



# Faculty Senate

Monroe Community College

May 19, 2016  
Faculty Senate Meeting

**PRESENT:** R. Babcock, S. Broberg, L. Carson, A. Colosimo, T. Conte, M. Connolly, M. Dorsey, P. Emerick, M. Ernsthausen, K. Farrell, S. Farrington, R. Fisher, H. Fox, B. Gizzi, B. Grindle, M. Heel, J. Hill, K. Rodriguez, R. Horwitz, A. Hughes, A. Knebel, G. Lynch, J. Mahar, J. McPhee, H. Murphy, L. Pierce, E. Putnam, M. Redlo, R. Rodriguez, J. Scanlon, T. Schichler, J. Senden, C. Shanahan, K. Tierney, T. Vinci, J. Waasdorp, W. Wagoner, R. Watson, L. Zion-Stratton

**STUDENT REPRESENTATIVE:** C. Chapman

**ABSENT:** E. Baxter, J. Chakravathy, A. Flatley, D. Gasbarre, S. Kinel, D. Lawrence, T. Leuzzi, D. Mueller, P. Oettinger, R. Pearl, D. Rivers, J. Salsburg-Taylor, J. Santos, G. Thompson, M. Timmons, J. Wilson, A. Zamiara

**GUESTS:** M. Fine, A. Greer, H. Holenvinski, K. Love, A. Leopard, H. Wheeler, E. Wirley, M. Witz

**Meeting called to order at 3:33 p.m.**

**1. Announcements (M. Ernsthausen)**

a) He announced the October 8, 2016 5K coming up at the MCC's Brighton Campus. The event is open to MCC college community, alumni and the public to help raise scholarship dollars for MCC students. Register online: [www.monroecc.edu/go/5k](http://www.monroecc.edu/go/5k) or [www.active.com](http://www.active.com) or call 585-262-1500. See [www.monroecc.edu/go/5k](http://www.monroecc.edu/go/5k) for details.

G. Lynch stated this opportunity for team building while helping students.

b) He attended the first Regional Coordinating Council for Community Colleges (Finger Lakes Region) meeting with representatives from Finger Lake Community College, Genesee Community College and MCC. He will give more information at the next Faculty Senate meeting.

**2. Student Announcements**

C. Chapman announced the students discussed the 2018-2019 Academic Calendar option at its last Student Government Association meeting. The students agreed the 5-day pre-labor start was the most reasonable option.

**3. Minutes from the May 5, 2016 Faculty Senate meeting were approved.**

**4. Action Items:**

**a) Curriculum Proposals**

1 New Program:

2016-NP1-Spring Cert Apprentice Training: Automotive Certificate - Toyota T-TEN

3 Program Revisions:

2016-PR12-Spring AS Business: International Business

2015-PR20-Fall AS Sports Management

2016-PR11-Spring AS Commercial Art and Illustration

1 New Program Amendment:

2013-NP2-Fall AAS Childcare Practitioner

M. Witz explained the Faculty Senate approved the Child Practitioner program in 2013; however, the New York State Education Department is requiring the addition of a Master Plan amendment. The amendment is required if a program is being offered for the first time in one of ten areas. Dr. Wade would like the Faculty Senate to vote to support the addition of the amendment. Motion to approve the above curriculum proposals. Motion seconded. No discussion.

**Motion passes.**

**b) APC: Proposed Amendment to Faculty Senate Resolution 1.8.3**

J. Mahar made a motion to approve Faculty Senate Resolution 1.8.3 as presented with a small change to clarify "business days".

No discussion. **Motions passes**

Note: There were three (3) dissenting votes.

**c) NEG: Proposal to make Education Initiatives and Advocacy (EIA) Committee a permanent committee**

A motion was made to make EIA Committee a permanent sub-committee of NEG. Motion seconded. No discussion.

**Motion passes**

**d) Shared Governance Leadership Coordinating Council document**

Motion to approve the Shared Governance Leadership Coordination Council document. Motion seconded.

Discussion: A Senator asked if decisions made by this Council are binding. M. Ernsthause stated they are not binding.

**Motion passes**

**e) Proposed General Education Institutional Learning Outcomes (ILOs)**

Motion to approve the General Education Institutional Learning Outcomes. Motion seconded.

*Discussion:* M. Connolly asked for clarification on the meaning of "communicate effectively" since this is open for interpretation and may cause issues in the future. He has the same issue with the phrase "use of technology". M. Ernsthause explained the use of technology is for students to be able to use the technology necessary for their chosen career or assist in moving forward in their transfer path. The language for technology and communication are open for interpretation based on the program and/or necessary path. He gave some examples of communication within certification programs such as writing a report or personal encounter leaving the ways to interpret "communicate effectively" for the program to determine how it is shown.

**Motion passes**

**5. Guest Speaker: President Kress**

President Kress attended the meeting to give an update on the following:

- She and M. Ernsthause attended the first meeting of the Regional Coordinating Council for Community Colleges (Finger Lakes Region). The Council was established during the last budget cycle and SUNY is working on legislation to formalize the authority and members. Currently the members include the college President, student representative and/or trustee, a member of the Board of Trustees, a college faculty representative, the Lieutenant Governor, and the SUNY Chancellor. The purpose of the Council is to have regional community colleges coordinate and collaborate with each other on issues including programs offered by region. The next meeting will be held in the fall.

*Questions:*

- M. Redlo asked if President Kress could explicitly state the College is not considering layoffs in the future since the College offered the early retirement buyout. President Kress stated she could confirm the College is not considering layoffs for the coming fiscal year. She stated the buyout option closed last Friday. Of the 100+ employees who qualified, 36 took advantage of the buyout with 4 being grandfathered in since they declared intent to retire prior to the offer. She explained other colleges who offered a similar incentive have around the same numbers.

- M. Redlo asked if President Kress had an update on the new testing center as recommended by the Budget Resource Committee (BRC). President Kress explained there are two main issues with the current location: 1) hard to find 2) doesn't meet needs of students. She explained it is an ongoing discussion and they are currently looking for a new location, which meets the needs and is easily

accessible from parking.

- J. Hill asked what will be done with the remainder of 3.5M that was not used by the early retirement incentive. President Kress stated she estimates between 2M and 3M was used, and how the remainder of the funds are used needs to be a discussion with the BOT since this would be moved toward fund balance.

- L. Pierce stated her Professional Communication course students have noticed the billboards for Medaille College offering a Vet Tech program and they suggested MCC provide a similar program utilizing a mobile lab. President Kress stated a Vet Tech program has a lot of laboratory requirements that could not be completed from a mobile lab. In addition, the program ends with being licensed, which makes it more complicated. She also pointed out career opportunities provided at other colleges often have low wages. It is a challenge to pull students into programs, which are both cost effective and sustainable for students.

**6. Future Action Items (vote at the June 9, 2016 Faculty Senate Meeting)**

**a) APC: Proposed Amendment to Faculty Senate Resolution 1.9.4 - Student Academic Grievance Procedure**

J. Mahar presented the proposed amendment to the Faculty Senate Resolution 1.9.4 reviewing the major changes.

**b) APC: Proposed Amendment to Faculty Senate Resolution 1.1.7 - Satisfactory Academic Progress**

J. Mahar presented the proposed amendment to Faculty Senate Resolution 1.1.7 (1)(2)(3) reviewing the changes.

**c) APC: Proposed Amendment to Faculty Senate Resolution 1.2.1 – Transfer Credit**

J. Mahar presented the proposed Transfer Credit Policy, which will be presented to the BOT. He also presented the proposed amendments to the Faculty Senate Resolution 1.2.1 which is a more detailed procedure.

**d) APC: Proposed Amendment to Faculty Senate Resolution 1.10 - Course Information Sheets**

J. Mahar presented the proposed amendment to Faculty Senate Resolution 1.10, which is a requirement of Title IX. The language must be included on all Course Information Sheets and since the language is a federal mandate, it cannot be changed. There was a discussion regarding the contact names and phone numbers be included in the language for the Resolution since any personnel changes will require an amendment. J. Mahar stated he would discuss this issue with APC.

**e) APC: Proposed 2018-2019 Academic Calendar**

Senators present took a straw survey and the results are as follows in *italics*:

1. How are you feeling about today's calendar discussion?
  - a. Anxious *20% (10 votes)*
  - b. Enthusiastic *9% (3 votes)*
  - c. Miffed *18% (6 votes)*
  - d. Apathetic *24% (8 votes)*
  - e. What discussion? *18% (6 votes)*
2. If option 1 (3-day Pre-Labor Day Start) were to be adopted, the impact on my office or department would be
  - a. No significant impact. We would adapt to the new calendar. *23%(7 votes)*
  - b. Some need for change, but not detrimental. *29% (9 votes)*
  - c. Some need for change, which concerns us. *19% (6 votes)*
  - d. Significant detrimental impact on us. *29% (9 votes)*
3. If option 2 (5-day Pre-Labor Day Start) were to be adopted, the impact on my office or department would be
  - a. No significant impact. We would adapt to the new calendar. *27% (8 votes)*
  - b. Some need for change, but not detrimental. *20% (6 votes)*
  - c. Some need for change, which concerns us. *27% (8 votes)*
  - d. Significant detrimental impact on us. *27% (8 votes)*
4. If option 3 (Elimination of Finals Week) were to be adopted, the impact on my office or department would be

- a. No significant impact. We would adapt to the new calendar. 59% (19 votes)
  - b. Some need for change, but not detrimental. 19% (6 votes)
  - c. Some need for change, which concerns us. 6% (2 votes)
  - d. Significant detrimental impact on us. 16% (5 votes)
5. Teaching Faculty only: Vote for one of the following proposals:
- a. Option 1 (3- Day Pre-Labor Day Start) 6% (1 vote)
  - b. Option 2 (5- Day Pre-Labor Day Start) 31% (5 votes)
  - c. Option 3 (Elimination of Finals Week) 62% (10 votes)
6. Professional Staff only: Vote for one of the following proposals:
- a. Option 1 (3- Day Pre-Labor Day Start) 14% (2 votes)
  - b. Option 2 (5- Day Pre-Labor Day Start) 14% (2 votes)
  - c. Option 3 (Elimination of Finals Week) 71% (10 votes)
7. Teaching faculty only: What is your greatest concern about calendar change?
- a. I am concerned about the impact of beginning classes in August on my department. 21% (4 votes)
  - b. I am concerned because combined/ comprehensive final exams are important to my department. 26% (5 votes)
  - c. I am concerned that the FA vote would not support re-opening the calendar. 32% (6 votes)
  - d. I am concerned about students with childcare needs in August. 16% (3 votes)
  - e. I am concerned that we will lose the enrollment of students who originally attended 4-year institutions. 5% (1 vote)
8. Professional Staff only: What is your greatest concern about calendar change?
- a. I am concerned about the impact of beginning classes in August on my office or department. 29% (4 votes)
  - b. I am concerned because combined/ comprehensive final exams are important to my department. 0%
  - c. I am concerned that the FA vote would not support re-opening the calendar. 14% (2 votes)
  - d. I am concerned about students with childcare needs in August. 36% (5 votes)
  - e. I am concerned that we will lose the enrollment of students who originally attended 4-year institutions. 21% (3 votes)
9. Professional Staff only: Does your office or department rely on the last week of August to engage in planning or important services for students that cannot be accomplished earlier in August?
- a. Yes 60% (9 votes)
  - b. No 33% (5 votes)
  - c. Sometimes 7% (1 vote)
- J. Mahar thought it was important to note the main reason the 60/90 proposal did not move forward was due to a small number of programs affected by the change. This is important when considering the following question:
10. Teaching Faculty only: does your department rely upon being able to give a common and/ or comprehensive final during Finals Week?
- a. Yes 47% (9 votes)
  - b. No 47% (9 votes)
  - c. Sometimes 5% (1 vote)

*Discussion:*

- T. Conte suggested a split start options to allow departments that support a pre-Labor start to have an early start. He explained he heard this option would have registration and financial aid issues however, he spoke with B. Ripton and J. St. Croix who indicated this would not be a problem. J. Mahar stated departments could not run on separate schedules pointing out one issue

would be students could not be scheduled to take a final and be in class for instructional time during the last week of the semester. Late start classes are handled differently.

- A Senator asked if an online component or outside assignment could count as class time. J. Mahar explained it would require 6 hours of additional outside assignments to make up for 3 hours of seat time.

- B. Gizzi read the following statement from the Anthropology/History/Political Science/Sociology Department:

"At its May 13 meeting, the Department of Anthropology/History/Political Science/Sociology discussed the three proposals relating to current Faculty Senate deliberations regarding the establishment of starting dates for classes during upcoming academic years. Two of these proposals call for classes to start prior to September 1.

After a lengthy discussion, the AHPS department has instructed its Senate representatives (Professors Bethany Gizzi and Joseph Scanlon) to urge the Faculty Senate to consider solutions that remain within the established time framework of September 1 to August 31.

The AHPS department comprehends: 1) MCC's need to comply with directives regarding minimum seat time per semester, and; 2) that when it comes to the Fall semester, the seat-time issue is often problematic.

When it comes to the factor of calendar time, however, MCC establishes and implements many of its operation and mission decisions within the twelve-month period of September 1 to August 31. These include the college's fiscal year; the publication of the MCC catalog; the establishment of official student matriculation; issues relating to staffing; mandated preservation of official records; and various contractual obligations. Starting classes prior to September 1 would significantly impact some or most of the college's operations. It is our collective assessment that all of these consequences have not been fully considered, discussed, or planned for.

One possible solution to the seat-time problem would involve taking advantage of the time gap between September 1 and Labor Day, which falls on the first Monday in September. In those years when September 1 occurs on either a Tuesday, a Wednesday, or a Thursday, the college can hold anywhere from two to four class days prior to Labor Day. This solution would likely eliminate the seat-time problem in those calendar years.

When September 1 occurs on a Friday, a possible solution could be had by making an adjustment to the five-day finals period. By various estimates, at least 75 percent of MCC faculty do not hold a two-hour final exam. Based on this reality, then three to four days during the Finals Period could be fully devoted to the standard two-hour exam, while one to two days could be used for regular class schedules to comply with seat-time requirements.

At this point, the AHPS department does not support a pre-September 1st start date, however, we encourage further discussion and research into other options."

- B. Gizzi outlined the concerns from the Faculty Association Council:

- If the calendar requires a pre-9/1/18 start, we will need to open the current contract and negotiate for the 2018-19 year – including possible salary increases

- All of the proposed changes require an increase in instructional time. For full-time faculty who are on contract, this is not an issue. For adjunct faculty, this is an increase in workload relative to their current pay. This will need to be negotiated.

- How do the proposals impact the work of professional staff?

- Overall – there has not been enough time nor college-wide discussion to fully understand and clarify the impacts of these proposed changes

- On behalf of the Chemistry constituency, K. Tierney stated they are opposed to eliminating finals week. The department gives a written final from the American Chemical Society. The test legitimizes the courses for transfer credit for our students. If the exam week was eliminated this test could not be given since it requires a 2-hour block. She also stated she is doing a disservice to her students by not having enough instructional time during the fall semester.

- On behalf of Dr. Wade who could not attend, H. Wheeler stated the Faculty Senate can send more than one calendar forward, possibly in rank order (including how many Senators voted for each option). She recommends sending a minimum of two (2) options forward in case there are issues with one of them.

- L. Carson stated not having time to give a final exam would be detrimental to students. Students need this time to pull the information together from the course ensuring they are ready to move on to the next course.
- A. Colosimo pointed out if exam week was converted into instructional time, students could potentially be taking a 50 minutes exam in each of their courses during the last week of classes. This could be an issue for students.
- On behalf of Facilities and ETS constituency, B. Grindle explained throughout the year there is only 3 weeks when students are not on campus (1 week at Christmas and the 2 weeks at end of August). This time is used to complete projects that would otherwise interfere with students. Therefore, to eliminate one of these weeks would make it extremely difficult to provide the level of service expected.
- C. Cupid (student representative) stated she is concerned if finals are split into two classes she could potentially have eight (8) finals. This would be very difficult for many students.
- J. Hill asked for clarification on the vote at the June 9 Faculty Senate meeting. J. Mahar stated the first vote would be for a pre-Labor Day versus exam week converted to instruction time (option 3). If the pre-Labor start passes, the vote will be for Option 1 or Option 2. J. Mahar and M. Redlo confirmed this is a valid way to vote.
- M. Heel asked if APC is in the position to reconsider the 60/90 times proposal. He believes this may solve some of the issues. J. Mahar stated the 60/90 proposal was removed from consideration because of the effect the change would have on the Nursing Department clinical, giving examples of the issues. H. Wheeler pointed out there was also issues with classroom space.
- M Redlo asked Senators to consider the bigger picture, how it relates to other areas such as the FA contract. M. Heel believes the Faculty Senate is not prepared to vote at the next meeting as pointed out by B. Gizzi. There was a discussion regarding the process and potential consequences for postponing the vote to allow more time to consider these and/or other options.
- B. Wagoner asked for clarification on when a vote to open the FA contract would be required. J. Mahar stated it would only be necessary if a pre-labor day options passes.
- P. Emerick agrees there should be more time to collect data and review all the options. He asked for clarification on the process and the BOT deadline. H. Wheeler stated the FS is currently out of compliance with the Faculty Senate Resolutions, which states the vote should have been in March 2016. J. Mahar explained there was a vote at the January Faculty Senate meeting, however, the calendar was returned on March 18<sup>th</sup> with a request from Dr. Wade's to review the calendar with instructions to comply with seat-time requirements. There was discussion regarding the deadline, expectations of the BOT and a possible FS vote to extend the time for review. H. Wheeler stated she is not sure what the BOT will do if the FS does not provide a calendar option but the expectation was the calendar would be provided by March. There was discussion regarding whether the BOT could impose a calendar on the FS.
- On behalf of his constituency, R. Fisher stated they recommend the vote be postpone until more information can be obtained. He also pointed out there was an additional option considered by APC but was not put forward to the FS for consideration due to logistical issues. This option was to add 3 minutes to each 50-minute class. He suggested this could be a more palatable option.
- M. Heel pointed out if the BOT was going to impose a calendar it would most likely be the elimination of final weeks since it would not go against its agreement with the FA. With this in mind, he believes it would be beneficial to allow more time to investigate all the options as well the integrity of the process. There was discussion regarding the process.
- T. Vinci pointed out as member of APC, she feels the College is not ready to vote. She pointed out there were many in the MCC Association not consulted: daycare center, residence halls, bookstore etc. She wonders if FS has an obligation to obtain their feedback.
- H. Wheeler messaged Dr. Wade (who was not present at the meeting), asking if the FS does not make a recommendation but postpones the vote for fall 2016, what would happens, will the BOT and/or administration make the decision. Dr. Wade replied stating she thinks it may be possibility but she does not know the ramifications of waiting, the administration may have to make a decision without input from the FS if a recommendation is not received. Financial aid deadlines are also a consideration. Dr. Wade asked if the conversation continues in the fall how will this change from the current discussion.

- B. Gizzi clarified and emphasized transitioning to a September 1 start date is an option, which she personally thinks it is a good option. However, her concern in the timing of the change. She strongly believes given the short window of the request it is not an option now. She believes with more time to work out the details that it could be an option.
- Based on other colleges calendars, R. Horwitz suggested the fall semester finals could be given after the New Year. There issues with this option were discussed (intersession, spring final exams, summer sessions).
- T. Conte stated the main decision would be between pre-Labor Day and post-Labor Day. He pointed out adding 3 minutes to each class may be the best solution. J. Mahar explained the issues including 7 minutes (currently 10 minutes) not being enough time for students and faculty to get from one end of campus to another as well as changing for PE classes.
- P. Emerick stated as an institution of higher learning it is about what is deliver to our students, who should be the priority. Further stating, not being from Rochester he has never understood how the post-Labor and the two breaks in spring are pedagogically beneficial for students. He believes the current calendar creates barriers and retention issues for students. The bottom line should be what is best for the students.
- C. Chapman stated there are currently 26 out of 30 of SUNY schools with a pre-Labor start, therefore this option is not out of the ordinary. Students are very much in favor of a pre-Labor day start.
- E. Putnam also agrees with P. Emerick. She elaborated explaining eliminating exam week it would significantly reduce the effectiveness of her courses since some level of mastery is required to move onto the next course.

## 7. **Standing Committee Reports**

In order to allow more time for discussion during the meeting, the standing committee chairs submitted their reports for Senators to review prior to the meeting. Questions and/or comments were taken regarding the following reports, as noted. NOTE: Due to the change in the Faculty Senate meeting schedule, not all standing committees will have a report at each meeting.

### **Academic Policies (J. Mahar)**

J. Mahar reports the following:

- Finalized the following and sent them to the Executive Committee for their approval to send them to the Full Senate:
  - Resolution 1.9.4 – Student Academic Grievance Procedure – Clarification of what process is to be followed under certain sections of the procedure.
  - Resolution 1.10 Course Information Sheets – Add statement of Non-discrimination as a required element.
  - Satisfactory Academic Progress Report – Resolution 1.1.7
  - Transfer Credit – Resolution 1.2.1
- Jason Mahar met with Michael Viele, VP of Brighton Student Government Association to get feedback from the students about the Academic Calendar and attended the SGA meeting on Tuesday May 17 for the same purpose.
- Continuing to get feedback on Academic Calendar options (vote on June 9), and Resolution 1.8.3 (vote on May 19)

### **Student Affairs (J. Mahar)**

No report.

### **Curriculum (E. Putnam)**

E. Putnam reports the following:

- The Curriculum Committee has given final approval to:

1 New Program:

2016-NP1-Spring

Cert    Apprentice Training: Automotive Certificate - Toyota T-TEN

- 3 Program Revisions:
- |                  |    |                                  |
|------------------|----|----------------------------------|
| 2016-PR12-Spring | AS | Business: International Business |
| 2015-PR20-Fall   | AS | Sports Management                |
| 2016-PR11-Spring | AS | Commercial Art And Illustration  |
- 6 Course Revisions:
- |                  |         |                                 |
|------------------|---------|---------------------------------|
| 2016-CR33-Spring | BIO 144 | Human Anatomy and Physiology I  |
| 2016-CR34-Spring | BIO 145 | Human Anatomy and Physiology II |
| 2016-CR35-Spring | GEO 106 | Introduction to Oceanography    |
| 2016-CR36-Spring | GEO 203 | Geomorphology                   |
| 2016-CR37-Spring | GEO 220 | Geology of New York State       |
| 2016-CR40-Spring | MTH 104 | Intermediate Algebra            |
- 6 Course Learning Outcome Revisions:
- |                  |         |   |
|------------------|---------|---|
| 2016-CO36-Spring | OPT 131 | Optical Elements and Ray Optics                   |
| 2016-CO37-Spring | OPT 151 | Optical Instruments and Testing                   |
| 2016-CO40-Spring | OPT 201 | Photo Science                                     |
| 2016-CO42-Spring | OPT 211 | Wave Optics and Applications                      |
| 2016-CO44-Spring | OPT 213 | Optical Processes                                 |
| 2016-CO45-Spring | PSY 261 | The Psychology of Learning and Behavior Disorders |
- The Curriculum Committee has posted for faculty review until 5/24/16:
- 1 New Program:
- |               |      |                                     |
|---------------|------|-------------------------------------|
| 2015-NP4-Fall | Cert | Personal Trainer/Fitness Instructor |
|---------------|------|-------------------------------------|
- 3 Course Revisions:
- |                  |         |                               |
|------------------|---------|-------------------------------|
| 2016-CR38-Spring | GEO 102 | Historical Geology            |
| 2016-CR39-Spring | GEO 200 | Geology of the National Parks |
| 2016-CR41-Spring | GEO 210 | Environmental Geology         |
- 1 Course Deactivation:
- |                 |         |                    |
|-----------------|---------|--------------------|
| 2016-CD5-Spring | GEO 131 | Our Changing Earth |
|-----------------|---------|--------------------|

### **NEG (M. Heel)**

M. Heel reported the following:

- He announced the following results of the Faculty Senate elections:

*Reelected:*

Bethany Gizzi - A/H/P/S  
 Doug Rivers - Applied Tech  
 Paul Emerick - Biology (3rd term)  
 Kara Tierney - Chemistry/Geo  
 Rollo Fisher - VAPA  
 Gale Lynch - Academic Services Divisional Area  
 William Wagoner - Computing

*Newly election:*

Lauren Blew - Business Administration  
 Holly Holevinski – Engineering Tech  
 Carl Silvio – English/Philosophy  
 Barbara Ellis – Health Professions  
 Eraj Basnayake - Mathematics  
 Rita Straubaar – World Language & Cultures  
 Barrett Basil – Instruction Tech & Learning Res  
 Nursing - possible contested election to be determined .

*No Senator:*

Information and Computer technology  
 DCC Academic Services  
 Athletics  
 Workforce Development

- The Open Forums on the proposed revisions Faculty Senate Bylaw VI will be held on the following days:



DCC: May 31, 2016 from noon – 1:00 - Room 4151  
Brighton: June 1, 2016 from noon – 1:00 – 5-200

### **Planning (P. Emerick):**

P. Emerick reports the following:

- The 2017-2021 Strategic Plan Leadership team is currently on schedule with the established timeline. Interviews with external stakeholders have been completed and data being summarized, along with other data that has been collected as part of the process.
- We are reviewing the assumptions of the current plan to see if they will continue to hold for the upcoming plan.
- Information will be sent out to Senators regarding the Green Office Space initiative from the Sustainability Committee.

### **Professional Development (A. Colosimo)**

A. Colosimo reports the following:

- Congratulations to Marie Gibson (Instructional Technologies) and Jackie Dorsey (Nursing)! Marie was selected as the winner of the MCC Award for Excellence in Professional Service and Jackie the Dr. Wesley T. Hanson Award for Teaching Excellence. Each award will be conferred at Employee Recognition Day on June 1st at 2 PM in the MCC Theatre.
- The program for the 3rd annual Professional Development Week was announced in the Tribune and is available online at <http://web.monroecc.edu/FacultySenate/PDEvents>. Some events, as listed in the program, do require RSVPs.
- All new and interested returning senators should plan to attend New Senator Orientation, which will be facilitated by the Professional Development Committee on Monday, June 6 from 3-3:30 PM in Monroe A. Invitations will be sent to new senators after elections are complete.
- Recommendations for faculty leaves were submitted to the provost and president for review.

### **SCAA (A. Flatley)**

Flatley reports the following:

- Deans searches are ongoing.

## **8. Old Business**

No old business.

## **9. New Business**

- a) P. Emerick stated the Biology Department spent a significant portion of its department meeting discussing the current calendar options and the department feels strongly the spring semester should be addressed. The Department has prepared an additional option for consideration, which addresses both the fall and spring semesters. M. Ernsthausen accepted the proposal on behalf of the EC and charged APC with reviewing its viability.
  - H. Wheeler addressed the Biology Department proposal, which overlaps intersession with the spring semester. She stated this cannot be done for financial aid and SAP reasons. She received information from J. St. Croix she will forward to J. Mahar. There was discussion on what is considered an intersession course. She also stated if eliminating one of the breaks in spring is shown to be pedagogically sound it could be an option, however if the break does not line up with one of the city schools districts calendar the BOT may not approve it.
- b) B. Gizzi stated the FA is sending out a year-end survey. It was discussed at a FA Council meeting whether the survey should include questions regarding the calendar. It was agreed since the calendar is under the purview of the FS, the FA should not including calendar questions, however, if the FS is not doing a survey B. Gizzi asked if the FA should go forward with including calendar questions on its survey. M. Ernsthausen charged the APC with considering this option. APC will also provide feedback on the Biology Department proposal by the end of next week.

**Meeting adjourned at 5:43 p.m.**

Respectfully submitted,



Mark Ernsthausen  
President  
Faculty Senate



Teresa Schichler  
Secretary  
Faculty Senate

**Minutes approved at June 9, 2016 Faculty Senate meeting.**