH 150 Survey of Mathematics (prerequisite change)

2 New Courses

NC21S PSY 109 Positive Psychology

NC20S ENG 284 Gay and Lesbian Literature

5 Course Deactivations

CD40S INT 204 Electrical and Analytical Measurements

CD41S INT 206 Instrument Test, Calibration and Repair

CD43S INT 209 Auto Process Control Principle

CD49S MFG 202 Design for Robots

CD52S MFG 205 Plant Layout/Material Handling

Curriculum Special Projects (M. Ernsthause)

The Curriculum Special Projects Committee is working on cleaning up the language under Course Objectives in the curriculum database.

The Study of Values, Ethics, and Diverse Perspectives:

From Standard 12 of the Middle States Self Report:

By requiring a variety of courses in the curriculum including the humanities, the social sciences, mathematics and the natural sciences, the College offers a wide range of courses that focus on specific foundational disciplines and also offer explorations of ethics, values and diverse perspectives. This foundation is critically important to transfer and degree students.

So Middle States says:

As stated in the Characteristics of Excellence, “and accredited institution is characterized by: a program of general education that incorporates study of values, ethics, and diverse perspectives ... information literacy, which includes critical analysis and reasoning” is a fundamental element of Standard 12. MCC should develop an accountability system to make sure that information literacy; critical analysis and reasoning; and the study of values, ethics, and diverse perspectives are incorporated into each student’s general education program.

M. Ernsthause presented the MCC Infused Competencies Criteria - Values/Ethics, Diverse Perspectives, Critical Thinking and Information Management form to the Senators. This form will be an action item to be voted on at the November 17th Faculty Senate meeting. H. Murphy will send out the document to the Senator to share with their constituents.

NEG – A. Wilson

No report.

SCAA – M. Fine

SCAA is very busy with the two Dean searches. They will start the interviews tomorrow for the Dean of Science, Health and Business. There are six candidates being interviewed. SCAA has reviewed Dean of Career Technical Education applications and are waiting to hear from the Administrative Search Committee on their recommendations.

Planning – D. Shaw

The Planning Committee has been working on a number of administrative tasks including contacting this year's Strategic Planning Grant recipients to see if they need any assistance with their projects.

D. Shaw co-chairs the College's Strategic Plan committee with Valerie Avalone and reported that the committee is making great progress. They've drafted preliminary vision, mission, and core

values statements and are nearly finished with all the assumptions and strategic directions. They are on track to complete this year-long process by January first and will soon be reaching out to the College community for feedback on the plan.

Professional Development – C. Powers

Nominations for NISOD are due Tuesday, October 25th at noon. The tribune announcement will run tomorrow, October 21st. There are significant changes to some the Chancellor's awards .For example, the Excellence in Teaching Award requests items such as grade distributions and a clear substantiation of course rigor. The new Faculty Service Award has different requirements. If you are nominating someone, please review the information on the SUNY website and consider working with Susan Murphy and the Ad Hoc Advisory Committee on Awards.

7. Old Business

There was no old business.

8. New Business

There was no new business.

Meeting was adjourned at 4:41 p.m.

Respectfully submitted,

Christine Abbott
President

Donna Burke
Secretary

Minutes approved at November 17, 2011 Faculty Senate meeting.