



March 15, 2012

**PRESENT:** C. Abbott (President), A. Bauer, D. Burke (Secretary), J. Case, N. Christensen, A. Conte, J. Cottrell, B. Dery, K. Doyle, M. Ernsthausen, S. Farrington, M. Fine, K. Frantz, E. Grissing, S. Hageen, M. Heel, L. Judd, R. Kennedy, E. Lanzafame, J. Mahar, J. McKenna, J. McPhee, P. Ornt, P. Peterson, E. Pierce, H. Pierre-Philippe (Vice President), C. Powers, M. Sample, P. Sarantis, C. Sardone, T. Schichler, D. Shaw, J. Smith, J. Volland, S. Weider, H. Williams, A. Wilson, M. Witz, H. Wynn-Preishe

**ABSENT:** A. Benjamin, P. Bishop, B. Edelbach, B. Ellis, P. Emerick, G. Fazekas, T. Gilbert, K. Mooney-Graves, M. Ofsowitz, D. Olaode, M. Oliver, S. Battista-Provost, C. Silvio

**GUESTS:** C. Downing, D. Cecero, K. McKinsey-Mabry, H. Murphy

**Meeting called to order: 3:34 p.m.**

**1. Guest: Diane Cecero-Conduct Regulations**

Last year, the President was made aware of faculty concerns about student conduct and student concerns regarding lack of due process. The President charged a committee to review our current code of conduct. The Committee examined due process, the appeals process, and the actual language of the regulations. The Committee would like Faculty Senate to review the updated document. In addition, student government and the President's cabinet will review it before sending before the Board of Trustees for approval. Some of the changes include the addition of the MCC Civility Code and a statement created that faculty could use on their course information sheet to reinforce the expectations of good behavior in the classroom. D. Cecero will come back to the April meeting and we will be voting to support the updated conduct regulations at that time.

**2. Announcements:**

C. Abbott encouraged everyone to attend the Provost's Town Hall meeting tomorrow at noon in Monroe A and B.

**3. Student Announcements:** No student announcements.

**4. The minutes from the February 16, 2012 Faculty Senate Meeting were approved.**

**5. Action Items:**

**a. Program Revisions-**

**PR7-F A.S. Fine Arts**

**Motion:** To endorse the proposed new program

**Motion seconded**

**There was no discussion.**

**Vote:** Approved: 36 Opposed: 0 Abstention: 0

**Motion passed**

**b. PR6-F A.A.S. Air Conditioning Technology: Heating and Ventilation**

**Motion:** To endorse the proposed new program

**Motion seconded**

**There was no discussion.**

**Vote:** Approved: 36 Opposed: 0 Abstention: 0  
**Motion passed**

**c. New Program-NP2-F A.S. Theatre Arts**

**Motion:** To endorse the proposed new program

**Motion seconded**

**Discussion:** What will the program number will be. Not yet determined

**Vote:** Approved: 26 Opposed: 0 Abstention: 0

**Motion passed**

**6. Standing Committee Reports**

**Professional Development (C. Powers)**

There were no applications for Leaves for the Benefit of the College this year. Terri Tugel has been chosen as the Legacy Lecturer. Hanson and Professional Service Awards are due Wednesday, March 28 at 5:00 p.m. The Committee urges everyone to contact Margaret Murphy to make sure the nominees have the proper credentials. C. Powers is meeting with Dr. Boike, PhD. to discuss the June workshop topic on campus culture.

**Academic Policies (E. Grissing)**

The committee has completed revisions to the wording of Faculty Senate Resolution 1.1.10. The revised resolution will be taken to the Executive Committee and then for a vote at a upcoming Faculty Senate meeting.

**Curriculum Proposals (H. Wynn-Preishe)**

The curriculum committee has given **final approval** to the following:

**10 New Courses:**

THE 149 Stage Movement

THE 211 Theatre Production Laboratory

THE 116 Stage Lighting Design

MUS 147 Jamming in Jazz, Funk, Pop, and R&B

HMN 106 Humanities Special Focus

HED 210 Complementary, Alternative and Integrative Approaches to Health and Wellness

BIO 123 Nutrition for Exercise and Sport

HUM 130 Introduction to the Disability Support Services Field

HUM 235 Supporting and Communication with People with Significant Disabilities

SPC 241 Advanced Interpersonal Communication

**4 Course Revisions:**

PHO 106 Photography I

PHO 164 Digital Imaging

BIO 143 Human Physiology

PHY 146 College Physics II

**6 Course Learning Outcomes:**

OPT 110 Introduction to Optical Technology

PHO 213 Color Photography

PHO 164 Digital Imaging

PHO 135 Digital Photography

PHO 106 Photography I

PHO 113 Photography II

**2 Program Revisions:**

A.S. Fine Arts

A.A.S. Air Conditioning Technology: Heating and Ventilating

**1 New Program:**

A.S. Theatre Art

The curriculum committee has posted the following for **Faculty Review until 3/27/12:**

**9 Course Revisions:**

CR 1S COM 131 Print Journalism  
CR2S ACC 101 Accounting I  
CR7S CRJ 104 Criminal Law  
CR6S GEO 102 Geology II (Historical Geology)  
CR3S CHE 152 General College Chemistry II  
CR10S OFT 110 Keyboarding, OFT 175 Microsoft Outlook, OFT 202 Office Simulations, OFT 267 Medical Office Transcription, OFT 268 Medical Office Procedures  
CR12S OFT 111 Intermediate Word, OFT 112 Advanced Word II, OFT 121 Introduction to Keyboarding, OFT 141 Grammar for the Office Professional, OFT 240 Office Transcription  
CR13S OFT 170 Spreadsheet Applications Excel, OFT 171 Microsoft Access-Records Management, OFT 172 Microsoft Office PowerPoint Presentations, OFT 174 Microsoft Publisher Desktop Publishing  
CR11S OFT 201 Advanced Word II, OFT 214 Administrative Office Procedures

**1 New Course:**

NC3S FSA 230 International Cuisine: Advanced Food Prep

**7 Program Revisions:**

PR7S Cert Advanced Studies  
PR4S A.A.S. Hospitality Management  
PR5S Cert Culinary Arts  
PR6S Cert Food Management  
PR7S Cert Hotel Management  
PR8S Cert Travel and Tourism  
PR2S A.A.S. Health Information Technology/Medical Records

**1 Course Deactivation:**

CD1S MTH 151 Mathematics in Our World

**Curriculum Special Projects (M. Ernsthause)**

The Committee has finalized the Infused Competencies and Values/Ethics and Diverse Perspectives form to be used in the curriculum database. The Committee hopes it will go live in the next 2 weeks. The Global Education committee has asked to include a section in our document. M. Ernsthause felt that this would be acceptable because it would give faculty only one form to complete.

**Planning (D. Shaw)**

D. Shaw reported that the Committee is going to meet with T. Keys to discuss campus technology.

**NEG (A. Wilson)**

A. Wilson reported that there is currently a call for nominations for Faculty Senate Senators and a MCC Association representative. Deadline to nominate an MCC Association representative is Monday, March 19. Voting will be on May 2 for the Brighton Campus and May 3 at the Damon City Campus.

**SCAA (M. Fine)**

M. Fine reported SCAA will have interviews for the Dean of Liberal Arts position on March 9, March 12, March 16 and March 23 and open hearing will be March 30, April 2 and April 4. The chair elections are complete and SCAA has forwarded its recommendations to the Vice Presidents.

**6. Old Business**

None

**8. New Business**

C. Abbott presented the idea that Faculty Senate should take the initiative to strategize proactive ways to help the College's current enrollment concerns. She would like Senators to go back to their constituents to outline ways they are currently improving retention and develop new ideas to address the issue.

C. Sardone discussed a new initiative that the Business Department is doing as a pilot this semester. The department is inviting currently enrolled students to registered for the next semester via a format similar to PARs used for new students.

E. Pierce mentioned that the English Department will be hosting an open house for the Humanities on March 29.

Senators are asked to bring ideas to the April 19<sup>th</sup> Faculty Senate meeting for discussion.

**Meeting adjourned at 4:04 p.m.**

Respectfully submitted,



Christine Abbott  
President  
Faculty Senate



Donna Burke  
Secretary  
Faculty Senate

**Minutes approved at April 19, 2012 Faculty Senate meeting.**